

Cockermouth Town Council

12 August 2020

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held virtually using Microsoft teams on **Wednesday 19 August 2020 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely



Sheila Brown

1. Apologies for absence

2. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 15 July 2020 (pages 1-4)

3. Declaration of Interest – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.

4. Mayors Announcements – The Mayor will announce the events she has attended since the last meeting.

5. Public Participation

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

6. Planning Matters

- a) To make recommendations upon various planning applications (**page 5**)
- b) To make recommendations upon an application for tree works, Strawberry How, Strawberry How Road (**pages 6-11**)
- c) To make recommendations to fell a mature sycamore, 2 Moor Park (**pages 12-23**)
- d) To note the contents of TPO No.2, land at Holmewood Residential Care Home, Lamplugh Road (**pages 24-31**)
- e) To note adoption of Allerdale Local Plan (Part 2) (Site Allocations) – Adoption (**pages 32-33**)
- f) To comment upon the review of the Allerdale Borough Council – Local Validation List for applications (**pages 34-35**)



Town Hall, Market Street
Cockermouth
Cumbria CA13 9NP

Tel: 01900 821869

Fax: 01900 827166

Email:
cockermouthtowncouncil
@btconnect.com

Website:
www.cockermouth.org

Town Clerk
Sheila Brown



Joint Winners
Council of Europe Year 2000
Europe Prize

Previous Awards
Plaque of Honour, Flag of Honour
European Diploma



Twin Town
Marvejols, France



A Fairtrade Town

7. Financial Matters

- a) To agree the attached schedule of payments (**pages 36-37**)
- b) To note/comment upon the financial budget comparison to 30 June 2020 (**pages 38-42**)

8. Correspondence

- a) To consider a request from Cockermouth Music Society for a grant to help with a shortfall of income (**page 43**)
- b) To consider supporting a proposal for a Cockermouth Loop cycling/walking route (**pages 44-45**)

9. Clerks Report (page 46-50)

10. To receive a presentation regarding the regeneration of the Memorial Gardens Toilets (pages 51-58)

11. Cumbria Dark Skies Project – To discuss the project further with the Project Officer (pages 59-60)

The Chairman will move that:-

Under the Public Bodies (Admissions to Meetings) Act 1960, the public be removed for the following item of business due to contractual issues being discussed.

- 12. To consider granting a further rent free period to one of our tenants due to the ongoing effects of covid 19 (page 61)**

Press and Public Welcome

Minutes of a Meeting of Cockermouth Town Council held virtually on Wednesday 15 July 2020 at 7.00pm

Present: Councillor J Laidlow (Mayor)
Councillor G Bennion
Councillor S Barnes
Councillor I Burns
Councillor A Kennon
Councillor D Malloy
Councillor S Nicholson
Councillor A Semple
Councillor A Smith
Councillor C Smith
Councillor A Tyson
Councillor R Watson

Also Present: Councillor Rebecca Hanson & Tracy Walker

29 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last meeting held on 17 June 2020.

30 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last special planning meeting held on 2 July 2020.

31 Declaration of Interest

Councillor Laidlow declared an interest in item 9b due to owning a business on Station Street.

Councillors A Smith and A Tyson declared an interest in item 7 due to being members of the Development Panel.

Councillor Semple declared an interest in item 7 due to being a substitute member of the Development Panel.

32 Mayor's Announcements

The Mayor had attended the Cockermouth Live Virtual Concert since the last Meeting.

33 Public Participation

There was no public participation

34a Planning Applications

The following application was circulated due to time constraints: -

HOU/2020/0102

Proposed: Proposed single storey porch extension to side of property

17 Willow Lane, Cockermouth

Recommended - Approval

VAR/2020/0010

Variation to condition 1 on approved application FUL/2019/0115, to amend plot 1 to allow attic space

Land on the North East Side of Lorton Road, Cockermouth

Recommended – Refusal, overdevelopment

FUL/2020/0126

Change of use from Beauty Business (Suis Generis) to Financial and Professional Services (A2) and additional wall mounted inverted heat system

39B Market Place, Cockermouth

Recommended - Approval

HOU/2020/0104

Single storey flat roof extension to rear

68 Woodville Park, Cockermouth

Recommended - Approval

FUL/2020/0145

Proposed detached three bedroom house

Land to rear of 56 Slatefell Drive, Cockermouth

Recommended - Approval

HOU/2020/0103

Proposed two storey side extension

6 Parkhouse Lane, Cockermouth

Recommended – Refusal, overdevelopment

34b Tree Works

Resolved – That the various tree works outlined in CAT/2020/0020 be approved.

35 Schedule of Payments

Resolved – That the schedule of payments in the sum of £4,361.48 be formally approved for payment.

36 Correspondence

36a Cumbria Dark Skies Project

The main aims of the Cumbria Dark Skies Project are to celebrate and raise awareness of the value of dark skies, prevent more light pollution and to reduce existing levels of light pollution.

A Lighting Audit and Action Plan (LAAP) would be produced to provide a baseline assessment of external lighting, identify the main contributors to light pollution and identify priority actions to mitigate the effects of stray/obstructive light on sky glow.

A small team would then approach businesses, organisations where light pollution was a major issue and try and fix the problem.

Resolved – That the Cumbria Dark Skies Project Officer be invited to come along to our next meeting.

36b About Face Campaign

Those present considered a request from an elector to put out a statement encouraging the use of facemasks or covering in town shops.

Agreed – That it be noted that the Government had announced that face coverings be compulsory in shops from 24 July 2020.

37 Clerk's Report

Resolved – a) That the content of the report be noted.

b) That the judging of the allotment and private gardens competition be held as soon as practicable.

c) That arrangements be made to open Harris Park toilets for the Summer holidays.

d) That switch on day be cancelled this year due to covid-19

e) That fireworks be cancelled this year due to covid-19

f) That the two allotment holders who have not paid their rent be evicted

38 Proposed National Code of Conduct

Eighteen months after the Committee on Standards in Public Life reported to the Prime Minister on improving ethical standards in Local Government, the National Association of Local Council's in conjunction with the Local Government Association have recommended an updated national model code of conduct for all tiers of Local Government.

Resolved – That councillor's reply to the lengthy and detailed consultation individually.

39 Social Media

Councillor Barnes requested that we re-consider the use of social media to share useful information about Cockermouth using platforms such as Facebook and Twitter to encourage comment and feedback which is polite and constructive.

Resolved – That a 3-month trial of Facebook be implemented.

The meeting closed at 7.55 pm

The following applications were circulated via email to members due to time constraints:-

~ **WTPO/2020/0020**

30% reduction of oak tree

17, Low Road Close

Recommended – Approval

~ **PB/2020/0005**

Removal of public payphone

Main Street,

Recommended – Approval

The following planning application will be discussed:-

~ **HOU/2020/0113**

Removal of existing single vehicle concrete driveway and construction of new asphalted driveway suitable for parking two cars

40 Lowscates Drive

Recommended –

HOU/2020/0119

Re- submission of approved application HOU/2019/0217 for a single storey rear extension

The Old Workshop, Skinner Street

Recommended -

~ **FUL/2020/0132**

Change of use of land to allow the siting of 6 holiday chalets

Violet Bank Holiday Home Park Ltd, Simonscales Lane

Recommended –

~ **HOU/2020/0116**

Single storey extension with balcony and single storey side extension

1B Oaktree Avenue

Recommended -

~ **2/20/9004**

Covering of tanks and installation of odour control unit and vent stack to reduce odour levels at Cockermouth WwTW

Cockermouth Wastewater Treatment Works, Low Road

Recommended -

Our Ref: WTPO/2020/0021

This matter is being dealt with by: Kerry McCartney

Direct Line: 01900 01900 702743

Email: planning@allerdale.gov.uk



30/07/2020

Cockermouth Town Council
Sheila Brown
Town Hall
Cockermouth
Cumbria
CA13 9NP

Dear Sir/Madam

Notification on works to Tree Preservation Order trees –

Applicant:

Strawberry How Limited

Proposal:

Reduce the crown by 2m

Site:

Stawberry How Strawberry How Road Cockermouth

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations the Parish/Town Council may have by e-mail to planning@allerdale.gov.uk or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply within **21 days** of the date of this letter. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number **WTPO/2020/0021**.

Please note that all the information contained in this application can be viewed by the public and on our website
www.allerdale.gov.uk/planningapplicationsearch

Yours faithfully

Kerry McCartney

Kerry McCartney



Allerdale - a great place
to live, work and visit

Allerdale Borough Council
Allerdale House
Workington
Cumbria CA14 3YJ
tel: 0303 123 1702
www.allerdale.gov.uk

