

Cockermouth Town Council



9 February 2022

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 16 March 2022 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

1. **Apologies for absence**
2. **To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 16 February 2022 (pages 1-4)**
3. **To agree the recommendations of the last meeting of the Climate Change Task Group held on 2 March 2022 (pages 5-6)**
4. **To authorise the Mayor to sign as a correct record the minutes of the last Special Planning meeting held on 3 March 2022 (pages 7-8)**
5. **Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
6. **Mayors Announcements** – The Mayor will announce the events he has attended since the last meeting.
7. **Public Participation**
 - a) To answer any questions from members of the public in accordance with the Summary of Public Rights
 - b) To receive a petition from a member of the public in accordance with the Summary of Public Rights
8. **Planning Matters**
 - a) To make recommendations upon various planning applications (**page 9**)
 - b) To make recommendations upon an application for tree works at Wyndham Lodge (**pages 10-24**)

Town Hall, Market Street
Cockermouth
Cumbria
CA13 9NP

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Sheila Brown, *Town Clerk*
clerk@cockermouth.org

Kirstie Goodger
admin@cockermouth.org

Amy Pattinson
assistant@cockermouth.org



Joint Winners

Council of Europe Year 2000

Europe Prize

Previous Awards

Plaque of Honour, Flag of Honour

European Diploma

9. Financial Matters

- a) To agree the attached schedule of payments (**page 25**)

10. Correspondence

- a) To consider adding a special commemorative link to our Civic Chain of Office to commemorate the Jubilee (**pages 26-27**)
- b) To note the contents of the Calc News for February 2022 (**pages 28-41**)
- c) To note the contents of the 9/2, 17/2, 25/2 & 2/3/22 LGR Newsletters (**pages 42-55**)
- d) To note the adoption by Allerdale of the updated Statement of Community Involvement (**pages 56**)
- e) To receive further information from Councillor Watson regarding the creation of an electric car club (**page 57**)

11. Clerks Report (pages 58-60)

12. Meeting Date for 2021/22 (page 61)

- 13. Great British Spring Clean** – To consider whether or not there is enough time left to take part in the Great British Spring Clean 2022 on 26 March 2022 (**page 62**)

14. Balsam Pulling in Cockermouth (pages 63)

Press and Public Welcome

Minutes of a Meeting of Cockermouth Town Council held in the Town Hall,
Cockermouth on Wednesday 16 February 2022 at 7.00pm

Present: Councillor A Semple (Deputy Mayor)

Councillor I Burns
Councillor A Kennon
Councillor D Malloy
Councillor J Laidlow
Councillor S Nicholson
Councillor A Tyson
Councillor R Watson

Apologies for absence were received from Councillor S Barnes, G Bennion, A Smith & C Smith.

Also present: A press representative and two police representatives

148 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last meeting held on 19 January 2022.

149 Declaration of Interest

Councillors Semple & Tyson declared an interest in item 7 due to being members of the Development Panel.

Councillor A Kennon declared an interest in item 7 due to being a substitute member of the Development Panel.

150 Mayor's Announcements

This item was deferred, the Mayor was not present at the meeting.

151 Public Participation

There was no public participation.

152a Planning Applications

LBC/2022/0004

Listed building consent for a single storey rear extension, opening up of new internal access and minor internal alterations to facilitate improvements to Restaurant

11 – 13 Castlegate

Recommended - Approval

152b Tree Works

Members were pleased to note that the surrounding grassed areas were to be re-seeded with wildflower mix.

Resolved – That the application to canopy lift trees at Harris Park be approved.

152c Tree Works

Resolved – That the application for various tree works, 38, Strawberry How be approved.

153 Schedule of Payments

Resolved – That payments in the sum of £37,878.13 be approved.

154 Local Government Reorganisation

The Structural Changes Order (SCO) was presented to Parliament this week.

Within 14 days of the SCO coming into effect, joint committees have to be established one for each of the new councils, Cumberland and Westmorland and Furness. These bodies will only exist for a short period until the elections in May 2022. Each joint committee will be made up of 12 councillors.

Elections to the new shadow authorities will be held on 5 May 2022. Voters will be electing a single representative for 46 wards in Cumberland. Those elected will serve a 5 year term. The next elections are planned to be held in 2027.

The Joint Committees will be dissolved after the first meeting of the Shadow Authorities.

Themes and workstreams have been created to ensure that every area of each council's services and responsibilities are taken into consideration during the complex transition from seven authorities to two.

Agreed – That the contents of the LGR Town and Parish Council Newsletters be noted.

155 Community Electric Car Club

Those present considered creating an electric car club in Cockermouth.

Resolved – That consideration of this item be deferred for further information. Councillor Watson to find out more.

156 Clerk's Report

Resolved – a) That the contents of the report be noted.

b) That the AGM be held on Thursday 19 May 2022.

c) That the APM be held on Wednesday 6 April 2022.

157 Welcome Back Fund

Further to minute 157c, those present discussed the quote provided to plant up the new planters on Main Street.

They also discussed another bid from the Chamber of Trade in respect of a new Love our Local Video Advert for Spring 2022 – Cockermouth Outdoor Fun and Adventure.

Resolved – a) That the quote of £1,365 to prepare, plant and water the new planters be agreed and submitted to Allerdale for approval.

b) That the Town Clerk contact the funders regarding the suitability of the mural at the library for this funding.

c) That if the mural were deemed unsuitable, a special meeting of the Town Council be held as soon as practicable to discuss what to do with the remaining grant monies.

158 Wildflower Planting

Those present considered areas within the parish where wildflowers could be planted.

Councillor Malloy suggested the following sites:-

- Banking opposite St Helens Street allotments
- Small verge by Hames Hall
- Whole of the verge at Castlegate
- Banking, All Saints Church
- Verge on Gote Brow

Councillor Laidlow suggested parts of the Greenway.

Resolved – That the Town Clerk contacts the owners of the sites to encourage them to plant wildflowers.

159 Twinning

Resolved – a) That it be noted that travel this year was unlikely due to the pandemic.

b) That a small delegation comprising of councillors A Semple, I Burns, J Laidlow and other interested persons travel to Marvejols in June 2023 for the 40th Anniversary.

c) That the itinerary for 2020 be adopted for the 2023 visit.

160 Anti-social behaviour

Sargant Edwards and PC Claire Parker attended the meeting.

They informed those present that they were aware of a certain group of children causing issues within the Town.

The Police were working with the youths and local schools to prevent this behaviour.

She confirmed that the damage to the crib was undertaken by an intoxicated older female.

Councillor Malloy asked if Cockermouth would be getting extra officers. He was told that Inspector Gale was looking at neighbourhood policing as a whole.

Councillor Malloy stated that the Town Council no longer received detailed information about crime in our area and that the new monthly newsletter gave little detail.

Councillor Semple asked the best method of contacting the Police. He told to use the 101 email. He also stated that in his opinion the link between the Police and the Town Council had been lost when the Police stopped coming to monthly meetings. He was encouraged to liaise with PC Parker as she was the designated officer deployed from Cockermouth.

The Mayor thanked the officers for their attendance.

The meeting ended at 8.07 pm

Minutes of a meeting of the CLIMATE CHANGE TASK GROUP held on Wednesday 2 March 2022 at 1.00pm in the Council Chamber, Town Hall, Cockermouth

Present: Councillor R Watson (Chair)
Councillor I Burns
Councillor A Semple

An apology for absence was received from Councillor S Barnes. Councillor Watson was elected Chair in his absence.

161 Minutes

The minutes of the last meeting were agreed as a correct record.

162 Public Participation

There was none.

163 Declaration of Interest

None declared.

164 Climate Emergency West Cumbria

Julia Robinson gave a detailed presentation regarding the works of Climate Emergency West Cumbria.

A copy of her presentation is attached for information.

The Chair thanked Julia for her time and efforts.

165 Climate Change Emergency Action Plan

Those present discussed progress to date and which actions should be taken forward during the next quarter.

Recommended – a) The Rotary be reminded about planting wildflowers within the circle of trees in the Memorial Gardens.

b) That a price be obtained from Tivoli to plant wildflowers on Cumbria County Council owned land opposite the St Helen's Street Allotments.

c) That the Town Clerk writes to Julian Smith at Allerdale Borough Council to suggest that wildflowers be planted at the bottom of the Ropewalk below the trees.

d) That a funding application be made to Cumbria County Council to hold a Give and Take Day in the Town Hall in June 2022.

e) That refillable bottles/re-useable cups be purchased for Councillors and staff.

f) That the following additional actions be added on to our action plan

- We support the formation of a climate café
- We support the formation of a repair café
- We support The Great Big Green Week becoming an annual event
- We support the formation of a furniture upcycling works
- The Town Clerk investigates the potential and cost of installing solar panels on council owned buildings

166 Date of the next meeting

To be confirmed.

The meeting closed at 2.10pm

Minutes of a special planning meeting of Cockermouth Town Council held in the Town Hall, Cockermouth on Thursday 3 March 2022 at 7.00pm

Members

A Semple

G Bennion
S Barnes
D Malloy

I Burns
A Kennon
S Nicholson

Apologies for absence were received from councillors A Tyson, R Watson, A Smith, C Smith & J Laidlow

161 Declaration of Interest

Councillor A Semple declared an interest due to being a member of the Development Panel.

Councillor A Kennon declared an interest due to being a substitute member of the Development Panel.

162 Public Participation

There was none.

163 Planning Applications

Reference: **FUL/2022/0037**

Proposal: Proposed retractable awning to Main Street elevation

Location: 72 Main Street, Cockermouth CA13 9LU

Recommended - Approval

Reference: **LBC/2022/0007**

Proposal: Listed building consent for proposed retractable awning to Main Street elevation

Location: 72 Main Street, Cockermouth CA13 9LU

Recommended - Approval

Reference: **FUL/2022/0038**

Proposal: Replacement of front and rear windows

Location: 6A, Station Street, Cockermouth, CA13 9QW

Recommended - Approval

Reference: **HOU/2022/0039**

Proposal: Single storey side extension comprising of utility room and w.c and realignment of existing driveway

Location: Tweedville, Tweedmill Lane, Cockermouth CA13 9DE

Recommended - Approval

Reference: **HOU/2021/0107 (as amended)**

Amendment: Amended description and documents received

Proposal: Replacement of existing windows with 4 pane UPVC sliding sash

Location: 4 New Street, Cockermouth, CA13 0EP

Recommended - Approval

The meeting closed at 7.05 pm

Reference: **LBC/2022/0003**

Proposal: Listed Building consent to replace all property windows and front door

Location: 33A, Kirkgate, Cockermouth, CA13 9PJ

Reference: **VAR/2022/0003**

Proposal: Variation to conditions 2 Plans , 6 Drainage, 9 Vehicular crossing and 11 Drainage on approved application 2/2018/0192

Location: 11, Parklands Drive, Cockermouth, CA13 0HH

Reference: **OUT/2022/0006**

Proposal: Outline application for a E (g) development including access to junction

Location: Low Road, Cockermouth, CA13 0XE

Reference: **FUL/2022/0049**

Proposal: Change of use from Class E (b) commercial, business and service to Sui Generis (q) drinking establishment with expanded food provision

Location: 17 Station Street, Cockermouth CA13 9QW

Reference: **LBC/2022/0004**

Proposal: Listed building consent for a single storey rear extension, opening up of new internal access and minor internal alterations to facilitate improvements to restaurant

Location: 11-13 Castlegate, Cockermouth CA13 9EU

Reference: **HOU/2022/0056**

Proposal: Proposed demolition of conservatory and construction of a single storey rear extension to create an enlarged kitchen/diner and an additional bedroom with en-suite shower room

Location: 12 Lowscales Drive, Cockermouth CA13 9DR

Assistant - Cockermouth TC

From: Clerk - Cockermouth TC
Sent: 28 February 2022 12:07
To: Assistant - Cockermouth TC
Subject: Fwd: Planning Application CAT/2022/0004

Please print off and put in basket

Sent from my iPhone

Begin forwarded message:

From: Susan Hanley <susan.hanley@allerdale.gov.uk>
Date: 28 February 2022 at 11:11:38 GMT
To: Clerk - Cockermouth TC <clerk@cockermouth.org>
Subject: Planning Application CAT/2022/0004

Dear Sir/Madam

Notification on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in a Conservation Area

Applicant: P & E Burrage

Proposal: Removal (Felling) of 2x ash trees, both with ash dieback (numbers 1&2 on sketch).
Removal (Felling) of 1x larch tree (number 3 on the sketch)

Location: Wyndham Lodge, Cockermouth, CA13 9SF

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations you/your department may have by e-mail to planning@allerdale.gov.uk or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by 21/03/2022. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number CAT/2022/0004.

Please note that all the information contained in this application can be viewed by the public and on our website

<https://allerdalebc.force.com/pr/s/planning-application/a3X3X00000B9EjKUAV>

Yours faithfully

Kerry McCartney

Specialist - Planning

- Trees:**
1. Ash
2. Ash
3. Larch









Google



Planning Department
Allerdale Borough Council
Allerdale House
Workington
CA14 3YJ
Tel. : 0303 1231702



Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or
Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number Suffix

Property Name

Wyndham Lodge

Address Line 1

Cockermouth To Lambfoot

Address Line 2

Address Line 3

Cumbria

Town/city

Cockermouth

Postcode

CA13 9SF

Easting (x)

313184

Northing (y)

531088

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Phil

Surname

Burrage

Company Name

Address

Address line 1

Wyndham Lodge

Address line 2

St Helen's Street

Address line 3

Town/City

Cockermouth

Country

United Kingdom

Postcode

CA13 9SF

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☐ Yes
☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☒ Yes
☐ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☐ Yes
☒ No

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

Removal (Felling) of 2x ash trees, both with ash dieback (numbers 1&2 on sketch).

