

Cockermouth Town Council

8 January 2020

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Council Chamber, Town Hall, Cockermouth **Wednesday 15 January 2020 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

1. Apologies for absence

2. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 18 December 2019 (pages 1-4)

3. Declaration of Interest – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.

4. Mayors Announcements – The Mayor will announce the events she has attended since the last meeting.

5. Police Report – To receive a report from Cumbria Constabulary

6. Public Participation

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

7. To receive a presentation from Sue Gorman and Terry Peate, Linking Lives

8. To consider detailed proposals for tree planting on Town Council land from Neville Elstone, Cumbria Woodlands

9. Planning Matters

- a) To make recommendations upon various planning applications (**page 5**)
- b) To comment upon TPO Number 16 of 2019, Lloyd's Motors (**pages 6-14**)



Town Hall, Market Street
Cockermouth
Cumbria CA13 9NP

Tel: 01900 821869

Fax: 01900 827166

Email:

cockermouthtowncouncil
@btconnect.com

Website:

www.cockermouth.org

Town Clerk
Sheila Brown



Joint Winners
Council of Europe Year 2000
Europe Prize

Previous Awards
Plaque of Honour, Flag of Honour
European Diploma



Twin Town
Marvejos, France



A Fairtrade Town

- c) To consider an application for tree works, 17 Waterloo Street (**pages 14a-21**)

10. Financial Matters

- a) To agree the attached schedule of payments (**page 22**)

11. Correspondence

- a) To comment upon Allerdale Borough Council's Budget Consultation for 20/21 (**pages 23-30**)
- b) To nominate a councillor to attend the Royal Garden Party on 27 May 2020 (**pages 31-34**)

12. Clerks Report – To consider the content of the Clerk's report (page 35)

13. Library Statistics – To note/discuss the latest late night opening statistics (pages 36-38)

14. Metalcraft – To nominate 3 councillors to the Fund (page 39)

15. Precept – To set our budget/precept for 20/21 (pages 40-53)

Press and Public Welcome

Minutes of a Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Wednesday 18 December 2019 at 7.00 pm

Present: Councillor J Laidlow (Mayor)

Councillor S Barnes
Councillor G Bennion
Councillor I Burns
Councillor A Kennon
Councillor D Malloy
Councillor A Smith
Councillor C Smith
Councillor A Tyson
Councillor R Watson

Apologies: Councillor A Semple & S Nicholson

Also Present: 2 members of the public and a Police representative.

116 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last meeting held on 20 November 2019.

117 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last special planning meeting held on 5 December 2019.

118 Minutes

Resolved – (a) That the recommendations made by the Climate Change Task Group on 6 December 2019 be agreed.

(b) That the Town Clerk writes to Allerdale Borough Council and Cumbria County Council encouraging them to install electric charging points in Cockermouth.

119 Declaration of Interest

Councillor A Smith declared a personal interest in all planning applications due to being a member of the Development Panel.

Councillor A Tyson declared a personal interest in all planning applications due to being a member of the Development Panel.

120 Mayor's Announcements

The Mayor had attended the following functions since the last meeting:-

- Fundraising concert for Mayor's Charity in URC Church
- Rotary Charter Night
- Judging of the Grand Window Competition
- Carol Service, Mitchell's Auction
- Mayor's coffee morning

121 Police Report

The police report was circulated to members prior to the meeting.

All shop watch members had been given blank witness statements and evidence bags to be completed when a crime had been committed. These were to be completed whilst events were fresh in their minds and an officer would collect them as soon as practicable.

122 Public Participation

There was no public participation

123 Planning Matters

123a Planning Applications

HOU/2019/0234

New garage

8 Woodside Avenue

Recommended – Refusal due to size, massing and effect on neighbouring properties.

123b Public Inquiry, Public Footpath 223003, land off Strawberry How Road

Resolved - That councillor Malloy attend the public inquiry on 9 June 2020 at The Oval Centre, Salterbeck Drive, Workington.

124 Schedule of Payments

Resolved – That the schedule of payments in the sum of £4,796.07 be formally approved for payment.

125 Correspondence

125a Calc Newsletter

Agreed – That the contents of the December/January Calc Newsletter be noted.

126 Clerks Report

Resolved – a) That the content of the report be noted.

b) That the meeting dates for the remainder of 2020 be approved.

127 Strawberry Grange Bus Service

Further to minute number 107 (2019/20), Stagecoach gave details of a new C3 service which would service other side of town rather than the hospital. Their quote remained at £33 per day if no-one travelled.

Resolved – (a) That services C2 & C3 be agreed from 1 March 2020.

(b) That this service be advertised as widely as possible prior to the start date.

128 Footway Lighting

Those present considered a letter from the Property Services Manager, Allerdale Borough Council.

The letter gave details of new proposals in respect of footway lighting throughout the Borough.

The new proposals were:-

- Town and Parish Councils will be asked to pick up the energy costs of lights within their parish from April 2021
- Town and Parish Councils will be informed of the approximate costs for energy usage within their parish by the end of February 2020
- The costs will be based on an updated inventory of individual lights which was recently submitted to Energy North West
- Town and Parish Councils will have the opportunity to ask for lights no longer required to be removed or switched off.
- As and when fittings or bulbs need replaced, they will be replaced with led lamps which going forward will further reduce energy costs
- The Borough Council will continue to pick up the maintenance costs for the foreseeable future

Agreed – That the contents of the letter be noted.

The meeting closed at 7.52 pm

The following planning application(s) were circulated for comments due to time constraints:-

FUL/2019/0278

Replacement of timber framed single-glazed windows with UPVC double-glazed sash windows and replace two timber doors front and rear with UPVC

1 The Fallows

Recommended – Approval

The following planning applications will be considered at the meeting:-

✓ FUL/2019/0298

Change of use of redundant offices to café and replacement roof covering to warehouses

Mitchell's Antiques and Fine Art, 47 Station Street

Recommended –

✓ FUL/2019/2073

Proposed gym

Cockermouth Rugby Club, Stawberry How Business Centre

Recommended –

✓ HOU/2019/0246

First floor extension on top of existing garage

4 Lowestwater Close

Recommended –

✓ HOU/2019/0248

Proposed porch extension

3 Riversdale Drive

Recommended -

Our Ref :
Your Ref :

This matter is being dealt with by:-

Christopher Fleming

Direct Line : (01900) 702915
Email: christopher.fleming@allerdale.gov.uk

10 December 2019

Sheila Brown
Cockermouth Town Council
The Town Hall
Market Street
Cockermouth
Cumbria
CA13 9NP



Dear Sir/Madam

**Tree Preservation Order No.16 of 2019
Land at Lloyd's Motors Ltd Low Road, Cockermouth, CA13 0HH**

I enclose by way of service upon you a copy of the Tree Preservation Order and the accompanying Notice.

Although the Tree Preservation Order does not directly affect the land within your ownership it is a statutory requirement that the Local Planning Authority also serve a copy of the order upon the Town Council.

If you have any queries please do not hesitate to contact either myself or Planning Officer Helen Brownlie (01900 702713).

Yours faithfully,

Christopher Fleming
Legal Services

Enc.



**Allerdale - a great
place to live,
work and visit**

**Allerdale Borough Council
Allerdale House
Workington
Cumbria CA14 3YJ
Tel: 0303 123 1702
Fax: 01900 702507**

Dated:

10 DECEMBER

2019

THE ALLERDALE BOROUGH COUNCIL

TREE PRESERVATION ORDER NO.16 OF 2019

**TREES ON LAND AT LLOYD'S MOTORS LTD, LOW ROAD,
COCKERMOUTH**

FORM OF TREE PRESERVATION ORDER

Regulation 3(1)

Town and Country Planning Act 1990

The Tree Preservation Order No.16 of 2019

The Allerdale Borough Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order--

Citation

1

This Order may be cited as Tree Preservation Order No.16 of 2019

Interpretation

2

(1) In this Order "the authority" means the ALLERDALE BOROUGH COUNCIL.