Edwin Thompson

Fifteen Rosehill
Montgomery Way, Carlisle, CA1 2RW

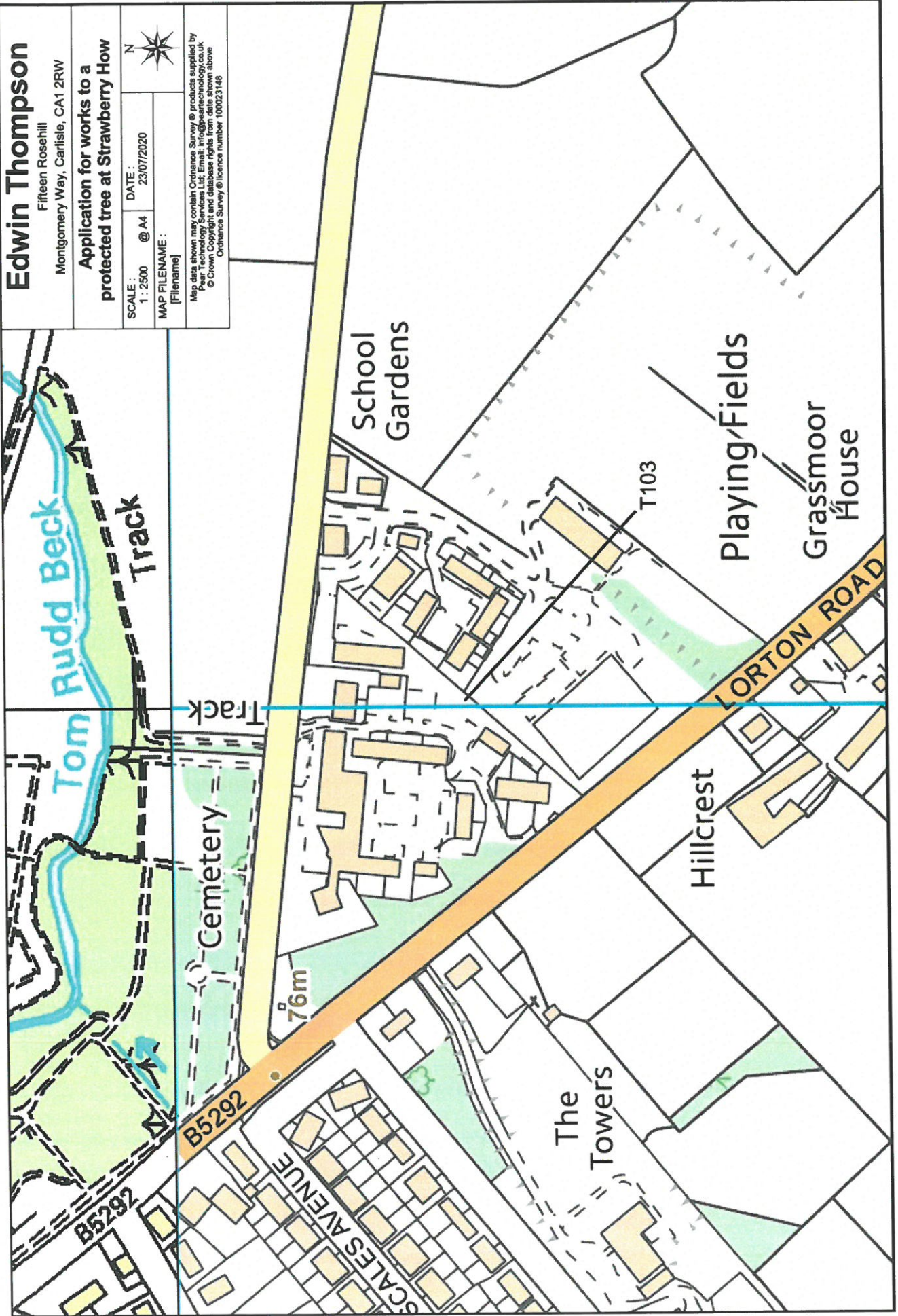
Application for works to a
protected tree at Strawberry How

SCALE: 1:2500 @ A4
DATE: 23/07/2020

MAP FILENAME:
[Filename]



Map data shown may contain Ordnance Survey © products supplied by
Ordnance Survey. All rights reserved. For more information visit:
© Crown Copyright and database rights from data shown above
Ordnance Survey © licence number 100023148



Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:		First name:	
Last name:			
Company (optional):	STRAWBERRY HOW LIMITED		
Unit:		House number:	
		House suffix:	
House name:	C/O EDWIN THOMPSON		
Address 1:	28 ST JOHNS STREET		
Address 2:	KESWICK		
Address 3:			
Town:			
County:	CUMBRIA		
Country:	UNITED KINGDOM		
Postcode:	CA12 5AF		

2. Agent Name and Address

Title:	MR	First name:	BEN
Last name:	ANDERTON		
Company (optional):	EDWIN THOMPSON		
Unit:		House number:	
		House suffix:	
House name:			
Address 1:	FIFTEEN ROSEHILL		
Address 2:	MONTGOMERY WAY		
Address 3:			
Town:	CARLISLE		
County:	CUMBRIA		
Country:	UNITED KINGDOM		
Postcode:	CA1 2RW		

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

Telephone numbers
Country code: National number: Extension number:
Country code: Mobile number (optional):
Country code: Fax number (optional):
Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☐ Yes ☒ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

T103

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

LARGE MATURE SPECIMEN LOCATED AT THE SOUTH EAST EDGE OF THE PROPERTY 4M FROM THE BOUNDARY. 7M FROM A RESIDENTIAL CAR PARK. GROUND AND ROOTS NORMAL. HISTORIC SUPERFICIAL ROT IN BASE FROM GROUND TO 2M ON SOUTH EAST SIDE (TOWARDS BOUNDARY). POOR VIGOUR THROUGHOUT. MODERATE DEADWOOD THROUGHOUT. IVY CLOAKING TREE. NO HONEY FUNGUS VISIBLE. REMOVE ALL MODERATE AND MAJOR DEADWOOD. REDUCE CROWN BY 2M. SEVER IVY.

7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☒ Yes ☐ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

SEE MAP ATTACHED.

POOR VIGOUR THROUGHOUT. MODERATE DEADWOOD THROUGHOUT. IVY CLOAKING TREE.
NO HONEY FUNGUS VISIBLE. REMOVE ALL MODERATE AND MAJOR DEADWOOD.
REDUCE CROWN BY 2M. SEVER IVY. ALLEGED DAMAGE TO PROPERTY.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☒ Yes

☐ No

If Yes, please provide details of the name, relationship and role

AGENT

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

23/07/2020

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:
Country code: Mobile number (optional):
Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:
Country code: Mobile number (optional):
Country code: Fax number (optional):

Email address (optional):

b.anderton@edwin-thompson.co.uk

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.
(Please see guidance notes)

Our Ref: WTPO/2020/0022

This matter is being dealt with by: Kerry McCartney

Direct Line: 01900 01900 702743

Email: planning@allerdale.gov.uk



07/08/2020

Cockermouth Town Council
Sheila Brown
Town Hall
Cockermouth
Cumbria
CA13 9NP

Dear Sir/Madam

Notification on works to Tree Preservation Order trees –

Applicant: Mr Barry Denham
Proposal: Fell mature sycamore
Site: 2 Moor Park Cockermouth

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations the Parish/Town Council may have by e-mail to planning@allerdale.gov.uk or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply within **21 days** of the date of this letter. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number **WTPO/2020/0022**.

Please note that all the information contained in this application can be viewed by the public and on our website
www.allerdale.gov.uk/planningapplicationsearch

Yours faithfully

Kerry McCartney

Kerry McCartney
Planning Officer



Allerdale - a great place
to live, work and visit

Allerdale Borough Council
Allerdale House
Workington
Cumbria CA14 3YJ
tel: 0303 123 1702
www.allerdale.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	2
Suffix	
Property name	
Address line 1	Moor Park
Address line 2	
Address line 3	
Town/city	Cockermouth
Postcode	CA13 0BF

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	311137
Northing (y)	530147

Description

--

2. Applicant Details

Title	Mr
First name	barry
Surname	Denham
Company name	
Address line 1	2, Moor Park
Address line 2	
Address line 3	

2. Applicant Details

Town/city	Cockermouth
Country	
Postcode	CA13 0BF
Are you an agent acting on behalf of the applicant?	
<input checked="" type="radio"/> Yes <input type="radio"/> No	
Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Mr
First name	bruce
Surname	walker
Company name	westwood landscape
Address line 1	westwood nurseries
Address line 2	orton grange
Address line 3	
Town/city	carlisle
Country	
Postcode	ca56lb
Primary number	
Secondary number	
Fax number	
Email	

4. What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order? ☒ Yes ☐ No

Do you know the Tree Preservation Order reference number(s) ☒ Yes ☐ No

Please enter the title or number for each relevant Tree Preservation Order

4/2012

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

4. What Are You Applying For?

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☒ Yes ☐ No

If Yes, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes ☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')?

☒ Yes ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Tree Report dated 30 07 20 Westwood Landscape Ltd

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

Mature Sycamore T3 on plant T1 on TPO. Advanced level of failure - refer to attached report.

Fell tree as soon as possible and replace with Prunus avium Plena 12-14cm rootballed tree in November 2020 within planting season at new location as shown on the attached plan.

6. Tree Ownership

Is the applicant the owner of the tree(s)?

