

# Cockermouth Town Council

30 January 2020

Dear Sir/Madam,

You are summoned to a special meeting of Cockermouth Town Council to be held in the Upstairs Council Chamber, Town Hall, Cockermouth **Thursday 6 February 2020 at 7pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

Yours sincerely,



Sheila Brown

**1. Apologies for absence**

- 2. Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

**3. Public Participation**

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights (if any)

- 4. Planning Applications** – To comment on various planning applications received from Allerdale Borough Council (**page 1**)

- 5. Applications for tree works** – To consider the removal of various trees, The Studio, St Helens Street (**pages 2-13**)

- 6. Application for tree works** – To consider the pruning of a large beech tree, Holmewood Residential Home, Lamplugh Road (**pages 14-20**)

**Press and Public Welcome**



Town Hall, Market Street  
Cockermouth  
Cumbria CA13 9NP

Tel: 01900 821869

Fax: 01900 827166

Email:

cockermouthtowncouncil  
@btconnect.com

Website:

www.cockermouth.org

Town Clerk  
Sheila Brown



Joint Winners  
Council of Europe Year 2000  
Europe Prize

Previous Awards  
Plaque of Honour, Flag of Honour  
European Diploma



Twin Town  
Marvejols, France



A Fairtrade Town



Planning Applications

FUL/2020/0009 & LBC/2020/0001

Demolition of a building and proposed conversion and alteration to form 8 residential units (use class C3) to the upper floors and rear outrigger and retain a commercial unit at ground floor level

Wordsworth Hotel, 43 Main Street

Recommended –

FUL/2019/0183 (as amended)(fenestration & balcony arrangement)

Change of use and alterations to create 4 no. residential units at upper level plus new build extension over existing car park to create a further 3 no. units

1 HSBC Bank Main Street



Our Ref: CAT/2020/0005

This matter is being dealt with by: Mrs K McCartney

Direct Line: 01900 702743

Email: [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk)



16/01/2020

Cockermouth Town Council  
Town Hall  
Cockermouth  
Cumbria  
CA13 9NP

Dear Sir/Madam

**Notification on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in a Conservation Area**

**Applicant:** Mr Martin Norris  
**Proposal:** Removal of various trees  
**Site:** The Studio Saint Helens Street Cockermouth

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations the Parish/Town Council may have by e-mail to [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk) or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by **06/02/2020**. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number **CAT/2020/0005**.

**Please note that all the information contained in this application can be viewed by the public and on our website**  
**[www.allerdale.gov.uk/planningapplicationsearch](http://www.allerdale.gov.uk/planningapplicationsearch)**

Yours faithfully

K McCartney

Kerry McCartney  
Compliance Officer



Allerdale - a great place  
to live, work and visit

Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria CA14 3YJ  
tel: 0303 123 1702  
[www.allerdale.gov.uk](http://www.allerdale.gov.uk)



Application for tree works: works to trees subject to a tree preservation order (TPO)  
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application, notice cannot proceed.

1. Applicant Name and Address

Title:	MR	First name:	MARTIN
Last name:	NORRIS		
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:	4 ULLSWATER DRIVE		
Address 2:			
Address 3:			
Town:	COCKERMOUTH		
County:	CUMBRIA		
Country:			
Postcode:	CA13 9LW		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			



### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:   
House name: SAINT HELENS STREET STUDIO  
Address 1: SAINT HELENS STREET  
Address 2:   
Address 3:   
Town: COCKERMOUTH  
County: CUMBRIA  
Postcode (if known): CA 13 9SF

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

The trees in question are on the roadside at the top of St. Helens Street, C'mth in what was once the part of the garden of Wyndham Lodge but now is the site of the St Helens St. Studio

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.  
E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

SEE ATTACHED WORD DOCUMENT

### 4. Trees Ownership

Is the applicant the owner of the tree(s)? ☒ Yes ☐ No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:   
Last name:   
Company (optional):   
Unit:  House number:  House suffix:   
House name:   
Address 1:   
Address 2:   
Address 3:   
Town:   
County:   
Country:   
Postcode:

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.



## 7. Identification Of Tree(s) And Description Of Works continued ...

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No  
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No  
If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage (e.g. drains, walls and hard surfaces)*

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Photographs 1-5 of trees, cars and parking.  
Sketch plan of location of trees.



