

# Cockermouth Town Council



8 December 2021

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 15 December 2021 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

Town Hall, Market Street  
Cockermouth  
Cumbria  
CA13 9NP

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Sheila Brown, Town Clerk  
[clerk@cockermouth.org](mailto:clerk@cockermouth.org)

Kirstie Goodger  
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Amy Pattinson  
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## 1. Apologies for absence

2. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 17 November 2021 (pages 1-4)

3. To agree the recommendations of the Climate Change Task Group held on 1 December 2021 (pages 5-6)

4. **Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.

5. **Mayors Announcements** – The Mayor will announce the events he has attended since the last meeting.

## 6. Public Participation

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

## 7. Planning Matters

- a) To make recommendations upon various planning applications (page 7)
- b) To consider/comment upon a Statement of Community Involvement Consultation (pages 8-9)

## 8. Financial Matters

- a) To agree the attached schedule of payments (pages 10-11)



Joint Winners

Council of Europe Year 2000

Europe Prize

Previous Awards

Plaque of Honour, Flag of Honour

European Diploma

- b) To consider the financial budget comparison to 30 November 21 (**pages 12-20**)

#### **9. Correspondence**

- a) To note the contents of the first newsletter from the Local Government Reorganisation (LGR) Programme Board (**pages 21-26**)
- b) To note the contents of the November/December 2021 Calc Newsletter (pages 27-30)
- c) To consider a request from allotment holders on St Helen's Street to inspect the trees behind their plots (**page 31**)

#### **10. Clerks Report (pages 32-36)**

#### **11. Welcome Back Fund – Update (page 37)**

- 12. Speed Indication Device – To ask questions of the Traffic Management Team Leader – Allerdale regarding our new speed indication device.**

**Press and Public Welcome**

Minutes of a Meeting of Cockermouth Town Council held in the Town Hall,  
Cockermouth on Wednesday 17 November 2021 at 7.00pm

Present: Councillor A Smith (Mayor)  
Councillor G Bennion  
Councillor S Barnes  
Councillor I Burns  
Councillor A Kennon  
Councillor D Malloy  
Councillor S Nicholson  
Councillor C Smith  
Councillor A Tyson  
Councillor R Watson

Apologies for absence were received from Councillors Laidlow and Semple

Also Present: Three members of the public and one member of the press were present.

**108 Minutes**

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last meeting held on 20 October 2021.

**109 Minutes**

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last special planning meeting held on 4 November 2021.

**110 Declaration of Interest**

Councillor Tyson declared an interest in item 7 due to being a member of the Development Panel.

Councillors Kennon & A Smith declared an interest in item 7 due to being substitute members of the Development Panel.

**111 Mayor's Announcements**

The Mayor had attended the following social engagements since the last meeting:

- A special Covid Service in All Saints
- Unveiling of a bench in memory of Kevin Twigg
- Remembrance Commemorations
- Unveiling of a chatty bench outside the URC

**112 Public Participation**

There was no public participation.

### **113a Planning Applications**

#### **FUL/2021/0171 (as amended)**

Amended Construction Environmental Management Plan & amended Flood Risk Assessment to change use of former bank into restaurant and two self-contained flats.

Former HSBC Bank, 1 Main Street

Recommended – Approval

#### **VAR/2021/0171 (as amended)**

Non-compliance with condition 1 on planning application VAR/2019/0025 for changes to boundary treatments, external works, hard surfaces, SUDS pond design, position of plot 1 and removal of condition 23

Land off Strawberry How Road

Recommended - Approval

### **113b Tree Works**

Recommended – That the removal of a cluster of sycamores, 14 Crown Street be agreed.

### **114a Schedule of Payments**

Resolved – That payments in the sum of £9,787.25 be approved.

### **114b Internal Audit**

Resolved – That the content of the interim half year report be noted.

### **114c Investment Strategy 2021/22**

Resolved – That the draft Investment Strategy be adopted.

### **115 Correspondence**

#### **115a Electric Charging Points**



Councillor Watson proposed that Cockermouth Town Council investigate working with Allerdale to install a standard CCS2 EV charging point in Fairfield Car Park, perhaps next to Goodfellows.

Councillor Burns suggested that the Coroners Office would be a better location.

Councillor Tyson stated that visitors to the Lakes should be encouraged to use public transport. He further stated that the Town Council did not own any land suitable for an EV charging point and that we would have to work collaboratively. Better infrastructure was required.

Resolved – That Cockermouth Town Council investigate working with either Cumbria County Council or Allerdale Borough Council to install an EV Charging point in Cockermouth.

#### **115b Recycling Facilities**

An elector expressed their concern about the lack of suitable staffed recycling facilities in the town.

Resolved – a) That Allerdale Borough Council be requested to empty and maintain the site in a better manner to prevent fly tipping.

b) That the crunch service be re-instated as soon as practicable.

#### **115c Tree Works, Memorial Gardens**

Councillor Malloy had been contacted by the occupiers of 23 Derwentside Gardens regarding the crown reduction of one of our trees in the Memorial Gardens adjacent to their property.

Our arboriculturist had inspected the tree and recommended that no action be taken.

Councillor Malloy requested that the tree be re-inspected.

Councillors refused this request as it was likely that the same conclusion would be drawn.

Resolved – That the Town Clerk write to the occupiers of 23 Derwentside Gardens and inform them that if they applied to Allerdale for the tree works and consent was granted, Cockermouth Town Council (as landowner) would allow the occupiers to crown reduce the tree by no more than 30%.

#### **116 Clerk's Report**

A private donation of £150 had been received towards the poppy cascade.

Resolved – a) That the content of the report be noted.

b) That S Hine be given £75 of the donation to cover the cost of the cargo net

c) That Cockermouth W.I. be given £75 of the donation to cover the cost of materials for the poppy cascade.

**117 Welcome Back Fund**

Further to minute number 100a, The Town Clerk submitted costs for advertising banners, information about the cost of a new stage and various designs for new planters for our Main Street.

Resolved – a) That the Town Clerk be authorised to sign the Service Level Agreement dated 18 November 2021 with Allerdale Borough Council.

b) That the New Activity Sheet be completed by the Town Clerk and returned to Allerdale Borough Council.

c) That a new stage be not pursued as the cost prohibitive.

The meeting ended at 8.10 pm

**Minutes of a meeting of the CLIMATE CHANGE TASK GROUP held on Wednesday 1 December 2021 at 1.00pm in the Council Chamber, Town Hall, Cockermouth**

Present: Councillor S Barnes  
Councillor I Burns  
Councillor A Semple  
Councillor R Watson

**118 Minutes**

The minutes of the last meeting were agreed as a correct record.

**119 Public Participation**

There was none

Resolved – That member(s) of Climate Emergency West Cumbria Group (CEWC) be invited to our March meeting to give a 15 minute presentation about their aims/aspirations.

**120 Declaration of Interest**

None declared.

**121 Climate Change Emergency**

Those present discussed progress to date and which actions should be taken forward during the next quarter.

Councillor Watson and Town Clerk had attended an Electric Vehicle infrastructure procurement workshop online. Allerdale Borough Council had organised the workshop which was facilitated by the Local Government Support Programme Team. The information provided was very useful. It was hoped that Allerdale would support two small installations in Cockermouth & Wigton.

Members were also pleased to note that the litter generated during Switch On was collected, sorted, and recycled.

Recommended – (a) That a wildflower meadow be planted on the Memorial Gardens on land opposite the Castle.

(b) That 200 packets of wildflower seeds be distributed from the library in 2022.

**122 COP 26**

A new global agreement, the Glasgow Climate Pact was reached at the COP26 summit.

Those present considered the pledges.

A discussion ensued regarding whether or not it goes far enough.

Next year's COP27 will be held in Egypt.

Agreed – That the measures announced be noted.

**123 Electric Charge Points**

From next year developers on sites such as supermarkets and office blocks will be required to install electric vehicle charging points in an attempt to help phase out the use of petrol and diesel cars before sales of them come to an end in 2030.

Buildings undergoing renovations that leave them with no more than 10 parking spaces will also be subject to the new measures.

The Government expects the move to lead to 145,000 new charging points each year.