☒ Yes ☐ No

7. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

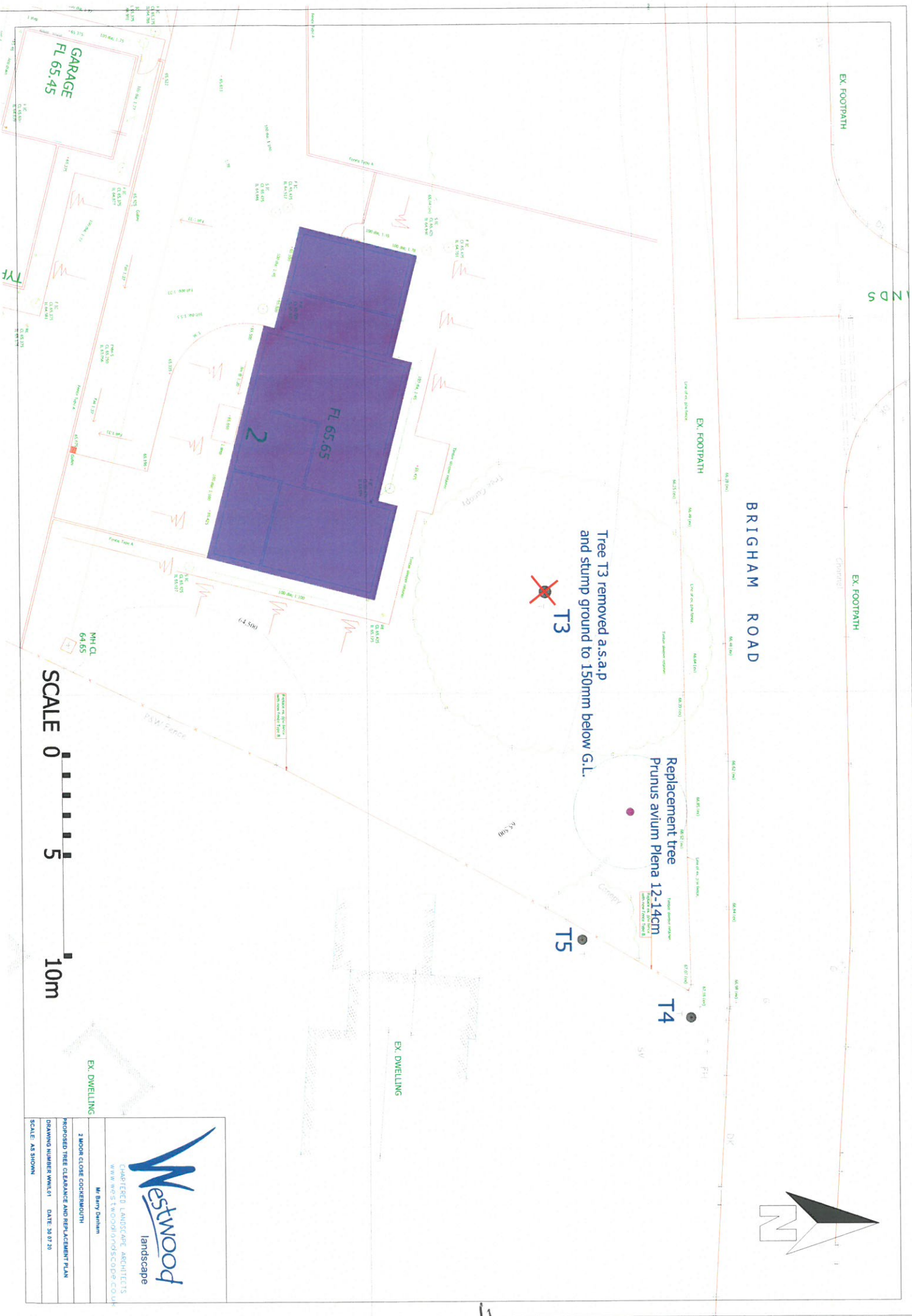
Do any of the above statements apply?

8. Trees - Declaration


I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

30/07/2020



SCALE 0 5 10m



Westwood
landscape

CHARTERED LANDSCAPE ARCHITECTS
www.westwoodlandscape.co.uk

Mr Barry Denham

2 MOOR CLOSE COCKERMOUTH

PROPOSED TREE CLEARANCE AND REPLACEMENT PLAN

DRAWING NUMBER WML01 DATE: 30.07.20

SCALE: AS SHOWN



TREE REPORT 2 MOOR ROAD COCKERMOUTH

Surveyor: Bruce Walker, Chartered Landscape Architect and LANTRA Professional Tree Inspector

Date of survey: 24.07 20

Mature Sycamore tree T3 on plan (tree T1 on the TPO) which was inspected and found to have advanced decline with the majority of summer foliage absent. The main stems had extensive bark absent and showed signs of decay and some had broken. It is very likely to fail completely and will then be a risk to the residents of 2 Moor Park Cockermouth when using the garden area.

Proposal: Fell the tree at the earliest opportunity. Replacement with a 12-14cm girth *Prunus avium* 'Plena' (Flowering Cherry) is proposed at a new location further to the north east in the garden where the ground is more suitable for tree growth. This is closer to Brigham Road which will increase the impact of the replacement tree on the streetscape.

The planting will be in November 2020 within the tree planting season and will be carried out by professional Landscape Contractors Westwood Landscape Ltd to a high standard.

Refer to photographs and plan below

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193

www.westwoodlandscape.co.uk

bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP





View eastwards

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193
www.westwoodlandscape.co.uk
bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP

**Landscape
Institute**
Inspiring great places





View westwards showing the tree in relation to 2 Moor Park

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193
www.westwoodlandscape.co.uk
bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP





Absent bark to major branches and top of stem

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193
www.westwoodlandscape.co.uk
bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP

**Landscape
Institute**
Inspiring great places





Dead and broken branches in the lower canopy

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193
www.westwoodlandscape.co.uk
bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP

**Landscape
Institute**
Inspiring great places





Major limb diseased

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193
www.westwoodlandscape.co.uk
bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP

**Landscape
Institute**
Inspiring great places





Tree viewed from Brigham Road

Bruce Walker BSc Hons M Phil CMLI
Managing Director / Chartered Landscape Architect

Orton Grange, Carlisle, Cumbria, CA5 6LB / Tel: 01228 712123 Fax: 01228 712193
www.westwoodlandscape.co.uk
bruce@westwoodlandscape.co.uk

WESTWOOD LANDSCAPE LIMITED
COMPANY REGISTRATION NO. 10582018
PART OF THE LINTON GROUP

**Landscape
Institute**
Inspiring great places



Our Ref :
Your Ref :

This matter is being dealt with by:-

Christopher Fleming

Direct Line : (01900) 702915
Email: christopher.fleming@allerdale.gov.uk

6 August 2020

Cockermouth Town Council
Town Hall
Market Street
Cockermouth
CA13 9NP

Dear Sir/Madam

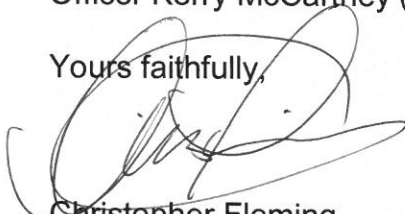
**Tree Preservation Order No.2 Of 2020
Land at Holmewood Residential Care Home, Lamplugh Road, Cockermouth**

I enclose by way of service upon you a copy of the confirmed Tree Preservation Order and the accompanying Notice.

Although the Tree Preservation Order does not directly affect the land within your ownership it is a statutory requirement that the Local Planning Authority also serve a copy of the order upon the Town Council.

If you have any queries please do not hesitate to contact either myself or Planning Officer Kerry McCartney (01900 702743).

Yours faithfully,



Christopher Fleming
Legal Services

Enc.



IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY

TOWN AND COUNTRY PLANNING ACT 1990

TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012

Tree Preservation Order: No.2 of 2020

ALLERDALE BOROUGH COUNCIL

On 12 February 2020 we made the above tree preservation order, and sent you a copy.

We have considered whether or not the order should be confirmed (or, in other words, made permanent). One objection was made about the order; we considered this before reaching our decision.

On 6 August 2020 the Council decided to confirm the order.

The Council's position remains that the tree is considered to be of high amenity value and the Local Planning Authority would wish to secure its future retention and protect the health of the tree; this was on the basis that a Section 211 Notice had been received to carry out substantial pruning works to the tree which would result in detriment to both its health and the visual amenity it provides. The mature tree is a prominent feature and is visible from public vantage points.

For more information about our decision, please contact Kerry McCartney of Allerdale Borough Council on 01900 702743

In simple terms, no one is allowed to cut down, top or lop without our permission any of the trees specified in Schedule One and shown on the map. An application for permission will have to be made to Allerdale Borough Council before such works can commence. Undertaking any works to a protected tree without permission could result in the commission of a criminal offence and lead to you being prosecuted.

If you disagree with our decision you can challenge it by applying to the High Court under sections 284 and 288 of the Town and Country Planning Act 1990.

You can apply to the High Court if you believe:

- (1) the order is not within the powers of the Town and Country Planning Act 1990; or
- (2) the requirements of the 1990 Act or Town and Country Planning (Trees) Regulations 1999 have not been met.

You must apply to the High Court within six weeks from the date of our decision.

Dated: 6 August 2020

Dated:

12 FEBRUARY

2020

THE ALLERDALE BOROUGH COUNCIL

TREE PRESERVATION ORDER NO.2 OF 2020

**TREE ON LAND AT HOLMEWOOD RESIDENTIAL CARE
HOME, LAMPLUGH ROAD, COCKERMOUTH**

FORM OF TREE PRESERVATION ORDER

Regulation 3(1)

Town and Country Planning Act 1990

The Tree Preservation Order No.2 of 2020

The Allerdale Borough Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order--

Citation

1

This Order may be cited as Tree Preservation Order No.2 of 2020

Interpretation

2

(1) In this Order "the authority" means the ALLERDALE BOROUGH COUNCIL.

(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation) (England) Regulations 2011.

Effect

3

(1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.

(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall—

- (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
- (b) cause or permit the cutting down, topping, lopping, wilful damage or wilful destruction of,

any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

Application to trees to be planted pursuant to a condition

4

In relation to any tree identified in the first column of the Schedule by the letter "C", being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this

12 FEBRUARY 2020

The Common Seal of
ALLERDALE BOROUGH COUNCIL
was affixed to this Order
in the presence of



Handwritten signature of a person, likely a council officer or member, in black ink.

CONFIRMATION OF ORDER

This Order was confirmed by Allerdale Borough Council without modification on the 6th day of AUGUST 2020

~~OR~~

~~This Order was confirmed by the Allerdale Borough Council, subject to the modifications indicated by [state how indicated], on the _____ day of [insert month and year]~~

[Signature]

Signed on behalf of the Allerdale Borough Council

.....

Authorised by the Council to sign in that behalf

~~DECISION NOT TO CONFIRM ORDER~~

~~A decision not to confirm this Order was taken by Allerdale Borough Council on the _____ day of _____~~

~~Signed on behalf of the Allerdale Borough Council~~

~~.....~~

~~Authorised by the Council to sign in that behalf~~

VARIATION OF ORDER

This Order was varied by the Allerdale Borough Council on the _____ day of _____ by a variation order under reference number [insert reference number to the variation order] a copy of which is attached

Signed on behalf of the Allerdale Borough Council

.....

