

# Cockermouth Town Council



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Town Clerk  
Sheila Brown

14 October 2020

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held virtually using Microsoft teams on **Wednesday 21 October 2020 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

1. **Apologies for absence**
2. **To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 17 September 2020 (pages 1-4)**
3. **To authorise the Mayor to sign as a correct record the minutes of the last special planning meeting held on 1 October 2020 (pages 5-6)**
4. **Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
5. **Mayors Announcements** – The Mayor will announce the events she has attended since the last meeting.
6. **Public Participation**
  - a) To answer any questions from members of the public in accordance with the Summary of Public Rights
  - b) To receive a petition from a member of the public in accordance with the Summary of Public Rights
7. **Planning Matters**
  - a) To make recommendations upon various planning applications (page 7)
8. **Financial Matters**



Joint Winners  
Council of Europe Year 2000  
Europe Prize

Previous Awards  
Plaque of Honour, Flag of Honour  
European Diploma



Twin Town  
Marvejols, France



A Fairtrade Town

- a) To agree the attached schedule of payments (**page 8**)
- b) To review our insurance provision (**pages 9-29**)

#### **9. Correspondence**

- a) To note the content of the September/October 20 Calc Newsletter (**pages 30-33**)
- b) To note the content of a letter from Allerdale regarding proposed footway lighting energy costs (**pages 34-35**)
- c) To note the content of a letter from Allerdale regarding the listing of Harris Park as an asset of community value (**pages 36-38**)
- d) To note the content of a letter from Allerdale regarding the listing of Memorial Gardens as an asset of community value (**pages 39-41**)

#### **10. Clerks Report (pages 42-43)**

#### **11. Update from Cockermouth Junior Football Club regarding an update on their development plans for Tarn Close**

#### **12. Social Media – To review usage of facebook after 3 month trial (pages 44-47)**

**Press and Public Welcome**

Minutes of a Meeting of Cockermouth Town Council held virtually on Thursday 17 September 2020 at 7.00pm

Present: Councillor J Laidlow (Mayor)

Councillor S Barnes  
Councillor G Bennion  
Councillor A Kennon  
Councillor D Malloy  
Councillor S Nicholson  
Councillor A Semple  
Councillor A Smith  
Councillor C Smith  
Councillor A Tyson  
Councillor R Watson

Apologies: Councillor I Burns

Also Present: Councillor Rebecca Hanson & a representative from the Press

**56 Minutes**

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last meeting held on 19 August 2020.

**57 Minutes**

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last special planning meeting held on 3 September 2020.

**58 Declaration of Interest**

Councillors A Smith and A Tyson declared an interest in item 7 due to being members of the Development Panel.

Councillor Semple declared an interest in item 7 due to being a substitute member of the Development Panel.

Councillor A Tyson declared an interest in item 7 due to being a member of the Development Panel.

**59 Mayor's Announcements**

The Mayor had attended the following functions since the last meeting:-

Community Shield Presentation  
Lindsey Thomas Presentation

VJ Day Service at Cenotaph

## **60 Public Participation**

There was no public participation.

## **61a Planning Applications**

FUL/2020/0182

Demolition of garage and construction of 3 no. flats

2a Wyndham Row

Recommended – Refusal out of character and overdevelopment in terms of scale.

## **61b Tree Works**

Recommended – That the various tree works at Strawberry How, Strawberry How Road be approved.

## **62 Schedule of Payments**

Resolved – That the schedule of payments in the sum of £13,401.35 be formally approved for payment.

## **63a Local Government Reorganisation in Cumbria**

The National Government is actively driving a devolution agenda across the UK.

Any new structure of local government will be subject to consultation but the decision will sit with Ministers.

There are various options currently under discussion including all the present councils being replaced with one or two unitary authorities providing public services and the creation of a combined authority to receive additional powers.

Those present considered Calc's Executive Committee's interim position statement.

Resolved – That Calc's Executive Committee's interim position statement be noted.

## **63b Assets of Community Value**

Allerdale Borough Council have received a request to consider Harris Park for



inclusion in the Council's List of Assets of Community Value.

Agreed – That the request be noted.

#### **63c Assets of Community Value**

Allerdale Borough Council have received a request to consider Memorial Gardens for inclusion in the Council's List of Assets of Community Value.

Agreed – That the request be noted.

#### **64 Clerk's Report**

Agreed - That the content of the report be noted.

#### **65 Cumbria Dark Skies Project**

Further to minute number 36a & 49 (2020/21), those present considered whether or not to join the small town pilot in Cumbria.

Those present could not see the benefits of the project.

Resolved – That Cockermouth Town Council do not join the small pilot.

Resolved –

That the Public Bodies (Admissions to Meetings) Act 1960, the public be removed for the following item of business due to contractual issues being discussed.

#### **66 CCTV**

Cumbria Police & Crime Commissioner & Cumbria Constabulary have been collaborating with local councils to help improve the County's CCTV coverage. Cockermouth Town Council was selected for grant funding of £3,000 to assist in the Phase 2 CCTV upgrade for Rapidly Deployable Cameras (RDC) which will target Key identified areas in Cockermouth.

Tellemachus have designed an RDC solution that is capable of fully integrating into the Cumbria Constabulary existing Video Management System that meets our requirements.

Those present considered the installation cost, yearly on-going costs for the camera location and the costs and overview of proposed support and maintenance agreement and dependencies.

Resolved – That the terms be agreed.

The meeting closed at 19.46 pm

Minutes of a special planning meeting of Cockermouth Town Council held virtually on Thursday 1 October 2020 at 7.00pm

Members

J Laidlow (Mayor)

G Bennion  
D Malloy  
A Tyson

A Kennon  
A Semple  
R Watson

Apologies: S Barnes, I Burns, S Nicholson, C Smith & A Smith

**67 Declaration of Interest**

Councillor A Tyson declared an interest due to being a member of the Development Panel.

Councillor A Semple declared an interest due to being a substitute member of the Development Panel.

**68 Public Participation**

There was none.

**69 Planning Applications**

**FUL/2020/0192**

Change of use from a B1 to D2

Unit 5, Tithe House, Station Road

Recommended – Approval

**ADV/2020/0009**

Temporary sales arena of new build development already on site

Land adj. to Fitz Park, Low Road

Recommended – Refusal overdevelopment, not in keeping with the area due to colour and design.

**HOU/2020/0147**

Demolition of existing kitchen extension to rear and proposed single storey rear extension and first floor side extension

47, Castlegate Drive

Recommended – Approval

**FUL/2020/0183**

Removal of a section of wall in a conservation area

Wordsworth Hotel, 43, Main Street

Recommended – Approval

**70 Tree Works**

Recommended – That works to T1 & T2, Wordsworth Court be approved.

**71 TPO No.16 of 2019 & Service of TPO No 10 of 2020**

Agreed – (a) That the lapse of Order No. 16 of 2019, Lloyd's Motors be noted.

(b) That the confirmation of TPO No. 10 of 2020, Lloyd's Motors be noted.

**72 TPO No.13 of 2020**

Agreed – That the confirmation of TPO No. 13 of 2020, land at Harrot Hill be noted.