Both trees have been identified as having ash dieback in recent yrs and are showing signs that the impact is worsening (spotted leaves, wilting and early fall, crown dieback (possibly Class 3 according to Tree Council Ash Dieback Disease - Guidance for Tree Owners), and lesions, . This has been confirmed by recent visits from arborists (Totem Tree Services and Wall & Tree (Cockermouth)). Both are large mature trees, approx. 7-800mm in diameter at the base. Tree 1 is to the right of the house from the front, trunk approx. 3-4m from the highway (St Helen's Street), located within a group of 3 mature trees. Tree 2 is to the left of the house, behind the garage and approx. 3m from the electrical overhead cable and support pole supplying the house. Both have had branches falling in the last 12months, Tree 2 in particular has a large limb break with this limb now trapped in other tree branches. The arborist have both recommend that these trees need to be removed largely because of the risk to people, the highway, property and electrical supply cables.

Removal (Felling) of 1x larch tree (number 3 on the sketch)

The larch is a large mature tree (approx. 600mm diameter) between the house and the garage (approx. 5m from each), with branches overhanging the electrical supply to the house and driveway. In recent years the tree is showing some signs of leaning further away from the prevailing weather, particularly after significant high wind periods. In the last couple of months there has been a large branch fall onto the driveway/path below, narrowly missing a parked car. The arborist consulted agreed that the tree does appear to be leaning slightly and that if the tree falls it is likely to fall onto an existing mature beech and role either towards the driveway, towards the garage and possible impact on the private road to Wyndham Hall Caravan Park.

None of the trees are protected by a TPO, but all are in a conservation area. Several photos included.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- ☒ Yes
☐ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I / We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Phil Burrage

Date

25/02/2022



Google





Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
686	112850	£179.78	£29.96	£149.82	07/03/22	Healthmatic Ltd - Strike locks public toilets	£179.78
687	112851	£5.88	£0.00	£5.88	07/03/22	Hills Books - tic stock-Balance due after refunds	£5.88
688	112852	£26.02	£4.34	£21.68	07/03/22	Lakes Electrial Supplies Ltd - Vtac VT15 - Victoria Hall	£26.02
689	112853	£46.87	£7.81	£39.06	07/03/22	J A Lee Window & General Cleaning Contractors Ltd - Libray windows - Feb	£46.87
690	690 bacs	£93.36	£15.56	£77.80	07/03/22	e Slip Ltd - Payroll services Period 11	£93.36
691	691 bacs	£716.80	£0.00	£716.80	07/03/22	R Nicholson - PC Clean Feb 22	£716.80
692	112854	£80.11	£13.35	£66.76	07/03/22	WF Cascade - PC cleaning products	£80.11
Total		£1,148.82	£71.02	£1,077.80			

Signature

Date

Signature

Clerk - Cockermouth TC

From: Clerk - Cockermouth TC
Sent: 17 February 2022 14:35
To: Tyson, Alan; Alan Kennon; Alan Smith (cldr.alan.smith@cockermouth.org); Alan Tyson; Andrew Semple (cldr.andrew.semple@cockermouth.org); Cllr. Christine Smith; Cllr. David Malloy; David Malloy (Personal); Grace Bennion; Isabel Burns; Julie Laidlow ; richard watson; Simon Nicholson; Stephen Barnes
Subject: FW: Her Majesty Queen Elizabeth II - Platinum Jubilee Commemoration

What a lovely idea. I will put it on the next town council meeting for discussion.

Sheila Brown

From: Kerry Moore <kerry.moore@fattorini.co.uk>
Sent: 17 February 2022 13:58
To: 'cockermouthtowncouncil@btconnect.com' <cockermouthtowncouncil@btconnect.com>
Subject: Her Majesty Queen Elizabeth II - Platinum Jubilee Commemoration
Dear Shiela

Re: Her Majesty Queen Elizabeth II – Platinum Jubilee Commemoration

2022 will be the year that the United Kingdom will come together to celebrate the longest reign in our history, Her Majesty Queen Elizabeth II's Platinum Jubilee. The country will mark a unique and momentous occasion which may never happen again.

As a Mayoral Chain of Office is a representation of the authority of Her Majesty the Queen, we believe that adding a special commemorative link (handcrafted by our experts at Thomas Fattorini) is an appropriate way to mark this historic event within the life of your Civic Chain of Office. By clicking the link below you will see our Platinum Jubilee Civic Chain Link and also our Commemorative Medallions for your consideration [Fattorini Platinum Jubilee](#)

The two-piece Platinum Jubilee Link is crafted from Sterling silver & vitreous enamel with a hard gold finish (and includes our bespoke Platinum Jubilee Hallmark.) There is a choice of two options for the centre of your link, both with a silver finish. The cost is currently £450 nett and includes joining rings. This excludes VAT, carriage and fitting costs however, as this will depend upon the existing chain. A 9ct or 18ct Gold version is also available.

Our Commemorative Medallions exist as a keepsake of Her Majesty the Queen's momentous 70 years of duty and service to our country. The medal is modelled on the obverse and reverse with a silver finish and is 40mm diameter. They are available from as little as £1.20 nett (price depends upon quantity ordered.)

As we are facing into a particularly busy period in the next few months with both Mayor Making 2022 and the Platinum Jubilee, I am mindful of very high demand. In order to ensure we can fulfil any delivery deadlines you may have, please do contact us early so as not to disappoint.

I hope the above information is of interest to you and look forward to hearing from you further.

Yours sincerely

Kerry


Kerry Moore

Commercial Manager

Thomas Fattorini Ltd

Mobile: 07429 352976 • Office: +44 (0)121 237 3544•

Regent St. Works, Birmingham, B1 3HQ



By Appointment to Her Majesty The Queen
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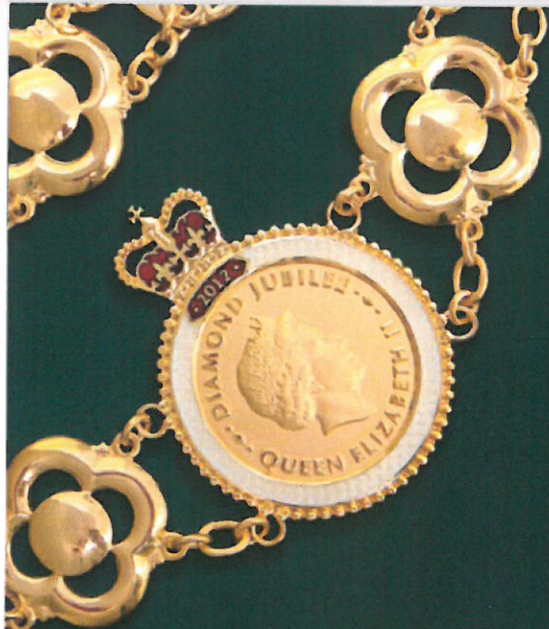


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2022 Platinum Jubilee Links

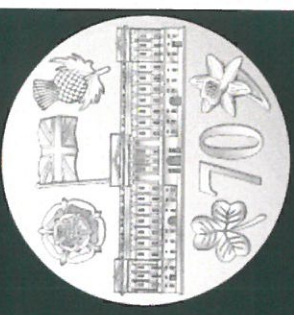
Following the great success of the Golden and Diamond jubilee links we designed in 2002 and 2012, we are now delighted to offer a platinum jubilee link to commemorate the longest reign in our history.

Such a unique and momentous occasion can now be incorporated into your existing chain of office. We are offering two designs namely the portrait of HM Queen Elizabeth II, or the symbolic version using the Orb from the Crown Jewels - a traditional symbol representation of platinum.

We can also add an additional platinum jubilee hallmark if you would like.

If this is of interest, please contact us.





Platinum Jubilee Medal



Platinum Jubilee hallmark

CALC NEWS

January & February 2022

office@calc.org.uk



The New Look

Welcome to the new-look and re-named CALC News.

We hope you find the content informative and useful.

If you have any articles you would like to see published in future editions of CALC news, please send outline details to your Parish Support Officer.

Thank you



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What is CALC?

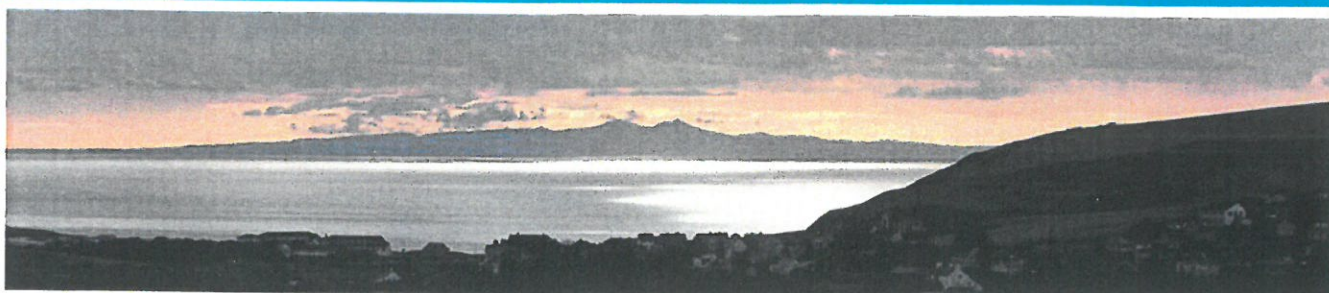
CALC is the Cumbria Association of Local Councils, the Association of Town and Parish Councils and Parish Meetings in Cumbria

CALC is a not for profit membership organisation, representing, training and advising the Town and Parish Councils and Parish Meetings of Cumbria, who form the grass roots tier of local government in England.

We offer members a resource of important, operational information and facilitate communication at all levels of the parish network - district, county, regional and national.



Parish Focus: St Bees



Parish Profile: St Bees by Doug Sim

The parish of St Bees has a dual character. It is both a popular beach holiday destination on Cumbria's only Heritage Coast, and a working village with a broad demographic. The resident population is 1,900, with a large and varying number of day trippers and overnight stays. This last year has probably been the busiest for visitors since the 1960s.

The village is named after its saint - St Bega - said to have landed here in 850 AD, and has a Norman Priory and an Elizabethan School. There is a bird reserve and long sandy beach with a promenade and visitor facilities, and it's the start of the Wainwright Coast to Coast Walk. At the beach is a large caravan park, beach café and hotel. The old village centre clings to the valley side half a mile from the coast. The Main Street is a conservation area that snakes up from the railway station, and dotted round the village there are 38 listed buildings, plus four pubs, a general store, and a railway museum.



The balancing act is one of resources. Nearly 40% of our 56k budget is spent on beach facilities; principally a large play park and the public toilets. In 2014 we were obliged to take these over to prevent their closure by the district council, which had managed facilities like this since WWII.

The council feels engagement is extremely important, and we try to cater for both residents and visitors. We run a 600-page village website which features local history, visitor information and PC matters, and gets about 100,000 page views a year; these are largely from non-residents. The site has just been re-designed to allow optimum smart-phone browsing. We also have an active Facebook page, which is great for picking up on parish issues and keeping parishioners in the loop; readers/contributors are mostly local residents. These supplement the obligatory notice boards, and the parish magazine monthly updates.

Engaging face-to-face, councillors are buttonholed in the village and there are the regular council meetings. But we have gone beyond this minimum requirement, and have embarked on French-style "meet the council" receptions, with wine and refreshments and a presentation/discussion on PC challenges and plans. About five years ago we also had an "activity fair" when over 20 organisations in the village each had a stall, so that newcomers could find out what happens, and longer-term residents could be reminded. Much livelier than the annual parish meeting. We also organise the popular Santa parade round the village, ending with the switch-on of the parish Christmas tree.

Parish Focus: St Bees cont..

We are engaged with the Sellafield Parishes Forum and the WCSSG (nuclear stakeholder groups), and the West Copeland Locality Group. Other significant interfaces are with Northern Rail – St Bees passengers had increased to 80,000 annual journeys before COVID – and St Bees Independent School, which has recently re-opened.

We manage three public gardens and the floral street displays, largely through “Village in Bloom”, a sub-committee of the council, and run three public car parks. We have a regular tree planting campaign, manage a monastic nature area and have allotments that are the envy of train-spotters. We have worked with CCC for 30 years on traffic calming, and we have a Speedwatch group. We have recently installed three defibrillators, and know of one life that has been saved.



This year's minor projects include footpath upgrades and new history interpretation boards at the station and beach.

We also have the Platinum Jubilee, hopefully marked, as jubilees have been, by a beacon on St Bees Head.

Our current major projects (completion timescale 2-10 years) are the promotion of a level off-road cycle track between St Bees and Whitehaven which will link into Hadrian's cycleway and the C2C, and the creation of a travel hub at St Bees station. We have been heavily involved in promoting the cycling route on the Whitehaven area LCWIP consultation, and for the hub we are in discussion with several stakeholders to provide additional off-street parking, and such as electric charging points for bikes and cars.