Agreed – That the new regulations be welcomed.

**124 Date of the next meeting**

Resolved – That the next meeting be held on 2 March 2022 at 1pm.

The meeting closed at 2.05pm

The following applications were circulated due to time components:

Reference: **HOU/2021/0243**

Proposal: Demolition of existing lean-to and erection of single storey side extension

Location: Becks Cottage, Skinner Street, Cockermouth, CA13 9PE

Rec – Approval

Reference: **WTPO/2021/0026**

Proposal: Works to Oak Tree as identified in report

Location: 13 The Parklands, Cockermouth, CA13 0XJ

Rec – Approval

These applications are for consideration at tonight's meeting

Reference: **FUL/2021/0298**

Proposal: Replacement of windows in two buildings with grey powder coated aluminium provided from the Alitherm Heritage Window Range.

Location: Fairfield Primary School, Fairfield Primary School, Gallowbarrow, Cockermouth, CA13 0DX

Reference: **HOU/2021/0259**

Proposal: Proposed single storey family room extension

Location: 12, Parklands Drive, Cockermouth, CA13 0WX

7b

## Clerk - Cockermouth TC

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**From:** Local Development Framework <planningpolicy@allerdale.gov.uk>  
**Sent:** 25 November 2021 13:18  
**To:** Local Development Framework  
**Subject:** Allerdale Borough Council Statement of Community Involvement Consultation. 25 November 2021 until 23 December 2021 Town Parish Councils

Dear Town/Parish Clerk

### Statement of Community Involvement (SCI) Consultation

**25 November 2021 until 23 December 2021.**

The statement of Community Involvement (SCI) sets out how the Council will involve the local community, organisations and stakeholders with land use planning matters such as planning applications, planning policy including the local plan, and neighbourhood planning. It relates to the parts of the Borough outside the Lake District National Park.

Allerdale Borough Council's current SCI was adopted in March 2010. In order to be compliant with the regulations that require its periodic review, and in order to reflect new methods of communication, the current document needs to be updated.

The council is now seeking your views on a draft SCI which has been prepared to replace the 2010 version. The four week consultation period commences on **Thursday 25 November 2021**, and comments must be submitted in writing by no later than **5pm Thursday 23 December 2021**.

The draft SCI can be viewed on the council's website: <https://www.allerdale.gov.uk/en/planning-building-control/planning-policy/current-consultations/>

If for any reason you are unable to access the document online, please contact a member of the planning policy team on [planningpolicy@allerdale.gov.uk](mailto:planningpolicy@allerdale.gov.uk)

A hard copy of the draft SCI is also available to inspect at the following venues during their current opening hours:

- Aspatria Library: Local Link, The Brandraw, Aspatria, CA7 3EZ (016973 20515)



- Cockermouth Library Link: Main Street, Cockermouth, CA13 9LU (01900 822634)
- Maryport Library: Lawson Street, Maryport CA15 6ND (01900 812384)
- Silloth Library: The Discovery Centre, Liddell Street, Silloth CA7 4DD (016973 32195)
- Wigton Library: High Street, Wigton CA7 9NJ (016973 66150)
- Workington Library: Vulcans Lane, Workington, CA14 2ND (01900 706170)

**By appointment only** the draft SCI will also be available to view at the following Council Offices:

- Workington Customer Service Centre, Allerdale House, Workington CA14 3YJ (0303 123 1702)
- Maryport Customer Services Centre: Town Hall, Senhouse Street, Maryport CA15 6BH (0303 123 1702)
- Wigton Local Link: Community Office, Market Hall, Wigton CA7 9AA (0303 123 1702)

If you have any queries about the document or the consultation please contact a member of the planning policy team: [planningpolicy@allerdale.gov.uk](mailto:planningpolicy@allerdale.gov.uk) or 01900 702790

The comments of residents, organisations and any interested parties on any aspect of the SCI are welcomed. Comments can be sent by email or by post to:

[planningpolicy@allerdale.gov.uk](mailto:planningpolicy@allerdale.gov.uk)

Planning Policy

Strategy Policy & Performance

Allerdale Borough Council

Allerdale House

Workington

CA14 3YJ

All comments should be received by **5pm on Thursday 23 December 2021**.

After the consultation has ended we will review all responses and update the SCI as appropriate before submitting a report to the Council Executive for formal adoption in 2022.

## Privacy

We will use the information you provide here only for the purpose of this consultation. We will store the information securely, in line with data protection laws. Planning law states that we must make responses available for public inspection, but we will not share or publish any personal details.

Yours faithfully

*Julie Ward*

Julie Ward  
Strategic Advisor (Spatial)

Allerdale Borough Council, Allerdale House, Workington, Cumbria, CA14 3YJ  
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***Making Allerdale a great place to live, work and visit***



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**COVID 19 NOTICE**

## Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
601	601 Bacs	£210.00	£0.00	£210.00 01/12/21	Allerdale Borough Council - Trade Refuse	£210.00
1		£105.00	£0.00	£105.00	TH TH July - Sept	
2		£105.00	£0.00	£105.00	TIC Library july - sept	
602	602 bacs	£111.70	£0.00	£111.70 01/12/21	Jean Airey - Internal Audit	£111.70
603	603 bacs	£16.80	£2.80	£14.00 01/12/21	Lifestyle Repairs - lock toilets ?	£16.80
604	604 bacs	£51.36	£8.56	£42.80 01/12/21	e Slip Ltd - Payroll services Oct	£51.36
605	605 bacs	£51.36	£8.56	£42.80 01/12/21	e Slip Ltd - Payroll services Nov	£51.36
606	112811	£150.00	£0.00	£150.00 02/12/21	Simon Hine Window Cleaning Services - Clean Bus Shelters	£150.00
607	112812	£90.00	£0.00	£90.00 02/12/21	Mr M Bradshaw - Repair Public toilets door again	£90.00
608	112813	£15.00	£0.00	£15.00 02/12/21	Cumbria Association of Local Councils - Training Course - Grace Bennion	£15.00
609	112814	£20.00	£0.00	£20.00 02/12/21	Cockermouth & District Chamber of Trade - TIC stock	£20.00
610	112815	£46.87	£7.81	£39.06 02/12/21	J A Lee Window & General Cleaning Contractors Ltd - Clean Library Windows	£46.87
611	112816	£167.46	£19.43	£148.03 02/12/21	Lakes Electrical Supplies Ltd - Xmas Lights - see invoices	£167.46
612	612	£50.00	£0.00	£50.00 02/12/21	S Brown - Petty Cash	£50.00
613	112818	£2,358.00	£393.00	£1,965.00 02/12/21	Nicol Landscapes Ltd - Various Tree Works- see invoice	£2,358.00
614	112819	£1,176.00	£196.00	£980.00 02/12/21	Waugh & Musgrave - Legal Services	£1,176.00
615	112820	£23.04	£3.84	£19.20 02/12/21	WF Cascade - Handsoap - Public Toilets	£23.04
616	112821	£1,500.00	£0.00	£1,500.00 02/12/21	Penny Watson Photography - Cockermouth Christmas Video Advert 21	£1,500.00
617	112822	£26.63	£4.44	£22.19 02/12/21	Hills Books - Tic Stock	£26.63

Signature

Date

Signature



# Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
618	112823	£1,566.00	£261.00	£1,305.00	02/12/21	Tivoli Services Ltd - Misc works	£1,566.00
1		£360.00	£60.00	£300.00		OP Towers Lane Tree work	
2		£810.00	£135.00	£675.00		OP Towers Lane further tre	
3		£252.00	£42.00	£210.00		OP Harris Park Extension- i safty matting etc	
4		£144.00	£24.00	£120.00		TH TH Winter Flower Baski	
619	112824	£204.00	£34.00	£170.00	06/12/21	POD North West Ltd - Pride Banner	£204.00
620	112825	£30.00	£0.00	£30.00	06/12/21	The Cockermouth Area Team PCC - 300 x Remembrance Service booklets	£30.00
<b>Total</b>		£7,864.22	£939.44	£6,924.78			