## 9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff  
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

## 10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



### For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



### For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



## 11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

15/01/2020

(This date must not be before the date of sending or hand-delivery of the form)

## 12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

## 13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner. (Please see guidance notes)

Continued from TPO form **Martin Norris**

The need to carry out this work has arisen following recent gales when a silver birch on the property was blown down, blocking the road (see photograph). County Highways staff attending the incident recommended that other roadside trees on the property should be examined by the tree surgeon, Clarke Davidson who carries out all their roadside tree work. He has visited the site and recommended that the large multi-stem sycamore (see photograph) identified on the accompanied plan is in poor condition and overhanging the road. It **should be removed as a potential hazard to traffic**. A large oak tree (see photograph) on the site, whilst apparently healthy and in good condition would benefit from a **trimming back of some of the higher boughs which overhang the road**.

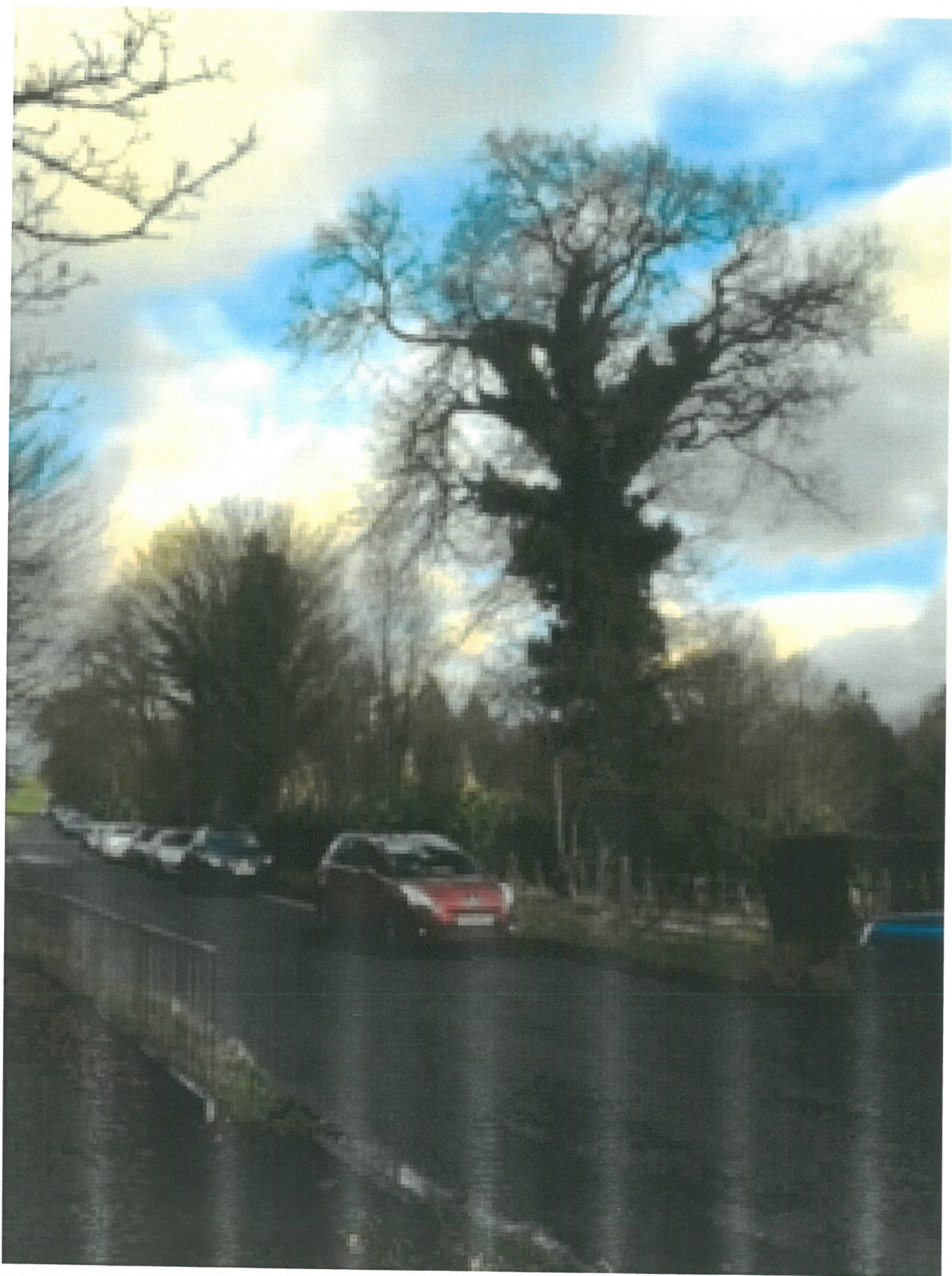
The potential risk associated with both trees is further heightened because this area of St. Helen's Street is now much used by parents', waiting to pick up their children from school, who park under the trees in gale force winds seemingly either oblivious or indifferent to the potential danger (see photographs).