Good engagement also means good recruitment, and the council's 14 seats are well-subscribed. Enthusiasm reached fever pitch in 1979 when over 20 candidates stood for election. Later, for one casual vacancy a candidate ran a campaign with leaflets, doorstep canvassing and a loudspeaker van.

The council has had an eventful history, starting with the first agenda item at the very first meeting when a radical clergyman, the Revd Pagan from Durham, donated a farm to the council! He wanted the PC to use the income to buy up more farms to let at a reasonable rent, and so on. The idea was Utopian, but impractical, however it was agreed the revenue could be used for the parish, and this enabled the purchase of a hall for the village.

You can find out more about the Revd Pagan's scheme, the Phone Box Stakeout, and the Boy Scouts' attempted rescue of a 400-ton ship, in the booklet *100 Years of St Bees* which I wrote in 1995 for the centenary of parish councils. The 1,000 copies soon went, but it's on eBay, and is free online (See link below).

Links

St Bees website <https://www.stbees.org.uk/>

100 years of St Bees <https://www.stbees.org.uk/home/parish-council/parish-council-history/>

The author

Doug has been a St Bees parish councillor for 43 years, and is currently chairman. He is a member of CALC Executive Committee, and is leading the CALC communications improvement group.

The CALC officers—meet the team

Sonia Hutchinson — Chief Officer



Before CALC the majority of my career was spent in the NHS within Human Resources, so when I first joined CALC I had a lot to learn, but having been working for CALC for 7 years, and also having been a parish Clerk, I think I have gained a good understanding of how we can help and support parish councils through advice, guidance and training.

On a personal note, I have recently moved to Brampton so I am in the process of settling in and working on the garden. In my down time I love walking and there are some beautiful walks in the Brampton area, I might even get a dog to keep me company.

From a CALC perspective, we have a new team that I want to introduce you to and a new way of working with more contact numbers for you to speak to the most appropriate adviser. You may not get me as much as you used to on the end of the phone, as my availability to answer every day queries will decrease but I will be here to support any member of the team with any queries you may have indirectly.

So please be reassured that we are here to lobby on your behalf and to help whenever your Council or Clerk needs support.



sonia.hutchinson@cumbria.gov.uk



07551 678497



Mon, Tues & Thurs

Below each profile you will find the contact details and availability for each member of staff.

All the Parish Support Officers, myself and the Parish Development Officer all have work mobiles and can be contacted during the working hours outlined in each profile. We are trying to move all calls to our mobile phones so going forward the Office phone number will only be manned on Monday, Tuesday and Wednesday 9am to 3pm and before contacting the office number please try to get hold of your Parish Support Officer.

Also the availability of all staff may vary slightly, if we have to attend evening meetings during the week our availability during the day will decrease for that week, but you can leave a voice mail message and we will get back to you when back in work.

Rachael Kelly — Town & Parish Development Officer

I am the new Town and Parish Development Officer for CALC. I have been a Parish Council Clerk for 12 years, at one point having 9 Parish Councils! I now have 4 parish councils, Above Derwent, Greystoke, St Cuthbert Without and Ousby, alongside my role with CALC.

I am CiLCA qualified and have gained lots of knowledge in my time as a clerk.

I live in Penrith and I am married to Andrew, and have 2 girls Charlotte, 7 and Jessica 3.

Being a Parish Council Clerk works well round the girls, and now that Jessica is at Nursery, I am looking forwards to working in the CALC office.



rachael.kelly@cumbria.gov.uk



07787084985



Mon, Tues & Weds 9am—3pm

Meet the CALC team cont.....

Lesley Cooper - Parish Support Officer — South Lakes & Barrow



Started my working life at 19 as a policewoman and 3 children and 3 grandchildren (all boys and all have their birthdays within 3 days of each other in November) ended up for the last 18 or so years as an Health and Safety Adviser/Manual Handling Adviser for Morecambe Bay Hospitals. In between times I had other forms of employment from which I gained many skills including being able to pull a decent pint! Having retired from full time gainful employment I made the mistake of thinking I would give something back to my community, and being bored of retirement after 6 months I applied for the role as Clerk for Millom without Parish Council in December 2014, not realising at the time that along with it came Whicham PC. Two for the price of one you could say. Since then I have acquired Bootle PC in January 2016 and then Eskdale in April 2019, and a CiLCA qualification. Finding that I had not enough to do in my life with 4 PCs I became CALC Support Officer in January 2021, yep bang in the middle of the pandemic, for South Lakes and Barrow. In my spare time, I have a small holding consisting of cows, geese, I did have hens until Mr Fox decided to come visiting, mini Shetland ponies and more dogs that I care to mention, which I travel the country showing, covid and finances permitting. And to fill any gaps I may have in my life, I am a keen knitter and have written 2 books (which are available on Amazon, not promoting or anything) and midway through my third!



lesley.cooper@cumbria.gov.uk



07881 230293



Mon—Thurs 10am—12pm

Lindsay Nicholson - Parish Support Officer — Carlisle & Eden

New to CALC but not to clerking. I began my clerking career part-time for a small pit village in Durham back in 2008. Naive to the weird and wonderful world of Parish Councils it is fair to say I didn't have a clue what I had let myself in for! The learning curve was steep but I had help from lots of lovely people along the way. At this time I worked for Durham Rural Community Council specialising in Parish Plans and Community Development, skills I found transferred well. Later life took me to Gateshead Council where I worked with the Community Development team on asset transfers. I moved to Cumbria 10 years ago. My focus returned to clerking at this point as it complimented the needs of my young family. Today I clerk for Kirkby Thore and Long Marton Parish Council and I look forward to meeting more Parish Councillors and Clerks in my new role with CALC.



Lindsay.nicholson@cumbria.gov.uk



07881 230293



Mon—Fri 9.30am —11.30am

Chris Shaw - Parish Support Officer — Allerdale & Copeland



I worked in the Lord Chancellors Department for over 30 years ending as the Chief Clerk at the Newcastle Law Courts. I had earlier worked at Carlisle crown court and in the regional office in Manchester. On returning to West Cumbria I was appointed as the parish clerk at Moresby - a position I still hold - and at Parton, in October 2000. I began work with CALC in July 2005 as a policy officer and since 2008 have held the position of Parish Support Officer for Copeland and Allerdale. I am married with a daughter and two grandchildren but no dogs



chris.shaw@cumbria.gov.uk



07551 678521



Mon—Fri 1pm—3pm

Karen Wood—Administrator

I started my working life as a Costing Clerk for a local Building Company in Carlisle and then worked in an administrative role in a busy Architects practice. I then joined Cumbria County Council where I worked for 22 years in a variety of administrative roles. Firstly, in Corporate Services, then in Public Relations, and then I went on to be the Personal Assistant to the Chief Officer of Libraries. After I had my 2 children I worked part-time in Arts and Culture and then worked as a Policy Assistant working on Equality and Diversity. Since 2014 I have been working freelance in both the private and public sectors. In my spare time I enjoy walking my black Labrador Retriever who is nearly 12 years old, travelling and spending time with my family and friends.



karen.wood@cumbria.gov.uk

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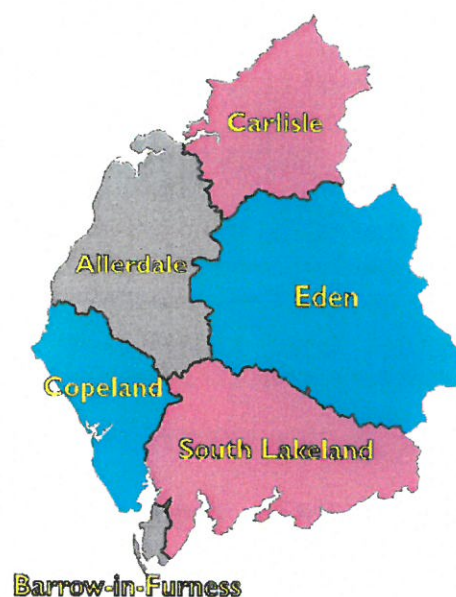
Weds & Thurs

The CALC executive

CALC has an Executive Committee which is responsible for the overall direction of the Association and handling county-wide issues.

The Executive Committee for 2022 are:

David Graham	President
Vacancy	Vice Presidents
Cllr. Sue Castle-Clarke	Chairman
Cllr. Bryan Craig	Vice Chairman
Ms. Sonia Hutchinson	Chief Officer
Cllr Mary Bradley	Broughton PC
Cllr Mike Cumming	Askam and Ireleth PC
Cllr Jonathan Davies	Clifton PC and Penrith TC
Cllr Leith Hallatsch	Windermere TC
Cllr Mike Higginbotham	Wetheral PC
Cllr Mark Kidd	Staveley with Ings PC
Cllr Bev Pink	Great Salkeld PC
Cllr Andy Pratt	Drigg & Carleton PC
Cllr Doug Sim	S Bees PC
Cllr Peter Smillie	Arnside PC
Cllr Jane Tea	Kirkoswald
Cllr David Wilson	Brigham PC



The honorary treasurer is Ms Julie Hartley

CALC District Associations

CALC has six district associations which liaise with the County Council, District Councils, voluntary and private sector organisations to consider matters of interest to our local members. These six district associations are supported by part time parish support officers employed by CALC. The agendas and minutes for the meetings of each association can be found on the CALC website: [Cumbria Association of Local Councils: About CALC : District Associations](#)

District	Role	Name	Parish/Town Council
Allerdale	Chairman	Cllr Mary Bradley	Broughton PC
	Vice Chairman	Cllr David Wilson	Brigham PC
Barrow	Chairman	Cllr Mike Cumming	Askam and Ireleth PC
Carlisle	Chairman	Cllr Mike Higginbotham	Wetheral PC
	Vice Chairman	Cllr Bryan Craig	Dalston PC
Copeland	Chairman	Cllr Andy Pratt	Drigg & Carleton PC
	Vice Chairman	Cllr Doug Sim	St Bees PC
Eden	Chairman	Cllr Sue Castle-Clarke	Ousby PC
	Vice Chairman	Cllr Jane Tea	Kirkoswald PC
South Lakeland	Chairman	Cllr. Leith. Hallatsch	Windermere TC
	Vice Chairman	Cllr Peter Smillie	Arnside PC

Ask Sonia.....

Q. We have public participation on our agenda—if a member of public attends, can the parish council agree to make a decision on their request?



A. No, decisions can only be made on an item listed on the agenda for discussion. It may be beneficial to have wording on your agenda stating no decisions can be made, an example being—no decisions can be made on items brought to the attention of the parish council under this item. This is for transparency.

Q. A parish council in Cumbria are about to start construction of a new cricket pavilion. They would like confirmation of whether their new build is VAT free in the same way that new build homes are?

A. New non-residential buildings are standard rated, unless they are for use by a charity for charitable purposes. Residential accommodation is zero rated, charitable buildings can be zero rated under certain conditions. Whether the council can recover the VAT or not will depend on how they use the building.

Q. Our parish council has a budget of £24k can the council claim exemption from a limited assurance review?

A. The exemption criteria are met if the smaller authority can declare that:

Its gross income and gross expenditure are both below £25k; and no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account has been issued by its external auditor in the prior year; and the reporting year is not one of the authority's first three years of existence. Please see link below to PFK Littlejohn Decision Tree which clarifies which AGAR should be completed. [AGAR - Decision Tree](#). Further information on AGARs and year end can be found in Clerks Corner

Q. What is the difference between the Annual Parish Council meeting, and the Annual Parish meeting?

A. There is a legal requirement to hold these two meetings: A local council must hold an Annual Parish Council meeting and meet on at least three other occasions during the year. In an election year, the annual meeting must take place within fourteen days of the date of the election. In other years, it can be held on any day in May that the local council determines. (*Local Government Act 1972 Schedule 12 paragraph 7*).

The following business **must be completed** at the Annual Parish Council meeting:

- ♦ election of chairman for the current council year
- ♦ signing of declaration of office by the chairman
- ♦ appointment of committees
- ♦ appointment of representatives to other bodies
- ♦ any other business required to be done by standing orders

Each parish **must** also hold an Annual Parish Meeting between 1st March and 1st June each year. The notice convening this meeting should be signed by either the Chair of the Parish Council who should chair this meeting if s(he) is present, two councillors or six electors. This meeting can discuss any matter that is relevant to the parish and pass resolutions on them, but these resolutions are not binding on the local council for the parish.

The Queens Platinum Jubilee 2 – 4 June 2022



Her majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee after 70 years of service.

How is your parish planning to celebrate this historic event?

If you have anything you would like to share with CALC, send it in!!

Cockermouth Town Council by Shelia from Cockermouth Town Council

Cockermouth Town Council formed a small task group of local organisations last June to discuss and plan a programme of events.

These include:

- ◆ The Planting of 1212 trees on Harris Park Extension (a Queen's Field in Trust)
- ◆ An exhibition in the Kirkgate Centre
- ◆ Commemorative Quilt
- ◆ Dressing of shop windows in red/white & blue
- ◆ Bunting

- ◆ Flower beds dressed in red/white & blue
- ◆ Music Concert entitled Music through her Reign
- ◆ Ringing church bells
- ◆ Full commemorative Peel of bells using the method used on the Coronation
- ◆ Lighting a beacon
- ◆ Jubilee Picnic
- ◆ Prayers and a special hymn at the Pentecost Church Service
- ◆ We will also produce a special commemorative programme of events.