**73 Tree Works**

Recommended – That the felling of trees 23 and 24, 59 Kirkgate be approved.

**75 Tree Works**

Recommended – That the various tree works at 101 The Parklands be approved.

The meeting closed at 7.23 pm

Reference: **HOU/2020/0114**

Proposal: Pitch roof extension to front, replace rear flat roof with pitched roof with changed tiles to main roof

Location: Westfield, Mayo Street, Cockermouth

Reference: **PB/2020/0005**

Proposal: Removal of public payphone

Location: Phone Box, Main Street, Cockermouth

Reference: **VAR/2020/0003**

Proposal: Variation of condition 2 on application FUL/2019/0186 to allow for a new access door

Location: 23 Station Street, Cockermouth

Reference: **FUL/2020/0207**

Proposal: Installation of a covered shelter to the Mart entrance on Station Street and single storey extension to café on Lorton Street

Location: Veeva, 49 Station Road, Cockermouth

Reference: **HOU/2020/0142**

Proposal: Erection of greenhouse in back garden

Location: 3 Fern Bank, Cockermouth

# Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
164	112607	£2,199.42	£366.57	£1,832.85	04/09/20	Tivoli Services Ltd - Ground Maintenance- Sep - inv 00020317	£2,199.42
1		£1,839.42	£306.57	£1,532.85		MG mem gardens	
2		£360.00	£60.00	£300.00		OP 4 play areas	
157	112599	£10,587.07	£0.00	£10,587.07	09/10/20	Zurich Insurance Company - insurance	£10,587.07
158	112601	£172.17	£10.00	£162.17	09/10/20	Npower Ltd - electricity	£172.17
1		£16.41	£0.78	£15.63		toile Harris Park	
2		£34.12	£2.52	£31.60		toile Bitterbeck toilets	
3		£8.32	£0.40	£7.92		toile Wakefield Road	
4		£60.58	£3.78	£56.80		toile Main Street	
5		£6.42	£0.31	£6.11		TIC Library	
6		£46.32	£2.21	£44.11		TIC Library	
159	112602	£329.66	£52.44	£277.22	09/10/20	WF Cascade - Cleaning products	£329.66
160	112603	£20.00	£0.00	£20.00	09/10/20	Allerdale Borough Council - Small Lotteries license	£20.00
161	112604	£12.00	£2.00	£10.00	09/10/20	Tech 4 Office Equipment Ltd - printer KG	£12.00
162	112605	£30.06	£5.01	£25.05	09/10/20	Viking - stationery	£30.06
163	112606	£72.00	£12.00	£60.00	09/10/20	O A Taylor & Sons Ltd. - Daffodill bulbs	£72.00
165	112608	£309.98	£18.32	£291.66	09/10/20	Water Plus -	£309.98
1		£124.73	£12.62	£112.11		toile Main street toilets	
2		£103.46	£0.00	£103.46		TIC Library	
3		£81.79	£5.70	£76.09		toile Bitterbeck toilets	
166	112609	£2,235.00	£0.00	£2,235.00	12/10/20	Cumbria Coal Ltd - Hire of Tarn close depot	£2,235.00
167	112610	£5.49	£0.92	£4.57	12/10/20	Firns Home Hardware - weed killer - library	£5.49
168	112611	£46.87	£7.81	£39.06	12/10/20	J A Lee Window & General Cleaning Contractors Ltd - Clean windows - library	£46.87
169	112612	£52.04	£2.36	£49.68	12/10/20	Water Plus - water - mem gardens toilet	£52.04
<b>Total</b>		£16,071.76	£477.43	£15,594.33			

Signature

Signature

Date



Mrs Sheila Brown  
 Cockermouth Town Council  
 Town Hall  
 Market Street  
 Cockermouth  
 Cumbria  
 CA13 9NP

## Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-122029-1863
Insured	Cockermouth Town Council
Business	Parish / Town Council
Period of Insurance	
From	08 <sup>th</sup> October 2020
To	07 <sup>th</sup> October 2021

and any other period for which cover has been agreed.

Renewal Premium	£ 10,587.07
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Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	77167957
Long term agreement active until	08 <sup>th</sup> October 2022
Preparation Date	24 <sup>th</sup> September 2020
Prepared by	Mr Vincent Liu
Policy Form Reference	MLAACC03

### Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that

we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.



## Important information

### **Taking reasonable care**

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.

## Lines of Cover applying

### Part A – Material Damage

#### Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

#### Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. Town Hall, Cockermouth, Market Street, Cockermouth, Cumbria, CA13 9NP	£1,201,999.70	N/A	£0.00	£158,188.63	£0.00	£0.00	£0.00	£0.00	£0.00
2. Public Toilets, Bitterbeck Market Place, Market Place, Cockermouth, Cumbria, CA13 9NJ	£112,550.88	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
3. Public Toilets, The Bush, Main Street, Cockermouth, Cumbria, CA13 9JS	£140,688.61	N/A	£0.00	£21,854.54	£0.00	£0.00	£0.00	£0.00	£0.00
4. Public Toilets, Harris Park, Brigham Road, Cockermouth, Cumbria, CA13 0BT	£69,781.54	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
5. Public Toilets, Memorial Gardens, Mawsons Court, Cockermouth, Cumbria, CA13 9JX	£84,413.17	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
6. Cockermouth Library, Cockermouth Library, 92 Main Street, Cockermouth, Cumbria, CA13 9LU	£771,465.26	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

7. Victoria Hall, Town Hall, Market Street, Cockermouth, Cumbria, CA13 9NP	£554,131.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
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**For Premises: 2, 3, 4, 5, 6, 7**

**Insured Perils applicable to Material Damage : 1-13, 15 & 16**

**For Premises: 1**

**Insured Perils applicable to Material Damage: 1-16**

**Excesses Applicable to Premises 1, 2, 3, 4, 5, 6 & 7**

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250
Subsidence	£1,000

**Operative Endorsements: 1, 2, 3, 5, 6, 7, 8 & 9** (please refer to the Endorsement section of the policy wording)

**10. Communicable Diseases exclusion**

The following exclusion is added to General Exclusions but is not applicable to parts E, F, G, H, I, J, K, L, M, N, O, P, Q and R

**5. Communicable Diseases**

This Policy does not cover any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with the following:

- a) a **communicable disease**; or
- b) the fear or threat (whether actual or perceived) of a **communicable disease**

regardless of any other cause or event contributing concurrently or in any other sequence thereto.

For the purposes of this exclusion, '**communicable disease**' means any disease which can be transmitted by means of any substance or agent from any organism to another organism where:

- i) the substance or agent includes, but is not limited to, a virus, bacterium, parasite or other organism or any variation thereof, whether deemed living or not; and
- ii) the method of transmission, whether direct or indirect, includes but is not limited to, airborne transmission, bodily fluid transmission, transmission from or to any surface or object, solid, liquid or gas or between organisms; and

- iii) the disease, substance or agent can cause or threaten damage to human health or human welfare or can cause or threaten damage to, deterioration of, loss of value of, marketability of or loss of use of property.