(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2011.

Effect

3

(1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.

(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall—

- (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
- (b) cause or permit the cutting down, topping, lopping, wilful damage or wilful destruction of,

any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

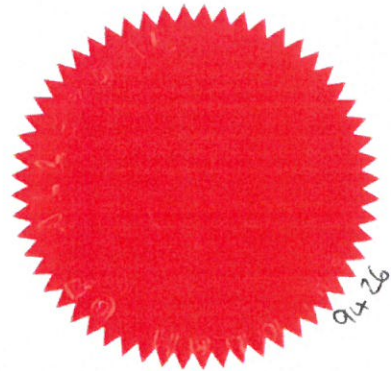
Application to trees to be planted pursuant to a condition

4

In relation to any tree identified in the first column of the Schedule by the letter "C", being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this 10 DECEMBER 2019

The Common Seal of
ALLERDALE BOROUGH COUNCIL
was affixed to this Order
in the presence of



CONFIRMATION OF ORDER

This Order was confirmed by Allerdale Borough Council without
modification on the day of

OR

This Order was confirmed by the Allerdale Borough Council, subject to the
modifications indicated by [*state how indicated*], on the day of
[*insert month and year*]

Signed on behalf of the Allerdale Borough Council

.....

Authorised by the Council to sign in that behalf

DECISION NOT TO CONFIRM ORDER

A decision not to confirm this Order was taken by Allerdale Borough Council
on the day of

Signed on behalf of the Allerdale Borough Council

.....

Authorised by the Council to sign in that behalf]

VARIATION OF ORDER

This Order was varied by the Allerdale Borough Council on the day of
by a variation order under reference number [*insert reference number to the
variation order*] a copy of which is attached

Signed on behalf of the Allerdale Borough Council

.....

Authorised by the Council to sign in that behalf

REVOCATION OF ORDER

This Order was revoked by the Allerdale Borough Council on the day of

Signed on behalf of the Allerdale Borough Council

.....

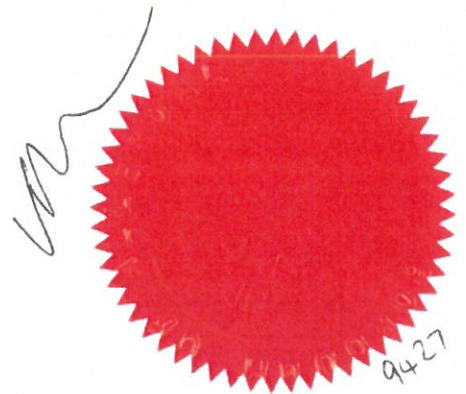
Authorised by the Council to sign in that behalf

**SCHEDULE
SPECIFICATION OF TREES**

Article 3

Trees specified by reference to an area
(within a dotted black line on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
A1	trees (of whatever species including but not limited to Oak, Ash, Alder, Sycamore) within the area marked A1 on the map	Lloyd's Motors Ltd Low Road, Cockermouth, CA13 0HH
A2	trees (of whatever species including but not limited to Oak, Ash, Alder, Sycamore) within the area marked A2 on the map	Lloyd's Motors Ltd Low Road, Cockermouth, CA13 0HH



IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY

TOWN AND COUNTRY PLANNING ACT 1990

TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012

Tree Preservation Order: No.16 of 2019

ALLERDALE BOROUGH COUNCIL

THIS IS A FORMAL NOTICE which is served on you because on 10 December 2019 we made the above tree preservation order.

A copy of the order is enclosed. In simple terms, no one is allowed to cut down, top or lop without our permission any of the trees specified in Schedule One and shown on the map

A number of the trees have been taken out and the owner of Lloyd's Motors Ltd and the person removing the trees has told at least one resident that he intends to take the vast majority out for cost reasons.

The order came into force, on a temporary basis, on 10 December 2019 and will remain in force for six months. During this time we will decide whether the order should be given permanent status.

People affected by the order have a right to object or make comments on any of the trees or woodlands covered before we decide whether the order should be made permanent.

If you would like to make any objections or other comments, please make sure we receive them in writing by 20 January 2020. Your comments must meet regulation 6 of the Town and Country Planning (Tree Preservation) (England) Regulations 2012 (a copy is attached). Please send your comments to the Legal Services Department, Allerdale House, Workington, Cumbria, CA14 3YJ. We will carefully consider all objections and comments before deciding whether to make the order permanent.

We will write to you again when we have made our decision. In the meantime, if you would like any more information or have any questions about this notice, please contact Helen Brownlie of Allerdale Borough Council by telephone on 01900 702713.

Dated: 10 December 2019

**COPY OF REGULATION 3 OF THE TOWN AND COUNTRY PLANNING
(TREE PRESERVATION) (ENGLAND) REGULATIONS 2012**

The remaining trees on this site are considered to be of amenity value and the Local Planning Authority wish to secure their future retention and ensure that any works do not cause detriment to the health of the trees or the visual amenity that they provide.

**COPY OF REGULATION 6 OF THE TOWN AND COUNTRY PLANNING
(TREE PRESERVATION) (ENGLAND) REGULATIONS 2012**

Objections and representations

6(1) Subject to paragraph (2), objections and representations:

- (a) shall be made in writing and:
 - (i) delivered to the authority not later than the date specified by them under regulation 5(2)(c); or*
 - (ii) sent to the authority in a properly addressed and pre-paid letter posted at such time that, in the ordinary course of post, it would be delivered to them not later than that date;**
- (b) shall specify the particular trees, groups of woodlands (as the case may be) in respect of which the objections or representations are made; and*
- (c) in the case of an objection, shall state the reasons for the objection.*

6(2) The authority may treat as duly made objections and representations which do not comply with the requirements of paragraph (1) if, in the particular case, they are satisfied that compliance with those requirements could not reasonably have been expected.

Our Ref: CAT/2019/0036

This matter is being dealt with by: Mrs K McCartney

Direct Line: 01900 702743

Email: planning@allerdale.gov.uk



23/12/2019

Cockermouth Town Council
Town Hall
Cockermouth
Cumbria
CA13 9NP

Dear Sir/Madam

Notification on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in a Conservation Area

Applicant: Mr John Dyson
Proposal: Reduction of mature birch tree
Site: 17 Waterloo Street Cockermouth

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations the Parish/Town Council may have by e-mail to planning@allerdale.gov.uk or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by **13/01/2020**. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number **CAT/2019/0036**.

Please note that all the information contained in this application can be viewed by the public and on our website
www.allerdale.gov.uk/planningapplicationsearch

Yours faithfully

K McCartney

Kerry McCartney
Compliance Officer



Allerdale - a great place
to live, work and visit

Allerdale Borough Council
Allerdale House
Workington
Cumbria CA14 3YJ
tel: 0303 123 1702
www.allerdale.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MR	First name:	JOHN		
Last name:	DYSON				
Company (optional):	NA				
Unit:		House number:	6	House suffix:	
House name:					
Address 1:	CROFT TERRACE				
Address 2:	SOUTH STREET				
Address 3:					
Town:	COCKERMOUTH				
County:	CUMBRIA				
Country:					
Postcode:	CA13 9RE				

2. Agent Name and Address

Title:	MR	First name:	DALE		
Last name:	MOORE				
Company (optional):	WALL & TREE COCKERMOUTH				
Unit:		House number:	27	House suffix:	
House name:					
Address 1:	SUNSCALES AVENUE				
Address 2:					
Address 3:					
Town:	COCKERMOUTH				
County:	CUMBRIA				
Country:					
Postcode:	CA13 9DY				