There is a lot of information available on line to inspire.

New Hutton Parish Council by Alan from New Hutton PC

The Lord Lieutenant of Cumbria, Mrs Claire Hensman, planted a Queen's Platinum Jubilee oak tree in New Hutton in mid-February. The weather was poor as you can see from the photo. It was only the fourth she has planted. It is hoped that more local councils will plant one.

At the end of January, in low cloud and rain, residents of New Hutton parish and 32 children from Old Hutton School planted 500 trees on part of the Parish Field (see the photo) which is on the A684 near Junction 37. The trees were supplied by the Woodland Trust and the Parish Council bought the stakes and tubes. The species are oak, wild and bird cherry, downy and silver birch, rowan, crab apple, whitebeam, aspen and goat and grey willow. The aim is not only to increase biodiversity and counter global warming but also to provide a recreation area as the field was given to the parish in the 1842 Enclosure Award as a Recreation Field. The project was originally scheduled for 2020 but was delayed by covid. Fencing will be completed soon. Administration to set up the project was rather difficult and protracted; other local councils wanting advice on how to do it can contact the New Hutton parish clerk.



Old Hutton Parish Council by Alan from New Old PC

In mid-February, the Lord Lieutenant of Cumbria, Mrs Claire Hensman, planted an oak tree in Old Hutton to mark the Queen's Platinum Jubilee (see the photo). The site is in a corner of the graveyard at Old Hutton church. As it is consecrated ground, special permission had to be obtained. If any other local council is planning a similar project, they are welcome to contact the parish clerk for advice. Mrs Hensman said that it was only the third tree she has planted so she hopes there will be many more. The tree was grown from a local acorn and is the northern species *Quercus petraea* (sessile oak) which is not usually supplied by nurseries but is more adapted to the climate of the North West than common oak (*Quercus robur*).



Councillor Corner

How to put forward objections to planning applications for Parish Councils by Mark Kidd is Chair of Staveley with Ings Parish Council and sits on the LDNPA development control committee.

Often as Parish Councils, we find ourselves in the situation of having to object to a planning application. So when the planners ask us for our comments, how can we make them take notice? Unfortunately, Parish Councils can sometimes struggle to put forward what is relevant and material and sometimes get bogged down in unnecessary details, which detract from the argument.

Firstly if the Parish Council objects to a planning application, it will almost always go to the local Development control committee for decision if contrary to the case officer's recommendation. The Committee members will usually be presented with a short summary of the Council's objections. This means it is vital to summarise your Council's comments in a tight and concise presentation. Avoid long scripts or excessive details (or, if necessary, put these in an annex). Bullet points can help.

Importantly stick to material points. A material point is anything that may cause harm from the application, such as landscape impact, damage to character of the area, highways safety impacts, neighbour amenity loss, drainage issues etc. Elaborate succinctly on these concerns and explain why they are harmful. So rather than just stating we object due to 'unneighbourliness' try and explain it a little, such as 'The large expanse of windowless wall is only 3 meters from next doors living room window. It will create an overbearing presence to that dwelling, significantly reducing the occupants' enjoyment of their home'. The short explanation will help planners and committee members to understand the Council's specific concerns and makes a more compelling argument.

Certain concerns are non-material and are rarely given weight in planning decisions, so try to avoid commenting on issues such as:

- How it might affect a private view (a public view is material, however)
- How the development may affect house prices
- The personal reputation of the applicant

The Town and Country Planning Act 1990
Planning is subject to laws laid down, primarily the Town and Country Planning Act 1990, but also updated notably by the Planning and

What the applicant may do in the future (we can only decide on the application in front of us).

A quality objection requires the planners to thoroughly think through all the points raised and ultimately should lead to better planning decisions.

As part of the Developing your Skills programme, CALC deliver planning training. If you wish to book on to this training, please email the calc office: Office@calc.org.uk

Identify your domain risks

The Central Digital Data Office (CDDO) wants to help you manage the business risk associated with your .gov.uk domains. These domains underpin your organisation's digital identity and the trust people place in what you say in your emails and websites.

The CDDO are asking councils to complete a survey on "Identify your domain risks. More information can be found here: [Domain Management team - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/identify-your-domain-risks)

Local government Reorganisation (LGR)

A further LGR update meeting has been arranged for 15th March 2022, 7pm-8.30pm. A link to this meeting will be circulated in due course. CALC will continue to send the Local Government Re-organisation Newsletter (LGR) as they are received.

Lobby Day

The Chair, Vice Chair and Chief Officer of CALC will meet with all Cumbria MP's week commencing 21 March to lobby on Remote meetings, the new Electricity Bill, LGR, the Levelling up white paper and Rural Housing.



Councillor Corner cont.....

Speeding within communities by Jonathan Davies is Chair of Clifton Parish Council and a Councillor on Penrith Town Council.

Speeding is an issue that impacts every community, Clifton just south of Penrith located on the A6 is no exception to the issues of speeding vehicles. Like many communities Clifton has a 30mph speed limit running through the village.



Many vehicles are often travelling along the road at speeds in excess of this 30mph speed limit.

Clifton Community Council purchased and installed speed indicator device that shows the speed of vehicles with a happy or sad face depending on what side of 30mph vehicles entering the south end of Clifton are doing. Unfortunately the sad face and warning to vehicles doing more than 30mph has not deterred many from speeding through the community including past the village school located in the middle of the village right alongside the A6.

In 2019 residents in Clifton formed a community speed watch group and work with Cumbria police who provided a training and a speed gun that is shared on a rota with other communities in Cumbria. Unfortunately volunteers can not be out every day and monitoring every vehicle that passes along the busy A6. In 2020 Clifton Community Council decided it was time to look at options to compliment the community speed watch efforts in address the issues of speeding vehicles in the community. Cllr Jonathan Davies discovered some new innovative technology that could automatically monitor, log and report back to Cumbria police speeding vehicles. The auto speed watch unit is a self contained speed monitor device that takes a photo of speeding vehicles the vehicle registration is checked automatic or against the DVLA records to see if the vehicle has a valid MOT, TAX as well as the make, model, colour data. This is logged with the date time and speed.

In early 2020 Clifton Community Council purchased and installed the communities first AutoSpeed watch camera and has just installed a second unit to capture traffic speeding in both directions along the A6. Clifton was the first community outside the south of the UK to invest in the innovative technology to proactively work to address speeding in its community. Clifton has now been joined in the adoption of the innovative auto speed watch system by Greystoke after the parish council there agreed to purchase and install 2 units.

The units, at just over £500 each, are a cost effective way for communities to proactively work to tackle speeding issues that impact our local communities across the UK.

Clifton Community Council Chair Councillor Jonathan Davies said "By thinking outside the normal confines of what can be done and innovating with technology to help address the issue of speeding Clifton Community Council is able to not only help in making our roads and community safer but we also have valuable road speed data that we can use in our efforts to show to other agencies the volumes of speeding vehicles to support our call to Cumbria Highways to implement other proposals to further reduce speeding around and through the area.

The volume and quality of the data we are getting from the AutoSpeed watch system is amazing and linking this in with the community speed watch efforts means we can as a community proactively work to send a clear message that Clifton does not accept Speeding through our community and the dangers that it poses to all. Clifton Community Council would be happy to talk with any community or council who would like to see how it works and the results that AutoSpeed watch delivers."

The Fast Fibre Broadband Project for Kirkoswald by Jane Tea is Vice Chair of Kirkoswald Parish Council and Vice Chair of EALC.



In February 2021 we got a Fibre Broadband supplier, B4RN, on side to submit a project which, because of our Voucher support, was viable and which would cover the whole of the parish including the remote areas. September 2021 we finally got the approval for our B4RN project with the help of our local MP. We started looking for volunteers to help dig the trenches for the fibre to people's houses. There was a great response from the community. November 2021 training had begun, and local coordinates were going out visiting to discuss making people's houses ready. There were several options dig your trench yourself or ask a volunteer or a local contractor. December 2021 the "mole ploughing", a wonderful machine digging trenches in the fields for laying the cables. We know we are getting closer as there is a wonderful sight around the parish of orange cables sticking out of walls fields and verges. All being well we should be live within 3-4 months. It has been a true community effort and worth it.

News from NALC

NALC calls on local councils to have a say on new parliamentary constituencies

The National Association of Local Councils (NALC) calls on local (parish and town) councils to have their say on proposals for new parliamentary constituencies.

The Boundary Commission for England (BCE) is holding a secondary consultation on its proposals for new parliamentary constituencies as part of the 2023 Boundary Review. The commission is required by parliament to undertake an independent and impartial review of all constituencies in England, to rebalance the number of electors in each constituency. The 2023 Boundary Review also requires that the number of constituencies in England increases from 533 to 543.

Residents and communities can respond to the consultation in writing or speaking at a public hearing. The consultation website also contains responses sent in during the first consultation.

The commission will analyse responses from the first and secondary consultations, who will then produce a report deciding on whether the initial proposals should change and detailing any suggested changes. If the commission's recommendations vary, they will hold a further four-week written consultation on their revised proposals inviting views. Those comments will be published along with the commission's final report, which will be sent to parliament by July 2023 and subsequently made law.

The secondary consultation is taking place from 22 February to 4 April 2022.



Government confirms Section 137 expenditure limit for 2022/23

The Department for Levelling Up, Housing and Communities (DLUHC) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2022/23 is £8.82 per elector.

The money that can be spent under the Local Government Act 1972 s137 is limited while the power is restricted by regulations for use and scope; for example, councils must keep specific accounts for s137, they cannot use the power to give money to individuals and spending must be commensurate with the benefit gained. In addition a council can't use s137 if another specific power exists. A council that is eligible to use the GPC can no longer use s137 as a power for taking action for the benefit of the area or its community (Sch 1(1)).

Working together to make communities safer – March 2022 NALC online event!

On 30 March 2022, NALC is holding an online event on the subject of working together to make communities safer.

According to the Office of National Statistics, the pandemic affected patterns of crime. Individual crime types such as theft offences decreased but were offset by increased fraud and computer misuse offences, resulting in no change in overall crime levels.

The work of the Police and Crime Commissioners (PCCs) will be outlined, as well as how PCCs are engaging with communities and local councils. The panel will cover the important role police and crime panels play in scrutinising PCCs, their effectiveness, and their link to local councils, along with tips and good practice.

Important questions covered will include: How are PCCs working with communities to reduce crime and improve community safety? What part can local (parish and town) councils play using their existing powers and funding? What are the implications for the public and local councils if crime levels remain unchanged post-pandemic?

The expert panel includes Cllr John Gili-Ross, chair of Essex Police, Fire and Crime Panel and Caroline Henry, Police and Crime Commissioner for Nottinghamshire

The prices for this event start from £30. The event is sponsored by BHIB Councils Insurance, Blachere Illumination and CCLA.

[Register your place and find out more about this event.](#)

Star Council Awards Launched

The Star Council Awards 2022 have now launched. Please see [here](#). A communication pack with more information will be circulated later this week.

News from NALC cont.....

Annual council meeting dates – councils with elections

We have been asked about calculating the dates for when councillors take office and councils with elections can hold their annual meeting. The 2022 local election date is 5 May.

Paragraph 7 (1) of Schedule 12 to the Local Government Act 1972 provides that a parish council shall in every year hold an annual meeting. Paragraph 7 (2) says in a year which is a year of ordinary elections of parish councillors, the annual meeting of a parish council shall be held on, or within fourteen days after, the day on which the councillors elected at that election take office, and in any other year the annual meeting shall be held on such day in May as the parish council may determine.

Our view of paragraph 7 of Schedule 12 to the 1972 Act is that councillors will take office on Monday 9 May, making the relevant 14 day meeting period Tuesday 10-Wednesday 25 May inclusive.

This is an area where we are aware there have been different interpretations of the computation of days. We have not counted Sundays in our 14 day calculation.

Validity of resignation

We were asked recently about whether a resignation by a councillor was valid. It was delivered to the proper officer and was made public. Our answer was no – s.84 (1) (c) of the Local Government Act 1972 provides that in the case of a councillor, their resignation must be delivered to the chairman.

Unrecorded rights of way

The government has announced that it will scrap the s.56 Countryside and Rights of Way Act 2000 1 January 2026 deadline to formally register on the definitive map unrecorded rights of way over private land created before 1949. Had the cut off date been applied, after that date historic routes would no longer have been able to be added to official plans, meaning public rights of way would have been lost. We will update with more information as necessary.

Statutory updates

Legal Topic Note updates

Legal Topic Note (LTN) 13 on policing your area has been updated with new information about the use of vehicular activated speed signs and automated number plate recognition—[View LTN 13](#)

NALC have also updated LTN 28 (basic charity law). This is further to JPAG advice on councils acting as sole trustees and that committees should operate under charity law and not local government law. NALC will reissue LTN 28 and a new LTN on electrical vehicle charging in the next few weeks.

Legal briefing L01-21 has been removed and updated with L01-22. The briefing on the Code of recommended practice on local authority publicity [England] / publicity during the pre-election period now links to the latest Local Government Association (LGA) guidance, including answers to frequently asked questions on the pre-election period. View [L01-22](#)

Remember you can check all legal topic notes on the NALC website, your parish support officer can give you the NALC Login details.