Authorised by the Council to sign in that behalf

REVOCATION OF ORDER

This Order was revoked by the Allerdale Borough Council on the day of _____

Signed on behalf of the Allerdale Borough Council

.....

Authorised by the Council to sign in that behalf

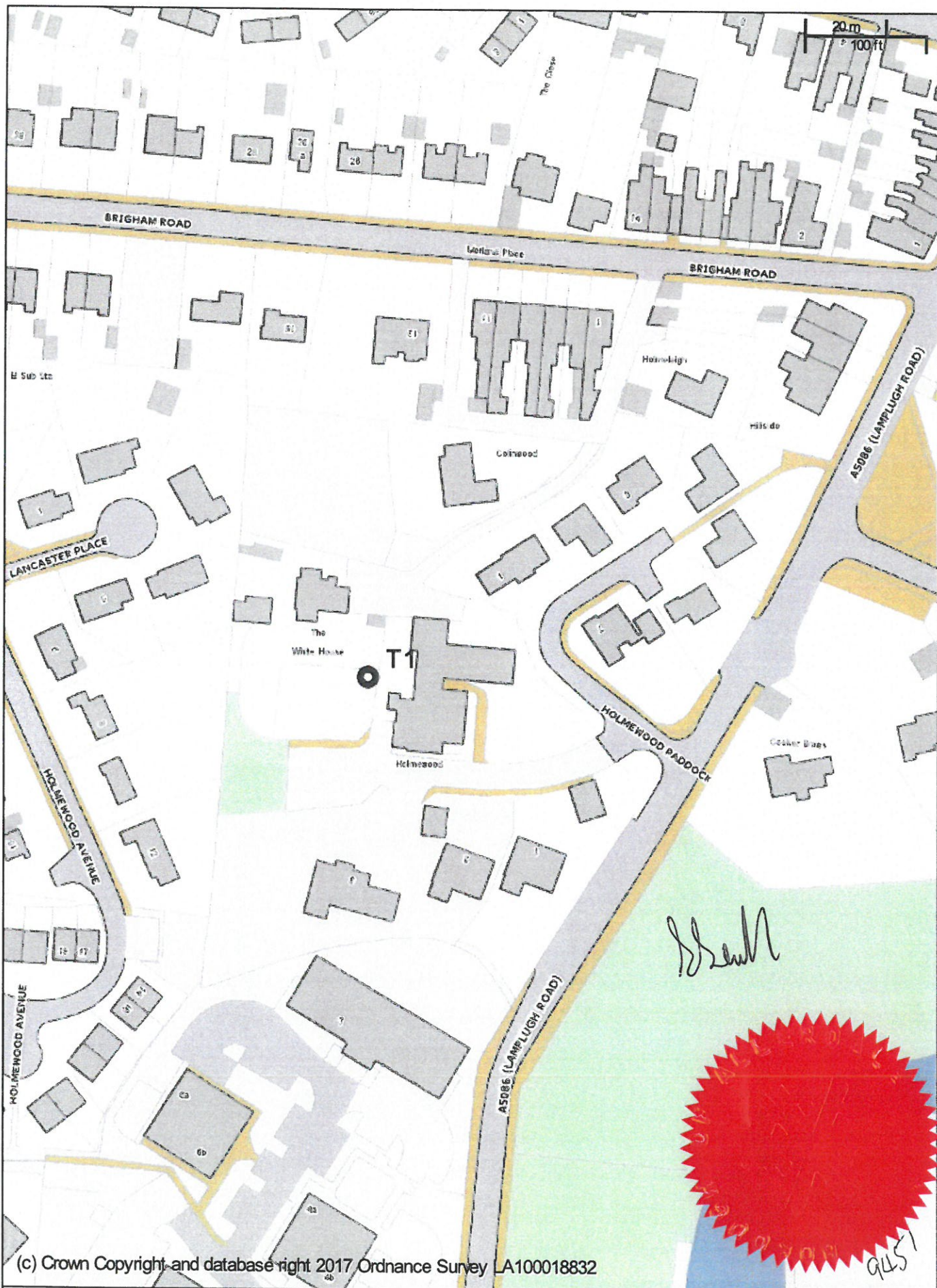


**SCHEDULE
SPECIFICATION OF TREES**

Article 3

Trees specified individually
(encircled in black on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
T1	Beech	Land at Holmewood Residential Care Home, Lamplugh Road, Cockermouth



Our Ref: Allerdale Local Plan (Part 2): Adoption

This matter is being dealt by: Planning Policy

Direct Line: 01900 702790

E-Mail: siteallocations@allerdale.gov.uk

23 July 2020

BY EMAIL



Dear Sir/Madam

Allerdale Local Plan (Part 2) (Site Allocations) – Adoption

I am writing to notify you that Allerdale Borough Council voted to formally adopt the Allerdale Local Plan (Part 2) (ALPP2) at a virtual meeting on 22nd July 2020. This followed receipt of the Inspector's report on the plan which concluded that the plan is legally compliant and sound subject to his recommended modifications. These modifications are now included in the plan.

The ALPP2 and associated policies map now forms part of the statutory development plan for the parts of the borough outside the Lake District National Park, alongside the Allerdale Local Plan (Part 1) (ALPP1) which was adopted in 2014.

The ALPP1 sets out the strategic and development management planning policies for the area, and the ALPP2 identifies or 'allocates' land to deliver the strategy set out in part 1, and contains additional policies that guide development. The adoption of the ALPP2 replaces all remaining policies from the Allerdale Local Plan 1999 and Allerdale Local Plan first alteration 2006 that had previously been saved.

The ALPP2 and associated documents are now available to view on the council's website:

www.allerdale.gov.uk/siteallocations

**Please view for yourselves, too lengthy to include on agenda*

ALPP2

Policies Map

Adoption Statement

Sustainability Appraisal Post adoption Statement

Sustainability Appraisal

Inspectors Report

Allerdale - a great
place to live,
work and visit

Allerdale Borough Council
Allerdale House
Workington
Cumbria CA14 3YJ
Tel: 0303 123 1702



If you are unable to view these documents online, please contact a member of the planning policy team on siteallocations@allerdale.gov.uk

Any person aggrieved by the adoption of the Allerdale Local Plan (Part 2) may make an application to the High Court under Section 113 (3) of the Planning and Compulsory Purchase Act 2004 on the grounds that:

- a) the document is not within the appropriate powers of the local planning authority conferred by Part 2 of the Planning and Compulsory Purchase Act 2004; and/or
- b) a procedural requirement of the Act or its associated Regulations has not been complied with.

Any such application must be made before the end of the period of six weeks beginning with the day after the date of adoption by the Council.

For further information and guidance on the adoption of the ALPP2, or other aspects of Planning Policy, please contact the Planning Policy team by email siteallocations@allerdale.gov.uk , or by visiting the Allerdale Borough Council Website: www.allerdale.gov.uk/siteallocations

Yours faithfully



Nik Hardy
Head of Strategy, Policy and Performance

Our Refs: Local Validation List

This matter is being dealt with by:
Simon Sharp
Direct Line: 01900 702741



To: Statutory consultees
Agents
Applicants

23rd July 2020

Dear Sir/Madam

Ref: Review of the Allerdale Borough Council – Local Validation List for applications

I am writing to you as you are either a statutory consultee in the planning application process or an applicant or agent whose details we retain on a list in accordance with the General Data Protection Regulation.

As you may know, Allerdale BC require information to be submitted to validate a planning application in addition to those stated in national requirements. The amended Town & Country Planning Act provides the ability for local authorities to require such additional information to be submitted. It states that the particulars and/or evidence required must be reasonable, having regard to, in particular, the nature and scale of the proposed development.

It also states that the particulars/evidence can only be required if it is reasonable to think that the matter to which they relate will be material to the consideration of the application.

The list of requirements must be published on our web-site and reviewed at least every 2 years. I am now consulting you on our review. The attached supporting paper provides the background to this review and our thoughts on proposed changes. A new draft list and appendices are also attached.

We would welcome any comments on these changes within 21 days from the date of this letter. All relevant comments will be taken into consideration and a new list published. If we do not hear from you in this time period, we will assume you have no comments to make.

Please do not hesitate to contact me if you have any queries regarding this matter.

** Too lengthy to copy
available on Allerdale's web site
hard copy in clerk's office*



**Allerdale - a great
place to live,
work and visit**

**Allerdale Borough Council
Allerdale House
Workington
Cumbria CA14 3YJ
Tel: 0303 123 1702**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Sharp'.