This exclusion does not however apply in respect of and only to the extent of cover expressly stated as being provided under the extension applicable to Part B – Business Interruption titled Named Diseases, Murder, Suicide or Rape.



## Part B – Business Interruption

Premises Address	Additional Expenditure	Indemnity Period (Months)	Loss of Data	Indemnity Period (Months)	Loss of Gross Revenue	Indemnity Period (Months)
All Premises	N/A		N/A		£53,000	24

For Premises: 2, 3, 4, 5, 6, 7

Insured Perils applicable to Business Interruption : 1-13, 15 & 16

For Premises: 1

Insured Perils applicable to Business Interruption: 1-16

### Operative Endorsements:

#### 10. Communicable Diseases exclusion

The following exclusion is added to General Exclusions but is not applicable to parts E, F, G, H, I, J, K, L, M, N, O, P, Q and R

#### 5. Communicable Diseases

This Policy does not cover any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with the following:

- a) a communicable disease; or
- b) the fear or threat (whether actual or perceived) of a communicable disease

regardless of any other cause or event contributing concurrently or in any other sequence thereto.

For the purposes of this exclusion, 'communicable disease' means any disease which can be transmitted by means of any substance or agent from any organism to another organism where:

- i) the substance or agent includes, but is not limited to, a virus, bacterium, parasite or other organism or any variation thereof, whether deemed living or not; and
- ii) the method of transmission, whether direct or indirect, includes but is not limited to, airborne transmission, bodily fluid transmission, transmission from or to any surface or object, solid, liquid or gas or between organisms; and
- iii) the disease, substance or agent can cause or threaten damage to human health or human welfare or can cause or threaten damage to, deterioration of, loss of value of, marketability of or loss of use of property.

This exclusion does not however apply in respect of and only to the extent of cover expressly stated as being provided under the extension applicable to Part B – Business Interruption titled Named Diseases, Murder, Suicide or Rape.

#### 11. Named Diseases amendment

Extension 2. under Part B – Business Interruption Section 5 – Special Extensions is deleted and restated as follows;

#### 2. Named Diseases, Murder, Suicide or Rape

The insurance in respect of each item under this Part includes loss resulting from interruption of or interference with the **business** carried on by the **insured** at the **premises** in consequence of:

- a) i) any occurrence of a Named Disease at the **premises** or attributable to food or drink supplied

from the **premises**

- ii) any discovery of an organism at the **premises** likely to result in the occurrence of a Named Disease
- iii) any discovery of a Named Disease at the **premises**
- b) the discovery of vermin or pests at the **premises**
- c) any accident causing defects in the drains or other sanitary arrangements at the **premises** which causes restrictions on the use of the **premises** on the order or advice of the competent local authority
- d) any occurrence of murder, suicide or rape at the **premises**.

Provided always that:

- 1) Named Disease will mean illness sustained by any person resulting from:
  - A) food or drink poisoning
  - B) one of the following specified human infectious or human contagious diseases:
 

Acute encephalitis	- Ophthalmia neonatorum
Acute poliomyelitis	- Paratyphoid fever
Anthrax	- Rabies
Bubonic Plague	- Relapsing fever
Cholera	- Rubella
Diphtheria	- Scarlet fever
Dysentery	- Smallpox
Legionellosis	- Tetanus
Legionnaires Disease	- Tuberculosis
Leprosy	- Typhoid fever
Leptospirosis	- Typhus fever
Malaria	- Viral hepatitis
Measles	- Viral haemorrhagic
Meningitis	- Whooping cough
Meningococcal Infection	- Yellow fever
Mumps	

an outbreak of which the competent local authority has stipulated shall be notified to them.

- 2) For the purposes of this clause:
  - A) Indemnity Period will mean the period during which the results of the **business** are affected in consequence of the occurrence, discovery or accident beginning with the date from which the restrictions on the **premises** are applied or in the case of d) above with the date of the occurrence and ending not later than the Maximum Indemnity Period thereafter.

- B) Maximum Indemnity Period will mean three months.
- 3) in the event that this Part includes an extension which deems loss, destruction or damage at other locations to be Damage at the **premises** such extension will not apply to this Special Extension.
- 4) The **insurer** will not be liable under this clause for:
- A) loss arising from restrictions on the use of the **premises** in consequence of an emergency prohibition notice or emergency prohibition order being served against the insured or the manager of the **premises** in relation to a breach of the Food Safety Act 1990, General Food Regulations 2004 or Food Hygiene Regulations 2006 including any amendments or re-enactment thereto
- B) any costs incurred in the cleaning, repair, replacement, recall or checking of **property**.
- 5) The **insured** will comply with all issues identified as contraventions arising from a Food Premises Inspection Report within the timescales stated in such report.
- 6) 6) The **insured** will notify the **insurer** immediately of any prohibition notice, emergency prohibition notice or emergency prohibition order served against them or the manager of the premises in relation to a breach of the Food Safety Act 1990, General Food Regulations 2004 or Food Hygiene Regulations 2006 including any amendments or re-enactment thereto.
- (7) The **insurer** will only be liable for the loss arising at those **premises** which are directly affected by the occurrence, discovery or accident under this part and then only for an amount not exceeding £100,000 any One Event and in the aggregate in any one period of insurance.



## Part C – All Risks

### Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

### Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the territorial limits.

Item Description	Sum Insured	Excess
Street Furniture	£239,485.10	£100
Gates and Fences	£52,450.90	£100
Playground equipment	£131,127.24	£100
War Memorials	£140,083.61	£100
Ground Surfaces	£14,615.88	£100
Mowers and Machinery	£32,781.81	£100
Sports Equipment	£39,338.17	£100
Civic Regalia	£12,916.04	£100

The excess stated applies to each and every loss.

**Operative Endorsements:** 1, 2, 3 & 7 (see pages 35 - 37)

### 10. Communicable Diseases exclusion

The following exclusion is added to General Exclusions but is not applicable to parts E, F, G, H, I, J, K, L, M, N, O, P, Q and R

#### 5. Communicable Diseases

This Policy does not cover any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with the following:

- a) a **communicable disease**; or
- b) the fear or threat (whether actual or perceived) of a **communicable disease**

regardless of any other cause or event contributing concurrently or in any other sequence thereto.

For the purposes of this exclusion, '**communicable disease**' means any disease which can be transmitted by means of any substance or agent from any organism to another organism where:



- i) the substance or agent includes, but is not limited to, a virus, bacterium, parasite or other organism or any variation thereof, whether deemed living or not; and
- ii) the method of transmission, whether direct or indirect, includes but is not limited to, airborne transmission, bodily fluid transmission, transmission from or to any surface or object, solid, liquid or gas or between organisms; and
- iii) the disease, substance or agent can cause or threaten damage to human health or human welfare or can cause or threaten damage to, deterioration of, loss of value of, marketability of or loss of use of property.

This exclusion does not however apply in respect of and only to the extent of cover expressly stated as being provided under the extension applicable to Part B – Business Interruption titled Named Diseases, Murder, Suicide or Rape.

