

Minutes of a meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on 20 June 2012 at 7.15pm

Members

I Burns (Mayor)

L Davies  
A Graham  
J Laidlow  
C Smith

P Graham  
A Kennon  
A Smith  
S Standage

Apologies: S Coates, C M Jackson & E Nicholson

Also present: 1 press representative, 1 police representative

**13 To authorise the Mayor to sign as a correct record the minutes of the Annual Parish Meeting held on 14 May 2012 & Annual Meeting held on 17 May 2012.**

Resolved – That the minutes of the Annual Parish Meeting held on 14 May 2012 & Annual Meeting held on 17 May 2012 be signed as a correct record.

**14 Declaration of Interest**

Councillors Davies & Standage declared a personal interest in all planning applications due to being members of the Development Panel. Councillor A Smith declared a personal interest in matters relating to Allerdale Borough Council due to being Leader of Allerdale Borough Council. Councillor J Laidlow declared a Prejudicial interest in planning application 2/2012/0319 she left the room whilst the application was discussed.

**15 Mayors Announcements**

Agreed – The Mayor & Deputy Mayor attended the following engagements since the last meeting:-

- Service at Carlisle Cathedral
- Photographic Exhibition in Town Hall
- Church Service in Dearham
- Carnival
- Lunchtime Reception for children of Chernobyl

**16 Attendance by Police**

The following points were raised:-

- The Police have moved to their new premises
- Youths were still playing football in Harris Park Bowling Green and causing damage

- Parking on zig zags a problem
- SID data being used by Police to target hotspots – Police to include Outcomes on their future monthly reports

## **17 Public Participation**

There was no public participation at this meeting.

### **17a Planning Applications**

2/2012/0128

Conservation area consent for part demolition of the west and east gables (as amended).

The Kirkgate Centre, Cockermouth.

Recommend – Refusal design and materials out of keeping with the conservation area.

2/2102/0342

Erection of two storey extension and porch (as amended)

18 Culgarth Avenue

Recommend – Approval

2/2012/0343

Single storey extension to the rear (as amended)

22 Low Road Close

Recommend – Approval

2/2012/0369

Replacement of wooden sliding sash windows with rosewood upvc casement and wooden door with rosewood upvc composite door (resubmission of 2/2012/0089)

Recommend – Approval

2/2012/0370

Replacement of rear kitchen window with timber double glazing

18 Kirkgate

Recommend – Approval

2/2012/0400

Listed building consent for internal alteration and demolition of existing single detached garage

8 Fern Bank

Recommend Approval

The following planning applications were circulated prior to the meeting with no objections:-

**2/2012/0264**

Listed building consent for formation of window and door openings, construction of car park and external works, construction of external bin store, conversion of ground floor to form residents lock up store, conversion of first to fourth floors form 16 no 2 & 3 bedroom apartments, including demolition of outbuilding.

The Maltings, Castle Brewery, Brewery Lane

Amendment- Letter, flood risk assessment and plans

**2/2012/0265**

Formation of window and door openings, construction of car park and external works, construction of external bin store, conversion of ground floor to form residents lock up store, conversion of first to fourth floors form 16 no 2 & 3 bedroom apartments, including demolition of outbuilding.

The Maltings, Castle Brewery, Brewery Lane

Amendment- Letter, flood risk assessment and plans

**2/2012/0295**

Advertisement consent for one free standing sign- Resubmission to 2/2012/0017

Mitchells Auction Lakeland Livestock Centre Lakeland Agricultural Centre

**2/2012/0320**

Proposed rear kitchen extension

26 Briar Bank, Cockermouth

**2/2012/0305**

Proposed new porch

31 Evening Hill Drive, Cockermouth

**2/2012/0310**

Replaced single glazed timber windows with double glazed upvc. Replace timber front door with upvc door. Demolish and rebuild front porch and rear kitchen extension. Create door opening from ground floor window. Resubmission of planning application 2/2012/0852.

The Laurels 2 Rubby Banks Road, Cockermouth

**2/2012/0324**

Listed building consent to extend the rear boundary wall

Land at Hatters Croft, Cockermouth

**2/2012/0330**

Two Storey extension to side elevation to create ground floor garage and first floor bedroom & en suite

3 Kirkfell Ave

**2/2012/0338**

Listing Building Consent for replacement of two airbricks and installation of one snorkel vent

Town Hall Market Street

**2/2012/0342**

Erection of two storey extension and porch

18 Culgarth Avenue

**2/2012/0343**

Single storey extension to the rear

22 Low Road Close

**17b 41 Derwentside Gardens**

Agreed – That it be noted that an appeal has been made to the Secretary of State against Allerdale Borough Council's refusal of replacement windows to the rear to UPVC.

**17c Allerdale Core Strategy and Development Management Plan Documents – Preferred Options Consultation**

Allerdale Borough Council has published its Core Strategy and Development Management Plan preferred options documents for public consultation. These documents form part of the replacement Allerdale Local Plan and cover the whole of Allerdale that lies outside the National Park.