Simon Sharp
Planning and Building Control Manager

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
109	112580	£2,199.42	£366.57	£1,832.85	01/06/20	Tivoli Services Ltd - Ground Maintenance- July inv 00018638	£2,199.42
1		£1,839.42	£306.57	£1,532.85		MG mem gardens	
2		£360.00	£60.00	£300.00		OP 4 play areas	
103	112574	£68.51	£11.42	£57.09	01/07/20	Viking - stationery	£68.51
96	112567	£55.00	£0.00	£55.00	01/08/20	S.P Martin Electrical Limited - Replace light Bitterbeck toilets	£55.00
97	112568	£13.46	£2.24	£11.22	01/08/20	Lakes Electrial Supplies Ltd - light - Bitterbeck toilets	£13.46
98	112569	£214.50	£35.75	£178.75	01/08/20	Cumbria Pest Services - washroom services- Public Toilets	£214.50
99	112570	£2,738.96	£456.49	£2,282.47	01/08/20	Tivoli Services Ltd - Hanging Baskets	£2,738.96
100	112571	£130.03	£6.99	£123.04	01/08/20	Npower Ltd -	£130.03
1		£29.41	£1.30	£28.11		toile Bitterbeck toilets	
2		£7.77	£0.37	£7.40		toile Harris Park	
3		£8.38	£0.40	£7.98		MG Mem Gardens toilets	
4		£43.39	£2.07	£41.32		TIC Library	
5		£59.55	£2.84	£56.71		TIC library	
6		£41.76	£1.99	£39.77		TIC library	
7		£6.22	£0.30	£5.92		TIC library	
8		£52.65	£3.40	£49.25		toile Main street toilets	
101	112572	£314.20	£3.18	£311.02	01/08/20	Water Plus - water charges	£314.20
1		£55.88	£0.00	£55.88		toile toilets - bitterbeck	
2		£70.33	£3.18	£67.15		MG Meme gardens toilet- w charges march - july 20	
3		£187.99	£0.00	£187.99		TIC library	
102	112573	£344.52	£57.42	£287.10	01/08/20	Edge Designs Ltd -	£344.52
1		£172.80	£28.80	£144.00		EST online training - Allotme package	
2		£171.72	£28.62	£143.10		EST Host services - Allotmei package	
104	112575	£907.84	£151.31	£756.53	01/08/20	Tellemachus Ltd - CCTV - site vey	£907.84
105	112576	£264.87	£44.15	£220.72	01/08/20	Tech 4 Office Equipment Ltd - photocopier library	£264.87
106	112577	£212.31	£35.37	£176.94	01/08/20	Hills Books - Tic stock	£212.31

Signature

Signature

Date

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
107	112578	£179.36	£24.89	£154.47	01/08/20	WF Cascade - cleaning products - covid 19	£179.36
108	112579	£225.00	£0.00	£225.00	01/08/20	Simon Hine Window Cleaning Services - Town Hall / Bus Shelters	£225.00
1		£75.00	£0.00	£75.00		TH Town Hall windows / we room	
2		£150.00	£0.00	£150.00		OS Bus Shelters	
114	112581	£173.88	£28.98	£144.90	06/08/20	e Slip Ltd - payroll services	£173.88
115	112582	£70.11	£11.69	£58.42	06/08/20	Firms Home Hardware - xmas lights - eric see invoice	£70.11
116	112583	£1,132.13	£188.69	£943.44	06/08/20	Edge Designs Ltd - license MS office 365 - edge	£1,132.13
117	112584	£43.13	£4.69	£38.44	11/08/20	WF Cascade - cleaning products	£43.13
118	112585	£84.67	£14.11	£70.56	11/08/20	Edge Designs Ltd - antivirus - 4x laptops	£84.67
119	112586	£126.00	£21.00	£105.00	11/08/20	Tivoli Services Ltd - flatten ground - Isel Road play area	£126.00
Total		£9,497.90	£1,464.94	£8,032.96			

Signature

Signature

Date

Financial Budget Comparison

Comparison between 01/04/20 and 30/06/20 inclusive. including all commitments

Excludes transactions with an invoice date prior to 01/04/20

Includes commitments with an order date in the current financial year.

		2020/2021	Actual Net	Commitments	Balance
INCOME					
Council					
100	Precept	£210,990.00	£105,495.00	£0.00	£105,495.00
Total Council		£210,990.00	£105,495.00	£0.00	£105,495.00
Establishment					
300	Establishment- interest	£1,110.00	£273.27	£0.00	£836.73
310	Est- misc income	£0.00	£0.00	£0.00	£0.00
330	Est- Maps	£0.00	£0.00	£0.00	£0.00
Total Establishment		£1,110.00	£273.27	£0.00	£836.73
Tourist Information Centre					
400	Tourist Information Centre Sales	£4,000.00	£0.00	£0.00	£4,000.00
405	Tourist Information Centre Bass Lake	£225.00	£0.00	£0.00	£225.00
415	Rental/ Income	£10,000.00	£1,708.33	£0.00	£8,291.67
420	Talking Books/Requests	£0.00	£0.00	£0.00	£0.00
425	TIC - Printing, Photocopy, Laminating	£0.00	£0.00	£0.00	£0.00
430	Library Replacement Card	£0.00	£0.00	£0.00	£0.00
435	Library Fines	£0.00	£0.00	£0.00	£0.00
440	ABC Printing	£0.00	£0.00	£0.00	£0.00
445	CCC - Printing	£0.00	£0.00	£0.00	£0.00
450	Rotary Calendars	£0.00	£0.00	£0.00	£0.00
Total Tourist Information Centre		£14,225.00	£1,708.33	£0.00	£12,516.67
Allotments					
500	Allotments rents	£1,848.00	£1,844.00	£0.00	£4.00
Total Allotments		£1,848.00	£1,844.00	£0.00	£4.00
Christmas Lights					
600	Christmas lights donations	£1,000.00	£150.00	£0.00	£850.00
605	Christmas Lights - Tarn Close Depot	£0.00	£0.00	£0.00	£0.00
Total Christmas Lights		£1,000.00	£150.00	£0.00	£850.00
Memorial Garden					
700	Memorial Gardens misc income	£0.00	£9.20	£0.00	£9.20
Total Memorial Garden		£0.00	£9.20	£0.00	£9.20
Twinning					
800	Twinning Income	£0.00	£0.00	£0.00	£0.00
Total Twinning		£0.00	£0.00	£0.00	£0.00
Events					
900	Event Fireworks income	£220.00	£0.00	£0.00	£220.00
905	Events- festival income	£0.00	£0.00	£0.00	£0.00
910	Events- Carnival income	£0.00	£0.00	£0.00	£0.00
915	Events- Food Festival income	£0.00	£0.00	£0.00	£0.00
920	Events- Joint road closure	£0.00	£0.00	£0.00	£0.00
Total Events		£220.00	£0.00	£0.00	£220.00
Town Hall		38			

Financial Budget Comparison

Comparison between 01/04/20 and 30/06/20 inclusive. including all commitments

Excludes transactions with an invoice date prior to 01/04/20

Includes commitments with an order date in the current financial year.

		2020/2021	Actual Net	Commitments	Balance
200	Town Hall Room Hire	£1,500.00	£0.00	£0.00	-£1,500.00
205	Town Hall- Rent Day Services	£14,161.00	£2,311.78	£0.00	-£11,849.22
210	Town Hall- Rent Offices	£11,940.00	£499.98	£0.00	-£11,440.02
215	Town Hall- income ABC cleaning	£0.00	£0.00	£0.00	£0.00
220	Town Hall - Wedding Room Hire	£7,000.00	£3,437.78	£0.00	-£3,562.22
Total Town Hall		£34,601.00	£6,249.54	£0.00	-£28,351.46
Open Spaces					
1100	Open Spaces- Fishing Rights- Permits	£65.00	£0.00	£0.00	-£65.00
1105	open Spaces- war memorials	£0.00	£0.00	£0.00	£0.00
1110	open Spaces- Public Clocks	£0.00	£0.00	£0.00	£0.00
1115	Open Spaces- flower baskets/bulbs	£0.00	£0.00	£0.00	£0.00
1130	Bus Shelters	£0.00	£0.00	£0.00	£0.00
Total Open Spaces		£65.00	£0.00	£0.00	-£65.00
Projects					
1010	Cenotaph	£0.00	£0.00	£0.00	£0.00
Total Projects		£0.00	£0.00	£0.00	£0.00
Other Properties					
1205	Other Properties- Victoria Hall Rent	£2,500.00	£624.99	£0.00	-£1,875.01
1210	Other Properties- Tarn Close Sports Ground	£375.00	£0.00	£0.00	-£375.00
1215	Other Properties- quarterly play area /grass	£0.00	£0.00	£0.00	£0.00
Total Other Properties		£2,875.00	£624.99	£0.00	-£2,250.01
Balances					
1300	Balances - To income	£0.00	£0.00	£0.00	£0.00
Total Balances		£0.00	£0.00	£0.00	£0.00
VAT Refunds					
1500	VAT Refunds	£0.00	£0.00	£0.00	£0.00
Total VAT Refunds		£0.00	£0.00	£0.00	£0.00
Public Toilets					
1400	Public Toilets - Income	£3,000.00	£40.00	£0.00	-£2,960.00
Total Public Toilets		£3,000.00	£40.00	£0.00	-£2,960.00
Total Income		£269,934.00	£116,394.33	£0.00	-£153,539.67

Financial Budget Comparison

Comparison between 01/04/20 and 30/06/20 inclusive. including all commitments

Excludes transactions with an invoice date prior to 01/04/20

Includes commitments with an order date in the current financial year.