## Part D – Money

	Limit any one loss
1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):	£250,000
2. Loss of other Money:	
(a) in transit in the custody of any <b>Member</b> or <b>Employee</b> or in transit by registered post (limit £250), or in a Bank Night Safe	£5,000
(b) in the private residence of any <b>Member</b> or <b>Employee</b>	£250
(c) in the <b>premises</b>	
(i) in the custody of or under the actual supervision of any <b>Member</b> or <b>Employee</b>	£5,000
(ii) in locked safes or strongrooms	£5,000
(iii) in locked receptacles other than safes or strongrooms	£250

**Excess:** £50 each and every loss

**Personal Accident Assault Limits:** Stated in Section 3(c) of the policy wording

Operative Endorsements:

'In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.'

### 10. Communicable Diseases exclusion

The following exclusion is added to General Exclusions but is not applicable to parts E, F, G, H, I, J, K, L, M, N, O, P, Q and R

#### 5. Communicable Diseases

This Policy does not cover any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with the following:

- a) a **communicable disease**; or
- b) the fear or threat (whether actual or perceived) of a **communicable disease**

regardless of any other cause or event contributing concurrently or in any other sequence thereto.

For the purposes of this exclusion, '**communicable disease**' means any disease which can be transmitted by means of any substance or agent from any organism to another organism where:

- i) the substance or agent includes, but is not limited to, a virus, bacterium, parasite or other organism or any

variation thereof, whether deemed living or not; and

- ii) the method of transmission, whether direct or indirect, includes but is not limited to, airborne transmission, bodily fluid transmission, transmission from or to any surface or object, solid, liquid or gas or between organisms; and
- iii) the disease, substance or agent can cause or threaten damage to human health or human welfare or can cause or threaten damage to, deterioration of, loss of value of, marketability of or loss of use of property.

This exclusion does not however apply in respect of and only to the extent of cover expressly stated as being provided under the extension applicable to Part B – Business Interruption titled Named Diseases, Murder, Suicide or Rape.

## Part E – Public Liability

### Limit of Indemnity:

£15,000,000

**Excess:** £100 each and every claim in respect of Section 2(d)(ii)

### Operative Endorsements:

1. Environmental Clean Up Costs. The following Special Definitions are added to Section 1:

#### Clean Up Costs

- a) Testing for or monitoring of Pollution or Contamination
- b) the costs of Remediation required by any Enforcing Authority to a standard reasonably achievable by the methods available at the time that such Remediation commences.

#### Remediation

Remedying the effects of Pollution or Contamination including primary, complementary and compensatory actions as specified in the Environmental Damage (Prevention and Remediation) Regulations 2009.

#### Enforcing Authority

Any government or statutory authority or body implementing or enforcing environmental protection legislation within the territorial limits.

#### Cover

With effect from 01 July 2009 or the inception of the policy if later, the **insurer** will indemnify the **insured** in respect of all sums including statutory debts that the **insured** is legally liable to pay in respect of Clean Up Costs arising from environmental damage caused by Pollution or Contamination where such liability arises under an environmental directive, statute or statutory instrument.

Provided always that:

- a) liability arises from Pollution or Contamination caused by a sudden, identifiable, unintended and unexpected incident which takes place in its entirety at a specific time and place during the Period of Insurance. All Pollution or Contamination which arises out of one incident shall be deemed to have occurred at the same time such incident takes place
- b) the **insurer's** liability under this Extension shall not exceed £1,000,000 for any one occurrence and in the aggregate in any one Period of Insurance and will be the maximum the insurer will pay inclusive all costs and expenses. This limit will form part of and not be in addition to the Limit of Indemnity stated in the Schedule
- c) immediate loss prevention or salvage action is taken and the appropriate authorities are notified



### Exclusions

The insurer shall be under no liability:

1. in respect of Clean up Costs for **damage** to the **Insured's** land, premises, watercourse or body of water whether owned, leased, hired, tenanted or otherwise in the **insured's** care, custody or control
2. for **damage** connected with pre-existing contaminated property
3. for **damage** caused by a succession of several events where such individual event would not warrant immediate action
4. in respect of removal of any risk of an adverse effect on human health on the Insured's land, premises, watercourse or body of water whether owned, leased, hired, tenanted or otherwise in the **insured's** care, custody or control
5. in respect of costs in achieving an improvement or alteration in the condition of the land, atmosphere or any watercourse or body of water beyond that required under any relevant and applicable law or statutory enactment at the time Remediation commences
6. in respect of costs for prevention of imminent threat of environmental damage where such costs are incurred without there being Pollution or Contamination caused by a sudden, identifiable, unintended and unexpected incident
7. for **damage** resulting from an alteration to subterranean stores of groundwater or to flow patterns
8. in respect of costs for the reinstatement or reintroduction of flora or fauna
9. for **damage** caused deliberately or intentionally by the **insured** or where they have knowingly deviated from environmental protection rulings or where the **insured** has knowingly omitted to inspect, maintain or perform necessary repairs to plant or machinery for which they are responsible
10. in respect of fines or penalties of any kind
11. for **damage** caused by the ownership or operation on behalf of the **insured** of any mining operations or storage, treatment or disposal of waste or waste products other than caused by composting, purification or pre-treatment of waste water
12. for **damage** which is covered by a more specific insurance policy
13. for **damage** caused by persons aware of the defectiveness or harmfulness of products they have placed on the market or works or other services they have performed
14. for **damage** caused by disease in animals belonging to or kept or sold by the **insured**.

### 3. Officials Indemnity

#### Section 3 – Financial Loss

For the purposes of this Section, **employee** is held to include **member**

**Part F – Hirers' Liability**

**Limit of Indemnity:** £2,000,000

**Excess:** £100 each and every claim for damage to the premises or contents caused other than by fire or explosion

**Operative Endorsements**

**Part G – Employers Liability**

**Limit of Indemnity:** £10,000,000

**Operative Endorsements:**

**Part H – Libel and Slander**

**Sum Insured**

£250,000

**Excess:** 10% each and every claim or £1,000 whichever is the lower

*u*



#### Part N – Fidelity Guarantee

##### Persons Guaranteed:

All members and employees

##### Sum Guaranteed

£500,000

Excess: £100 each and every loss

#### Part O – Personal Accident

Cover is limited to £500,000 any one person and £2,000,000 any one incident.

##### Persons Insured:

##### Employees

Capital Sum	£100,000.00
Weekly Sum	£75.00
Cover	Sections 2 and 3 - Accident and Assault Cover

##### Volunteers

Capital Sum	£100,000.00
Weekly Sum	£75.00
Cover	Sections 2 and 3 - Accident and Assault Cover

##### Directors/Councillors

Capital Sum	£100,000.00
Weekly Sum	£75.00
Cover	Sections 2 and 3 - Accident and Assault Cover

##### Operative Endorsement:

Special Condition 4 of Section 5 is inoperative provided always that the **insurer** will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90

## Part P – Legal Expenses

The Claims Handling Agent is DAS Legal Expenses Insurance Company Limited.