Covid guidance

Last month NALC issued guidance relating to the end of Plan B measures in England from 27 January. On 21 February, the Prime Minister announced that the government will be removing remaining domestic restrictions in England. The government guidance can be found [here](#), including the plan for living with Covid. From 24 February people will not be legally required to self-isolate if they test positive for COVID-19. The advice in the guidance is to stay at home if you can and avoid contact with other people. The advice refers to steps that can still be taken to reduce the risk of catching and spreading COVID-19. It advises people to get vaccinated. It also advises letting fresh air in if meeting inside or meeting outside and to consider wearing a face covering in crowded and enclosed spaces, It says to try to stay at home if unwell and to take a test if you have COVID-19 symptoms.

Clerks Corner

Pay Scale update

We have been notified that the pay award from 1 April 2021 to 31 March 2022 of a 1.75% increase has been agreed by the GMB and UNISON. Employers have been encouraged to pay this award to employees as soon as possible.

NALC will circulate the revised pay scales for our sector later this week. Although the overall increase generally is 1.75%, the first pay point has been increased to reflect the new national living wage rate.

Annual Governance and Accountability Return

It is nearly that time again!!

NALC have published a Blog for getting ready for AGAR 2022.—[Get ready for AGAR 2022 - News \(nalc.gov.uk\)](https://www.nalc.gov.uk/news/get-ready-for-agar-2022)

This may be beneficial to both Clerks and Councillors as there are invites to webinars as well as advice on this page. PFK Littlejohn will contact you nearer to the end of March, with the links to this years documents. If your email address / contact details have changed, please contact PKF Littlejohn: sba@pkf-l.com

As part of the Developing your Skills programme, CALC have Finance and end of year accounts scheduled. If you wish to book on to this training, please email the calc office: Office@calc.org.uk

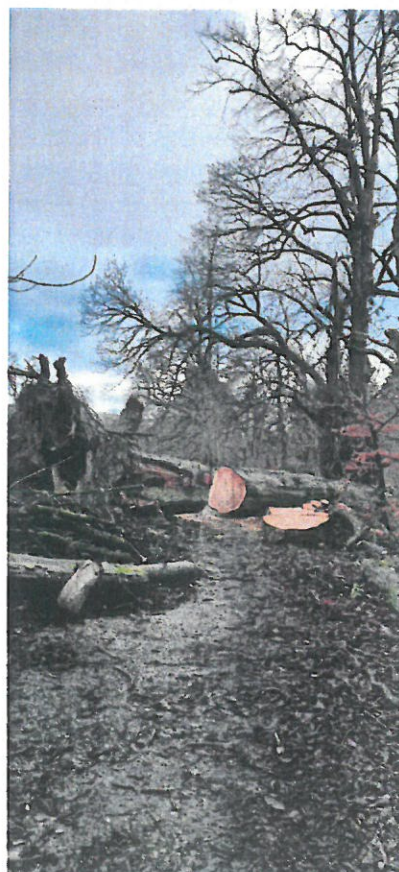
Storm damage

We hope you weren't too badly affected by the huge storms of last week. We thought we'd take the opportunity to remind councils of their duties as occupiers, including trees on their land. If they haven't already, we suggest councils undertake inspections of their property to ensure that trees and structures are in good and safe condition and to take steps to remedy that if it is not the case.

Managing trees safely

The links below give advise on how to manage your trees safely, with a link to a Tree policy and inspection form which can be amended and adopted by your council, if you do not have these in place already.

- ◆ Arboricultural Association: <https://www.trees.org.uk/>
- ◆ International Society of Arboriculture: <http://www.treesaregood.org/findanarborist>
- ◆ National Tree Safety Group: <http://ntsgroup.org.uk/>
- ◆ Common sense risk management of trees: <https://www.forestresearch.gov.uk/research/common-sense-risk-management-of-trees/>
- ◆ [Tree policy and Inspection Form](#)



Vacancies

Parish Clerk, Haverthwaite & Backbarrow

HAVERTHWAITE & BACKBARROW PARISH COUNCIL require a Clerk to the Parish Council. Salary: £12.50 per hour. Average 16 hours per month (with review after 6 months). Haverthwaite & Backbarrow Parish Council seeks a confident and well organised person with an interest in the local community for the post of Clerk to the Parish Council to start mid March 2022. The Clerk is responsible for managing the Council's day to day business, providing advice, and implementing decisions. The Clerk is also the Council's Responsible Financial Officer. Ideally applicants will have relevant experience and qualifications. You will need to be computer literate, able to prepare council agendas and record minutes, be familiar with book keeping / financial procedures and be able to correspond with external organisations, on behalf of the Council. Working hours will be approximately 16 hours per month, however this will be subject to review after 6 months. With the exception of when attending meetings, the post holder will be expected to work from home. The Council meets in the evening on the second Monday of each month, with other meetings being called as required. Formal training and plenty of help and advice will be available. Please note, interviews for shortlisted candidates are planned for the evening of Monday 7th March. For an application form, job description and person specification, please contact Ann Newby, the current Clerk, at haverthwaitepc@gmail.com For an informal discussion, please contact Ann Newby on 07770480465. Applications should be emailed to haverthwaitepc@gmail.com no later than 12 noon, Friday 28th February 2022

Parish Clerk, Kirkoswald

Kirkoswald Parish Council require a Clerk and Responsible Financial Officer to the Parish Council from May 2022. The Clerk is responsible for managing the Council's Day to day business along with the following responsibilities: - Providing advice, implementing decisions, preparing agendas, taking minutes, dealing with correspondence, liaising with contractors and local government officials, managing of accounts to include keeping of cash book, bank reconciliation preparing budgets and accounts. We also require the upkeep of the Parish website (training will be provided if required). The position requires working from home with the exceptions of meetings. The Council meets in the evenings on the second Tuesday of every month (excluding January and August). Working hours are 26 hours per month (with a review after 6 months) the salary is in accordance with nationally agreed scale SCP 7-12 dependant on qualification and experience. If not already qualified the Council is prepared to support financially and time wise the new Clerk through the CiLCA training qualification. Come and join us through an exciting time of change and keep us on the straight and narrow. For an informal discussion please contact the Vice-Chair Jane Tea on 07522 769652. Applications in the form of a CV should be emailed to kirkoswaldparishcouncil@hotmail.co.uk marked "Clerk Recruitment" by no later than Friday 18th March.

Parish Clerk, Cummersdale

Cummersdale Parish Council. Vacancy for Clerk & Responsible Financial Officer. For this position, candidates must be computer literate and have internet access. Candidates ideally should have previous experience working as a Parish Clerk and or have knowledge of local government, although training can be provided. The Clerk/RFO is responsible for preparing agendas, taking minutes, dealing with correspondence, liaising with contractors and local government officials, managing of accounts to include keeping of cash book, bank reconciliations, preparing budgets, and the administration of the Parish Council website & social media. Working hours on average 3 hours per week and the salary is in accordance with nationally agreed scales and, the post holder will be expected to work from home with exception of meetings. The Council meets normally in the evening on the first Monday of the of each month, (excluding August & December) For further information, contact Sue Tarrant;

Gardener, Keswick Town Council

We are looking for a Gardener to join our dedicated Parks team and help produce and maintain high quality parks and open spaces within the town of Keswick. Full job description and application form available from www.keswicktowncouncil.gov.uk Please note CVs will not be accepted Closing date:18/03/22

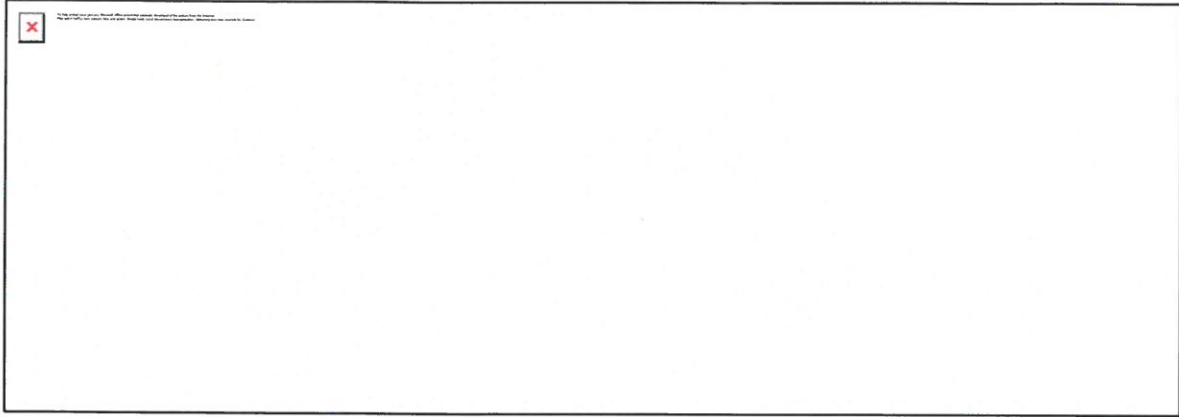


Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

9 February 2022

In today's edition:

- [Elections](#)
- [Reset and Restart](#)
- [New staff FAQs available](#)
- [Cumbria Fire and Rescue Service](#)
- [KPMG - Strategic Business Partners](#)
- [Your feedback and questions are important to us](#)

Update from the Programme Board

At this week's Programme Board there was real progress reported around a number of key elements.

Elections

First the Programme Board heard a very comprehensive update on Elections and all the planning that is currently taking place to ensure all the necessary plans are ready to run two successful elections in May for the two new councils. The Returning Officer for the elections for the Cumberland Council is Andrew Seekings and the Returning Officer for Westmorland and Furness Council is Sam Plum.



ICT Workstream

This was followed by a very detailed and thorough update from the ICT workstream. They provided details about the plans being developed to ensure that, for the elections, there will be two new websites put in place. This is important as it provides a single place where election information and the results for each new council can be posted. These websites will also then be used as an interim solution for posting key information on matters such as the Joint

Committees and all the papers and details about the first meetings of the two new Shadow Authorities, who are scheduled to meet for the first time in May.

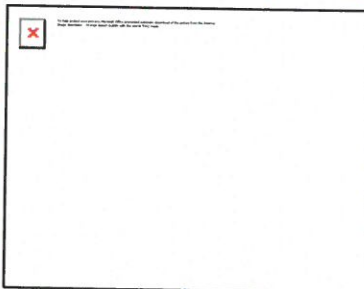
The ICT presentation also started to explore with the Programme Board what ICT kit needs to be put into place for our newly elected members to ensure they have everything they need to hit the ground running from their very first day.

Reset and Restart

The Programme Board had an update from the Programme Office on the reset and restart work – which is an important piece of work to ensure that the LGR programme is focussing on the right things including being safe and legal for Vesting Day and our plans around 'Day One Readiness' which all the workstreams and themes are involved in.



New staff FAQs available



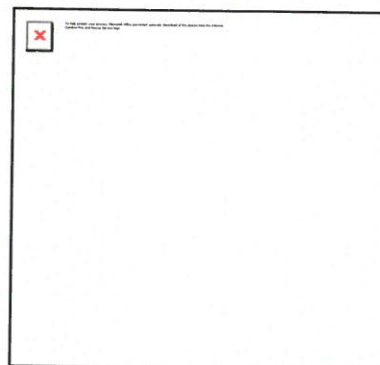
This week has also seen a new set of staff FAQs agreed and published – these have been developed to help address a number of questions that we are now getting from staff – and while we still don't have all the answers yet for staff on this very complicated project, we hope that this updated set of FAQs will really help answer some of the queries you all have. These are now available on staff LGR SharePoint site.

[<<View the staff LGR FAQs>>](#)

Cumbria Fire and Rescue Service

There was also a presentation from John Beard from the Cumbria Fire and Rescue Service. He updated the Board on the consultation that is currently underway. As part of the Government decision on LGR one of the outcomes of this change is that the governance responsibility of Cumbria Fire and Rescue Service (CFRS) needs to move to a new organisation as it currently sits with Cumbria County Council which will no longer exist as of 1 April 2023.

The Police and Crime Commissioner (PCC) has developed a business case and it has launched a public consultation for anyone to take part in. The consultation will close on Monday 21 March at 12am.



[<<Have your say on the Police and Crime Commissioner's business case>>](#)

KPMG - Strategic Business Partners



Finally, the Programme Board were joined this week by representatives from KPMG who have been selected as the LGR Programme Board Strategic Partners and now appointed work will start with them to look at areas where they can bring in additional expertise and capacity.

Your feedback and questions are important to us



Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

17 February 2022

In today's edition:

- [Update from the Programme Board](#)
- [Day 0 Readiness](#)
- [Day 1 Readiness](#)
- [View the glossary of terms](#)
- [Your feedback and questions are important to us](#)

Update from the Programme Board

Even though it is half term, there was still much to discuss at this week's Programme Board. Items on the agenda covered workstream updates, a discussion on the forward plan and there was also a presentation from the Communications and Engagement Advisory Group on a new framework to help support stakeholder engagement which was agreed by the Board.

There was also detailed discussions on the following:

Day 0 Readiness

The main agenda item was on what is being referred to as Day 0 Readiness – now it's not quite as scary as it sounds – as it refers to the plans we are putting in place ready for the establishment of the two new Shadow Authorities (one for Cumberland and one for Westmorland and Furness) following elections in May 2022.

The Board heard all about the latest planning on a number of key areas including member development for existing members, induction for new members and planning around the elections.