		2020/2021	Actual Net	Commitments	Balance
EXPENDITURE					
Council					
1600	To Balances	£0.00	£0.00	£0.00	£0.00
Total Council		£0.00	£0.00	£0.00	
Establishment					
3000	Establishment Wages	£78,398.00	£22,472.70	£0.00	£55,925.30
3010	Establishment- phone,net,postage	£1,200.00	£237.69	£0.00	£962.31
3020	Establishment- print,statio,equip	£2,500.00	£273.91	£0.00	£2,226.09
3030	Establishment- ins not town hall	£8,000.00	£0.00	£0.00	£8,000.00
3040	Establishment- subscriptions	£870.00	£865.62	£0.00	£4.38
3050	Establishment- Audit fees	£1,250.00	£100.00	£0.00	£1,150.00
3060	Establishment- Misc	£3,500.00	£114.00	£0.00	£3,386.00
3070	Establishment- Grants to orgs	£1,000.00	£0.00	£0.00	£1,000.00
3080	Establishment- Advertsing	£250.00	£0.00	£0.00	£250.00
3090	Establishment- Mayors Allowance	£2,200.00	£2,200.00	£0.00	£0.00
3100	Establishment- Mayors Entertainment Fund	£550.00	£0.00	£0.00	£550.00
3110	Establishment- Elections	£1,000.00	£0.00	£0.00	£1,000.00
3130	Establishment- H&S	£50.00	£65.80	£0.00	£-15.80
3140	Establishment- Training	£500.00	£0.00	£0.00	£500.00
3150	Establishment- Bank Charges	£1,200.00	£103.15	£0.00	£1,096.85
3160	Establishment- Payroll	£500.00	£171.70	£0.00	£328.30
Total Establishment		£102,968.00	£26,604.57	£0.00	
Tourist Information Centre					
4000	Tourist Information Centre-wages	£21,100.00	£5,472.84	£0.00	£15,627.16
4010	Tourist Information Centre- goods resale	£2,500.00	£0.00	£0.00	£2,500.00
4020	Tourist Information Centre-costs	£16,000.00	£6,121.13	£0.00	£9,878.87
4030	Tourist Information Centre-Bass lake	£180.00	£0.00	£0.00	£180.00
4040	Rotary Calendars	£0.00	£0.00	£0.00	£0.00
Total Tourist Information Centre		£39,780.00	£11,593.97	£0.00	
Allotments					
5000	Allotments Water Charges	£1,000.00	£0.00	£0.00	£1,000.00
5010	Allotment Gen Main	£1,400.00	£0.00	£0.00	£1,400.00
5030	Rent for St Helen's Street	£330.00	£330.00	£0.00	£0.00
Total Allotments		£2,730.00	£330.00	£0.00	
Christmas Lights					
6000	Christmas lights contract	£17,878.00	£0.00	£0.00	£17,878.00
6010	Christmas Light misc bulb cable etc	£5,186.00	£1,550.08	£0.00	£3,635.92
6020	Christmas Lights Elec Costs	£1,000.00	£0.00	£0.00	£1,000.00

Financial Budget Comparison

Comparison between 01/04/20 and 30/06/20 inclusive. including all commitments

Excludes transactions with an invoice date prior to 01/04/20

Includes commitments with an order date in the current financial year.

		2020/2021	Actual Net	Commitments	Balance
6030	Christmas Lights SWOD exp	£3,000.00	£473.40	£0.00	£2,526.60
6040	Christmas Lights comps	£125.00	£0.00	£0.00	£125.00
6050	Christmas Lights - CADS Panto	£350.00	£0.00	£0.00	£350.00
6060	Christmas Lights - Tarn Close Depot	£4,361.00	£2,235.15	£0.00	£2,125.85
Total Christmas Lights		£31,900.00	£4,258.63	£0.00	
Memorial Garden					
7000	Memorial Gardens Contract	£8,550.00	£3,065.70	£0.00	£5,484.30
7010	Memorial Gardens Play Area	£3,000.00	£0.00	£0.00	£3,000.00
7020	Memorial Gardens Misc	£5,000.00	£90.53	£0.00	£4,909.47
Total Memorial Garden		£16,550.00	£3,156.23	£0.00	
Twinning					
8000	Twinning visit incoming	£6,500.00	£0.00	£0.00	£6,500.00
8010	Twinning Visit Out Going	£0.00	£0.00	£0.00	£0.00
8020	Twinning Grants EPSF	£500.00	£0.00	£0.00	£500.00
Total Twinning		£7,000.00	£0.00	£0.00	
Events					
9000	Events- FireworksDisplay	£6,000.00	£0.00	£0.00	£6,000.00
9010	Events - Festival exp	£500.00	£0.00	£0.00	£500.00
9020	Events- Carnival exp	£250.00	£0.00	£0.00	£250.00
9030	Events- Food Festival	£4,166.00	£0.00	£0.00	£4,166.00
9040	Events - Taste Christmas	£1,000.00	£0.00	£0.00	£1,000.00
9060	Events- Joint Road Closure	£0.00	£0.00	£0.00	£0.00
Total Events		£11,916.00	£0.00	£0.00	
Town Hall					
2000	Town Hall - Gen Main	£2,500.00	£10.00	£0.00	£2,490.00
2010	Town Hall- Refurb of Furnishings	£1,000.00	£0.00	£0.00	£1,000.00
2020	Town Hall- Capital Impr Scheme/ Grd Maint	£1,000.00	£4,880.00	£0.00	-£3,880.00
2030	Town Hall- rates	£12,500.00	£6,235.00	£0.00	£6,265.00
2040	Town Hall- Utilities	£6,000.00	£1,680.70	£0.00	£4,319.30
2050	Town Hall- Phone,net, frank	£2,176.00	£813.07	£0.00	£1,362.93
2060	Town Hall- window, bins,sanitary, fire	£600.00	£155.45	£0.00	£444.55
2070	Town Hall- Insurance	£0.00	£0.00	£0.00	£0.00
2080	Town Hall- Refreshments	£145.00	£0.00	£0.00	£145.00
2090	Town Hall- Cleaners wage	£4,000.00	£1,086.46	£0.00	£2,913.54
2100	Town Hall- cleaning products	£250.00	£250.05	£0.00	-£0.05
2110	Town Hall - Wedding Exp	£0.00	£112.00	£0.00	-£112.00
Total Town Hall		£30,171.00	£15,222.73	£0.00	
Open Spaces					
11000	Open Spaces-Fishing stationery	£0.00	£0.00	£0.00	£0.00
11010	Open Spaces- war memorials	£350.00	£460.00	£0.00	-£110.00

Financial Budget Comparison

Comparison between 01/04/20 and 30/06/20 inclusive. including all commitments

Excludes transactions with an invoice date prior to 01/04/20

Includes commitments with an order date in the current financial year.

		2020/2021	Actual Net	Commitments	Balance
11020	Open Spaces-Public Clocks	£270.00	£0.00	£0.00	£270.00
11030	Open Spaces -flower baskets	£2,800.00	£0.00	£0.00	£2,800.00
11060	Open Spaces - Bus Shelter	£500.00	£150.00	£0.00	£350.00
11080	Open Spaces - clever sid	£100.00	£0.00	£0.00	£100.00
Total Open Spaces		£4,020.00	£610.00	£0.00	
Other Properties					
12010	Other Properties-Victoria Hall	£1,000.00	£35.00	£0.00	£965.00
12020	Other Properties-Tarn Close Sports Ground misc exp	£0.00	£0.00	£0.00	£0.00
12030	Other Properties-3/4 insp/grass swings	£1,854.00	£601.82	£0.00	£1,252.18
Total Other Properties		£2,854.00	£636.82	£0.00	
Balances					
13000	Balances - From Exp	£0.00	£0.00	£0.00	£0.00
Total Balances		£0.00	£0.00	£0.00	
VAT Refunds					
15000	VAT Due to C/E	£0.00	£0.00	£0.00	£0.00
Total VAT Refunds		£0.00	£0.00	£0.00	
Public Toilets					
14000	Public Toilets- Gen Main	£2,100.00	£140.00	£0.00	£1,960.00
14010	Public Toilets - Cleaning Products	£750.00	£31.84	£0.00	£718.16
14020	Public Toilets- Cleaners Wage	£2,000.00	£1,085.47	£0.00	£914.53
14030	Public Toilets- Utilities/ Rates	£2,000.00	£1,402.92	£0.00	£597.08
Total Public Toilets		£6,850.00	£2,660.23	£0.00	
Total Expenditure		£256,739.00	£65,073.18	£0.00	£191,665.82
Total Income		£269,934.00	£116,394.33		
Total Expenditure		£256,739.00	£65,073.18		
Total Net Balance		£13,195.00	£51,321.15		



Agenda Item 8a)

COCKERMOUTH MUSIC SOCIETY

Patrons: Lord Egremont
Martin Roscoe

Registered Charity Number: 1037505

Please reply to:
Jean Geater
Cockermouth Music Society
8A High Sand Lane
Cockermouth
CA13 9NA

7 August 2020

Julie Laidlaw
Mayor
Cockermouth Town Council
Town Hall, Market Street
Cockermouth
CA13 9NP

Dear Madam Mayor

Our Society contacted you last October when you very kindly arranged for us to receive £150 towards the cost of setting up a new website for which we were most grateful.

We write now asking if the Council would be able to help with a grant to help with the shortfall with our income at the end of the season when, due to the imposed lockdown, we had to cancel the last concert to be held at the end of March and also the two following concerts by Young people and our Members.

We looked into submitting an application to the Discretionary Grants Fund via Allerdale Borough Council but, unfortunately, we did not meet the criteria and did not qualify for this as we could not demonstrate a loss of income in 2020 compared to the previous year of at least 25% rather than for cancelling one event as April is used as the first month after full lockdown.

We understand that this is a difficult time financially for many societies but I am writing to ask if the Council would be willing to help us with a grant.

I look forward to hearing from you.

Yours sincerely,

Jean Geater

Jean Geater

Hon Secretary: Susan Allison, Bell Edge, High Ireby, Wigton CA7 1HF. Tel: 016973 71397 email: cmusoc@btopenworld.com

Web address: www.cockermouth-music-society.org.uk

Hon Treasurer: Chris Bower, 87 High Brigham, Cockermouth CA13 0TJ. Tel.: 01900 827811

Clerk - Cockermouth TC

From: Dianne Standen <dianne.standen@virgin.net>
Sent: 19 July 2020 12:53
To: Clerk - Cockermouth TC
Subject: Cockermouth Town Council enquiry

Dear Sheila, I am unsure as to how you are conducting business at the moment but I wonder if this could be before Councillors .
 Regards Dianne

Re : Next round of funds available to Cumbria County Council to allocate towards Cycling and Walking routes
 This is a request to ask for support for the Cockermouth Loop , a proposed circular walking and cycling route from the town with Dubwath as it's furthest point.
 It is part of a Slow Roads concept to create more accessible routes in Cumbria that is being promoted by the Bicycle Mayor of Cumbria.
 The advantages to the town are outlined below ..