### Section:

3. Employment Disputes and Compensation Awards	
(A) Employment Disputes	Operative
(B) Compensation Awards	Operative
(C) Service Occupancy	Operative
4. Legal Defence	Operative
5. Property Protection and Bodily Injury	
(A) Property Protection	Operative
(B) Bodily Injury	Operative
6. Tax Protection	
(A) Inland Revenue Investigations, Full or Aspect Enquiries	Operative
(B) Employers compliance	Operative
(C) VAT disputes	Operative
7. Contract Disputes - £5,000 Limit	Operative
8. Statutory Licence Protection	Operative
<b>Limit of Indemnity:</b>	£200,000

### Operative Endorsements

Section 2 (c) shall read:

(c) in civil claims other than claims under Section 3 it is always more likely than not that a Person Insured will recover damages (or obtain any other legal remedy which the **insurer** has agreed) or make a successful defence.

Provisos (i) (1), (i) (2) and (ii) to Section 3 (B) are deleted.

The following is also operative: Debt Recovery

#### **Insured Incident**

The **insurer** will negotiate for the **insured's** legal rights including enforcement of judgment to recover money and interest due from the sale or provision of goods or of services, provided always that:

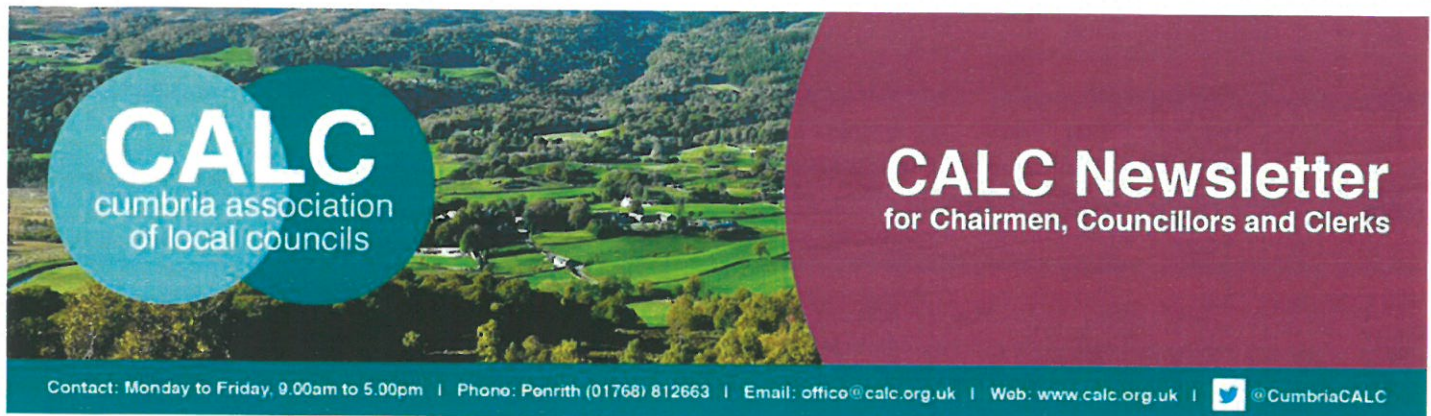
- the amount of the debt exceeds £250 (incl VAT)
- the claim under this Part is made within 90 days of the money becoming due and payable
- the **insurer** has the right to select the method of enforcement, or to forego enforcing judgment if the **insurer** is not satisfied that there are, or will be, sufficient assets available to satisfy judgment.

#### Exceptions

We will not provide indemnity in respect of or arising from or relating to:

- a) any debt arising from an agreement entered into prior to the inception date of the indemnity provided by this section if the debt is due within the first 90 days of the indemnity provided by this section
- b) the recovery of money and interest due from another party where the other party intimates that a defence exists
- c) any claim relating to:
  - i) any settlement payable under an insurance policy
  - ii) any lease, licence or tenancy of land or buildings
  - iii) any motor vehicle owned by, or hired or leased to you other than agreements relating to the sale of motor vehicles where you are engaged in the business of selling motor vehicles
- d) any dispute which arises out of the purchase, hire, sale or provision of computer hardware, software, systems or services.





## September/October 2020

Welcome the September/October CALC newsletter. During the height of the coronavirus pandemic, there was so much information to send out that it was difficult to produce a monthly newsletter. However, it is back now as a bi-monthly publication, in addition to regular mailings to your council.

I hope you managed to get some rest and relaxation over the summer months – after our holiday in Spain was cancelled, we had a stormy week camping in Pembrokeshire!

### CALC 46<sup>th</sup> AGM

CALC's Annual General Meeting will be held via Zoom at 10.30am on Saturday 26<sup>th</sup> September 2020. The agenda and papers will be circulated shortly but please make a date in your diary to log in. Our guest speaker this year is Councillor Martin Tett, Leader of Buckinghamshire Council. Buckinghamshire has just been through a reorganisation and the new Buckinghamshire Council came into existence on 1<sup>st</sup> April 2020. He will be talking about how the reorganisation impacted on Buckinghamshire's town and parish councils.

### Local Government Reorganisation in Cumbria

After the AGM in September, when we will hear about Local Government Reorganisation in Buckinghamshire, CALC will await confirmation of what proposals are being discussed for Cumbria. When this information is available, we will organise an event for all parish and town council members to discuss the options in more detail.

The principal authorities will also be engaging with all parish and town councils on the matter. We will be issuing further details later in the autumn.

### Coronavirus Update and Meetings

As you will have seen in the news, the government is increasingly concerned about the sharp rise in infections in England and is therefore imposing greater restrictions on the numbers of people who can meeting in a group. From Monday 14 September, **no more than 6 people** will be able to meet outside and indoors it will remain no more than 6 people from two family groups or support bubbles. This figure is down from 30 people outdoors, though there are exceptions. The government is introducing a £100 fine for those found flaunting the rules.

I have attached the letter sent in August from MHCLG Minister Simon Clarke (attached), regarding holding remote meetings, the powers for parish meetings to hold remote meetings and the 6 month rule.

## **Independent Review into the Oversight of Local Audit and the Transparency of Local Authority Financial Reporting**

Please follow the link below to read Sir Tony Redmond's report published this month:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/915806/Redmond\\_Review.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/915806/Redmond_Review.pdf)

The report predominantly covers principal authority audit, but there is a section reviewing the changes to local council audit which is worth looking at.

## **Government unveils £12 billion for affordable homes**

Housing Secretary launches new investment in housing to help the country build better homes, including homes for social rent to help the most vulnerable.

Follow the link to government press release below for more information.

<https://www.gov.uk/government/news/jenrick-unveils-huge-12-billion-boost-for-affordable-homes>

## **Developing Your Skills – Continuing Professional Development for Councillors and Clerks**

We are pleased to offer a full schedule of courses this autumn, all to be delivered over the internet. Please take the time to look at the website that has the full details for courses on offer. We are currently taking bookings and have been pleased that accessing training from home seems to be a popular option.