\* money being reclaimed from Allerdale

Signature

Date

Signature

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

		2021/2022	Reserve Movements	Actual Net	Balance
<b>INCOME</b>					
<b>Council</b>					
100	Precept	£253,230.00	£0.00	£253,230.00	£0.00
<b>Total Council</b>		£253,230.00	£0.00	£253,230.00	£0.00
<b>Establishment</b>					
300	Establishment- interest	£550.00	£0.00	£110.48	-£439.52
310	Est- misc income	£0.00	£0.00	£3,350.00	£3,350.00
330	Est- Maps	£0.00	£0.00	£705.00	£705.00
<b>Total Establishment</b>		£550.00	£0.00	£4,165.48	£3,615.48
<b>Tourist Information Centre</b>					
400	Tourist Information Centre Sales	£4,000.00	£0.00	£2,485.43	-£1,514.57
405	Tourist Information Centre Bass Lake	£225.00	£0.00	£0.00	-£225.00
415	Rental/ Income	£3,000.00	£0.00	£1,666.64	-£1,333.36
420	Talking Books/Requests	£0.00	£0.00	£0.00	£0.00
425	TIC - Printing, Photocopy, Laminating	£0.00	£0.00	£627.16	£627.16
430	Library Replacement Card	£0.00	£0.00	£18.00	£18.00
435	Library Fines	£0.00	£0.00	£0.00	£0.00
440	ABC Printing	£0.00	£0.00	£16.35	£16.35
445	CCC - Printing	£0.00	£0.00	£189.70	£189.70
450	Rotary Calendars	£0.00	£0.00	£0.00	£0.00
<b>Total Tourist Information Centre</b>		£7,225.00	£0.00	£5,003.28	-£2,221.72
<b>Allotments</b>					
500	Allotments rents	£1,890.00	£0.00	£1,935.00	£45.00

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
<b>Total Allotments</b>				
<b>Christmas Lights</b>	£1,890.00	£0.00	£1,935.00	£45.00
600 Christmas lights donations	£1,000.00	£0.00	£2,245.57	£1,245.57
605 Christmas Lights - Tarn Close Depot	£0.00	£0.00	£0.00	£0.00
<b>Total Christmas Lights</b>	£1,000.00	£0.00	£2,245.57	£1,245.57
<b>Memorial Garden</b>				
700 Memorial Gardens misc income	£0.00	£0.00	£0.00	£0.00
<b>Total Memorial Garden</b>	£0.00	£0.00	£0.00	£0.00
<b>Twinning</b>				
800 Twinning Income	£0.00	£0.00	£0.00	£0.00
<b>Total Twinning</b>	£0.00	£0.00	£0.00	£0.00
<b>Events</b>				
900 Event Fireworks income	£220.00	£0.00	£100.00	-£120.00
905 Events- festival income	£0.00	£0.00	£0.00	£0.00
910 Events- Carnival income	£0.00	£0.00	£0.00	£0.00
915 Events- Food Festival income	£0.00	£0.00	£0.00	£0.00
920 Events- Joint road closure	£0.00	£0.00	£0.00	£0.00
<b>Total Events</b>	£220.00	£0.00	£100.00	-£120.00
<b>Town Hall</b>				
200 Town Hall Room Hire	£500.00	£0.00	£160.00	-£340.00
205 Town Hall- Rent Day Services	£14,161.00	£0.00	£8,091.23	-£6,069.77
210 Town Hall- Rent Offices	£12,940.00	£0.00	£7,036.28	-£5,903.72
215 Town Hall- income ABC cleaning	£0.00	£0.00	£0.00	£0.00
220 Town Hall - Wedding Room Hire	£7,000.00	£0.00	£7,072.33	£72.33
<b>Total Town Hall</b>	£34,601.00	£0.00	£22,359.84	-£12,241.16

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
<b>Open Spaces</b>				
1100 Open Spaces- Fishing Rights- Permits	£65.00	£0.00	£69.49	£4.49
1105 open Spaces- war memorials	£0.00	£0.00	£0.00	£0.00
1110 open Spaces- Public Clocks	£0.00	£0.00	£0.00	£0.00
1115 Open Spaces- flower baskets/bulbs	£0.00	£0.00	£0.00	£0.00
1130 Bus Shelters	£0.00	£0.00	£0.00	£0.00
<b>Total Open Spaces</b>	£65.00	£0.00	£69.49	£4.49
<b>Projects</b>				
1010 Cenotaph	£0.00	£0.00	£0.00	£0.00
<b>Total Projects</b>	£0.00	£0.00	£0.00	£0.00
<b>Other Properties</b>				
1205 Other Properties- Victoria Hall Rent	£2,500.00	£0.00	£1,666.64	-£833.36
1210 Other Properties- Tam Close Sports Ground	£375.00	£0.00	£375.00	£0.00
1215 Other Properties- quarterly play area /grass	£0.00	£0.00	£0.00	£0.00
<b>Total Other Properties</b>	£2,875.00	£0.00	£2,041.64	-£833.36
<b>Balances</b>				
1300 Balances - To income	£0.00	£0.00	£0.00	£0.00
<b>Total Balances</b>	£0.00	£0.00	£0.00	£0.00
<b>VAT Refunds</b>				
1500 VAT Refunds	£0.00	£0.00	£14,022.62	£14,022.62
<b>Total VAT Refunds</b>	£0.00	£0.00	£14,022.62	£14,022.62
<b>Public Toilets</b>				

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
1400 Public Toilets - Income	£3,000.00	£0.00	£6,316.40	£3,316.40
<b>Total Public Toilets</b>	£3,000.00	£0.00	£6,316.40	£3,316.40
<b>Total Income</b>	£304,656.00	£0.00	£311,489.32	£6,833.32

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

		2021/2022	Reserve Movements	Actual Net	Balance
<b>EXPENDITURE</b>					
<b>Council</b>					
1600	To Balances	£0.00	£0.00	£0.00	£0.00
<b>Total Council</b>		£0.00	£0.00	£0.00	£0.00
<b>Establishment</b>					
3000	Establishment Wages	£86,764.00	£0.00	£64,809.62	£21,954.38
3010	Establishment- phone, net, postage	£1,000.00	£0.00	£122.04	£877.96
3020	Establishment- print, statio, equip	£1,500.00	£0.00	£1,129.10	£370.90
3030	Establishment- ins not town hall	£11,000.00	£0.00	£10,883.77	£116.23
3040	Establishment- subscriptions	£1,008.00	£0.00	£1,916.39	£908.39
3050	Establishment- Audit fees	£1,250.00	£0.00	£711.70	£538.30
3060	Establishment- Misc	£2,500.00	£0.00	£1,469.76	£1,030.24
3070	Establishment- Grants to orgs	£1,000.00	£0.00	£500.00	£500.00
3080	Establishment- Advertsing	£0.00	£0.00	£0.00	£0.00
3090	Establishment- Mayors Allowance	£2,200.00	£0.00	£2,200.00	£0.00
3100	Establishment- Mayors Entertainment Fund	£550.00	£0.00	£21.15	£528.85
3110	Establishment- Elections	£1,000.00	£0.00	£0.00	£1,000.00
3130	Establishment- H&S	£50.00	£0.00	£372.29	£322.29
3140	Establishment- Training	£500.00	£0.00	£206.00	£294.00
3150	Establishment- Bank Charges	£1,200.00	£0.00	£350.05	£849.95
3160	Establishment- Payroll	£550.00	£0.00	£279.60	£270.40
<b>Total Establishment</b>		£112,072.00	£0.00	£84,971.47	£27,100.53
<b>Tourist Information Centre</b>					
4000	Tourist Information Centre-wages	£35,313.00	£0.00	£23,806.28	£11,506.72
4010	Tourist Information Centre- goods resale	£2,000.00	£0.00	£1,523.34	£476.66