To date a significant amount of work has been undertaken involving a number of workstreams. Whilst much of this work is being led by the Legal and Democratic workstream, the work being undertaken by the HR & Organisational Development, ICT, Finance and Communication and Engagement workstreams is also critical to the success of this key milestone in the LGR programme.

A lot of work has been undertaken in recent weeks and a co-ordinated effort has been made to

develop a single high-level plan that captures all of the key activities which needs to be delivered for Day 0.

Day 1 Readiness

This was followed with an update from the Programme Office on how plans are progressing for Day 1 readiness – which is looking at everything we need to have done for Vesting Day (Day 1). Work is progressing but as you would expect with such a huge change ahead there is still a lot of work to be done.



View the glossary of terms

Following recent feedback it was agreed that we would develop a simple glossary of terms for some of the technical language being used by the Programme Office and also a common single explanation of some key terms – such as 'shared service model' and 'hosted services'. We are confident that this will really help with clearer communication about the transition programme of work.

[You can view the glossary of terms via the staff LGR website.](#)

Your feedback and questions are important to us

We hope that you found the newsletter to be a useful resource. Your views and feedback are very important to us. It would help us greatly to improve the information we provide if you would complete our short feedback form.

[<<Complete our short feedback form>>](#)

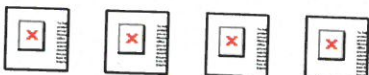
Have a question for us?

Email: info@newcouncilsforcumbria.info

Don't forget, there's more information online!

You can find out more by visiting the LGR website:
newcouncilsforcumbria.info

Each council also has its own dedicated [LGR website](#) with information specifically for staff.



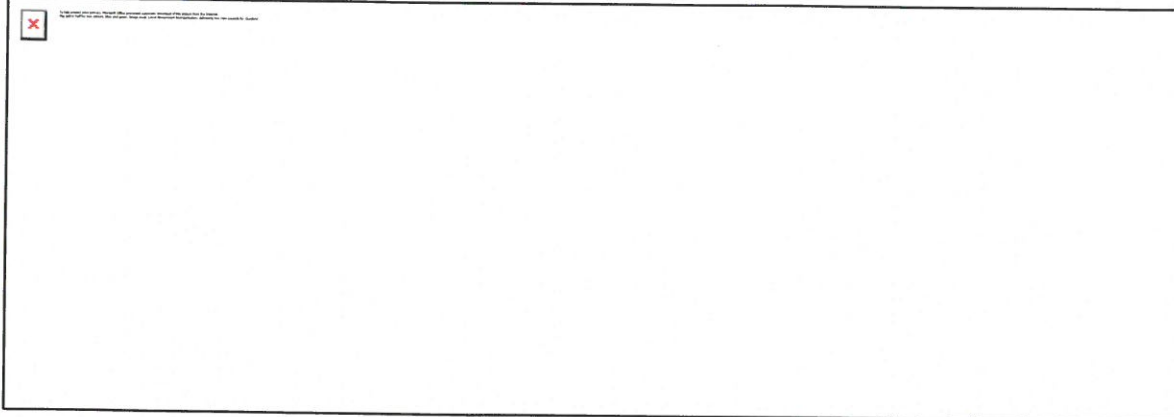


Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

25 February 2022

In today's edition:

- [Theme and Workstream updates](#)
- [Latest from the Data and Intelligence Hub](#)
- [Update on Judicial Review \(JR\) - Decision not to appeal](#)

Theme and Workstream updates

Themes and workstreams have been created to support the Programme Board and ensure every area of each council's services and responsibilities is taken into consideration during the complex transition from seven authorities to two.

There are three themes - People, Place and Enabling Services - and eight workstreams: Finance, Legal and Democratic, IT, Customer and Digital, Organisational Development and Human Resources, Assets, Strategic Commissioning, Procurement and Contract Management, and Communications and Engagement. The Data and Intelligence Hub leads on managing the data needed to assist the transition.

Each month we share updates from these groups.

Glossary

BASELINE - A baseline is a fixed point of reference. The programme will develop baseline positions (also referred to as baselining) for services or cluster of services which will provide an overview, including key information such as staffing, budget, funding streams and customers. This baseline position will inform the work around service design options.

CLOF – Cumbria Leaders Oversight Forum - Comprising Leaders of each of the seven councils, the forum provides political oversight for the timely delivery of the LGR Programme.

SWOT - A study undertaken to identify an organisation's internal strengths and weaknesses, as well as its external opportunities and threats.

Don't forget, there's a glossary of frequently used LGR terms on your council's Sharepoint site.



People

The People theme is split into separate boards for Adults, Children and Families and Public Health.

Adults

The team is looking in detail at a service level as they continue to work towards completing option appraisals for the Shadow Authority. A lot of work is going into how the service would work with two new services for the two new councils a complex undertaking. The team is looking at which areas will split more easily and highlighting those that will require more work and planning. They are also looking at opportunities for change to help inform the Shadow Authorities who will make a final decision on which option to take forwards.

A Communication and Engagement plan is nearing completion and the team is now working to identify stakeholders. Engagement with the correct stakeholders at the most appropriate times will be crucial in the coming months.

Children and Families

Work is now well underway to prepare children's service around the county for the implementation of the new councils.

The board has recently completed an overview report, commissioned partly at the request of the Department for Levelling Up, Housing and Communities, which provides a snapshot of the scale and scope of children's services and an initial analysis of different governance models that could be used if services were to continue to be delivered on a countywide footprint, alongside the separation of services across the two new unitary authority areas as specified in the Structural Changes Order.

The report provides a factual foundation to inform future discussions about the development of children's services as the LGR process progresses.

- [CF LGR Programme Board Delivering Two Councils.pdf](#)
- [Appendix 1 Children's Regulatory Overview.pdf](#)
- [Appendix 2 Statutory Duties Overview.pdf](#)
- [Appendix 3 - Statutory Duties Detailed Analysis.pdf](#)
- [Appendix 4 East West Cumbria Profile by theme Oct21.xlsx](#)
- [Appendix 5 - LGR Baseline Data Children and Families.xlsx](#)
- [Appendix 6 - Childrens Services Finances.pdf](#)

All county and district service areas within children's services are now carrying out a 'baselining' exercise which is gathering detailed information about, for example, the nature of the service, customers, interdependencies with other services, staffing, budgets, current performance as well as an assessment of options for future service delivery. Some of this information will be the basis for engagement with key stakeholders, including staff, to gather views.

This information will be collated, analysed and developed into recommendations for the two new shadow authorities to consider once they are formed in early summer. It will be for the shadow authorities to decide which option, or options, they wish to take forward for further development and ultimately implementation.

Public Health

The Public Health workstream identified eight high level options which were developed to understand the impacts and implications of each option. These options are now being narrowed down by excluding some the group feels are the least viable.

Further work is to be done in the coming weeks to make sure this workstream is adequately connected to the other parts of the programme that are important for improving health, including environment, leisure, public protection, housing and planning.

Place

The Place theme covers services from waste services to transport, climate change, libraries and coroners. Since the last update, the workstream leads have been completing their baselining information and their SWOT analyses ahead of developing the options appraisals.

In recent weeks, the Place Theme Board has welcomed a representative from the strategic partner, KPMG, to help them gain an understanding of the assistance they can provide. The board has also successfully recruited for the Technical Lead role on the Waste workstream.

In recent weeks, the board has taken a closer look at several workstreams within the theme.

The first was how we approach the 'Communities' cross-cutting theme and its relevance across all the other work packages. The analysis started with the vision and ambition enshrined in the original bid in terms of the role for our communities in shaping the activities of the future unitary councils.

It also looked at best practice at other councils and the challenges and opportunities we face. There will be further work to support new members through a process of determining how they may wish to work with communities. This will be connected to the work programme from Day 0 (post elections).

Climate change



Another area of focus has been on climate change. The team has been mapping the current approach to tackling climate change across all the councils. They are also starting to develop the approach we will take to embed activity to reduce our environmental impact throughout the whole programme.

Transport and Fleet

One other area which has undergone further consideration is Transport and Fleet. With regard to Fleet (the vehicles we own or lease to provide services such as waste collection) the board were taken through the current situation with some 1,000 vehicles across the seven authorities. Trends to consider include the price of fuel, the introduction of food waste collections, as well as our collective ambitions to reduce carbon emissions through ever more efficient vehicles.

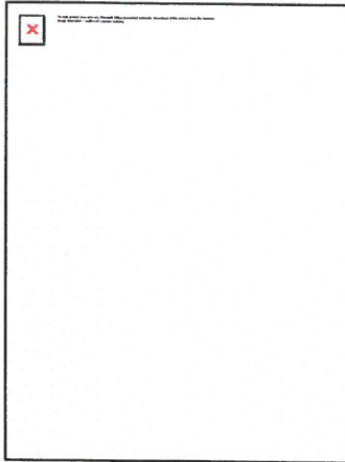
The Transport workstream looks at the other transport-related services. This includes services such as school and community transport; the national bus pass scheme; in-house transport; and transport for social care services. This is a complex service which uses a network of contractors and outside providers, as well as in-house teams. There are also some obvious interdependencies with the other themes, including People, which need to be accommodated.

Cumbria Fire and Rescue Service

Cumbria Fire and Rescue Service also sits under the Place Theme. There is currently a consultation underway by the Police and Crime Commissioner on proposals for the future governance of the fire service. You can find out more about the proposals and have your say at: [Fire Governance - Cumbria Police and Crime Commissioner \(cumbria-pcc.gov.uk\)](http://Fire Governance - Cumbria Police and Crime Commissioner (cumbria-pcc.gov.uk)) The end date is 21 March.

CLOF

And finally for this round up, Carlisle City Council's Corporate Director for Economic Development, Jane Meek presented to CLOF on Planning and Building control.



Enabling Theme

Since the last update there has been an Enabling Board focus on the development of communication and engagement across the 23 work packages.

This has included fortnightly email updates and well supported drop-in sessions for work package delivery leads to help groups keep moving forward.

This week, all members of the work package groups, more than 150 staff from across the seven councils, were invited to an interactive virtual workshop. The agenda included an update on overall progress, direction on requirements for Day 1 readiness, option appraisals and communication with staff.

The groups were also thanked for their considerable efforts in completing the baselining, SWOT analysis and initial high-level options work. This work is now being reviewed by sponsors.

The Enabling Board has started to consider the high-level options proposed across each work package and how these are to be focused. For example, where the working assumption is for separate services and where it is appropriate to also consider other options.

CLOF

Also in the month, the board and workgroup leads presented to CLOF on Legal & Democratic services, Accountancy & Financial Planning and Cumbria Local Government Pension Fund. Leaders were supportive of the proposed focus of options for consideration.

Plans are in place for the next CLOF session in early March when ICT, Customer & Digital and Performance & Intelligence will be the focus.



Organisational Development (OD) and Human Resources (HR)

Work continues on a wide range of OD and HR activities to ensure we're doing all we can to support the transition to two new councils.

We appreciate the importance of staff engagement and updated staff FAQs are now available and can be seen on your council's LGR SharePoint site. We will add to these and appreciate your feedback. If you have any additional queries, please don't

hesitate to contact your Line Manager or HR team. We're not at the stage where we have all the answers to all the questions but will do all we can to keep you informed.

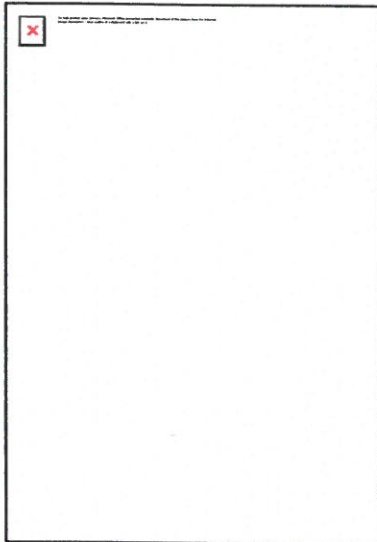
To gauge how we are communicating with you and to check in on your wellbeing, we're planning a staff 'pulse' survey later this month. Please take time to complete it and have your say. Printed copies will be made available to colleagues that don't have access online.

Discussions are also continuing with the Trade Unions and a workshop to agree ways of

working for LGR will be held in March.

Work on the appointment process for the 'Senior' roles continues. The Shadow Councils each have to appoint interim statutory roles of Head of Paid Service, Monitoring Officer and Chief Finance Officer and agree these at their first meetings in May. Proposals on the approach will be put forward to the Joint Committees in March.

The OD & HR workstream is working alongside the Legal and Democratic and Comms and Engagement teams on a Members' Development plan. This will be supported by the Local Government Association (LGA).



Assets

The Assets workstream has met weekly since the last update with the next in person workshop set to take place at West Cumbria House, in Allerdale. It was agreed at the outset that 'in person' meetings would take place across the county with Barrow next on the list.

The baselining exercise is a significant and extended piece of work for the Assets workstream and this is now complete. It details all information relating to property, land and other assets held across the county (excluding Highways Assets, Housing and Special Purpose Vehicles) including their associated annual costs (Capital and Revenue), legal agreements in place and income where this is applicable.

A special piece of work is also taking place around the baselining of the confirmed capital programme in place for each council. As with the wider Assets workstream, this will be used in the development of the options appraisal and blueprint for the capital programmes for each of the new councils - which will be presented to the Shadow Authorities later this year. This work comes at a time when there are significant planned developments in several areas of the county.