The removal of the sycamore would create an open space and provide an opportunity for replanting with another more beneficial species e.g. oak.













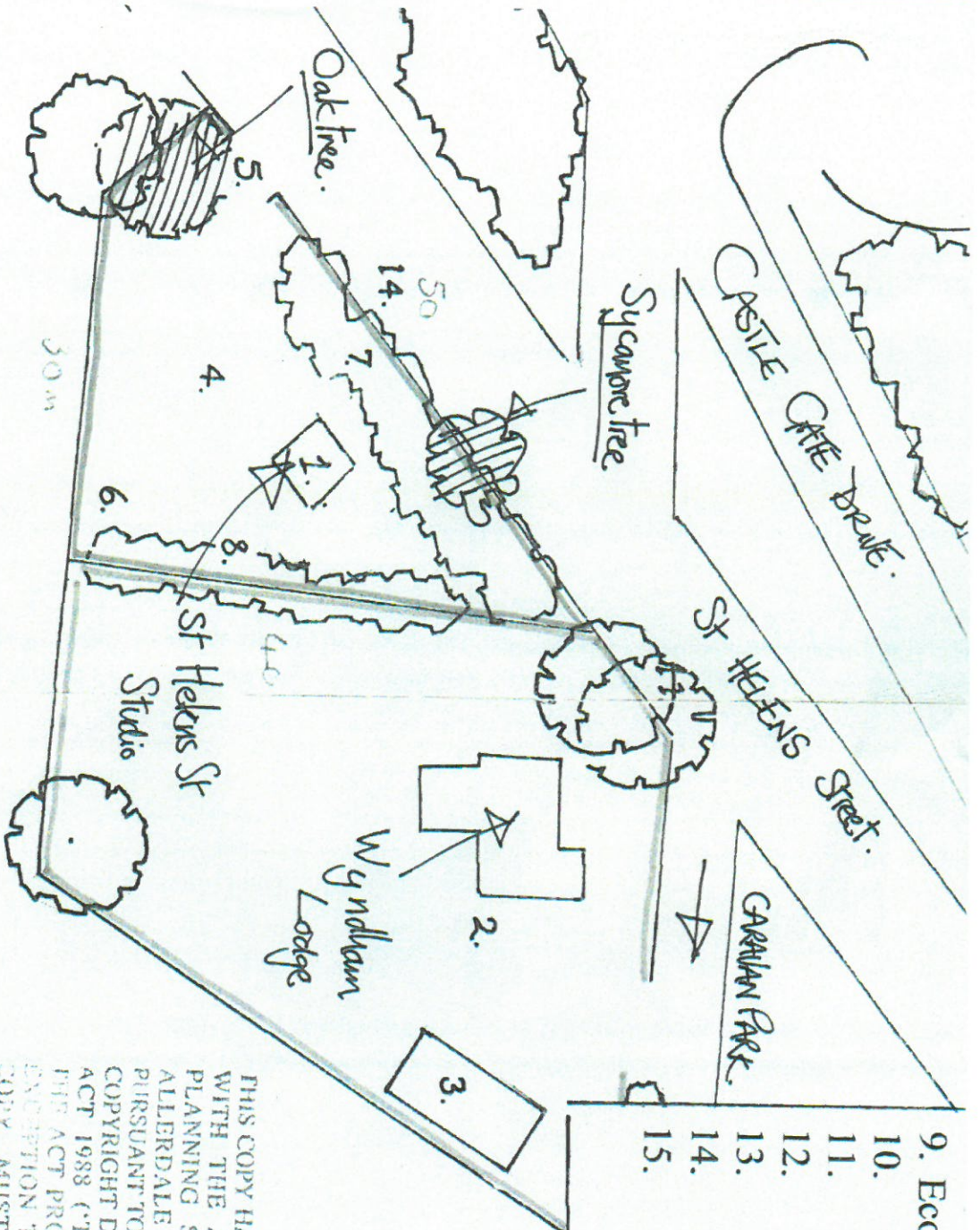








9. Eco centre (still) under construction.
10. New floodlit all weather pitch.
11. Recently extended car park.
12. Recently constructed playing fields.
13. Recently constructed Cycleway.
14. School overflow car parking.
15. Wyndham Holiday Park.



idio scale 1:500

PLAN NUMBER

210710256

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15.

ALLERDALE

21 MAY

PLAN



Agenda Item 6

Our Ref: CAT/2020/0001

This matter is being dealt with by: Mrs K McCartney

Direct Line: 01900 702743

Email: [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk)



10/01/2020

Cockermouth Town Council  
Town Hall  
Cockermouth  
Cumbria  
CA13 9NP

Dear Sir/Madam

**Notification on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in a Conservation Area**

**Applicant:** Ms Mel Gilmore  
Lakeland Care  
**Proposal:** Prune large beech tree  
**Site:** Holmewood Residential Home Lamplugh Road Cockermouth

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations the Parish/Town Council may have by e-mail to [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk) or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by **31/01/2020**. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number **CAT/2020/0001**.

**Please note that all the information contained in this application can be viewed by the public and on our website**  
[www.allerdale.gov.uk/planningapplicationsearch](http://www.allerdale.gov.uk/planningapplicationsearch)

Yours faithfully

K McCartney

Kerry McCartney



Allerdale - a great place  
to live, work and visit

Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria CA14 3YJ  
tel: 0303 123 1702  
[www.allerdale.gov.uk](http://www.allerdale.gov.uk)

Compliance Officer



Application for tree works: works to trees subject to a tree preservation order (TPO)  
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MS.	First name:	MEL
Last name:	GILMORE		
Company (optional):	LAKELAND CARE		
Unit:		House number:	
		House suffix:	
House name:	HOLMWOOD RESIDENTIAL CARE HOME		
Address 1:	LIMPLUGH ROAD		
Address 2:			