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
4020	Tourist Information Centre-costs	£16,000.00	£12,930.53	£3,069.47
4030	Tourist Information Centre-Bass lake	£180.00	£0.00	£180.00
4040	Rotary Calendars	£0.00	£0.00	£0.00
<b>Total Tourist Information Centre</b>	<b>£53,493.00</b>	<b>£0.00</b>	<b>£38,260.15</b>	<b>£15,232.85</b>
<b>Allotments</b>				
5000	Allotments Water Charges	£1,000.00	£263.71	£736.29
5010	Allotment Gen Main	£1,400.00	£314.98	£1,085.02
5030	Rent for St Helen's Street	£330.00	£330.00	£0.00
<b>Total Allotments</b>	<b>£2,730.00</b>	<b>£0.00</b>	<b>£908.69</b>	<b>£1,821.31</b>
<b>Christmas Lights</b>				
6000	Christmas lights contract	£18,415.00	£0.00	£18,415.00
6010	Christmas Light misc bulb cable etc	£5,186.00	£1,696.01	£3,489.99
6020	Christmas Lights Elec Costs	£1,000.00	£0.00	£1,000.00
6030	Christmas Lights SWOD exp	£3,000.00	£3,898.11	-£898.11
6040	Christmas Lights comps	£125.00	£136.18	-£11.18
6050	Christmas Lights - CADS Panto	£350.00	£0.00	£350.00
6060	Christmas Lights - Tarn Close Depot	£4,361.00	£4,470.00	-£109.00
<b>Total Christmas Lights</b>	<b>£32,437.00</b>	<b>£0.00</b>	<b>£10,200.30</b>	<b>£22,236.70</b>
<b>Memorial Garden</b>				
7000	Memorial Gardens Contract	£9,472.00	£9,471.96	£0.04
7010	Memorial Gardens Play Area	£2,000.00	£0.00	£2,000.00
7020	Memorial Gardens Misc	£3,000.00	£1,495.29	£1,504.71
<b>Total Memorial Garden</b>	<b>£14,472.00</b>	<b>£0.00</b>	<b>£10,967.25</b>	<b>£3,504.75</b>
<b>Twinning</b>				
8000	Twinning visit incoming	£6,500.00	£3,014.03	£3,485.97
8010	Twinning Visit Out Going	£0.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
8020 Twinning Grants EPSF	£500.00	£0.00	£0.00	£500.00
<b>Total Twinning</b>	£7,000.00	£0.00	£3,014.03	£3,985.97
<b>Events</b>				
9000 Events- FireworksDisplay	£6,000.00	£0.00	£1,595.59	£4,404.41
9010 Events - Festival exp	£500.00	£0.00	£250.00	£250.00
9020 Events- Carnival exp	£250.00	£0.00	£0.00	£250.00
9030 Events- Food Festival	£4,166.00	£0.00	£4,166.00	£0.00
9040 Events - Taste Christmas	£1,000.00	£0.00	£1,000.00	£0.00
9060 Events- Joint Road Closure	£0.00	£0.00	£0.00	£0.00
9070 Events - Market Charter	£500.00	£0.00	£0.00	£500.00
9080 Events - 70th Anniversary	£1,000.00	£0.00	£0.00	£1,000.00
<b>Total Events</b>	£13,416.00	£0.00	£7,011.59	£6,404.41
<b>Town Hall</b>				
2000 Town Hall - Gen Main	£2,500.00	£0.00	£3,589.49	-£1,089.49
2010 Town Hall- Refurb of Furnishings	£1,000.00	£0.00	£0.00	£1,000.00
2020 Town Hall- Capital Impr Scheme/ Grd Maint	£1,000.00	£0.00	£0.00	£1,000.00
2030 Town Hall- rates	£12,500.00	£0.00	£12,475.00	£25.00
2040 Town Hall- Utilities	£6,000.00	£0.00	£3,917.07	£2,082.93
2050 Town Hall- Phone, net, frank	£2,176.00	£0.00	£1,692.97	£483.03
2060 Town Hall- window, bins, sanitary, fire	£600.00	£0.00	£375.50	£224.50
2080 Town Hall- Refreshments	£145.00	£0.00	£25.50	£119.50
2090 Town Hall- Cleaners wage	£0.00	£0.00	£0.00	£0.00
2100 Town Hall- cleaning products	£250.00	£0.00	£130.17	£119.83
2110 Town Hall - Wedding Exp	£500.00	£0.00	£923.66	-£423.66
2120 Town Hall - Cleaning Contract	£5,160.00	£0.00	£3,510.75	£1,649.25
<b>Total Town Hall</b>	£31,831.00	£0.00	£26,640.11	£5,190.89
<b>Open Spaces</b>				



# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
11000	Open Spaces-Fishing stationery	£0.00		£0.00
11010	Open Spaces- war memorials	£2,500.00	£0.00	£2,500.00
11020	Open Spaces-Public Clocks	£270.00	£150.00	£120.00
11030	Open Spaces -flower baskets	£2,800.00	£2,282.47	£517.53
11060	Open Spaces - Bus Shelter	£600.00	£300.00	£300.00
11080	Open Spaces - clever sid	£100.00	£0.00	£100.00
<b>Total Open Spaces</b>	<b>£6,270.00</b>	<b>£0.00</b>	<b>£2,732.47</b>	<b>£3,537.53</b>
<b>Other Properties</b>				
12010	Other Properties-Victoria Hall exp	£1,000.00	£80.00	£920.00
12020	Other Properties-Tarn Close Sports Ground misc exp	£0.00	£0.00	£0.00
12030	Other Properties-3/4 insp/grass swings	£2,433.00	£4,786.80	-£2,353.80
<b>Total Other Properties</b>	<b>£3,433.00</b>	<b>£0.00</b>	<b>£4,866.80</b>	<b>-£1,433.80</b>
<b>Balances</b>				
13000	Balances - From Exp	£0.00	£5,000.00	-£5,000.00
<b>Total Balances</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£5,000.00</b>	<b>-£5,000.00</b>
<b>VAT Refunds</b>				
15000	VAT Due to C/E	£0.00	£0.00	£0.00
<b>Total VAT Refunds</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Public Toilets</b>				
14000	Public Toilets- Gen Costs	£2,100.00	£739.37	£1,360.63
14010	Public Toilets - Cleaning Products	£750.00	£545.59	£204.41
14020	Public Toilets- Cleaners Wage	£0.00	£0.00	£0.00
14030	Public Toilets- Utilities/ Rates	£2,000.00	£5,532.56	-£3,532.56
14040	Toilet - Cleaning contract	£11,750.00	£5,675.60	£6,074.40
<b>Total Public Toilets</b>	<b>£16,600.00</b>	<b>£0.00</b>	<b>£12,493.12</b>	<b>£4,106.88</b>
<b>CCTV</b>				

# Financial Budget Comparison

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
16000 CCTV	£3,802.00	£0.00	£5,376.40	-£1,574.40
<b>Total CCTV</b>	£3,802.00	£0.00	£5,376.40	-£1,574.40
<b>Green Issues</b>				
17000 Green Issues	£1,000.00	£0.00	£203.77	£796.23
<b>Total Green Issues</b>	£1,000.00	£0.00	£203.77	£796.23
<b>Greyrigg Footpath</b>				
18000 Greyrigg Footpath	£1,800.00	£0.00	£2,000.00	-£200.00
<b>Total Greyrigg Footpath</b>	£1,800.00	£0.00	£2,000.00	-£200.00
<b>Chamber of Trade</b>				
19000 Chamber of Trade	£750.00	£0.00	£750.00	£0.00
<b>Total Chamber of Trade</b>	£750.00	£0.00	£750.00	£0.00
<b>Total Expenditure</b>	£301,106.00	£0.00	£215,396.15	£85,709.85
Total Income	£304,656.00	£0.00	£311,489.32	£6,833.32
Total Expenditure	£301,106.00	£0.00	£215,396.15	£85,709.85
<b>Total Net Balance</b>	<b>£3,550.00</b>		<b>£96,093.17</b>	

## Clerk - Cockermouth TC

**From:**  
**Sent:**  
**To:**  
**Subject:**

LGR Programme Board <Cumbria@public.govdelivery.com>  
01 December 2021 12:30  
Clerk - Cockermouth TC  
Local Government Reorganisation (LGR) - Town and Parish Council Newsletter

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## Local Government Reorganisation

### Delivering Two New Councils for Cumbria



*Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.*

## Welcome to your first Town and Parish Council Newsletter

The Local Government Reorganisation (LGR) Programme Board is working to create two new unitary authorities for Cumbria and is committed to keeping you informed.