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

TREE IS IN REAR GARDEN,
ON RIVER BANK

4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☒ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	
Email address (optional): <input type="text"/>		

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

— N A —

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

TREE IS A MATURE BIRCH IN THE REAR GARDEN OF 17 WATERLOO STREET. APPROX 3m FROM RIVER COCKER/DERWENT
REDUCTION OF CROWN BY 1-2 METERS WITH A MAX CUT DIAMETER OF NOT MORE THAN 150mm. DEADWOOD TO BE REMOVED AND REMOVAL OF ANY BROKEN BRANCHES TO ALLOW INGRESS OF NATURAL LIGHT

7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☒ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

SKETCH MAP A1
Photos of tree A2 - A3

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Date (DD/MM/YYYY):

19/12/19

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	0900 828947	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	07907 225316	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.
(Please see guidance notes)

A3



A2



A1



BUILDINGS



BIRCH TREE (TO WORK ON)

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
2464	112459	£2,792.29	£465.38	£2,326.91	06/01/20	Cumbria Coal Ltd - Supply of Bark	£2,792.29
2465	112460	£14.27	£2.38	£11.89	06/01/20	Lakes Electrial Supplies Ltd - Christmas Lights Supplies	£14.27
2466	112461	£60.70	£0.00	£60.70	06/01/20	Cockermouth Paper Shop - Newspapers	£60.70
2467	112462	£246.62	£41.11	£205.51	06/01/20	Tech 4 Office Equipment Ltd - Service Charge	£246.62
2		£179.25	£29.88	£149.37		TH Service Charge for Pho	
3		£67.37	£11.23	£56.14		TIC Service Charge for Pho	
Total		£3,113.88	£508.87	£2,605.01			

Signature _____

Date _____

Signature _____

Budget Consultation 2020/21



The Council has begun the process of setting its budget for the 2020/21 financial year. It will be submitted for approval to Council in March 2020.

Every year the Council has to agree a balanced budget. This means we must balance our income against our expenditure. Since 2010 central government funding to local authorities has fallen significantly and the next few years will see continued pressure on the Council's finances.

The simple fact is that as the income we receive from central government reduces we either need to reduce our spending, which could involve changes to the services we provide, or find new sources of income.

We are determined to do the best for our communities and be a financially sustainable organisation - finding ways to make the money we have work better through innovation, seeking new ways of working (whether through technology or collaboration), and finding ways to increase our income.

We remain committed to ensuring front-line services are protected as much as possible, but we do have some tough decisions to make about the level of service we can continue to provide and how we can generate more income. Our aim is to be as efficient as possible whilst maintaining a level of service that our customers and partners expect.

We have already made savings of over £7.8m over the last six years through streamlining services and processes, improving our use of technology, reducing back office and management costs, and seeking new commercial opportunities. Despite these achievements, however, we need to do more to find savings or increase our income.

This consultation provides an opportunity for you to review and comment on the Council's approach to meeting the budget challenges ahead, some possible changes to service delivery, and changes to Council Tax.

We want to hear your views on the approach we are taking to help us make decisions when we come to set our budget and priorities for 2020/21 and beyond, so please take the time to read about our proposed plans and have your say.

Agenda Item 11a

Our budget and the services we provide

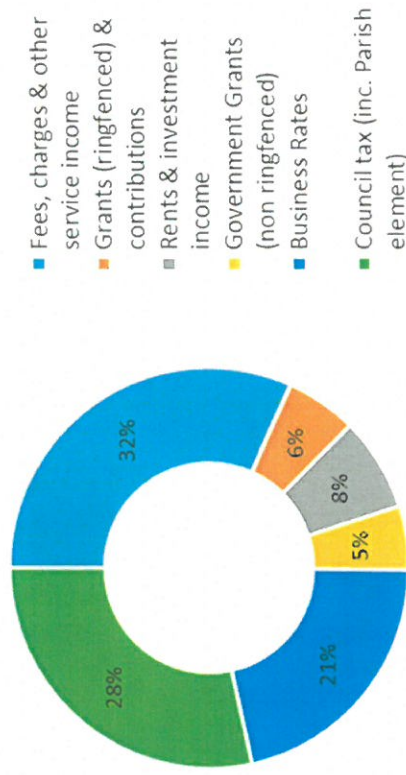
In 2019/20 our revised revenue budget (the amount we spend on services less the income we receive from fees and charges and grants to meet the cost of particular items of expenditure) was set at £15.7 million. This covers over 80 different service activities including housing, benefits administration, homelessness prevention, refuse collection, environmental protection, food safety, leisure, planning, building control, licensing and many more...

Around 80% of our income comes from fees and charges, Council Tax and Business Ratepayers. Fees and charges includes charges for some services such as planning, building control, and car parking.

Less than 10% of our income now comes from unringfenced central government grants such as Revenue Support Grant and New Homes Bonus. This income from central government is shrinking. This reduction in central government grants will mean the Council will become increasingly reliant on the income from Council Tax and Business Rates to fund the services it provides.

In 2013/14 the Council received Revenue Support Grant of £4.8m. By 2019/20 this had reduced to £196k. In 2020/21 our Revenue Support Grant is expected to be £199k, but will cease altogether in 2021/22.

Sources of external funding



Core grant from central government



How is your total Council Tax bill split?

We collect Council Tax for ourselves but also on behalf of Cumbria County Council, the Police and Crime Commissioner for Cumbria and your local town or parish council.

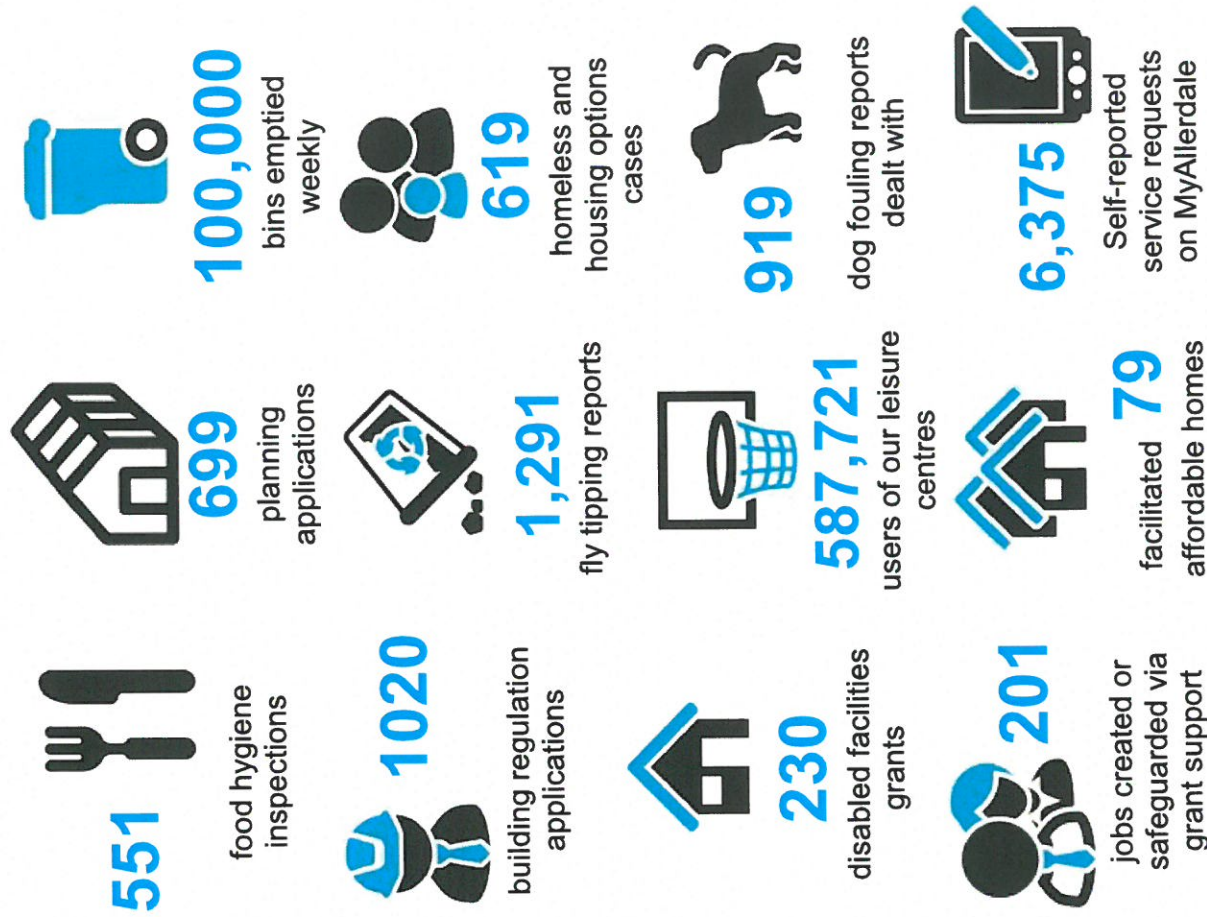
Less than 10% of the average Council Tax bill pays for services provided by us.