Creating vehicle-free cycle and walking tracks has huge potential to improve health and generate 'green tourism'. It creates opportunities for all including those with disabilities who will be able to enjoy the environment using wheelchairs, adapted bikes or electric buggies in safety.

Slow Roads would attract leisure cycling and provide excellent introductory routes for those unfamiliar with cycling. Once confidence has been established many might then be prepared to adjust their travel modes and consider cycling as an option whilst travelling to work/shop etc.

Cyclists and walkers use local facilities and shops in the areas they are travelling through and bring economic benefits that are enhanced if they stay in the area.
 Cockermouth is an excellent base for cycling in the County and it is hoped that this route could be one of many that would encourage cyclists to enjoy a break in the town. The implications of ongoing Covid precautions will result in more UK breaks and the recent popularity of cycling looks set to last if safety issues such as speed and volume of traffic are addressed.

This is the outline for the route which is currently before Cumbria County Council for consideration in the next round of spending.

This 10 mile circular journey could be travelled on one of four roads running parallel between Cockermouth and Dubwath. Two of these B roads have very little habitation en route. Designating two as Slow Roads would create a circular route. I suggest that those roads are the Cockermouth to Ouse Bridge Road via Isel and the Cockermouth/ Embleton/ Dubwath Road , these could be connected using the Brathay Hill road at the Lakes Distillery.

There is the option of the Cockermouth /Setmurthy road but I suggest this is not an ideal route due to its gradients. . Too often cyclists are signposted along routes which are quite strenuous and are a deterrent to novice or utilitarian cyclists. Also this road is very popular with users of the Setmurthy woods and could act as an alternative route for Cockermouth Golf Club members.

The current speed limit on the Cockermouth / Embleton road is 40 mph. Embleton Parish Council have already requested a reduction to 30 mph and been refused. Residents and visitors to Embleton have the option of pulling onto the A66 at several junctions if they want a faster route in either direction.

Other major users of this road are the X4/5 bus service every 30 mins in both directions and the Caterite business complex.

I have already discussed with Rob Jones , current manager of Stagecoach Cumbria, marketing bus routes that could be more attractive to walkers and cyclists. There is currently little use of the X4 amongst Embleton residents but if this area became a popular walking destination then bus use along the route could be increased.

Access to Caterite by lorries is from the Dubwath turning off the A66 so there would only be a short distance to travel at 30 mph.

Along the proposed circular route there are several medium sized employers. Lakes Distillery, Caterite complex, the new Railway development at Dubwath ,the Pheasant Inn and there are offices on the Isel Road.

There are also attractions and visitor destinations. In addition to the above the Dubwath Silver Meadows reserve, Higham Hall and the Lake District Wildlife Park. Creating a safer on road Cycle route would encourage and enable cycling by visitors and workers from the Cockermouth area. With the addition of the bus option walkers could opt to do sections of the circular route and link up with off road options such as the Allerdale Ramble.

If you are able to support this proposal could you write to activetravel@cumbria.gov.uk

Allocation of funds is to take place very soon so this will need to be responded to as soon as possible.

Regards Dianne

Sent from my iPad

CLERK'S REPORT

Tourism and Publicity

Visitor numbers for July – TIC closed

The library/tic closed on 18 March 2020.

Library

Larger libraries e.g Workington are opened on 10 August 2020. Amy and I will visit and see what procedures they have put in place.

Weddings

Our procedures have been updated regarding recent Government Advice about the wearing of face masks. 4 weddings were carried out in July. We have no August bookings.

Public Toilets

They re-opened on 29 June 2020.

Harris Park opened on 18 July 2020 for the duration of the holidays.

Play Areas

These re-opened 4 July 2020.

The Isel Road Play area has been rolled after being damaged by cows earlier in the year
Massive improvement.

Allotments

Work on the temporary support to the banking at St Helens Street have re-commenced.

I will be re-inspecting the allotments next week.

Dorothy Wordsworth Statue

Quotes are being obtained to clean and wax the statue and for 6 monthly maintenance.

Calendar of Meetings

Allerdale have set their meetings to May 2021.

We have set our meetings to December 2020.

I propose that we agree the following dates in 2021:-

Wednesday 20 January 2021

Thursday 18 February 2021
Wednesday 17 March 2021
Wednesday 21 April 2021
Thursday 20 May 2021 (AGM)

Please advise when you would like to hold the Annual Parish Meeting in 2021.

Community Shield

The Mayor has presented the shield to North Lakes Foodbank.

Certificate of Merit

The Mayor has presented a certificate/gift of Merit to Lindsey Thomas for the hundreds of Rainbow bows made over lock down which brightened up the town and raised £1000's for our NHS.

Clerk - Cockermouth TC

From: George M A Polishing Ltd <george@mapolishing.com>
Sent: 20 July 2020 10:50
To: Clerk - Cockermouth TC
Cc: 'Assistant Town Clerk'
Subject: RE: Images of our newly refurbished cenotaph

Hello Sheila,

Thank you for the information provided for both bronzes and patience on my response.

Myself and the team have looked at the images provided and we recommend you should look at present at 6 monthly maintenance of both pieces.

Firstly, we have the Dorothy Wordsworth statue which is the smaller of the two and in a pretty poor condition, we would recommend that this piece is restored to its former beauty and then revisited periodically to re-wax and check for corrosion of the bronze. The 2nd piece being the Cenotaph, is in what looks to be very good condition and a newly refurbished bronze, however to keep this piece looking appealing to the eye, we would recommend that it is professionally maintained on a 6 monthly basis also, if necessary, we will touch up areas that need addressing on the day and refurb any damaged areas. From the image, the surface looks great at present which is good news!

Wax protection is designed to protect the surface from the elements throughout the year and needs to be applied frequently for you to see benefits, creating a barrier between the alloy and the elements. Trials have shown that if not professionally maintained, the bronze will tarnish and can become vile to the eye after time, our aim is to keep all bronzes beautiful, all year round using our microcrystalline wax.

To ensure we are able to reach the top of the cenotaph we will need to hire a picker to ensure health and safety measures are adhered to and risk assessments are realistic, this is a cost that we have to pass back to you as the client unless you can arrange access for us via scaffold or picker?

The overall price per visit will be £1,380 + VAT for both bronzes – this cost can be discounted to £980 + VAT if access is arranged for us by the council.

I would also like to bring it to your attention, although not something you may have thought about, the plinths that the bronzes stand on can also be refurbished and brought back to new with our state of the art DOFF Cleaning Machine which is 150 degrees nozzle end steam without damaging the substrate. Our cost to clean all stone surrounds to both pieces would be £1,200 + VAT and can be achieved in x1 day.

I understand that this is something that you have started to look into and may need some more info, if you do have any further questions or need any further explanation on anything, please do let me know and I would be happy to help.

This job would tie nicely in without 6 monthly in Scotland, we could pass you guys on the way up north!.

Finally, please do take a look at some of our work on our Instagram which will give you a great visual representation of what we do!

I hope to speak to you soon.

Kind Regards,

George Beach | Business Development Manager

www.cockermouth.org

clerk@cockermouth.org

Facebook @CockermouthTownHallWeddings

Confidentiality Statement

This document is intended for, and should only be read by, those persons to whom it is addressed. Its contents are confidential and if you have received this message in error, please notify us immediately by telephone and delete all records of the message from your computer. Any form of reproduction, dissemination, copying, disclosure, modification, distribution and / or publication of this message without our prior written consent is strictly prohibited. Neither the author of this message nor their employers accept legal responsibility for the contents of the message. Any views or opinions presented are solely those of the author.

For further information please visit our website: <https://www.cockermouth.org/wp-content/uploads/2018/06/Email-Contact-Privacy-Notice.pdf>

From: George M A Polishing Ltd <george@mapolishing.com>

Sent: 23 July 2020 11:36

To: Clerk - Cockermouth TC <clerk@cockermouth.org>

Subject: RE: Another statue requiring attention

Hello Sheila,

Thank you for the info, just the bronze clean £450 + VAT on this, would they want the stone base doff cleaned also or not do you think?

Kind Regards,

George Beach | Business Development Manager



Business Development Manager

M A Polishing Ltd

84 Hatchett Street B19 3NY

Tel: 0121 333 4675

Mob: 07590016415

Email: George@mapolishing.com

Email: Sales@mapolishing.com

Registered in England No. 04191307.

www.mapolishing.com

Check out our new nano coating technology.



From: Clerk - Cockermouth TC [<mailto:clerk@cockermouth.org>]

Sent: 23 July 2020 09:26

To: George M A Polishing Ltd <george@mapolishing.com>

Subject: Another statue requiring attention

Hi George, this piece is opposite the Dorothy Wordsworth Statue, it belongs to our Roundtable. I emailed them yesterday to see if they would like their statue cleaned/maintained at the same time as ours.

I am waiting to hear from them.

Could you give me a rough guide price for them please.

Sheila Brown

Clerk - Cockermouth TC

From: George M A Polishing Ltd <george@mapolishing.com>
Sent: 23 July 2020 13:51
To: Clerk - Cockermouth TC
Subject: RE: Another statue requiring attention

Hello Sheila,

If this is to be tied in with the other visits as it is so local to the work we have already quoted on, we would be able to DOFF clean the base for a cost of £700 + VAT.

I trust this finds you well.

Kind Regards,

George Beach | Business Development Manager



Business Development Manager
M A Polishing Ltd
84 Hatchett Street B19 3NY
Tel: 0121 333 4675
Mob: 07590016415
Email: George@mapolishing.com
Email: Sales@mapolishing.com
Registered in England No. 04191307.
www.mapolishing.com
Check out our new nano coating technology.