**Edition 1: December 2021**

### In today's bulletin:

- [Keeping you updated on Cumbria's LGR Programme](#)
- [Invitation to Town and Parish Councillors](#)
- [Our journey to two new unitary authorities](#)
- [Delivering two new councils – with your help](#)
- [Structural Changes Order \(SCO\)](#)
- [LGR Branding](#)
- [New LGR website](#)
- [Useful LGR Documents](#)

## Keeping you updated on Cumbria's LGR Programme

The Programme Board is working collaboratively on all aspects of this major change for local government and we want to ensure that you and all our partners know how we are progressing towards the launch of the two new authorities on 1 April 2023. From that date, two new unitary authorities will be responsible for delivering all council services for residents, businesses and organisations across Cumbria.



**It's a big change!** So we want to ensure that you are well informed, engaged in the process and that you have the chance to talk to us and ask questions about the road ahead.

## Who is on the LGR Programme Board?

The LGR Programme Board is made up of the below Chief Executives from each of Cumbria's seven local authorities:

**Allerdale Borough Council** - Andrew Seekings  
**Barrow Borough Council** - Sam Plum  
**Carlisle City Council** - Jason Gooding  
**Copeland Borough Council** - Pat Graham  
**Cumbria County Council** - John Readman (Acting Chief Executive)  
**Eden District Council** - Ian Frost  
**South Lakeland District Council** - Lawrence Conway

## Senior Responsible Officer (SRO)

Gill Steward left her post as Cumbria County Council Chief Executive at the end of November. Gill was also SRO for the transition.

The leadership of the programme will be split three ways moving forward, with Allerdale's Chief Executive Andrew Seekings representing the 'west' authorities making up the new Cumberland Council and Barrow Chief Executive Sam Plum representing the 'east' authorities making up the Westmorland and Furness Council, with Acting Chief Executive John Readman representing Cumbria County Council. These arrangements will be reviewed again in the new year.

## Invitation to Town and Parish Councillors



### LGR Meeting - 2 December 2021

Town and Parish Councillors are invited to join a virtual meeting on Thursday 2 December from 7pm.

The meeting will be hosted by Sam Plum, Chief Executive of Barrow Borough Council, and Lawrence Conway, Chief Executive of South Lakeland District Council, who will

provide you with the latest news from the Programme Board, the journey to two unitary authorities and how it may impact Town and Parish councils.

It is a great opportunity to not only hear directly from members of the Programme Board but also to put your questions forward to both Sam and Lawrence.

## How to join

Simply click the below Microsoft Teams link just before 7pm on Thursday 2 December 2021.

**<<Click here to join the CALC LGR update meeting>>**

## Our journey to two new unitary authorities



All seven local authorities, supported by the Department for Levelling Up, Housing and Communities, are collaborating on the complex operation to create the two new authorities.

This entails a considerable amount of work to ensure that people in Cumbria receive the high level of service and delivery they expect and deserve.

The LGR Programme Board, supported by a Programme Director and Programme Management Office, is now leading the reshaping and transition work. This includes high-level scoping of the required work to ensure all the many areas of service each council is responsible for is delivered well from day one.

## our Journey

### Themes and workstreams

Themes and workstreams have been created to support the Programme Board and ensure that every area of each council's services and responsibilities is taken into consideration during the complex move from seven authorities to two.

The design of the Programme now includes three theme workstreams which are: People, Place and Enabling services and these are supported by eight additional workstream. These are Finance; Legal and Democratic; IT; Customer and Digital; Organisational Development and HR; Assets; Strategic Commissioning and Procurement and Communications and Engagement.

Wherever possible our aim is to utilise the expertise and knowledge of all staff across the seven councils and all our partners so that, collectively, we are building the house we are going to live in together.

Oversight on the progress and direction of the Programme is provided by the Cumbria Leaders Oversight Panel, made up of the leaders of the county's seven local authorities.

### LGR Timeline

The below LGR timeline graphic has been created to highlight our journey to the two new unitary authorities:

You can view the LGR timeline in a larger format online.

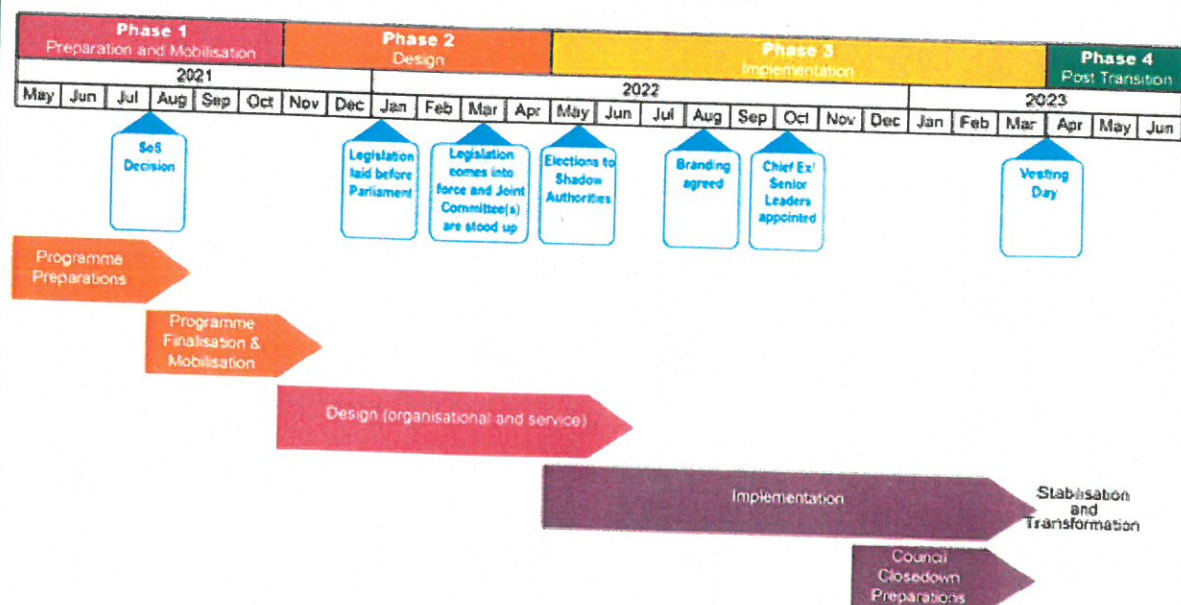


Image description: Timetable. Image reads: Phase 1 (May-Oct 2021) Preparation and mobilisation. Phase 2 (Nov 21-Apr 22) Design. Phase 3 (May 22-Mar 23) Implementation. Phase 4 (Apr-June 23).



## Delivering two new councils – with your help



The Programme Board has developed an agreed set of principles for work on the transition and more than 100 staff across the seven authorities are already at work.

All those involved, no matter which authority currently employs them, are working as part of one team on one programme. That programme, though, will evolve into two branches to reflect the two new authorities.

They will deliver the best for all, remaining conscious of what is best for the communities of Cumbria and the different needs and opportunities of the two new councils.

**Co-design** is one of the overarching principles of the transition programme. We want stakeholders, our communities and our staff to be involved in the creation of two new councils for Cumbria.

To this end it is important we maintain regular communication and engagement with Town and Parish councils.

### How could you help?

We want Town and Parish councils to help shape the two new councils and establish a new relationship between this sector and the two new authorities.

It is still very early in the process and it is likely that the majority of co-production work will take place after the draft Structural Changes Order (SCO) has been agreed in March 2022. The key focus of work over the coming months is to ensure that the two new councils are safe and legal for Vesting Day (1 April 2023).

## Structural Changes Order (SCO)

**The Government has confirmed its intended names for the two new councils.**

For the Allerdale, Carlisle and Copeland areas the council's name will be **Cumberland Council**. For the Barrow, Eden and South Lakeland areas the council's name will be **Westmorland and Furness Council**.



The names were contained in a draft SCO - a key document that sets out the legislation that will formally establish the new councils.

Councils were able to contribute ideas and preferences on things like the names of the new authorities, the number of wards and councillors and the election cycle for the draft SCO, although there was no formal consultation.