For 2019/20 the average Council Tax bill for a Band D property is £1,886.63 a year. Only £172.99 of the £1,886.63, just over 9% of your Council Tax, pays for services provided by us; the equivalent of a little over £3 a week, or 42p per day.

Where does your Council Tax go?



What we do



The scale of the challenge

Like other local authorities we have faced significant funding reductions over the past few years and the next years will see increasing pressure on the Council's finances.

The Council has made savings of over £7.8m over the last six years. We have done this through streamlining services and processes, improving our use of technology, reducing back office and management costs, and seeking new commercial opportunities.

By 2021 we expect to have no revenue support grant from Government which means that all of our income will have to come from council tax, business rates and other streams such as investments or service income.

The Government recently announced its spending plans for the next financial year, extending the core revenue support grant to councils for one year only. Beyond this, however, considerable uncertainty exists over the future funding of local government.

It is also a time of change and uncertainty nationally. Local authorities have been challenged not only by funding reductions, but also by growth in demand in certain service areas, as well as other cost pressures. We still face uncertainty about the impact of Brexit on the national economy and our local economy, and wider societal changes also bring uncertainty such as the shifting nature of the high street. All of these factors impact on planning for the future.

Based on the information currently available to us, over the next three years (2020/21 to 2022/23), we will need to deliver savings or find alternative ways of generating income to address a funding gap of around £2.2m.

This is in addition to delivering recurring savings of approximately £1.3m during 2019/20 and a further £0.7m during 2020/21 and 2021/22. In 2019/20 we set a revised revenue budget of £15.7million, including £11.5m of recurring expenditure - so you can see the size of the challenge.

Our approach to the financial challenge

To continue to be able to provide the services that our communities need, we need to create a sustainable footing for the Council. Making operational efficiencies and increasing the amount of income we raise from Council Tax and fees and charges play an important part in balancing the budget.

However, the scale of the financial challenge facing the Council means that we will need to make continued changes to our role and the services we provide. We have become a much smaller council over the past ten years and need to make sure that our more limited resources are focused on our priority activities.

Our Council Strategy 2020-2030 sets out our refreshed purpose **improving lives and improving futures through sustainable action** and includes a key priority of ensuring that we remain **a financially secure council** so that we can continue to provide the services and improvements that our communities need.

Our Transformation and Commercialisation, and Regeneration and Commercial Investment programmes are fundamental to us being able to meet the challenges ahead.

Through those programmes we are aiming to achieve additional income and savings in a number of ways including:

- reducing spend by making efficiencies through streamlining service delivery and improving our use of technology;
- reviewing services and processes to find better ways of working and innovative approaches to service delivery –

this may lead to different ways of delivering services jointly with partners or through other organisations;

- reviewing and improving the ways we commission and procure services and goods and manage contracts to make sure we are getting maximum value for money;
- looking at how to make services operate more commercially so that they better cover their costs – this may mean increasing or introducing fees and charges in some cases;
- looking at how we can generate more income from our existing trading services or selling other services;
- making the best use of our property and land assets to generate income and improve social and economic outcomes for our communities;
- investing in commercial opportunities that support our priorities and bring money into Allerdale and the Council such as our recent investments in Workington to provide business units;
- finding ways to generate additional income for the Council that will help to fund local services;
- seeking out opportunities for capital investment to support our priorities and contribute to the Council's future financial resilience.

Setting next year's Council Tax

As in previous years we have been working hard to ensure we have plans in place to balance our budget for 2020/21. Through our key programmes to transform the Council and the way we work we are proposing to achieve savings and income that will bridge the funding gap we face in 2020/21, but also crucially will set the foundations to meet the further significant funding challenge we will face in 2021/22 and 2022/23.

Feedback from our latest residents' survey carried out in 2018 showed that 57% of residents supported an increase in Council Tax if this meant services that were important to them were protected. Without an increase in Council Tax we will need to find more savings and we will not be able to deliver the same levels of service in areas you have told us are important. This includes services such as street cleaning and dealing with fly tipping and other environmental crime.

To help address the particular pressures faced by district councils, such as Allerdale, the Government has over the last four years allowed them to increase council tax 2% (3% in 2019-20) or £5, whichever is greater. Government are currently consulting on a continuation of this arrangement in 2020/21. A 2% increase would equate to an extra £3.46 a year on a Band D property.

Subject to the outcome of this consultation we are proposing to limit the increase in our portion of the annual Council Tax bill to 1%. This would mean an extra £1.73 a year on a Band D property (or about 3p a week) and £1.15 a year for a Band A property (equivalent to about 2p a week) and would provide an additional £53,000 of income to the Council.

The table below shows how a 1% increase on a Band D property would impact on Allerdale Borough Council's portion of the Council Tax bill for all Council Tax bands.

Council Tax band	2019/20 Annual charge	Annual increase	Weekly increase	2020/21 Proposed Annual charge
Band A	£115.32	£1.15	2p	£116.47
Band B	£134.55	£1.35	3p	£135.90
Band C	£153.76	£1.54	3p	£155.30
Band D	£172.99	£1.73	3p	£174.72
Band E	£211.42	£2.11	4p	£213.53
Band F	£249.87	£2.50	5p	£252.37
Band G	£288.31	£2.88	6p	£291.19
Band H	£345.98	£3.46	7p	£349.44

Possible specific service changes

We provide both statutory and discretionary services. Statutory services are services we have to provide by law. Discretionary services are services we choose to provide, but do not have a legal responsibility to do so. For statutory services, fees and charges are sometimes set for us by government, but in some instances we are allowed to charge additional fees and charges for some elements of the service. For discretionary services we can put fees and charges in place to contribute to or cover the cost of delivering the service.

To help make the savings we need to over the coming years options open to us include increasing existing fees and charges or introducing new ones (where allowed), reducing the level of service, or stopping providing part or all of a service (discretionary services only).

We recently entered into a new contract for waste collection services that started in April 2019. Following significant service delivery and cost issues we have now taken a decision to work towards bringing that service back in-house to ensure that we can better control service performance, but also better control service costs.

We are still in the position that we need to make considerable savings in the delivery of this service to help balance the budget in over the next 3 years. Delivering the waste and recycling service is the largest single area of spend for us (about £4m per year).

Some options that we are currently considering in relation to future delivery of waste and recycling services are set out here.

Option 1: Introducing a charge for garden waste collection.

Collecting garden waste is a discretionary service and the majority of local authorities have already started to charge for this service - a typical charge amongst local authorities is around £35-£40 per year. Introducing a charge would mean that this service would be paid for by the customers who benefit from it rather than general council tax payers. The estimated saving generated (by covering the costs of providing the service) would be £0.5m.