You can browse the courses on offer at:

<http://www.calc.org.uk/members/training/trainingbanner.asp>

**The next meeting of the CALC Executive Committee will be on Saturday 10<sup>th</sup> October 2020 at 10.00am on Zoom.**

**Allerdale District Association: AGM 17<sup>th</sup> September on Zoom (Chris Shaw for details)**

**Copeland District Association: AGM 24<sup>th</sup> September on Zoom (Chris Shaw for details)**

**South Lakeland District Association: AGM Thursday 17<sup>th</sup> September (Amanda McCleery for details)**

**Eden District Association: date and venue tbc**

**Carlisle PCA: AGM 9<sup>th</sup> September (Sonia Hutchinson for details)**

## **Planning White Paper Consultation**

The Government is currently consulting on changes to the planning system in England. There proposed changes will make significant impact on how town and country planning.



This is a reminder that the three main NALC briefings are listed [here](#) (you will have to log into the members' area of the NALC website to access these briefings). There is no requirement for councils to respond to every question – just those which are most relevant to your own circumstances.

The consultations are also listed below with direct links to the main consultation documents. Please send in any responses (and encourage councils to respond, please) to [policycomms@nalc.gov.uk](mailto:policycomms@nalc.gov.uk) by the associated

NALC deadlines below – thanks;

[Changes to the current planning system](#) (NALC deadline for responses 17 September)

[Planning for the future](#) - the planning white paper (NALC deadline for responses 15 October)

[Transparency and competition: a call for evidence on data on land control](#) (NALC deadline for responses 16 October).

## **NALC: REBUILDING COMMUNITIES – New Online events series from Autumn 2020 – Spring 2021**

The coronavirus pandemic has had a profound impact on many lives, the economy and local communities. Local (parish and town) councils are having to think differently about how they work, connect and engage with their communities to reflect this new context. Local councils were at the heart of the initial response to the pandemic and will play a vital role in the local leadership needed through the recovery and beyond.

Throughout the next 18-months, the new online event series will bring together national influencers, policymakers and decision-makers, along with people from across the local council sector to share the latest ideas and inspiration on how we can build back stronger and more resilient communities for the future.

### **EVENT TYPES**

The online events will run in two different formats, Leaders talk and In conversation. All online events will run on the Zoom platform.

Leaders talk feature leading organisations and policymakers, which will give insight into how the national strategy is developing. It will consider the significant issues facing communities and provide a new perspective on them.

In conversation gives councillors and clerks from across the country, an opportunity to connect, share best practice and learn from one another from the comfort of their home or workplace.

See the NALC website for details:

<https://www.nalc.gov.uk/our-events/rebuilding-communities-online-events>

### **Leaders talk: Planning for the future**

18 September 2020 — 13.00 - 14.00

NALC member: £30 — Non-member: £40

**Leaders talk: Rebuilding sustainable communities**

28 September 2020 — 12.00 - 13:00

Sponsors: BHIB Councils Insurance, Blachere Illumination and CCLA

NALC member: £30 — Non-member: £40

**Health and Wellbeing Week**

26 - 30 October 2020

Sponsors: BHIB Councils Insurance, Blachere Illumination and CCLA

Single event: NALC member: £30 — Non-member: £40

Full week (seven sessions): NALC member: £210 — Non-member: £260

More events are available on the NALC website

ends

**Our Ref:**  
**Your Ref:**

**This matter is being dealt with by:**

**Councillor Mike Johnson**

**Direct Line: 01900 702900**



23 September 2020

**Letter to all Town and Parish Councils and CALC**

Dear Parish Clerk

**Proposed Footway Lighting Energy Costs**

Allerdale Borough Council has been working closely with Town and Parish Councils over the last 18 months in respect of the energy costs for footway lighting.

We have been listening to the concerns, suggestions and issues that have arisen from the on-going consultation with the Parish Councils. We have also spoken to CALC on a regular basis to keep them informed of the situation.

It was our intention to ask the Town and Parish Council's to pick up the energy costs for footway lighting from April 2021. However, due to a number of factors we have decided to postpone the imposition of energy costs on the Parish's. There are a number of reasons for this, which are listed below:-

- The current Executive have a different view from previous Executive who made the original decision.
- The Covid 19 pandemic has severely delayed the timescales we were hoping to work to and site surveys and site meeting with the Parish's were unable to take place.
- With the real prospect of Local Government re-organisation in the next couple of years, we think it would be prudent to wait until the outcome of any new re-organisation was known, particularly as all lights may come under one Authority.



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Council  
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Workington  
Cumbria CA14 3YJ  
Tel: 0303 123 1702**



**23.09.2020**

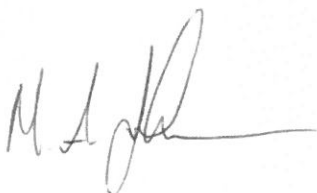
**All Town and Parish Councils and CALC**

**-1-**

- We will also be initiating an 'invest to save' project, where we will be looking at a planned programme of L.E.D. replacement to all our lighting stock.

We would however still encourage Parish's to work with us in identifying lights which are not required to streamline costs in the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Johnson', with a long horizontal stroke extending to the right.

Councillor Mike Johnson  
Deputy Leader Allerdale Borough Council

Our ref: 2020-003

Your ref:

This matter is being dealt with by:

Ian Hinde

Direct line: 01900 702544

Email: [ian.hinde@allerdale.gov.uk](mailto:ian.hinde@allerdale.gov.uk)



23 September 2020

Dear Cockermouth Town Council,

### Harris Park, Cockermouth

I am writing to advise you that we have reached a decision to **list** the above land/property for inclusion in the Council's List of Assets of Community Value. The information below explains more about what this means.

Under the Localism Act 2011, town and parish councils and local voluntary and community organisations can nominate local land or buildings to be included in a 'list of assets of community value' held on the Council's website. If the owner of a listed asset subsequently wishes to sell the asset, there will be a period of time during which the asset cannot be sold. This is intended to allow community groups the time to develop a proposal and raise the required capital to bid for the asset when it comes onto the open market at the end of that period.

For an asset to be listed the Council must consider either that (i) its main use contributes to the social wellbeing or cultural, recreational or sporting interests of the local community – and that it is realistic to think that this use will continue or (ii) where the main use does not currently have such a community benefit but in the 'recent past' it did have and the Council considers it likely that it would be able to have such a use in the next 5 years.

In the case of Harris Park, the Council's Listing Panel has decided that its main use contributes to the social wellbeing, recreational and cultural interests of the local community. The asset will now be included on the Council's List of Assets of Community Value held on our website.