The draft SCO was received from Government at the start of November. It also included the following information:

- **Cumberland Council** will potentially have 46 members and **Westmorland and Furness Council** 65 members.



- **Elections for the two new councils**, as Shadow Authorities, will take place in May 2022 and then in 2027 and every four years thereafter.
- **Joint Committees** (one for Cumberland and one for Westmorland and Furness) will be established and each one will have 12 members - three from Cumbria County Council, three from each of the district councils in that area. So, in total 12 members each.

**Joint Committees** are responsible for the preparatory work to establish the Shadow Authorities and overseeing the implementation planning until Shadow Authorities are elected. The Joint Committees will be dissolved once the Shadow Authorities and Executives for the two new councils are established. A shadow authority is appointed or elected to shape the two new councils ready for vesting on 1 April 2023, the date the new councils 'go live'. At this point the shadow authorities are also dissolved.

All councils have had opportunity to feed back on the draft SCO and it is expected to be formally agreed by Parliament by March 2022 at the latest.

## LGR Branding

Local Government  
Reorganisation

Delivering Two New Councils  
for Cumbria



### Take a look at the new LGR branding

The Programme Board felt it was important the work on LGR has a consistent identity which differed from that of each individual council. One of the internal graphic designers came up with this simple logo. This will be used in all communications on the LGR Programme.

## New LGR website

We've launched an **LGR website** which provides a wealth of information, such as information on the background to LGR as well as the overall aims and ambitions of the changes. There is also a timeline of events, a glossary to help residents, businesses and our partners understand the process as well as some of the terminology.



**Take a look at the new LGR website: [newcouncilsforcumbria.info](https://newcouncilsforcumbria.info)**

## Useful LGR Documents

Here are some useful links to important documents which you may find useful:

[The successful bid document](#)

[The Secretary of State's announcement](#)

## Your feedback and next edition

As this is the first newsletter we have shared with you we are keen to hear your views and comments on whether or not it contains the information you need. You can provide your feedback by either emailing: [Corporate.Communications@Cumbria.gov.uk](mailto:Corporate.Communications@Cumbria.gov.uk) or by sharing your suggestions at the virtual LGR meeting on Thursday 2 December 2021 at 7pm.

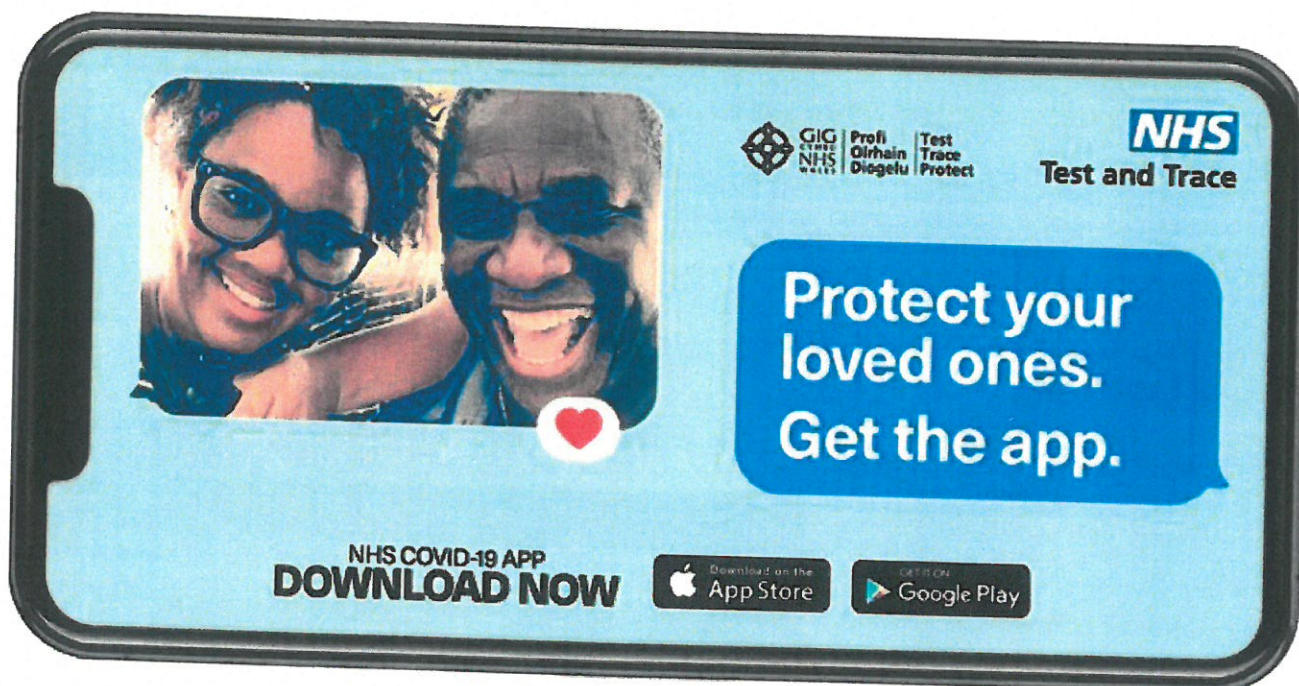


Keep an eye out for the next edition which will be published in January 2022.

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The advertisement is a light blue rounded rectangle with a black border. On the left, there is a photo of a smiling couple with a red heart icon below it. To the right of the photo, the text 'Protect your loved ones. Get the app.' is written in white inside a blue speech bubble. Above the photo, there are logos for 'GIG Centre NHS Wales', 'Profi Dinhaen Diegelfu', and 'Test Trace Protect'. In the top right corner, the 'NHS' logo is followed by 'Test and Trace'. At the bottom left, it says 'NHS COVID-19 APP' and 'DOWNLOAD NOW'. At the bottom right, there are two buttons: 'Download on the App Store' and 'GET IT ON Google Play'.

**NHS**  
Test and Trace

Protect your loved ones.  
Get the app.

NHS COVID-19 APP  
**DOWNLOAD NOW**

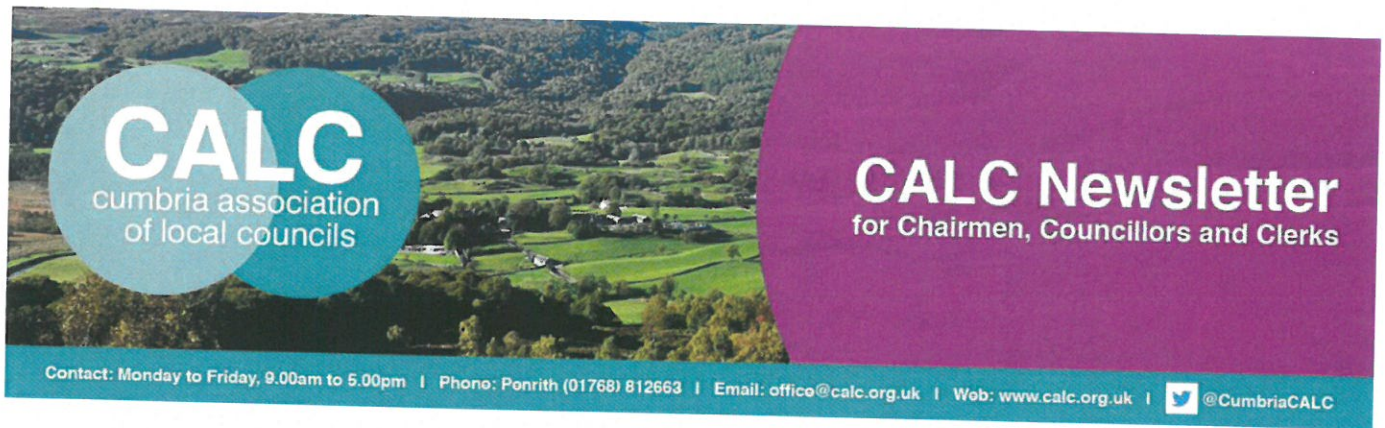
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## November /December 2021

Welcome the final CALC newsletter of 2021 and my last newsletter before I step down from CALC in January 2022. It has been a great pleasure working with all the local councils across Cumbria. I have appreciated the good humour and support that you have shown over the years I have been here. The last 18 months have been exceptionally tough, with the Covid 19 pandemic making life a lot more challenging, but it has been fantastic to see how communities across Cumbria pulled together. Unfortunately, I can't say that it's all over, so we have to continue to be vigilant regarding Covid over the coming winter months.