Option 2: Introducing a charge for replacement bins. Whilst collection of waste from households is a statutory service, we are permitted to charge for replacement bins to cover the cost of providing those (we don't expect to charge for bins broken during collection). Again many local authorities have already introduced such a charge to help cover service costs. In 2018/19 we issued approximately 7,000 replacement bins and this cost the council £119,000. So we estimate savings generated would be £0.1m.

Option 3: Moving to fortnightly bin collections for general household waste (your black bin).

Around 85% of local authorities now collect general household waste fortnightly (or less). This measure would reduce the number of bin rounds needed and so reduce costs whilst still ensuring that household waste is still collected regularly. The added environmental benefit is that evidence from other areas shows clearly that where less frequent general waste collections are made then recycling rates go up. We estimate savings generated here would be £0.2m.

Have your say

In this document we have set out the financial challenge we face and have shared how we intend to approach the challenge. You can give us your views by completing a quick survey.

www.allerdale.gov.uk/consultation

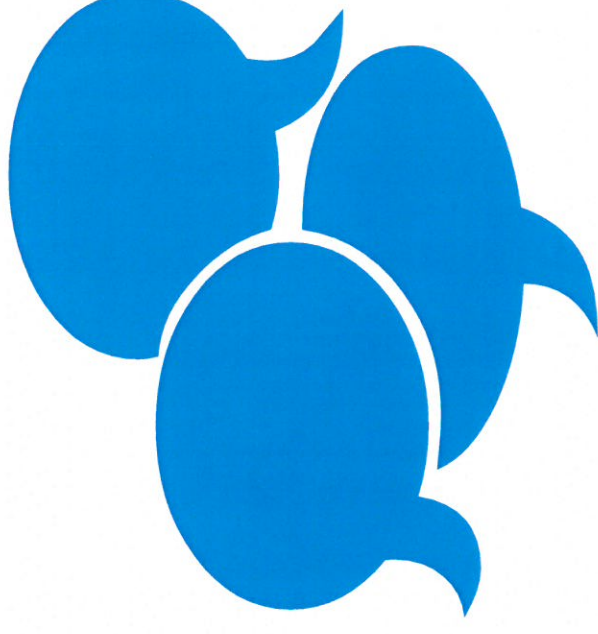
This consultation will run until 20 January 2020.

If you do need a paper copy of the survey please contact us on 0303 123 1702 or e-mail policy@allerdale.gov.uk. Paper surveys can be returned to Policy Team, Allerdale Borough Council, Allerdale House, Workington, Cumbria CA14 3YJ.

What happens next?

The responses received during the consultation will be analysed and reported to the Executive. The draft budget for 2020/21 will be considered by the Executive at their meeting on 19 February 2020 before being presented to full Council in March.

All individual responses will be anonymised. Responses on behalf of an organisation may have their comments attributed to them in the final report.



Clerk - Cockermouth TC

From: Bagshaw, Samantha <Samantha.Bagshaw@cumbria.gov.uk>
Sent: 18 December 2019 13:32
To: Cumbria Association, of Local Councils
Subject: Buckingham Palace Garden Party 2020
Attachments: Cumbria Nominees for the Buckingham Palace Garden Party 2019.doc

Dear Colleague,

NALC has been requested by the Lord Chamberlain's office to inform member councils that Her Majesty will be hosting a Royal Garden Party at Buckingham Palace on **27 May 2020** and Cumbria County Association has been allocated **4** places.

If you would like to nominate someone to attend the Royal Garden Party can you please complete the attached form and email it to the CALC office by **30th January**. When completing the nomination form please take the following advice from the Lord Chamberlain's office into account: -

- Invitations are in recognition of **PAST** service as Chairmen of Parish Council and Town Mayors in England and it is therefore appropriate that outgoing members, rather than those newly elected, should be invited to attend.
- Guests must **NOT** have previously attended a Garden Party. This must be emphasised to potential guests.
- It is essential that all details given are correct as inaccuracies have, in the past, caused distress and embarrassment. Please therefore ensure that all names and addresses reflect each guests' form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. If in doubt, please check with the guests. *For example, ie if somebody is known as Mike but the name as it appears on their passport is Michael John, please ensure that this is written on the form.*
- Ensure all nominated guests are accompanied, with each guest ideally being accompanied by one guest only.
- All names submitted must number within your overall quota. *(Therefore a guest and companion are 2 guests).*
- Ensure that no one under the age of 18 years is nominated as a guest or to accompany a guest.
- Guests who require assistance **MUST** be accompanied and this must be made clear on the form. The entrance to and the grounds of the palace is accessible by wheelchair and disabled parking is close to the palace entrance. If disabled parking is required, this must be made clear to me.
- All nominated guests must be British or European Union citizens, although their guest(s) may be of other nationalities. However all guests, nominated or accompanying, must be resident in the United Kingdom.
- Buckingham Palace have specifically stated that late changes to nominations cannot not be entertained by the palace. Therefore once details have been submitted to the Palace by NALC this cannot be changed.
- Please remind your guest(s), that in the event they are unable to attend a Garden Party for whatever reason they will not be invited again.
- Invitations will be issued approximately 6 weeks prior to the Garden Party and this pack of information is very detailed. Your nominated guests might also find it helpful to follow this link - <https://www.royal.uk/garden-parties>
- If a guest has not received their invitation within three weeks of the date of the garden party, please contact me directly.
- All communications to Buckingham Palace should be carried out via myself rather than directly.
- If your County Association does not intend to use the full allocation please let me know as soon as possible so that those unused places can be re-allocated.
- There will be no parking facilities available for guests with the exception of disability badge holders (blue badge holders) which should be noted on the form. The palace will contact that guest requesting details of the disability badge.

- This year, to comply with data protection legislation, each individual's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party. Each county association will need to obtain and store this consent, which should be made available to NALC or Buckingham Palace should it be required. Please obtain the following consent from each of your nominees.
- *"I consent to my personal data being processed for the purpose of issuing invitations to this event and to cater for guests with special needs. I understand that my personal data will be processed by the county association, NALC and The Keeper of the Privy Purse on behalf of the Royal Household.*
- If you would like further information, please see the following privacy notices/policies www.royal.uk/privacy-policy , <https://www.nalc.gov.uk/generalprivacynotice>

If you have any queries, please get in touch.

Kind regards,

Samantha

Samantha Bagshaw
Chief Officer
Cumbria Association of Local Councils (CALC)

Our contact details:

Samantha - Monday to Wednesday, Sonia - Thursday and Friday

Post: Fire and Rescue Service Headquarters, Carleton Avenue, Penrith, Cumbria, CA10 2FA

Email: office@calc.org.uk

Telephone: 01768 812663

Web: www.calc.org.uk

This e-mail contains confidential information (which may also be legally privileged) and is intended solely for the use of the intended named recipient. If you are not the intended recipient you may not disclose, copy, distribute or retain any part of this message or its attachments. If you have received this message in error please notify the originator immediately by using the reply facility in your e-mail software. Incoming and outgoing emails may be monitored in line with current legislation. All copies of the message received in error should be destroyed. Any views or opinions expressed are solely those of the original author. This email message has been scanned for viruses, and declared to be virus free at the point of exit from Cumbria County Council's network. <http://www.cumbria.gov.uk/>

Buckingham Palace Garden Party Nomination Form - 2020

County Association _____

Date of GP 27 May 2020 Number 4

Consent:

I confirm that the above named county association has obtained consent from all listed nominees to process their data for the purpose of issuing invitations to this event and to cater for guests with special needs. Should it be necessary, this consent can be made available to NALC or Buckingham Palace on request

	Guest 1 (Main)	Guest 2 (Accompanying)	Guest 3 (Main)	Guest 4 (Accompanying)
Main Guest (relationship to main guest)				
Title				
Forenames(s) (as per passport)				
Surname				
Decorations/Post Nominals				
Address 1				
Address 2				
Address 3				
Town				
Postcode				
Disabled Access Required				
Parking Required (blue badge holders only)				

Relationships are

Spouse
Partner
Father

Mother
Son or daughter aged 18 – 25
Son or daughter over 25

Relationship other than those listed
Companion

Relationships are

- Spouse
- Partner
- Father
- Mother
- Son or daughter aged 18 – 25
- Son or daughter over 25
- Relationship other than those listed
- Companion

TOWN COUNCIL MEETING – January 2020
CLERK'S REPORT

Tourism and Publicity

Visitor numbers for December 2019 – 219

Twinning

We have received notification that a small group of French Rotarians will visit Cockermouth between 3-6 April 2020.