A list of Day 1 'must haves' for the new authorities is being compiled by the workstream group. Work will take place over the coming year to make sure the list, which will include an accommodation strategy for each of the new councils, is confirmed and in place for Vesting Day.

Communications and Engagement

It's crucial we are able to communicate effectively with our stakeholders and partners on how services will operate under two new councils.

To that end, a new model of stakeholder engagement has been developed and is in operation in the Children's Theme to ensure that all connected parties are 'in the loop' on progress.

The LGR Programme Board has now agreed the framework and principles are to be adopted across the programme. Comms reps attached to workstreams and themes can update and support those groups with this.

LGR awareness and engagement activity is increasing with February seeing the first 'pulse' survey of our seven council's workforces, new FAQs published and the printing of an LGR payslip insert for 'hard to reach' employees.

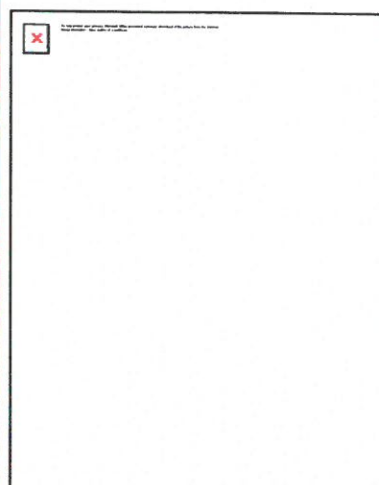
Other communications in the month have included a second stakeholder newsletter, second



town and parish council newsletter and members' LGR zones established on SharePoint sites.

The Comms group is also working closely with multiple workstreams and lead officers on election planning, member development planning (pre and post elections) and readiness for Shadow Authorities.

In the coming month work will be under way on raising public awareness of LGR in the run up to May's elections.



Legal and Democratic

We have now all appointed members to the Joint Committees. The Joint Committees are responsible for overseeing implementation of LGR from just after the Structural Changes Order comes into force until the Shadow Authorities are installed.

Work in the last period has included preparation for the first meeting of these bodies, one for Cumberland and one for Westmorland and Furness.

The Joint Committee dates are fixed as follows:

Joint Committee	Date of first meeting to be held at 10.00am	Venue	Future meetings to be held at 10.00am
Cumberland	Monday 28 March 2022	Carlisle Civic Centre Cathedral Room	14 April 9 May
Westmorland and Furness	Tuesday 29 March 2022	Kendal Town Hall	11 April 10 May

The Joint Committees will receive reports regarding the Implementation Team and Implementation Plan, the transfer of Functions, property rights, liabilities and Budget. Reports on member codes of conduct, the proposed approach to member's allowances and a proposed constitution for adoption by the Shadow Authorities. It will also consider reports on the approach to the appointment of interim statutory officers.

Work has also taken place preparing the member training session on Joint Committees, Elections, Member Induction and the role of the Shadow Authorities. This will be delivered during the week commencing 7 March 2022.

A calendar of meetings is being finalised for the Shadow Authority Meetings, Executive, Scrutiny and Standards Committees.

The work stream has also continued to progress the plan for the delivery of the Shadow Authorities. The first Shadow Authority meetings for Westmorland and Furness and Cumberland will be held on 17 May 2022 with times to be confirmed.

A workshop on Day 1 readiness was held in the period with work now being scoped out and compliance with statutory duties assessed across the programme.

In the next period, Legal & Democratic will also have a focus on delivery of the 5 May 2022 elections project.

Finance and Commercial

Progress in the last period has included:

- Continued development of the work packages to clarify interdependencies and critical path for Day 1 readiness.
- Supporting the Day 0 (Joint Committees) development and governance and reporting requirements.
- Further detailed work packages being finalised to deliver on the 'Financially sustainable organisations' element of the programme. This will add the necessary detail and governance approach to deliver on the original principles approach presented to CLOF and Programme Board. This includes further work on understanding the funding envelope, disaggregation and aggregation of balance sheet and revenue account and benefits (financial and non-financial) realisation work.
- Presented high-level indicative net budgets from all seven councils (based on 2021/22 information) to the data hub for use in baselining and option appraisal work.
- Baselining information and SWOT analysis presented to CLOF around finance services, pension scheme and legal and governance services. This included agreement on maintaining the pension scheme as a single fund with further work required around how the administering authority function is delivered.
- All seven councils have approved the setting up and transfer of funds to the LGR Implementation Reserve. It is expected a Memorandum of Understanding will be in place from 1 March.
- Where possible, simplification of work packages across Enabling Services and the Finance & Commercial workstream are taking place to reduce overlap and increase clarity of responsibility for delivery.

We have also established good engagement with unitary authority colleagues from Northamptonshire on lessons learned from their approach to help us understand and mitigate key risks.



Strategic Commissioning, Procurement and Contract Management

Ok, perhaps not the most interesting of all the workstreams but with a total aggregated annual spend well in excess of £500m, it needs our attention!

More than 600 contracts across the seven councils have had an initial RAG rating (traffic light rating system) in terms of what our next actions should be with regards to how fit they are for 'Day 1 readiness'. The People theme related ones have been looked at more closely through the lens of market sensitivities due to the volatility of market segments. All contracts will continue to be reviewed and once we have received external legal advice, further work will take place, which will also include guidance to directorates.

More recently, we have begun regular meetings with Adults; Children's, Public Health; Legal, Transport and ICT workstreams due to the interdependencies now becoming apparent as we get into more detailed analysis and more questions are subsequently raised.

We are about to undertake our second workstream workshop to further review Grants and Contracts, looking at expiry and extension dates; contract exemptions; termination dates and the wider market sensitivities etc. We are also beginning work regarding detailed options appraisals relating to delivery models (and feeding into future blueprints), as well as detailed communications planning.

Finally, we are intending to update the LGR Programme Board, and then the Themes on both our current position and next steps.

Latest from the Data and Intelligence Hub

The Data & Intelligence Hub continues to make good progress with colleagues across all seven councils working well with the Programme Management Office, Theme Sponsors and Workstream Leads to understand and support the data requirements for the programme.

The first uploads of the majority of core, programme-wide data sets have been securely transferred into the Data Hub with analysis, verification and issues log now being created.

As was to be expected for such a large and complex programme, the format, granularity and consistency of the data from seven different councils is varied and a status report is being compiled to outline the current opportunities, potential limitations and data amendments that will be required for future versions of the data.

If there are requests that the data hub may be able to assist you with, please do let the team know as soon as possible as some data sets are complex and may need time to analyse or cross check.

This will help ensure data and intelligence responses are accurate, consistent and can be collected once and used numerous times to inform decisions for key stages of the programme.

A comprehensive service schedule is now in place. This ensures all services are accounted for and allows for fluid data mapping across the programme lifecycle.

The Data Hub Core Group has also has worked with the PMO to develop an approach to how the blueprints for each new council can be progressed, with template options now being considered and refined.

If you would like to know more or have a specific query please email the dedicated team at ask.datahub@cumbria.gov.uk or speak to your own council Data Hub Core Group representative.

- Allerdale: Paul Wood
- Barrow: Alec Proffitt
- Carlisle: Steven O'Keeffe
- Copeland: Sarah Pemberton
- County: Emma Graham
- Eden: Megan Pryor
- South Lakeland: Paul Mountford
- Project Mgt: Kathryn Griffiths and Emma Robinson (County)
- Sponsor: Paul Robinson (County)

Update on Judicial Review (JR) - Decision not to appeal

After careful consideration Cumbria County Council has decided not to pursue an appeal. This follows a decision by the High Court on Tuesday 22 Feb to refuse Cumbria County Council's application for permission to proceed with its JR. This now concludes the Judicial Review Application process.

Your feedback and questions are important to us

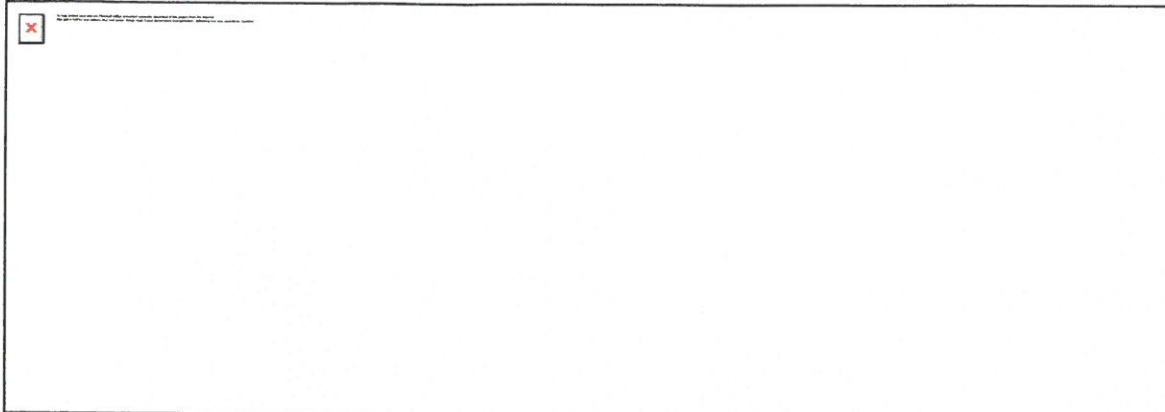


Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

2 March 2022

Update from the Programme Board

There was another packed agenda at this week's Programme Board, with progress reports and updates on the below key elements:

- [Place Theme - Waste](#)
- [Enabling Theme - Customer and Digital and ICT](#)
- [Reset and blueprint](#)
- [Members' Training](#)
- [Programme Management Team - recruitment update](#)
- [LGR Staff Survey - Tell us what you think!](#)

Place Theme - Waste



A presentation updated the board on discussions about the waste disposal arrangements managed by the county council and how existing district waste and recycling collection services can be most effectively delivered, looking at requirements for Vesting Day in April 2023 and the shape of those services over the first few years of the new councils.

The Programme Board heard that Government is intending to update its guidance on statutory waste and recycling collection services in 2023, so any work to consider the delivery of these services in the new authorities would need to be mindful of this.

Enabling Theme - Customer and Digital and ICT

A presentation looked at the key principles of the workstream, which includes creating a simple and efficient customer experience and ensuring information about our services is presented in an accessible way.

The workstream is concentrating on 'Day One' readiness, including telephony and email, harmonising the customer service experience across new authority areas and getting new websites set up for the two new councils.

Work has also been continuing on options for future service delivery and how ICT will be managed in the new authorities and the Programme Board received a presentation updating on work in this area.

Reset and blueprint

Reset

Programme Manager Kim Rennie updated on the reset work - which is an important piece of work to ensure that the LGR programme is focussing on the right things as we move towards Vesting Day, including plans around 'Day One' readiness.



As part of that process the chairs of reshaped Theme Boards were confirmed:

- **People** - John Readman, Executive Director - People and Acting Chief Executive, Cumbria County Council.
- **Place** - Pat Graham, Chief Executive, Copeland Borough Council.
- **Corporate/Enabling** - Lawrence Conway, Chief Executive, South Lakeland District Council.
- **Customer and Digital** - Dawn Roberts, Executive Director - Corporate, Customer and Community Services and Acting Deputy Chief Executive, Cumbria County Council.
- **ICT** - Jason Gooding, Chief Executive, Carlisle City Council.
- **Finance** - Ian Frost, Interim Chief Executive, Eden District Council.

Blueprint

There was also an update on the development of a high-level blueprint document that is being prepared for the Shadow Authorities to consider, which will help the new councils to start to define the authorities' vision, values and culture.

Members' Training

An online session has been organised for councillors on **Wednesday 9 March at 5pm**. This will be to learn more about arrangements for Joint Committees, elections and Shadow Authorities. All County Council and district members are invited to join this session.

Programme Management Team - recruitment update

The current resource needs for the LGR Programme Management Team have been finalised, following the recent recruitment and selection process. This has taken slightly longer than anticipated whilst resourcing needs were matched against the priorities for the programme.

A number of roles for the Programme Management Team were advertised, including:

- **Programme Managers** (who will be responsible for leading and creating the work in their allocated programme 'theme', plus the management of staff within that programme).
- **Project Managers** (who will be responsible for controlling one or more projects within their allocated programme 'theme').
- **Programme Support Officers** (who will be responsible for supporting the administration, within their allocated programme 'theme').

Clerk - Cockermouth TC

From: Local Development Framework <planningpolicy@allerdale.gov.uk>
Sent: 25 February 2022 09:30
To: Local Development Framework
Subject: Allerdale Borough Council Statement of Community Involvement - Adoption 23 February 2022 Town & Parish Councils

Dear Sir/Madam

Statement of Community Involvement – Adoption

I am writing to notify you that the updated Statement of Community Involvement (SCI) was adopted by Allerdale Borough Council on **23 February 2022**.

The SCI sets out the Council's policy for engaging the community and stakeholders in the planning process. A public consultation on a draft version of the SCI took place between 25th November 2021 and 23rd December 2021, and amendments have been made in response to representations received.