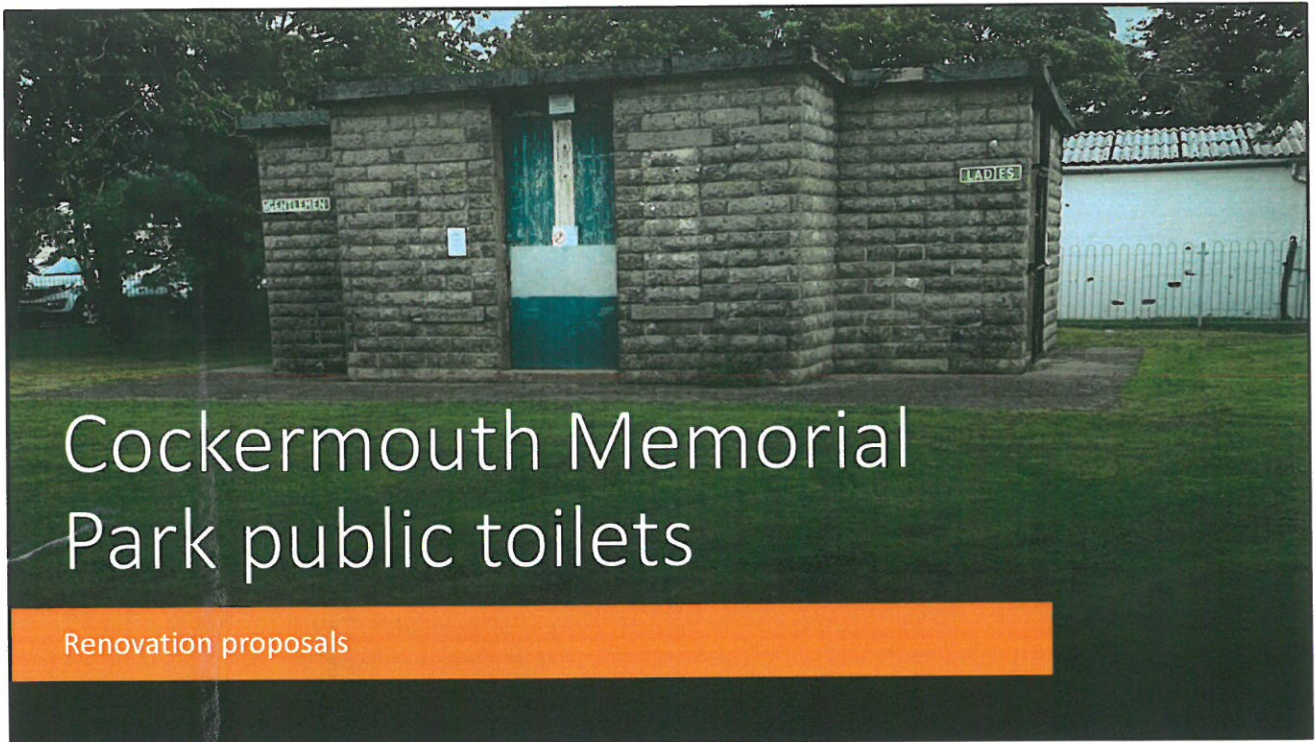


From: Clerk - Cockermouth TC [mailto:clerk@cockermouth.org]
Sent: 23 July 2020 12:55
To: George M A Polishing Ltd <george@mapolishing.com>
Subject: RE: Another statue requiring attention

Can I have the figure for the base as well please


Sheila Brown
The Town Clerk
Cockermouth Town Council
The Town Hall
Market Street
Cockermouth
Cumbria
CA13 9NP

Tel: 01900 821869





Background

- James Routledge, 46 years, Project Manager, Morgan Sindall
 - local Cumbrian family
 - Living in Cockermouth town centre
 - keen to take on a project in the local area – that will be of benefit to the town and its people
- 

Initial thoughts..



Renovate former toilets into Café/takeaway – serving simple food and beverages, with potential for limited alcohol licence



Indoor and outdoor seating – adaptable for all seasons



Target audience: families, dog walkers, cyclists, local workers (e.g Millcroft vets, James Walkers), locals and tourists



Potential for car parking revenue for the town council from regular customers using the Cafe



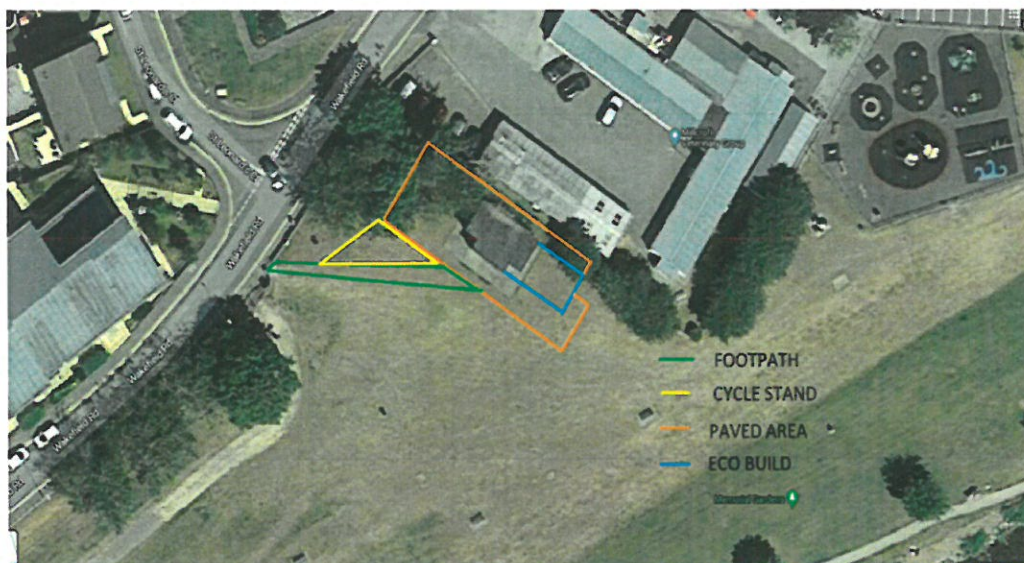
Built using eco-friendly materials - in keeping with the surrounding area and focussing on the views of the park and river



Potential hub for cyclists – including bike storage and charge point for electric bikes



Indicative proposals for the site



Benefits and opportunities



Local employment opportunities



Food and beverage provision for local workers and residents based on the West side of the river Derwent



Provision of potential cycle hub which allows cyclist to safely store their cycles.



Transformation of a redundant site to a more aesthetically pleasing building that will be of benefit and use to residents of Cockermouth and beyond



Community relationships improved – better access for older residents, who may be physically restricted.



Business partnerships developed

Risks



Covid-19



Construction issues/costs



Planning restrictions/constraints



Parking limitations



Flooding risk

Next steps...



AGREE COSTS FOR PROCURING THE
SITE TO DETERMINE VIABILITY



SUBJECT TO AGREEMENT, ENGAGE
ARCHITECT TO DEVELOP MORE
DETAILED PROPOSALS



ANY QUESTIONS ?

Clerk - Cockermouth TC

From: Jack Ellerby <Jack-Ellerby@fld.org.uk>
Sent: 23 June 2020 12:12
To: Clerk - Cockermouth TC
Subject: Cumbria Dark Skies Project - Brief for 15 July 2020 Meeting
Attachments: Briefing for Cockermouth TC - Dark Skies Project - July 2020.docx

Sheila

Hope the attached is the right length/level of detail. The asks of the Town Council are:

1. Would you like to be the small Town pilot for the LAAPs in Cumbria?
2. Are you able to contribute any funding? (I'm setting a budget of £4-5,000 for the Cockermouth audit).

Then perhaps after the meeting if you'd like to get involved, I could speak to someone regarding:

- a. Any local potential funding sources you think we should apply to, for either the initial LAAP or the follow-up individual lighting assessments; and
- b. Suggest some key, doing people from the community you think might be interested in helping to work alongside myself to drive the work forward.

Many thanks, best jack

Please note I work on a part-time basis, with normal office days Monday, Tuesday and Wednesday mornings. Thank you.

Cumbria Dark Skies Project – Briefing for Cockermouth Town Council 15 July 2020

Light pollution is the outward and upward transmission or reflection of light wasted into the night sky contributing to sky glow and lighting glare.

The three main aims of the Project and associated actions are:

1. *Celebrate and raise awareness of the value of Dark Skies and impacts of light pollution* – giving talks to community groups and organisations, a festival of events is planned for February 2021 (including events with the Cockermouth Astronomical Society), Dark Skies information on our website and regular media communications highlighting relevant issues/latest research.
2. *Preventing more light pollution* – I'm liaising with planners, highways lighting, crime prevent officers and others across the county and have drafted a lighting policy that will go on our website shortly to try to get better policies in place (eg. Allerdale's next Local Plan). We give guidance/comment on planning applications and public projects to try to prevent bad lighting. Do flag up any which concern you if you think we can help where the landscape or Town's character would be damaged (we can't comment on everything, so we focus on bigger, more damaging proposals).
3. *Reducing existing levels of light pollution* – the updated website will include a simple home lighting self-assessment and we will promote that with others. The main thing I'm working up is what I've called a Lighting Audit and Action Plan (LAAP) in four communities across Cumbria. I have picked Cockermouth as the small Town pilot - this has not been done before to the best of my knowledge talking to lighting professionals and Dark Sky places. I am seeking funding now for this and would hope to appoint lighting consultants at the beginning of September.

The purpose of the LAAP is to:

- Provide a baseline assessment of external lighting;
- Identify the main contributors to light pollution; and
- Identify priority actions to mitigate the effects of stray/obtrusive light on sky glow.

I would then work alongside a small team of key people in Cockermouth (including hopefully someone on the Town Council) to approach businesses, organisations and any premises where light pollution was a major issue, and try to fix the problem. I am hoping to secure further funding to pay lighting engineers to do individual assessments as an incentive to these property owners.

Jack Ellerby, Cumbria Dark Skies Project Officer employed by Friends of the Lake District (FLD).