War Memorial Trust

I am still chasing payment.

Carols round the Tree

This was well attended. Thank you to all those who assisted.

CCTV

Our grant application for one camera for £3k on Main Street has been approved.

S Brown, Town Clerk

Wednesday Extra Hour Trial Statistics

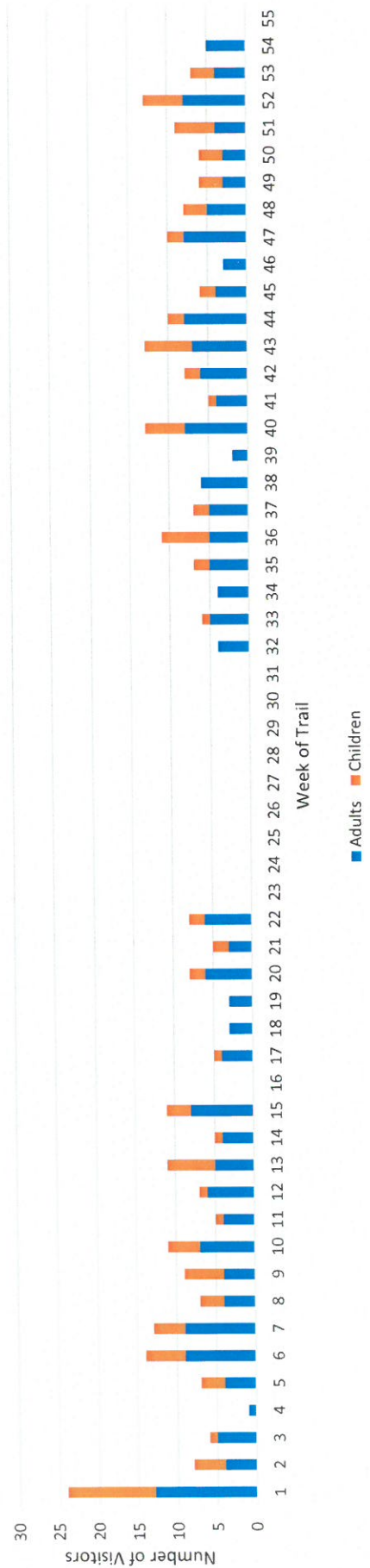
Agenda Item 15

Year	Month	Day	Week of Trail	In at 16:00		16:00 - 16:15		16:15 - 16:30		16:30 - 16:45		16:45 - 17:00		Total	Average Ad+Ch	Adult Total	Children Total
				Adults	Children	Adults	Children	Adults	Children	Adults	Children	Adults	Children				
2018	12	5	1	3	3	5	7	2	0	2	0	1	0	24	4.8	13	11
		12	2	2	2	2	2	0	0	0	0	0	0	8	1.6	4	4
		19	3	5	1	0	0	0	0	0	0	0	0	6	1.2	5	1
2019	1	2	4	1	0	0	0	0	0	0	0	0	0	1	0.2	1	0
		9	5	1	0	1	2	1	0	0	0	1	1	7	1.4	4	3
		16	6	2	1	2	1	4	3	1	0	0	0	14	2.8	9	5
		23	7	2	0	3	3	3	1	0	0	1	0	13	2.6	9	4
	2	30	8	1	0	1	2	1	1	1	0	0	0	7	1.4	4	3
		6	9	2	3	0	1	1	1	1	0	0	0	9	1.8	4	5
		13	10	3	2	2	2	1	0	1	0	0	0	11	2.2	7	4
		20	11	1	1	1	0	1	0	1	0	0	0	5	1	4	1
	3	27	12	2	0	2	0	0	1	1	0	1	0	7	1.4	6	1
		6	13	4	3	0	0	1	3	0	0	0	0	11	2.2	5	6
		13	14	2	0	1	1	0	0	1	0	0	0	5	1	4	1
		20	15	2	2	2	0	1	0	1	0	2	1	11	2.2	8	3
2019	4	28	16														
		3	17	2	1	1	0	0	0	1	0	0	0	5	1	4	1
		10	18	2	0	0	0	0	0	1	0	0	0	3	0.6	3	0
		17	19	3	0	0	0	0	0	0	0	0	0	3	0.6	3	0
	5	24	20	0	0	1	0	0	0	4	2	1	0	8	1.6	6	2
		1	21	3	2	0	0	0	0	0	0	0	0	5	1	3	2
		8	22	3	2	3	0	0	0	0	0	0	0	8	1.6	6	2
		15	23														
	6	22	24														
		29	25														
		5	26														
		12	27														
2019	7	19	28														
		26	29														
		3	30														
		10	31														
	8	17	32	0	0	2	0	0	0	2	0	0	0	4	0.8	4	0
		24	33	3	0	0	0	0	0	0	1	2	0	6	1.2	5	1
		31	34	4	0	0	0	0	0	0	0	0	0	4	0.8	4	0
		7	35	2	2	3	0	0	0	0	0	0	0	7	1.4	5	2
	14	14	36	1	3	2	1	1	1	1	1	0	0	11	2.2	5	6