Address 3:			
Town:	COCKERMOUTH		
County:	CUMBRIA		
Country:	UK		
Postcode:	CA13 0DP		

2. Agent Name and Address

Title:	MR	First name:	ALAN
Last name:	SHARPE		
Company (optional):	COOMBE & SHARP LANDSCAPING LTD		
Unit:		House number:	
		House suffix:	
House name:			
Address 1:	PITTWOOD ROAD		
Address 2:			
Address 3:	LILLYHALL		
Town:	WORKINGTON		
County:	CUMBRIA		
Country:			
Postcode:	CA14 4JP		

### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

VERY LARGE BEECH TREE AT REAR OF PROPERTY

### 4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	
Email address (optional):		
<input type="text"/>		

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

TREE - VERY LARGE BEECH TREE AT REAR OF PROPERTY  
WORK TO BE CARRIED OUT - PRUNE TREE BACK TO 20FT HIGH  
TREE IS VERY LARGE AND TRUNK HAS BEEN SEEN TO MOVE IN HIGH WINDS. IN ORDER TO SAVE THE TREE AND PREVENT SERIOUS DAMAGE TO TREE AND SURROUNDING PROPERTY HEIGHT AND SIZE NEEDS TO BE REDUCED



## 7. Identification Of Tree(s) And Description Of Works continued ...

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☒ Yes ☐ No  
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.
2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No  
If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☒ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

## 9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff      (c) related to a member of staff  
(b) an elected member      (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

## 10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☐

### For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☒  
☒

### For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

☐  
☐  
☐  
☐  
☐

## 11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

0

Date (DD/MM/YYYY):

9/1/20

(This date must not be before the date of sending or hand-delivery of the form)

FOR COOMBE & SHARP LANDSCAPING LTD

## 12. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

## 13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	01900 870475	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

admin@coombandsharpe.com

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.  
(Please see guidance notes)



HOUSING DEVELOPMENT

CAB ODP

CAR  
PARK