Resolved – That the Cockermouth Conservation Area Design Guide should form part of the Core Strategy and Development Management Plan Documents.

**17d Interactive Sessions for Town Councillors regarding the Allerdale Core Strategy and Development Management Plan Documents – Preferred Options Consultation**

Agreed – That the availability of the sessions be noted.

**17e Tree Works at Double Mills, Fern Bank**

Resolved – That no objections be raised to the various tree works at Double Mills, Fern Bank, Cockermouth.

**17f Tree Works on River Derwent Embankment opposite 1, Low Road**

Resolved – That no objections be raised to the various tree works on the River Derwent Embankment opposite 1, Low Road, Cockermouth.

**17g Tree Works, 20 Parklands Drive, Cockermouth**

Agreed – That the approval of tree works be noted.

**18 Highway Matters**

The Town Clerk was asked to report the following issues:-

- Clerk to report filthy road signs
- Cockermouth School would like a crossing
- Clerk to write to St Joseph's school and ask them to trim back the trees near the school field
- Signs for disc zone at Fern Bank obscured by overhanging hedge

**19 Financial Matters**

**19a Schedule of Payments**

Resolved – That the schedule of payments in the sum of £21,710.93 as set out in the expenditure transactions approval list be formally approved for payment.

**19b CCTV Provision in Cockermouth**

The monitoring of the CCTV network across Allerdale is due to cease at the end of June 2012. From July onwards the cameras will continue to record and the police will still be able to access footage. Allerdale Borough Council are trying to establish alternative arrangements to fund the monitoring of the CCTV network and are asking the Town Council to consider in principal making a financial contribution to the cost of the continued monitoring of the cameras.

Resolved – That the costs of monitoring in Cockermouth be sought.

**19c Accounts for the year ended 31 March 2012**

Resolved – That the accounts for the year ended 31 March 2012 be agreed and accepted subject to audit.

**19d Audit Commission Return for the Year ended 31 March 2012**

Resolved – (a) That Section 1 of the annual return relating to the Statement of accounts be formally certified and the accounts approved and duly signed by the Clerk/RFO and the Chairman.

(b) That Section 2 of the Annual Return relating to the annual governance statement be also formally approved and signed by the Chairman and Clerk.

(c) That it be noted that Section 4 of the Annual Return has been duly completed by our internal auditor.

(d) That it be noted that the required notice concerning the appointment of date for the exercise of electors rights had been displayed between 6 June 2012 – 3 July 2012.

(e) That it be noted that the Clerk would send the documentation required by the external auditor as soon as practicable prior to the 9 July 2012.

**19e Internal Auditors Report**

Resolved – That the content of the annual report by our internal auditor be noted.

**19f Financial Comparison Report**

Agreed – That the details of the financial budgeted comparison report between 1/4/12 – 31/5/12 be noted.

**20 Correspondence**

**20a Derwent Owners Association**

Agreed – That the contents of the minutes of the Derwent Owners' Association

AGM held on 12 April 2012 be noted.

**20b Public Toilets in Cockermouth**

Resolved – That the Town Council enter into negotiations with Allerdale Borough Council regarding the transfer of the current toilet provision within the town.

**20c Developing Your Skills**

Agreed – That the training and development on offer from CALC to December 2012.

**20d CALC Circular**

Agreed – That the contents of the June 2012 circular be noted.

**20e Main Street Heritage Scheme – Ownership of maintenance of assets**

Resolved – That a special meeting of the Town Council be held on 11 July 2012 at 7.15pm to discuss the issue further.

**20f Sullart Street**

Agreed – That the contents to Mrs Telfords letter be noted.

**20g Cockermouth Children's Carnival**

Agreed – That the contents of the closing order be noted.

**20h Temporary Road Closure Order**

Agreed – That the temporary prohibition of all traffic FP223033 Rubbybanks in the parish of Cockermouth and temporary prohibition of pedestrians FP223022 (Memorial Gardens Car Park) in the Parish of Cockermouth from 25 June 2012 for 5 weeks be noted.

**21 Clerks Report**

Those present considered the content of the Clerks report.

Resolved – (a) That no objection be raised to the felling of a further 19 trees in the Memorial Gardens behind 29-31 Derwentside Gardens, Cockermouth to facilitate flood restoration works.

Resolved – That under the Public Bodies (Admission to Meetings) Act 1960, the public be removed for the following item of business due to legal advice being sought and tender prices being detailed.

**22 Memorial Gardens**

Resolved – That the Town Council does not join Mr Lasper in an approach to the Charity Commission to resolve the charitable status of the West Gardens.

**23 Internal Alterations to the Town Hall Entrance**

Resolved – That the tender for the internal alterations to the Town Hall entrance be awarded to Andrew W Bell in the sum of £8,980.00.

**24 Free Ride Bike Park**

Resolved – (a) That the scheme as proposed be scaled back and that further negotiations take place with the students and Groundwork.

(b) That a maximum of £10k be drawn from balances to assist in the finance of the scheme.

(c) That the Town Clerk explores additional funding options.

The meeting closed at 8.50 pm