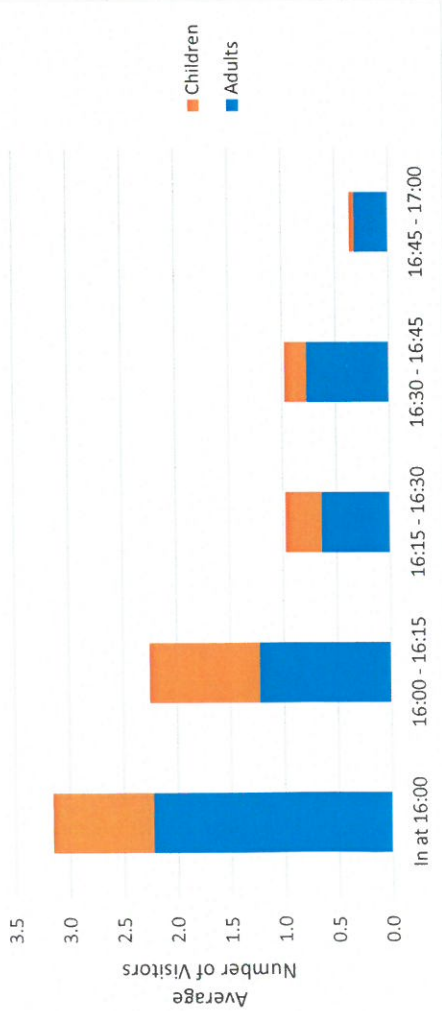
Wednesday Extra Hour Trial Statistics

Year	Month	Day	Week of Trail	In at 16:00		16:00 - 16:15		16:15 - 16:30		16:30 - 16:45		16:45 - 17:00		Total	Average Ad+Ch	Adult Total	Children Total
				Adults	Children	Adults	Children	Adults	Children	Adults	Children	Adults	Children				
	9	21	37	2	0	2	2	1	0	0	0	0	0	7	1.4	5	2
		28	38	3	0	0	0	0	0	3	0	0	0	6	1.2	6	0
		4	39	1	0	1	0	0	0	0	0	0	0	2	0.4	2	0
		11	40	2	0	2	5	0	0	0	4	0	0	13	2.6	8	5
	10	18	41	2	1	1	1	0	1	0	0	0	0	5	1	4	1
		25	42	2	1	0	0	1	1	0	3	1	0	8	1.6	6	2
		2	43	6	4	1	2	0	0	0	0	0	0	13	2.6	7	6
		9	44	2	0	4	2	1	1	0	1	0	0	10	2	8	2
	11	16	45	1	0	1	0	0	0	2	2	0	0	6	1.2	4	2
		23	46	0	0	2	0	0	0	1	0	0	0	3	0.6	3	0
		30	47	4	0	0	0	3	2	1	1	0	0	10	2	8	2
		6	48	2	0	2	3	0	0	0	0	1	0	8	1.6	5	3
12	13	49	1	0	1	3	1	1	0	0	0	0	6	1.2	3	3	
	20	50	3	3	0	0	0	0	0	0	0	0	6	1.2	3	3	
	27	51	3	2	1	3	0	0	0	0	0	0	9	1.8	4	5	
	4	52	4	0	1	2	1	1	2	1	0	0	13	2.6	8	5	
	11	53	2	2	1	1	1	1	0	0	0	0	7	1.4	4	3	
	18	54	2	0	0	0	1	1	0	2	0	0	5	1	5	0	
	25	55															
	Totals			98	41	54	45	28	15	34	9	14	2	340	1.5	228	112
Average			2.2	0.9	1.2	1.0	0.6	0.3	0.8	0.2	0.3	0.0					
Totals				139		99		43		43		16					
Average				3.2		2.3		1.0		1.0		0.4					

Library Visitors Between 16:00 and 17:00



Average Number of Visitors Across the Hour



Together, proudly
building our future



23 December 2019

To:

Metalcraft Cockermouth Community Fund launch

You are cordially invited to the launch of the Metalcraft Cockermouth Community Fund on Tuesday 4 February 2020 to be held at the Cockermouth Town Hall, Market Street, Cockermouth, Cumbria, CA13 9NP, the event will commence at 6.30pm.

Metalcraft have proud tradition of providing financial support to local organisations to our facility in Chatteris and are now looking to extend this to the town of Cockermouth. Metalcraft hope this fund will help to ensure a diverse range of organisations can continue to operate and grow within the Cockermouth community.

To be eligible to apply for funding from the Metalcraft Community Fund organisations **must be based in Cockermouth parish** and a **'not for profit' organisation operating for the benefit of the local Cockermouth community**. Places are limited to a maximum of two representatives per organisation.

Please do not apply to attend this event if your organisation does not fulfil the above criteria.

During the launch we will share the background & ideals for the fund, rules which will apply and the criteria which funding will be awarded to successful organisations.

We very much hope you will be able to join us.

For Security and Health & Safety reasons attendance for this opening is required to be confirmed by returning the below reply slip to Sheila Brown or by e-mail to clerk@cockermouth.org

Metalcraft Community Fund launch reply slip
6.30 pm Tuesday 4 February 2020

Name(s)	
Organisation	

Please return to Town Clerk, Cockermouth Town Council, Town Hall, Cockermouth, CA13 9NP or email clerk@cockermouth.org



Chatteris Business Park, Chatteris, Cambridgeshire. PE16 6SA
Telephone: +44 (0)1354 692391
www.metalcraft.co.uk

Company Registration No. 2506189 England
Registered Office; Chatteris, Cambs.

COCKERMOUTH
TOWN
COUNCIL

BUDGET & PRECEPT
PROPOSED FOR
2020/21

MRS S. BROWN
Clerk/RFO

COCKERMOUTH

January 2020

FINANCIAL SUMMARY

	£
Starting Balances @ 1/4/2019	
Instant Access Savings Account	
General Account	£ 21,843.13
Money Markets 7 day notice	£180,717.87
Cumberland	£ 45,862.05
Starting Total in all Accounts	£248,423.05

Closing Balance at 31/12/18	
Instant Access Savings Account	
General Account	£ 35,857.70
New Money Market Account	£141,312.76
Cumberland Building Society	£ 45,862.05
Total in all accounts	£223,032.05

b) <u>LESS</u> Estimated Net Expenditure to 31/3/20	£45,000.00
c) <u>PLUS</u> Estimated Net Income to 31/3/20	£ 24,500.00
d) <u>PLUS</u> actual Vat for 3 rd quarter	£ 10,776.17
e) <u>PLUS</u> estimated Vat for 4 th quarter	£ 2,000.00
d) ESTIMATED BANK BALANCE AT 31/3/20	£215,308.22

Note: £150k from sale of Double Mills in a reserve account can only be used for capital projects
cannot be spent on revenue costs

COCKERMOUTH TOWN COUNCIL ESTIMATES 2020/21

SUMMARY

Item of Expenditure	Estimated Expenditure 2019/20	Estimated Income 2019/20	Estimated Net Cost 2019/20	Revised Estimated Expenditure 2019/20	Revised Estimated Income 2019/20	Revised Estimated Net Cost 2019/20	Estimated Expenditure 2020/21	Estimated Income 2020/21	Estimated Net Cost 2020/21
1. Allotments	£ 2,730	£ 1,806	£ 924	£ 2,730	£ 1,801	£ 929	£ 2,730	£ 1,848	£ 882
2. Establishment	107,868	1,500	106,368	108,534	1,100	107,434	102,968	1,100	101,868
3. Hub	39,252	14,190	25,062	39,780	14,225	25,555	39,780	14,225	25,555
4. Open Spaces	3,720	65	3,655	31,463	17,332	14,131	4,020	65	3,955
5. Memorial Gardens	12,300	0	12,300	43,213	-	43,213	16,550	-	16,550
6. Twinning	16,200	14,700	1,500	16,200	14,700	1,500	7,000	-	7,000
7. Events	11,916	220	11,696	11,549	380	11,169	11,916	795	11,121
8. Other Properties	2,800	2,875	75cr	2,800	2,875	75cr	2,854	2,875	21cr
9. Christmas Lights	30,782	1,041	29,741	31,287	2,209	29,078	31,900	1,000	30,900
10. Town Hall	30,900	34,601	3,701cr	32,607	34,601	1,994cr	30,171	34,601	4,430cr
11. Toilets	13,600	2,500	11,100	13,600	2,750	10,850	12,600	3,000	9,600
12. Bus Service							4,000	-	4,000
13. CCTV							6,010	3,000	3,010
14. Green Issues							1,000	-	1,000
12. Net Totals	272,068	73,498	198,570	333,763	91,973	241,790	273,499	62,509	210,990
13. To Balances									
14. From Balances – Rev									
- Cap									
15. NET TOTALS			198,570						210,990
16. PRECEPT			198,570						210,990

If you agree with the draft budget, our total funding requirement will be £210,990

If you agree with the draft budget, Cockeremouth Town Council precept will be £210,990 (this equates to an increase of £12,420 or) 6.25%

TOWN COUNCIL
ESTIMATES 2020/21

ALLOTMENTS

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
	£	£	£
1. Water Charges	1,000	1,000	1,000
2. General Maintenance	1,400	1,400	1,400
3. Rent for St Helens	330	330	330
	2,730	2,730	2,730
LESS Income & Credits –			
1. Allotment Rents	1806	1801	1848
ACTUAL NET COST	924	929	882

Notes

Figs based on 42 full allotments @ £44 (£1 increase per allotment next year) plus a small amount of re-letting over the course of the year.