The adopted SCI and associated documentation is available to view on the Council's website: [Statement of Community Involvement \(allerdale.gov.uk\)](https://www.allerdale.gov.uk/statement-of-community-involvement)

- SCI 2022
- Adoption Statement
- Consultation Statement (summarising the main issues raised during the formal consultation period and how these were addressed)

A hard copy of the adopted SCI is available for inspection at the following venues during their current opening hours:

- Aspatria Library: Local Link, The Brandraw, Aspatria, CA7 3EZ (016973 20515)
- Cockermouth Library: Main Street, Cockermouth, CA13 9LU (01900 822634)
- Maryport Library: Lawson Street, Maryport CA15 6ND (01900 812384)
- Silloth Library: The Discovery Centre, Liddell Street, Silloth CA7 4DD (016973 32195)
- Wigton Library: High Street, Wigton (016973 66150)
- Workington Library: Vulcans Lane, Workington, CA14 2ND (01900 706170)

By appointment only the draft SCI is also available to view at the following Council Offices:

- Workington Customer Service Centre, Allerdale House, Workington CA14 3YJ (0303 123 1702)
- Wigton Local Link: Community Office, Market Hall, Wigton CA7 9AA (0303 123 1702)

Any person with sufficient interest in the decision to adopt the SCI may apply to the High Court for permission to apply for judicial review of that decision. Any such application must be made promptly and in any event not later than 6 weeks after the date on which the SCI was adopted (23rd February 2022).

If you are having difficulties in accessing the relevant documents, or If you have any queries please contact a member of the planning policy team: planningpolicy@allerdale.gov.uk

Yours faithfully

Julie Ward

Julie Ward | Policy Manager (Spatial)

Allerdale Borough Council, Allerdale House, Workington, Cumbria, CA14 3YJ

T: 01900 702790 | E: planningpolicy@allerdale.gov.uk | W: www.allerdale.gov.uk

Clerk - Cockermouth TC

From: Gilmartin, Kate <Kate.Gilmartin@lancashire.gov.uk>
Sent: 17 January 2022 20:29
To: Gilmartin, Kate
Subject: Community Electric Car Club, request for opinions and comments

Dear Sir/ Madam,

We're hoping that Parish/Town Councils, community associations and community groups complete this online survey to register their interest in creating an electric car club in their own community. We'll be grateful if you can fill this in and pass on to any relevant people please?

The survey aims to identify the need for rural electric car clubs that could help communities tackle the decline in public transport and reduce their carbon footprints.

As part of its effort to alleviate the climate crisis, the UK government announced in 2020 that sales of new petrol and diesel cars would be banned by 2030, and electric cars will play a crucial part of this plan to reach net zero carbon emissions by 2050. However rural villages and towns may be left behind in the transition to electric transport because of the costly charging infrastructure it requires. We hope that our research will support a baseline of evidence to access funding to develop more local car clubs, reducing rural isolation and ensuring the electric car transition is open to everyone.

The online survey, which is currently live, should take less than five minute to complete and can be found at: <https://forms.gle/5gQ7snN254BaudvJ9>

To support organisations who wish to take part in the survey, and to find out more, there are two online events planned on:

- Monday 24th January 2022 at 7.00pm
- Wednesday 2nd February 2022 at 7.00pm

If you would like to attend, please email evcarclubsurvey@gmail.com

Many thanks,

Kate

Kate Gilmartin, BSc, MSc
Community Energy Investment Lead
Rural Community Energy Fund NW delivery



E: Kate.Gilmartin@lancashire.gov.uk T: 07929 859526

For further information on the Rural Community Energy Fund programme visit the website:

www.localenergynw.org/page/rcef

CLERK'S REPORT

Tourism and Publicity/Library

It has been a busy month in the library. See attached sheet.

The initial term of the service level agreement with CCC ends on 13 February 2022 after 4 years. In accordance with provisions the agreement automatically extends for a further period of 2 years (renewed term). Town Clerk negotiating new SLA.

Only 1 more class expected from Broughton School on 14 March 2022.

Mayo Kindergarden will be visiting the library on 3 separate occasions this month also.

Library display for daffodil day

Kirkgate Dorothy Exhibition transferred from library on 8/3/22.

Author Claire Griffel to come to the library to talk about her book Buttermere Return.

Town Hall

Roof works to be carried out shortly.

New carpet on order for Wedding Room. Installation delayed until April 2022.

Memorial Gardens

Sadly our ancient ash tree has been set on fire. The Fire Service extinguished it. It has been inspected by A Nichol and deemed safe. I await his report on measures to be taken to prevent another occurrence.

Seat to be refurbished in Play area.

We are working with the rspb to obtain a grant from Metalcraft to erect bird boxes in the gardens.

Weddings

All restrictions have been lifted.

Public Toilets

Improvements have been made to the doors of the toilets on Main Street.

Play Areas

We have received 80% of the grant money from UU for the 1212 trees. Remainder to be paid within next 12 months.

The W.I. would like to buy a seat and place it on Harris Park Extension. I am awaiting further instruction from them.

The disabled roundabout requires repair on the Memorial Gardens Play Area. Repair in hand.

Daffodils to be planted at Harris Park Extension.

The rubber matting has been replaced beneath our swings.

Allotments

21b St Helens has been re-let.

A quote of £2550 has been received for tree works at St Helens Street Allotments. Conservation area consent is required from Allerdale. If successful works will be carried out at the back end.

Allotment rents done ready to send out end March 2022.

Jubilee

Plans are progressing at pace now. I have drafted a programme. I am hoping that one more meeting will suffice.

Date	Day	On Duty	TIC	Visitors	TIC	Phone	TIC	Phone	TIC	Email	TIC	Post	Library	Phone	Library	Email	Post	Library	PC	Allerdal
31/01/2022	Mon																			
01/02/2022	Tue	Anne-Marie & Pamela	2	0	0	0	0	0	0	0	0	0	54	0	0	0	0	2	0	
02/02/2022	Wed	Samuel, Pamela	2	0	0	0	0	0	0	0	0	0	42	2	0	0	0	2	0	
03/02/2022	Thu	Samuel, Anne-Marie	7	0	0	0	0	0	0	0	0	0	42	2	0	0	0	2	0	
04/02/2022	Fri	Samuel, Anne-Marie	5	0	0	0	0	0	0	0	0	0	51	1	0	0	0	2	0	
05/02/2022	Sat	John&Matthew	0	1	0	0	0	0	0	0	0	0	49	0	0	0	0	2	0	
06/02/2022	Sun	Closed																		
07/02/2022	Mon	Anne-Marie & Pamela	0	0	0	0	0	0	0	0	0	0	95	1	0	0	0	3	2	
08/02/2022	Tue	Pamela&AM	12	0	1	0	0	0	0	0	0	0	64	2	0	0	0	7	0	
09/02/2022	Wed	Pamela & Mat	2	1	0	0	0	0	0	0	0	0	63	3	0	0	0	5	0	
10/02/2022	Thu	Mat & AM	4	1	0	0	0	0	0	0	0	0	53	1	0	0	0	3	0	
11/02/2022	Fri	Mat & AM	0	0	0	0	0	0	0	0	0	0	44	4	0	0	0	1	0	
12/02/2022	Sat	Pamela & Mat	3	0	0	0	0	0	0	0	0	0	30	2	0	0	0	1	1	
13/02/2022	Sun	Closed																		
14/02/2022	Mon	Pamela & Mat	5	0	1	0	0	0	0	0	0	0	90	1	0	0	0	2	1	
15/02/2022	Tues	Pamela & Mat	5	0	0	0	0	0	0	0	0	0	85	1	0	0	0	8	0	
16/02/2022	Wed	Samuel, Pamela	3	0	0	0	0	0	0	0	0	0	89	2	0	0	0	3	2	
17/02/2022	Thu	Samuel, Mathew	10	0	0	0	0	0	0	0	0	0	61	2	0	0	0	2	0	
18/02/2022	Fri	Samuel, Mathew	4	0	0	0	0	0	0	0	0	0	60	0	0	0	0	2	0	
19/02/2022	Sat	John&Matthew	1	2	0	0	0	0	0	0	0	0	52	0	0	0	0	1	0	
20/02/2022	Sun	Closed																		
21/02/2022	Mon	Anne-Marie & Pamela	4	0	0	0	0	0	0	0	0	0	76	3	0	0	0	2	0	
22/02/2022	Tue	Pamela&AM	8	0	0	0	0	0	0	0	0	0	57	0	0	0	0	7	1	

TC Meetings 22/23

Thursday 19th May 2022 AGM

Wednesday 15th June 2022

Wednesday 20th July 2022

Wednesday 17th August 2022

Thursday 22nd September 2022

Wednesday 19th October 2022

Wednesday 16th November 2022

Wednesday 21st December 2022

Wednesday 18th January 2023

Wednesday 15th February 2023

Wednesday 15th March 2023

Wednesday 19th April 2023 tbc

Wednesday 17th May 2023 tbc

Clerk - Cockermouth TC

From: Cllr. Grace Bennion
Sent: 01 March 2022 10:05
To: Clerk - Cockermouth TC; Cllr. Alan Smith
Cc: Clerk - Cockermouth TC; Semple, Andrew; Cllr. Andrew Semple
Subject: Item for the March agenda

Hi Sheila and Alan,

Can we add 'Community action -Participating in 'Great British Spring Clean 2022' to the agenda please?

<https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>

I realise this is really short notice to organise anything given that it runs 25th March- 10th April.

My proposal is that we sign up, advertise on Facebook to do it on Saturday 26th March meeting at town hall at 10 - 12 am, assuming there are no weddings at this time. Get people to read disclaimer (see website info) that is printed out and sign sheet to say they've read it. Have a map of town to send people off to. We supply bags and gloves (and pickers if possible). People return with bags. Take a photo of all the rubbish collected at the end. Take to the dump/dispose of appropriately.

Regards,

Grace

Ready to accept
decision on 15

Clerk - Cockermouth TC

From: Izzie Mullin <izzie@westcumbriarivertrust.org>
Sent: 16 February 2022 10:06
To: Clerk - Cockermouth TC
Subject: RE: Himalayan Balsam efforts

Hi Shelia,

Apologies for my delay in getting back to you.

I think it would be really beneficial for the Council to get involved with the balsam pulling in Cockermouth and show some interest in supporting the volunteer groups who attack the HB in Cockermouth. I know the Civic Trust have been very instrumental in tackling the balsam over the years and I'm certain they would appreciate the Council's input and support. I am currently discussing with Keswick Town Council the possibility of having a meeting with other interested volunteer groups and the council to discuss how best to tackle the balsam in the town centre and how to move people upstream to tackle the balsam here to prevent it coming further into town.

It would be really great if there was the possibility to hold a similar meeting with Cockermouth Town Council and volunteer groups such as the Civic Trust. If we could all work together to coordinate an attack both on the town centre itself and formulate a plan to move volunteers up the catchment I think that would be a brilliant start.

Many thanks,
Izzie

Izzie Mullin
Assistant Project Officer – Invasive Species
Please note - my normal working days are Monday, Tuesday, Wednesday



Keswick Convention Centre | Skiddaw Street | Keswick | CA12 4BY
07896 851572
017687 75429
www.westcumbriarivertrust.org



From: Clerk - Cockermouth TC [mailto:clerk@cockermouth.org]
Sent: 04 February 2022 10:32
To: Izzie Mullin <izzie@westcumbriarivertrust.org>
Subject: RE: Himalayan Balsam efforts

Do you have a proposal they could consider?

Sheila Brown
The Town Clerk
Cockermouth Town Council
The Town Hall
Market Street
Cockermouth

Cumbria
CA13 9NP

Tel: 01900 821869

www.cockermouth.org

clerk@cockermouth.org

Facebook @CockermouthTownHall

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From: Izzie Mullin <izzie@westcumbriarivertrust.org>

Sent: 04 February 2022 10:12

To: Clerk - Cockermouth TC <clerk@cockermouth.org>

Subject: RE: Himalayan Balsam efforts

No problem Sheila, I understand it's quite early in the year to be discussing things that grow in the summer! When you do come to discuss it I would be keen to know the outcome, so I can coordinate the WCRT response in correlation.

Many thanks,
Izzie

Izzie Mullin

Assistant Project Officer – Invasive Species

Please note - my normal working days are Monday, Tuesday, Wednesday



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07896 851572

017687 75429

www.westcumbriarivertrust.org



From: Clerk - Cockermouth TC [<mailto:clerk@cockermouth.org>]

Sent: 04 February 2022 09:37

To: Izzie Mullin <izzie@westcumbriarivertrust.org>

Subject: RE: Himalayan Balsam efforts

We haven't discussed this so no plans as yet.

Sheila Brown

The Town Clerk

Cockermouth Town Council

The Town Hall

Market Street

Cockermouth

Cumbria
CA13 9NP

Tel: 01900 821869

www.cockermouth.org

clerk@cockermouth.org

Facebook @CockermouthTownHall

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From: Izzie Mullin <izzie@westcumbriariverstrust.org>

Sent: 04 February 2022 09:36

To: Clerk - Cockermouth TC <clerk@cockermouth.org>

Subject: Himalayan Balsam efforts

Hi Shelia,

I have been passed on your contact details by my colleague Esther, who was running the Himalayan balsam efforts last summer. Recently, WCRT have received some funding to coordinate an invasive species strategy over the winter which I am coordinating. We are particularly focusing on the balsam across the Cocker and Greta catchment and I wondered if the council had any plans in place to tackle the balsam within and around Cockermouth Town Centre this year?

Hope to hear from you soon,

Izzie

Izzie Mullin

Assistant Project Officer – Invasive Species

Please note - my normal working days are Monday, Tuesday, Wednesday



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