2022 will be an exceptionally busy year I suspect, especially as the process of creating two new unitary authorities gathers momentum. Please see below for information on a briefing organised by Cumbria County Council for CALC members.

### Government Covid Update

From 4am on 30<sup>th</sup> November 2021, new measures for England have been announced by the Government in response to the Omicron variant, including the requirement to wear face coverings in shops and on public transport, PCR tests on or before day 2 for all international arrivals and self-isolation for contacts of suspected Omicron cases, including for those who are fully-vaccinated.

For more information:

<https://www.gov.uk/coronavirus>

### CALC 47<sup>th</sup> Annual General Meeting

CALC's Annual General Meeting was held via Teams this year on Saturday 16<sup>th</sup> October. David Graham was elected for the forthcoming year as President of CALC. Ms Julie Hartley was elected as Honorary Treasurer for the forthcoming year. It was reported that Mr Stan Simpson is stepping down from his role as CALC's Honorary Vice President. The Chair of CALC's Executive Committee, Cllr Sue Castle-Clarke thanked Stan Simpson for his great service over many years to both the Association and to parish councils. Stan Simpson was well known as the dedicated clerk, and acknowledged expert in council procedure, at Staveley-with-Ings PC. Stan also worked for CALC as a trainer for many years too, sharing his extensive knowledge of parish matters.

The AGM **agreed** the following:

1. CALC subscription income shall be increased by 8.25% for 2022/23
2. CALC subscription for both parish meetings that raise a precept and also those that do not, shall be increased by £1 to £36 in 2022/23, plus 7.49p per elector for the NALC portion of the membership fee.
3. That an application to become a Charitable Incorporated Organisation is progressed and that the Executive Committee bring a draft Constitution for the CIO back to a General Meeting of the membership for their approval.

The benefits of becoming a Charitable Incorporated Organisation include additional protection for trustees (limited liability), improved legal standing, ability to attract new funding streams including grants. There is no impact on tax exemption and CALC will still be a membership organisation. The meeting was informed that an application was being progressed and a draft constitution will be brought back to the membership for voting on by the full membership at an AGM. Members also requested that the proposal go out for consultation with the membership of CALC.

The business part of the meeting was followed by three speakers:

**1. Paul Evans – Cumbria Local Nature Partnership – Nature Recovery in Cumbria**

Paul gave a presentation on the state of nature in Cumbria and how everyone, and encouraged Parish and Town Councils to take positive action on the ground by developing small local projects, for example encouraging wildlife friendly gardens, businesses to plant more and by looking for ways to use every bit of land to help nature.

**2. Helen Moriarty — Kendal Town Council Citizens Climate Change Jury**

Helen explained that in 2019 Kendal Town Council declared a climate emergency and commissioned a jury to empower citizens. March 2020 it was the first town to have a Citizen's Jury. Experts were invited to speak and, after much deliberation and discussion with the town, the citizen's jury agreed to act on:

- Food/farming
- Transport
- Energy
- Local government.

A panel is continuing to assess progress and continues to develop responses on:

- Importance of local produce/working with nature – organic farms
- Solar audit of Kendal -data target/grant opportunities
- 20mph whole of Kendal encourage more cycling/walking
- Municipal composting
- Online inspiration hub/myth busting

**3. Reagan Blacker – Workington Nature Partnership**

Reagan explained how Workington Town Council and Allerdale Borough Council formed a partnership some years ago to look at unmanaged open spaces and how they could be made viable for nature.



New nature reserves/parks have been created within Workington that are naturally connected. Click on the link below to see photographs of the great work that they have done:

<https://www.workingtonnaturepartnership.co.uk/reservesandopenspaces>

## **Local Government Reorganisation (LGR) and Parish Elections**

A Programme Board has been set up to run the process of creating the two new unitary authorities that will replace the current 7 principal authorities in Cumbria. They have a number of themes or work streams with different people leading them.

Last week a new website was launched which provides information on Local Government Reorganisation in Cumbria. There is also a timeline of events, and a glossary to help residents, businesses and our partners understand the process as well as some of the terminology.

Follow this link to the new LGR website: [newcouncilsforcumbria.info](http://newcouncilsforcumbria.info)

Responses to the draft Structural Changes Order (SCO) have also been finalised. These have been submitted to Government for consideration, although ultimately it will be for the Minister to decide the contents of the SCO, before it is set before Parliament in March next year.

## **Parish Council Elections in 2022 and 2023**

It is understood that the Structural Change Order confirms that there will be no change to the date of parish and town councils. This means that if your councils is due to have an election in 2022 it will go ahead or if it is due to take place in 2023 it will go ahead as planned. Please note that it may be the case that there will be no other elections taking place in 2023, which may raise a question about the funding of the elections in 2023.

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## **Local Government Reorganisation Meeting for CALC Members**

You are invited to join Sam Plum, Chief Executive of Barrow Borough Council, and a member of the Local Government Reorganisation Programme Board, at a meeting organised for members of CALC.

Find out the latest about the work of the Programme Board, the journey to two unitary authorities and how it may impact Town and Parish councils and put your questions to Sam Plum.

Join us on **Thursday 2nd December at 7pm** for a virtual meeting on Teams to find out more.

[Click here to join the meeting](#)

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## **NALC Working to Promote Civility and Respect in Public Life**

Throughout our sector, there are growing concerns about the impact bullying, harassment and intimidation is having on our councils, councillors and staff and the resulting effectiveness of local councils. In response, a Civility and Respect Project has been founded by the Civility and Respect

Working Group and is supported by representatives from the parish sector including Councils, County Associations, NALC and SLCC.

The primary aim of the project is to coordinate a programme of work designed to promote civility and respect in public life, including good governance, positive debate and to support the well-being of councillors, professional officers and staff.

The first newsletter has been separately circulated to your council.

Key points covered in the newsletter include:

- Civility and Respect Project Mission
- Overview of the project
- Anti-bullying petition
- Local Government call for evidence regarding the abuse and intimidation of Councillors
- Bullying and harassment statement

Look out for regular project updates in SLCC's 'The Clerk' and NALC's 'LCR' magazines, on social media and our websites.

## **New Cumbrian Coastal Community Forest**

As part of National Tree Week, which runs from Saturday 27 November to Sunday 5 December, Defra has today announced they have given the green light to the development of a new coastal community woodland in Cumbria.

Thanks to a £220,000 boost from Defra's Nature for Climate Fund to kickstart planting, this funding will provide a series of connected community woodlands down the western coast of Cumbria. Thousands of trees will be planted over five years (up to 150 hectares) and in the next 25 years, a minimum of 5,000 hectares of woodland will be created. These will provide direct and real benefit for people living within these communities through the development of new tree planting and woodland creation. It will offer opportunities for decarbonisation and enhance the county's natural capital, making Cumbria a more attractive place to live and work.

**Ends**

## Clerk - Cockermouth TC

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**From:** Cllr. David Malloy  
**Sent:** 29 November 2021 17:21  
**To:** Clerk - Cockermouth TC  
**Subject:** Fw: Allotment boundaries

Hi Sheila

As mentioned could you please add the below onto the agenda of the December meeting.

Dave

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**From:** Richard Pawson <rpawz099@gmail.com>  
**Sent:** 14 November 2021 20:33  
**To:** Cllr. David Malloy <cllr.david.malloy@cockermouth.org>  
**Subject:** Allotment boundaries

Hi David, my sincere apologies for not getting back to you sooner to follow up our conversation at the allotments - I just found an unsent email to you in my outbox from June! I have spoken to a number of my neighbouring allotment holders and, like me, they are also concerned about the trees on the boundary of the allotment field. There are two issues; the first is that the trees along the Bitter Beck side are becoming so big that they cast huge shade across allotments on that side, which, as a result, are losing their value as a local amenity. The second issue is a safety concern that some trees now overhang allotments so there is risk from falling branches to those working underneath. Some of the overhanging ash trees appear to be dying back so this is becoming more of a worry.