Where an asset is included in the list of assets of community value, it has the following implications:

- Details of the listing are recorded with the Land Registry and as a local charge on the property for a period of five years.
- **From 6 April 2015 pubs listed as assets of community value will require planning permission prior to any change of use or demolition. This protection applies from the date of nomination and applies for the duration of the period the asset is listed (five years).**

- **The owner is required to notify the Council in writing of their intention to dispose of the asset.**

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Workington  
Cumbria CA14 3YJ  
Tel: 01900 702702  
Fax: 01900 702507





- This notification will trigger a moratorium period (a period of delay) during which the asset owner may not dispose of the asset (other than where the disposal is exempt under the Regulations). This interim moratorium is for a period of six weeks from the date upon which we receive written notification of the owner's intention to dispose of the asset.
- During this six week period, suitably constituted community groups and organisations which can demonstrate a local connection may submit an intention to bid. Where this is received, a six month moratorium period (starting from the date upon which we receive written notification of the owner's intention to dispose of the asset) is triggered during which no disposal may take place except to a qualifying community group by negotiation.
- This six month period is intended to enable a community group or organisation to prepare to be able to submit a bid to the owner to purchase the asset. Any subsequent sale takes place under normal market conditions. There is no obligation for a group to make a bid and the group has no rights of purchase over other potential buyers. The owner is under no obligation to sell the asset to a community group or any other person. If the owner decides to sell to a community group, they may do so within the six month moratorium period.
- If after the six month moratorium period a community group has not successfully bought the property, the owner is protected for a further 12 month period (the total eighteen month period commencing on the day upon we received written notification of the owner's intention to dispose of the asset) during which the asset may be sold on the open market without the risk of any further moratorium period being triggered.
- If any land included in the Assets of Community Value List which is unregistered becomes registered for the first time (because of a disposal, mortgaging or voluntary registration), the owner or new owner must notify the Council as soon as is practicable and complete the Form QQ to enter a restriction on their land register.
- The Regulations state that any sale of an asset included in the list of assets of community value which do not comply with the requirements will be void, meaning that the change of ownership has not taken place.

**If you object to your property being placed on the list of assets of community value** you (as the owner of the property) have a right to an internal review by the Council of the decision to list. If after the internal review you remain in disagreement with the listing you then have a right of appeal to an independent tribunal.

If you wish to appeal the Council's decision to list please notify us in writing by 18 November 2020 giving as full a rationale as possible for the objection to the decision.

Further information about the Right to Bid and Allerdale Borough Council's processes is available at <https://www.allerdale.gov.uk/en/council-and-democracy/community-right-bid/>

The following links provide full details of the legislative provisions:

Localism Act Chapter 3 <http://www.legislation.gov.uk/ukpga/2011/20/part/5/chapter/3>

Assets of Community Value (England) Regulations 2012

<http://www.legislation.gov.uk/uksi/2012/2421/contents/made>

If you have any questions about any of the above, please do not hesitate to contact me.

Yours sincerely

*Ian Hinde*

Ian Hinde  
Policy Officer (Scrutiny and Partnerships)



Our ref: 2020-004

Your ref:

This matter is being dealt with by:

Ian Hinde

Direct line: 01900 702544

Email: [ian.hinde@allerdale.gov.uk](mailto:ian.hinde@allerdale.gov.uk)



23 September 2020

Dear Cockermouth Town Council,

### Memorial Gardens, Cockermouth

I am writing to advise you that we have reached a decision to **list** the above land/property for inclusion in the Council's List of Assets of Community Value. The information below explains more about what this means.

Under the Localism Act 2011, town and parish councils and local voluntary and community organisations can nominate local land or buildings to be included in a 'list of assets of community value' held on the Council's website. If the owner of a listed asset subsequently wishes to sell the asset, there will be a period of time during which the asset cannot be sold. This is intended to allow community groups the time to develop a proposal and raise the required capital to bid for the asset when it comes onto the open market at the end of that period.

For an asset to be listed the Council must consider either that (i) its main use contributes to the social wellbeing or cultural, recreational or sporting interests of the local community – and that it is realistic to think that this use will continue or (ii) where the main use does not currently have such a community benefit but in the 'recent past' it did have and the Council considers it likely that it would be able to have such a use in the next 5 years.

In the case of Memorial Gardens, the Council's Listing Panel has decided that its main use contributes to the social wellbeing, recreational and cultural interests of the local community. The asset will now be included on the Council's List of Assets of Community Value held on our website.

Where an asset is included in the list of assets of community value, it has the following implications:

- Details of the listing are recorded with the Land Registry and as a local charge on the property for a period of five years.
- **From 6 April 2015 pubs listed as assets of community value will require planning permission prior to any change of use or demolition. This protection applies from the date of nomination and applies for the duration of the period the asset is listed (five years).**
- **The owner is required to notify the Council in writing of their intention to dispose of the asset.**

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INVESTOR IN PEOPLE



- This notification will trigger a moratorium period (a period of delay) during which the asset owner may not dispose of the asset (other than where the disposal is exempt under the Regulations). This interim moratorium is for a period of six weeks from the date upon which we receive written notification of the owner's intention to dispose of the asset.
- During this six week period, suitably constituted community groups and organisations which can demonstrate a local connection may submit an intention to bid. Where this is received, a six month moratorium period (starting from the date upon which we receive written notification of the owner's intention to dispose of the asset) is triggered during which no disposal may take place except to a qualifying community group by negotiation.
- This six month period is intended to enable a community group or organisation to prepare to be able to submit a bid to the owner to purchase the asset. Any subsequent sale takes place under normal market conditions. There is no obligation for a group to make a bid and the group has no rights of purchase over other potential buyers. The owner is under no obligation to sell the asset to a community group or any other person. If the owner decides to sell to a community group, they may do so within the six month moratorium period.
- If after the six month moratorium period a community group has not successfully bought the property, the owner is protected for a further 12 month period (the total eighteen month period commencing on the day upon we received written notification of the owner's intention to dispose of the asset) during which the asset may be sold on the open market without the risk of any further moratorium period being triggered.
- If any land included in the Assets of Community Value List which is unregistered becomes registered for the first time (because of a disposal, mortgaging or voluntary registration), the owner or new owner must notify the Council as soon as is practicable and complete the Form QQ to enter a restriction on their land register.
- The Regulations state that any sale of an asset included in the list of assets of community value which do not comply with the requirements will be void, meaning that the change of ownership has not taken place.

**If you object to your property being placed on the list of assets of community value** you (as the owner of the property) have a right to an internal review by the Council of the decision to list. If after the internal review you remain in disagreement with the listing you then have a right of appeal to an independent tribunal.

If you wish to appeal the Council's decision to list please notify us in writing by 18 November 2020 giving as full a rationale as possible for the objection to the decision.

Further information about the Right to Bid and Allerdale Borough Council's processes is available at <https://www.allerdale.gov.uk/en/council-and-democracy/community-right-bid/>

The following links provide full details of the legislative provisions:

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Assets of Community Value (England) Regulations 2012

<http://www.legislation.gov.uk/uksi/2012/2421/contents/made>

If you have any questions about any of the above, please do not hesitate to contact me.

Yours sincerely

*Ian Hinde*

Ian Hinde  
Policy Officer (Scrutiny and Partnerships)

±  
CLERK'S REPORT

**Tourism and Publicity/Library**

Visitor numbers for July – TIC closed.

The library/tic closed on 18 March 2020.

Councillors Kennon and Malloy have kindly cleaned up round the back and side of building.

**Victoria Hall**

Gutters have been cleaned and ivy removed.

**Town Hall**

Gutters to be cleaned. Roof checked for signs of damaged/loose/missing tiles. Small repair carried out to roof light.

**Memorial Gardens**

Councillor Kennon has planted more bluebells in the gardens.

**Weddings**

We have 6 November bookings.

New legislation restricts weddings to 15 persons. We have contacted all those affected.

**Public Toilets**

They re-opened on 29 June 2020.

**Memorial Gardens**

Tree works complete.

**Play Areas**

These re-opened 4 July 2020.