COCKERMOUTH TOWN COUNCIL
ESTIMATES 2020/21

ESTABLISHMENT

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2019/20
1. Wages	78,398	78,398	78,398
2. Telephone/internet/postage	1,200	1,200	1,200
3. Printing/Stationery/Equip	2,500	2,500	2,500
4. Insurances	7,000	7,000	8,000
5. Subscriptions	870	1,351	870
6. Audit Fees (External/Internal)	1,250	1,250	1,250
7. Miscellaneous	3,500	3,500	3,500
8. Grants to organisations	1,000	1,000	1,000
9. Advertising	250	250	250
10. Chairman's Allowance	2,200	2,200	2,200
11. Chairman's Fund	550	550	550
12. Elections	7,000*	7,000*	1,000
13. Health & Safety Requirements	50	135	50
14. Training	500	500	500
15. Bank Charges	1,200	1,200	1,200
16. Payroll	400	500	500
	107,868	108,534	102,968
LESS Income –			
1. Bank Interest-General	1,500	1,100	1,100
3. Other Misc Income.			
	1,500	1,100	1,100
ACTUAL NET COST	106,368	107,434	101,868

*Elections May 2019

COCKERMOUTH TOWN COUNCIL
ESTIMATES 2020/21

COMMUNITY HUB

Item of Expenditure	Estimated Expenditure 2019/20	Actual Estimate 2019/20	Estimate 2020/21
1. Wages	21,100	21,100	21,100
2. Good for resale	2,000	2,500	2,500
3. Running Costs:	16,000	16,000	16,000
4. Bass Lake fishing	152	180	180
	39,252	39,780	39,780
LESS Income & Credits			
1. Sales	4,000	4,000	4,000
2. Bass Lake Fishing	190	225	225
3. Income	10,000	10,000	10,000
Income	14,190	14,225	14,225
ACTUAL COST	25,062	25,555	25,555

*The wages budget would have to be increased if you wish to consider expanding late night opening by 5k

OPEN SPACES

Item of Expenditure	Estimated Expenditure 2019/20	Actual Estimate 2019/2020	Estimate 2020/21
1. Fishing stationary	-	-	-
2. War Memorial	350	27,627	350
3. Public clock	270	736	270
4. Flower baskets	2,500	2,500	2,800
5. Footpaths	-	-	-
6. CCTV	-	-	-
7. Bus Shelters	500	500	500
8. Main Street Tree	-	-	-
9. Clever Sid	100	100	100
Total	3,720	31,463	4,020
LESS			
1. Fishing Permits	65	202.50	65
2. War Memorial	-	17,130	-
3. Public Clock	-	-	-
4. Flower baskets	-	-	-
5. Footpaths	-	- -	-
6. CCTV	-	-	-
7. Bus Shelters	-	-	-
8. Main Street Trees	-	-	-
9. Clever Sid	-	-	-
Total Income	65	17,332.50	65
ACTUAL NET COST	3,655	14,130.50	3,955

COCKERMOUTH TOWN COUNCIL
ESTIMATES 2020/21

MEMORIAL GARDENS

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Expenditure 2020/21
1. Contract	8,300	8,300	8,550
2. Play Area	3,000	33,000*	3,000
3. Miscellaneous	1,000	1,913	5,000*
4. Flood Damage	-	-	-
	12,300	43,213	16,550
1. Miscellaneous Income	-		-
	-		-
ACTUAL NET COST	12,300	43,213	16,550

*URGENT REPAIRS CARRIED OUT

* TREE WORKS NEEDED

COCKERMOUTH TOWN COUNCIL
ESTIMATES 2020/21

TWINNING

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2019/20
1. Twinning – incoming	1,000	1,000	6,500
2. Twinning – outgoing	14,700*	14,700*	-
3. EPSF	500	500	500
	16,200	16,200	7,000
<u>INCOME</u>			
1. Income	14,700	14,700	-
ACTUAL NET COST	1,500	1,500	7,000

*36th Anniversary in Marvejols

EVENTS 2019/20

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated 2020/21
1. Fireworks	6,000	5633	6,000
2. Festival	500	500	500
3. Carnival	250	250	250
4. Food Festival	4166*	4166*	4,166
5. Taste Christmas	1,000*	1,000*	1,000
6. VE75	-	-	-
	11,916	11,549	11,916
LESS: Income – Fireworks VE75 Lottery Grant	220	380	220 575
ACTUAL NET COST	11,696	11,169	11,121

COCKERMOUTH TOWN COUNCIL
ESTIMATES 2020/21

OTHER PROPERTIES

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
1. Youth Hostel	-	-	-
2. Victoria Hall	1,000	1,000	1,000
3. Tarn Close Sports Ground	-	-	-
4. New Play Areas	1,800	1,800	1,854
	2,800	2,800	2,854
1. Income Youth Hostel	-	-	-
2. Income Victoria Hall	2,500	2,500	2,500
3. Income Tarn Close Sports Ground	375	375	375
4. Income New play areas	-	-	-
Total Income	2,875	2,875	2,875
ACTUAL NET COST	75cr	75cr	21cr

CHRISTMAS ILLUMINATIONS 2020/21

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
1. Contract	16,850	17,355	17,878
2. Cable/bulbs etc	5,186	5,186	5,186
3. Electricity costs	1,000	1,000	1,000
4. SWOD expenses	3,000	3,000	3,000
5. Competitions	85	85	125
6. CADS	300	300	350
7. Tarn Close Depot	4361	4,361	4361
	30,782	31,287	31,900
LESS: Income –	1,041	2,209	1,000
1. Donations swod			
ACTUAL COST	29,741	29,078	30,900

COCKERMOUTH TOWN COUNCIL
ESTIMATES 2020/21

TOWN HALL OFFICES/MAYOR'S PARLOUR ETC.

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Expenditure 2020/21
1. General Maintenance	2,500	2,500	2,500
2. Refurb of furnishings	1,000	1,000	1,000
3. Capital Improvement Schemes/ Ground Maintenance	1,000	1,000	1,000
4. Rates	11,108	12,275	12,500
5. Utilities	6,000	6,000	6,000
6. Phone, net, franking	2,176	2,176	2,176
7. Windows, bins, sanitary, fire	600	600	600
8. Insurance	2,121	2,121	-
9. Refreshments	145	145	145
10. Cleaners wage	4,000	4,000	4,000
11. Cleaning products	250	250	250
	30,900	32,067	30,171
	30,900	32,067	30,171
Income			
1. Room Hire	1,500	1,500	1,500
2. Rent Day Services	14,161	14,161	14,161
3. Rent Offices	11,940	11,940	11,940
4. ABC Cleaning	-	-	-
5. Wedding Hire	7,000	7,000	7,000
	34,601	34,601	34,601
TOTAL COST	3701cr	2534CR	4430cr

*Town Hall insurance merged into one policy now under establishment code

TOILETS 2020/21

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
1. Main Street	6,500	6,500	6,000*
2. Bitterbeck	6,500	6,500	6,000*
3. Memorial Gardens	100	100	100
4. Harris Park	500	500	500
	13,600	13,600	12,600
1. LESS income received	2,500	2,750	3,000
ACTUAL NET COST	11,100	10,850	9,600

*Mandatory relief for public conveniences brought in Autumn 2018 statement.

BUS SERVICE 2020/21

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
Bus Service Subsidy	-	-	4,000
LESS income received	-	-	-
ACTUAL NET COST			4,000

CCTV 2020/21

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
CCTV Installation – 1 off cost Maintenance	-	-	5,010 1,000
LESS grant received	-	-	3,000
ACTUAL NET COST			3,010

*may receive a contribution from chamber of trade?

GREEN ISSUES 2020/21

Item of Expenditure	Estimated Expenditure 2019/20	Actual Expenditure 2019/20	Estimated Expenditure 2020/21
Green Issues	-	-	1,000
LESS grant received	-	-	-
ACTUAL NET COST			1,000