We suggest that the trees on the allotment boundary need management, in the form of cutting back or topping. Some of these trees are still not mature and could possibly grow another 30ft in height, making the current concerns much worse, by which time it would be more difficult to manage them. We are not clear who is the owner of the trees or to whom the responsibility would fall to manage these boundaries. We would welcome consideration from the Town Council as to what options there might be to make progress on the issue.

Yours sincerely  
 Richard Pawson 10B  
 Rob Maddocks 10A  
 Caroline Steel 12A  
 Emma Robinson 14A  
 Steve Haigh 14B  
 Sally Elliott 17A

CLERK'S REPORT

**Tourism and Publicity/Library**

The Healthy Start Vitamin Programme initiative started on 1 November 2021.

Broughton School wish to visit the library. A couple of sessions per term will be held.

The face painter at our SWOD also does murals. She is working on a design for outside the library to enhance our seated area. A quote is attached.

**Town Hall**

Classical Décor have provided a quote to repair water damaged coving in front office upstairs. This cannot be sorted out until the leak is fully sorted. Roof light needs replacing. Quote being obtained.

We have re-applied for our wedding licence. Final inspection took place on 1/12/21. We have been granted a 3 year extension.

**Memorial Gardens**

Sadly our ancient ash tree has been set on fire. The Fire Service extinguished it. It has been inspected by A Nichol and deemed safe. I await his report on measures to be taken to prevent another occurrence.

I met Rise on site on 23/11/21. A representative from Allerdale was also present.

Modular option considered most cost effective option.

Specification to be drawn up ready for tendering process.

Dialogue to begin with planners regarding demolishing existing building and placing modular system on same site.

I have asked the Rotary and The Roundtable to remove their items by 31/3/22.

**Weddings**

From 19 July 2021 weddings of 52 can be held.

**Public Toilets**

They re-opened on 29 June 2020. They remain open during lockdown.

UU have completed their inspections. There are some minor works to attend to.

**Play Areas**

These re-opened 4 July 2020.

Councillor Malloy will knock a couple of new fence posts in at Isel Road to secure the fence.  
Thanks David.

### **Allotments**

The Allotments Awards Night was a huge success and enjoyed by all those who attended.

### **Switch on Day**

Everything went well. Great turnout.

### **Remembrance Sunday**

Everything went well. Great turnout.

### **Other Christmas Activities**

The Mayor's coffee morning on 4 December went well.

Wishes won the Town Council first prize for the Grand Window Competition. Huddarts Pet Shop and The Laundry Room were highly commended.

The winners of the Window Spotting Competition will be announced at the meeting.

Carols round the tree will take place at 8pm on 24 December 2021. Perhaps in future years we can consider holding the event earlier in the evening say 6.30pm to allow more children to attend?

Date	Day	On Duty	TIC Visitors	TIC Phone	TIC Email	TIC Post	Library Visitors	Library Phone	Library Email	Library Post	Library PC Users	Allerdale Visitors
1	Mon	Anne-Ma	4	1	0	0	61	3	0	0	4	0
2	Tue	Pamela&	13	1	0	0	53	0	0	0	6	0
3	Wed	Samuel, I	5	4	0	0	42	0	0	0	2	0
4	Thu	Samuel, A	10	1	0	0	45	3	0	0	3	1
5	Fri	Samuel, A	10	4	0	0	50	0	0	0	3	0
6	Sat	John&Ma	4	0	0	0	30	1	0	0	0	0
7	Sun	closed										
8	Mon	Anne-Ma	7	0	0	0	55	3	1	0	4	1
9	Tue	Pamela&	10	1	0	0	46	0	0	0	3	0
10	Wed	Samuel, I	5	0	0	0	43	1	1	0	2	0
11	Thu	Samuel, A	4	0	0	0	44	1	0	0	0	0
12	Fri	Samuel, A	3	2	0	0	31	1	0	0	7	0
13	Sat	John&Ma	2	0	0	0	24	0	0	0	1	0
14	Sun	closed										
15	Mon	Anne-Ma	0	0	0	0	33	2	0	0	4	0
16	Tues	Pamela&	7	0	0	0	59	2	0	0	3	2
17	Wed	Samuel, I	5	0	0	0	71	0	0	0	1	1
18	Thu	Samuel, A	1	0	0	0	42	0	0	0	3	0
19	Fri	Samuel, A	4	0	0	0	47	2	0	0	0	0
20	Sat	John&Ma	3	1	0	0	56	0	0	0	0	0
21	Sun	closed										
22	Mon	Anne-Ma	5	2	0	0	56	0	0	0	2	2
23	Tue	Pamela&	6	0	0	0	52	3	0	0	3	1
24	Wed	Samuel, I	6	0	0	0	42	3	0	0	4	0
25	Thu	Samuel, A	2	1	0	0	53	0	0	0	1	0
26	Fri	Samuel, A	9	0	0	0	53	2	0	0	2	0
27	Sat	John&Ma	15	0	0	0	18	2	0	0	1	0
28	Sun	closed										
29	Mon	Pamela&	6	0	0	0	85	1	0	0	3	0
30	Tue	Anne-Ma	1	0	0	0	41	3	0	0	4	0
Monthly Totals			147	18	0	0	1232	33	2	0	66	8
TIC remote enquiries			18									



# Quotation

01/12/2021

**Customer** - Kirstie Goodger  
Cockermouth Town Council  
The Town Hall  
Market Street  
Cockermouth  
Cumbria  
CA13 9NP



## Description of works

Labour 10m x 2.5m outdoor wall, location Cockermouth library Design - Story/narrative themed, various characters placed on uneven wall and partially on the floor.	£950
Materials Masonry paint - various colours	included
Travel	£25
<b>TOTAL</b>	<b>£975</b>

## Start date

TBC - Weather permitting

Please note preparation work is not included, the surface on which to paint is to be smooth, clean relatively flat and white (unless other colour background has been discussed).

I require a deposit of 50% of the total cost on the start date and then the remainder on completion.

Please do not share this information with any other non-relevant personal.

Thank you for your enquiry, quotations are valid for 60days. Any further questions please do not hesitate to get in touch.

Kind regards  
Bethany Gray

Gray-arts@outlook.com







## Clerk - Cockermouth TC

**From:** Magean, Toni <Toni.Magean@Allerdale.gov.uk>  
**Sent:** 22 November 2021 10:51  
**To:** Clerk - Cockermouth TC  
**Subject:** RE: Welcome Back Fund

Hello Shelia,

Thanks for completing and returning the SLA - actually I have some good news, we can now offer an additional £2,857 to the original £10,000

I'm sure you will wish to make use of the extra funding.

Toni

### Toni Magean, Specialist - Business

Allerdale Borough Council, Allerdale House, Workington, Cumbria, CA14 3YJ

T: 01900 702766 | M: 07834128619 | E: [toni.magean@allerdale.gov.uk](mailto:toni.magean@allerdale.gov.uk) | W: [www.allerdale.gov.uk](http://www.allerdale.gov.uk)

### Making Allerdale a great place to live, work and visit



Please consider the environment - do you really need to print this email?

**From:** Clerk - Cockermouth TC <clerk@cockermouth.org>  
**Sent:** 19 November 2021 13:13  
**To:** Magean, Toni <Toni.Magean@Allerdale.gov.uk>  
**Subject:** Welcome Back Fund

**WARNING:** This email originated outside of Allerdale Borough Council.  
 DO NOT CLICK links or attachments unless you recognise the sender and know the content is safe.

Completed as far as I can.

No exact costings for advert banners of planters as yet.

**Sheila Brown**  
 The Town Clerk  
 Cockermouth Town Council  
 The Town Hall  
 Market Street  
 Cockermouth  
 Cumbria  
 CA13 9NP

Spent + claim for expenses submitted to ABC  
 for Jan 22 payment

£1500	Christmas Video
£ 204	Advert banners
<u>£1704</u>	

Tel: 01900 821869  
[www.cockermouth.org](http://www.cockermouth.org)  
[clerk@cockermouth.org](mailto:clerk@cockermouth.org)  
 Facebook @CockermouthTownHall

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