**Allotments**

What do you want to do about untidy allotments this year given the situation?

**Remembrance Sunday**



Our usual church/cenotaph service has been cancelled this year due to covid 19.

#### **Mayor's Coffee Morning**

The Mayor has decided to cancel this event due to covid 19.

#### **Christmas Arrangements**

Letters went out to traders regarding arrangements on 24 September 2020.

Grand Window and Window Spotting will go ahead.

#### **Carols round the tree**

We will review this event closer to the time.

#### **Daffodils**

Councillors Kennon and Malloy will underplant 50kg of bulbs in the bed opposite Wordsworth House as part of our twinning anniversary celebrations.

Reach = How many people the post reached through our Facebook directly and shares on other pages

Engagement = Amount of engagement each post has had so far - comments, likes, reactions and shares

Date/time of information 12/10/20 12.30pm

Published	Post	Type	Targeting	Reach	Engagement
10/12/2020 10:00 AM	 Check out October's edition of the Library Edit:			44	40
10/12/2020 9:54 AM	 *NON PROFIT ORGANISATIONS IN COCKERMOUTH* Metalcraft's			59	21
10/12/2020 9:31 AM	 If you live with a health condition please get the flu jab to help you stay			224	03
10/02/2020 8:26 AM	 Following a doubling of the new COVID-19 cases within Cumbria			371	2010
10/01/2020 12:34 PM	 *Black History Month 2020* Click the link to see Cumbria County Council's			99	52
09/29/2020 2:33 PM	 Community Learning & Skills are an Ofsted rated good provider which			132	25
09/25/2020 9:17 AM	 *United Utilities "Back on Track" Scheme* Back on Track Scheme is			148	54
09/18/2020 3:55 PM	 *CANCELLED* Allerdale has cancelled the Taste Cumbria Food			155	21
09/16/2020 10:42 AM	 APPLICATIONS BY EMAIL ONLY. Initially 8 hours per week. Monday			6.3K	27452
09/16/2020 9:00 AM	 *COMPETITION* Workington Library would like to hear what the Library			953	128
09/16/2020 8:53 AM	 *NON PROFIT ORGANISATIONS IN COCKERMOUTH* Metalcraft's			143	44
09/15/2020 3:23 PM	 TEMPORARY ROAD CLOSURE A temporary road closure has been put			321	108
09/15/2020 9:27 AM	 Congratulations to Caroline & Alasdair on their beautiful Wedding			169	226
09/15/2020 8:54 AM	 Photos of the newly restored William Wordsworth Bust and Dorothy			1.7K	11573
09/10/2020 2:08 PM	 *REMINDER* All library fines are suspended until 31st December			873	4512
09/09/2020 11:14 AM	 Check out September's edition of the Library Edit:			141	82

09/08/2020 12:16 PM	 Thank you NHS, essential services, key workers and volunteers for all			147		3 3	
08/27/2020 9:26 AM	 *Allerdale Borough Council's Taste Cumbria Food Festival 2020* The			879		81 15	
08/26/2020 1:51 PM	 URGENT ROAD CLOSURE An urgent road closure has been put in			253		19 7	
08/26/2020 1:47 PM	 *Metalcraft Community Fund* Just a reminder that the closing date for the			141		2 1	
08/24/2020 11:15 AM	 Keep Britain Tidy and join The Great British September Clean (11-27			161		4 6	
08/21/2020 10:09 AM	 *Suicide Prevention Day 2020* Due to COVID-19, Depression cases			173		1 2	
08/20/2020 3:09 PM	 Join the NHS Wellbeing Bunting Challenge!			156		3 2	
08/18/2020 10:50 AM	This year, due to Covid-19, United Utilities' Reservoir Safety Summer campaign is			120		6 0	
08/18/2020 10:39 AM	 Photo of Cockermouth Mayor, Julie Laidlow laying a wreath on behalf of			160		3 3	
08/15/2020 8:00 AM	 #VJDay75			141		0 0	
08/14/2020 11:43 AM	 Today, the Mayor Cllr Julie Laidlow awarded Adrian Cozens from North			2.5K		481 260	
08/12/2020 9:28 AM	 It's now easier to email Cockermouth Town Council			139		0 1	
08/12/2020 9:08 AM	 Update on Cockermouth Library:-			1.1K		30 11	
08/10/2020 9:44 AM	 Latest edition of the Library Edit:- <a href="https://content.govdelivery.com/attach">https://content.govdelivery.com/attach</a>			163		13 1	
08/07/2020 10:06 AM	 It's not too late to join the Summer Reading Challenge! #LetsGetSilly			219		6 6	
08/07/2020 8:00 AM	 *Don't forget* From tomorrow, it is compulsory to wear a mask in ALL			1.5K		73 23	
08/06/2020 9:58 AM	 *THE GREAT CUMBRIAN LITTER PICK 2020* Saturday 15th and			138		2 1	
08/04/2020 3:08 PM	 North Lakes Food Bank are short on the below items:- 1ltr UHT Fruit			163		7 2	
08/04/2020 9:30 AM	 <a href="https://content.govdelivery.com/accounts/UKCCC/bulletins/2988591">https://content.govdelivery.com/accounts/UKCCC/bulletins/2988591</a>			155		11 3	



08/03/2020 2:11 PM	 From Tuesday 4 August, Workington Library will be launching a new			336		18 10	
08/03/2020 10:55 AM	 Its World Breastfeeding Week 1-7 August. This year's theme will focus			157		0 4	
08/03/2020 9:36 AM	 A new electric vehicle (EV) charging scheme has been launched in			171		14 5	
07/27/2020 1:41 PM	 We have been very busy this morning displaying new stock in			236		65 19	
07/23/2020 2:06 PM	 Looking for something different to do this summer holidays? The Town			227		7 7	
07/23/2020 1:54 PM	 Don't forget - from tomorrow (24th July 2020), face masks are			575		21 15	
07/23/2020 12:51 PM	 We have received a few requests for parking discs. These are now			169		1 2	
07/23/2020 9:18 AM	 Town Councillors will be out and about judging our annual Allotment			168		3 7	
07/22/2020 1:45 PM	 Cumbria County Council's latest information on the preparation of			151		9 2	
07/22/2020 12:45 PM	 For non-profit organisations in Cockermouth:- The next meeting of			153		8 1	
07/22/2020 9:13 AM	 Great news - all library fines are suspended until 31st December			969		41 25	
07/21/2020 9:17 AM	 Sadly, our Christmas Light Switch on Day and Fireworks events have now			3.9K		317 93	
07/17/2020 3:53 PM	 Today we have held our first Weddings at the Town Hall since			253		0 13	
07/17/2020 2:19 PM	 Cumbria County Council are opening their 6 main libraries to the public on			1.3K		22 24	
07/17/2020 1:42 PM	 We have hearing aid batteries available at the Town Hall for			244		0 7	
07/17/2020 1:14 PM	 The toilets in Harris Park will be open from tomorrow and for the whole of			849		46 33	
07/17/2020 1:11 PM	 Cockermouth Town Council			1		0 4	

Average amount of person's reached based on type of post:

