

Cockermouth Town Council



13 April 2022

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 20 April 2022 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

Town Hall, Market Street
Cockermouth
Cumbria
CA13 9NP

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1. Apologies for absence

2. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 16 March 2022 (pages 1-4)

3. To authorise the Mayor to sign as a correct record the minutes of the last Special Planning meeting held on 7 April 2022 (pages 5-6) *(to follow)*

4. **Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.

5. **Mayors Announcements** – The Mayor will announce the events he has attended since the last meeting.

6. Public Participation

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

7. Planning Matters

- a) To make recommendations upon various planning applications (page 7)

8. Financial Matters

- a) To agree the attached schedule of payments (page 8)
- b) To note the financial budget comparison 1/4/21 – 31/3/22 (pages 9-17)

Sheila Brown, Town Clerk
clerk@cockermouth.org

Kirstie Goodger
admin@cockermouth.org

Amy Pattinson
assistant@cockermouth.org



Joint Winners

Council of Europe Year 2000

Europe Prize

Previous Awards

Plaque of Honour, Flag of Honour

European Diploma

- c) To agree our accounts for the year ended 31 March 2022 (**pages 18-20**)

9. Correspondence

- a) To note the content of various LGR Newsletters (**pages 21-36**)
- b) To note the Cockermouth Live 2020-21 Annual Report and authorise payment for Cockermouth Live 2022 (**pages 37-39**)
- c) To consider a request for use of the banner poles for Cockermouth Live! 2022 (**pages 40-41**)
- d) To consider a request to lay paving stones next to bin at Greyrigg Play Area (**pages 42-43**)
- e) To consider the contents of a letter from the Civic Trust regarding enforcement (**page 44**)

10. Clerks Report (pages 45-47)

11. Balsam Pulling in Cockermouth – To receive further information from Izzie Mullin, West Cumbria Rivers Trust (**page 48**)

12. Ukrainian Refugees – To consider what the Town Council could do to support refugees who come to our town

13. 10k - Update (page 49)

Press and Public Welcome

Minutes of a Meeting of Cockermouth Town Council held in the Town Hall,
Cockermouth on Wednesday 16 March 2022 at 7.00pm

Present: Councillor A Smith (Mayor)
Councillor S Barnes
Councillor G Bennion
Councillor I Burns
Councillor A Kennon
Councillor D Malloy
Councillor J Laidlow
Councillor S Nicholson
Councillor C Smith
Councillor R Watson

Apologies for absence were received from Councillors A Semple & A Tyson

Also present: 1 member of the Press

165 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the last meeting held on 16 February 2022.

166 Minutes

Resolved – That the minutes of the Climate Change Task Group held on 2 March 2022 be agreed subject to the words 'in principle' being added to the end of the first 4 bullet points in minute 165f.

167 Minutes

Resolved – That the minutes of the Special Planning Meeting held on 3 March 2022 be signed as a correct record.

168 Declaration of Interest

Councillors A Smith & A Kennon declared an interest in item 7 due to being a Substitute member of the Development Panel..

Councillor Malloy declared a personal interest in planning application OUT/2022/0006 due to its proximity to the Wastewater Treatment Works in Cockermouth.

169 Mayor's Announcements

The Ukrainian Flag was to be flown at the Town Hall in solidarity.

170 Public Participation

There was no public participation.

171a Planning Applications

Reference: **LBC/2022/0003**

Proposal: Listed Building consent to replace all property windows and front door

Location: 33A, Kirkgate

Recommend - Approved

Reference: **VAR/2022/0003**

Proposal: Variation to conditions 2 Plans , 6 Drainage, 9 Vehicular crossing and 11 Drainage on approved application 2/2018/0192

Location: 11, Parklands Drive

Recommended - Approved

Reference: **OUT/2022/0006**

Proposal: Outline application for a E (g) development including access to junction

Location: Low Road, Cockermouth, CA13 0XE

Recommended - Approved

Reference: **FUL/2022/0049**

Proposal: Change of use from Class E (b) commercial, business and service to Sui Generis (q) drinking establishment with expanded food provision

Location: 17 Station Street

Recommended - Approved

Reference: **LBC/2022/0004**

Proposal: Listed building consent for a single storey rear extension, opening up of

new internal access and minor internal alterations to facilitate improvements to restaurant

Location: 11-13 Castlegate

This application was considered at our last meeting.

Reference: **HOU/2022/0056**

Proposal: Proposed demolition of conservatory and construction of a single storey rear extension to create an enlarged kitchen/diner and an additional bedroom with en-suite shower room

Location: 12 Lowscales Drive

Recommended - Approval

171b Tree Works

Resolved – That the application for tree works, Wyndham Lodge be approved.

172 Schedule of Payments

Resolved – That payments in the sum of £1,148.82 be approved.

173a Platinum Jubilee Commemoration

Resolved – That a special commemorative link be not purchased from Thomas Fattorini due to cost.

173b Calc Newsletter

Agreed – That the contents of the January & February 2022 edition be noted.

173c Local Government Reorganisation Newsletters

A coordinated effort has been made in recent weeks to develop a single high-level plan that captures all of the key activities which needs to be delivered for Day 0.

After careful consideration, Cumbria County Council has decided not to pursue an appeal.

Agreed – That the content of the various Newsletters be noted.

173d Statement of Community Involvement – Adoption

Agreed – That it be noted that the updated Statement of Community Involvement was adopted by Allerdale Borough Council on 23 February 2022.

174 Community Electric Car Club

Further to minute 155 (2021/22), Councillor Watson completed the online survey which aimed to identify the need for rural electric car clubs.

175 Clerk's Report

The Mayor announced that in his opinion, the recent politicisation of the planting of the 1212 trees on Harris Park Extension was wrong and that the project had been a collective town council initiative.

Agreed - That the contents of the report be noted.

176 Town Council Meetings

Resolved – That the meeting dates for 2022/23 be agreed.

177 Great British Spring Clean 2022

Resolved – That councillors Laidlow, Watson, Bennion & Semple and as many volunteers as possible participate in a litter pick in Cockermouth on Saturday 26 March 2022 between 10am – 12 noon.

178 Himalayan Balsam

Resolved – That a representative from the West Cumbria Rivers Trust be invited to our next meeting to find out more about tackling the balsam in Cockermouth.

The meeting ended at 7.55 pm

April Planning Applications

HOU/2022/0064

Alterations to roof and incorporate a roof deck

7a Station Street

Recommended –

FUL/2022/0072

To remove roof coverings on unit 1-7 due to the deterioration of the clay tiles, battons and roofing felt and remove guttering

Lakeland Business Park

Recommended –

HOU/2021/0102

Replacement Window

17, Cocker Lane

Recommended –

LBC/2022/0016 & FUL/2022/0073

LBC for internal alterations for creation of a single dwelling (second floor level of Main Street Frontage Building)

Wordsworth Hotel, Main Street

Recommended –

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/22

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
711	112855	£350.00	£0.00	£350.00 31/03/22	Kirkgate Arts - Room Hire Jubilee Concert	£350.00
712	712	£50.00	£0.00	£50.00 01/04/22	S Brown - Petty cash	£50.00
713	713	£120.00	£0.00	£120.00 04/04/22	HSBC Bank PLC - Transferred into Mayors Account to cover bank charges on that account April 22 - March 23	£120.00
714	112856	£31.50	£0.00	£31.50 04/04/22	Darling Manor - 1X Character - Jubilee Picnic	£31.50
715	112857	£50.00	£0.00	£50.00 04/04/22	Derwent Anglers Association - Annual Subscription	£50.00
717	112859	£81.60	£13.60	£68.00 04/04/22	J A Lee Window & General Cleaning Contractors Ltd - Town Hall Windows	£81.60
718	112860	£60.44	£10.07	£50.37 04/04/22	Viking - stationary	£60.44
719	112861	£276.00	£46.00	£230.00 04/04/22	Tivoli Services Ltd - Carry out works Mem Gardens - see invoice	£276.00
720	112862	£330.00	£0.00	£330.00 04/04/22	Leconfield Estates - St Helens Street Allotment Rent	£330.00
723	112862	£768.72	£128.12	£640.60 04/04/22	JJ Group - Carry out electrical remedial works	£768.72
724	724	£150.89	£0.00	£150.89 06/04/22	Quadiant Uk Ltd - fracking machine - DD this will be refunded, signed new cheaper contract	£150.89
725	725 Bacs	£4,616.96	£378.33	£4,238.63 06/04/22	Cumbria Coal Ltd - Mic invoices	£4,616.96
1		£644.86	£107.48	£537.38	toile Strenghten doors - publ	
2		£2,347.00	£0.00	£2,347.00	CI Rent Tarn Close Depot	
3		£1,625.10	£270.85	£1,354.25	CI Festoon Lights	
726	726 Bacs	£120.00	£20.00	£100.00 06/04/22	POD North West Ltd - Memorial Plaques - (money was donated towards this in 21/22 misc code £350)	£120.00
727	727 bacs	£51.36	£8.56	£42.80 06/04/22	e Slip Ltd - Payroll services	£51.36
721	721 bacs	£7,483.00	£0.00	£7,483.00 15/04/22	Allerdale Borough Council - Rates - Town Hall - April - Sept 22	£7,483.00
722	722 Bacs	£3,818.25	£0.00	£3,818.25 15/04/22	Allerdale Borough Council - Rates - Library April - Sept 22	£3,818.25
Total		£18,358.72	£604.68	£17,754.04		

Signature

Date

Signature

06/04/22 01:47 PM Vs: 8.72.01

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

INCOME		2021/2022	Reserve Movements	Actual Net	Balance
Council					
100	Precept	£253,230.00	£0.00	£253,230.00	£0.00
Total Council		£253,230.00	£0.00	£253,230.00	£0.00
Establishment					
300	Establishment- interest	£550.00	£0.00	£160.19	-£389.81
310	Est- misc income	£0.00	£0.00	£3,569.90	£3,569.90
330	Est- Maps	£0.00	£0.00	£979.00	£979.00
Total Establishment		£550.00	£0.00	£4,709.09	£4,159.09
Tourist Information Centre					
400	Tourist Information Centre Sales	£4,000.00	£0.00	£3,173.29	-£826.71
405	Tourist Information Centre Bass Lake	£225.00	£0.00	£0.00	-£225.00
415	Rental/ Income	£3,000.00	£0.00	£2,499.96	-£500.04
420	Talking Books/Requests	£0.00	£0.00	£0.00	£0.00
425	TIC - Printing, Photocopy, Laminating	£0.00	£0.00	£941.77	£941.77
430	Library Replacement Card	£0.00	£0.00	£45.75	£45.75
435	Library Fines	£0.00	£0.00	£0.00	£0.00
440	ABC Printing	£0.00	£0.00	£16.35	£16.35
445	CCC - Printing	£0.00	£0.00	£267.71	£267.71
450	Rotary Calendars	£0.00	£0.00	£0.00	£0.00
Total Tourist Information Centre		£7,225.00	£0.00	£6,944.83	-£280.17
Allotments					
500	Allotments rents	£1,890.00	£0.00	£1,942.50	£52.50

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
Total Allotments				
Christmas Lights	£1,890.00	£0.00	£1,942.50	£52.50
600 Christmas lights donations	£1,000.00	£0.00	£2,630.57	£1,630.57
605 Christmas Lights - Tarn Close Depot	£0.00	£0.00	£0.00	£0.00
Total Christmas Lights	£1,000.00	£0.00	£2,630.57	£1,630.57
Memorial Garden				
700 Memorial Gardens misc income	£0.00	£0.00	£394.20	£394.20
Total Memorial Garden	£0.00	£0.00	£394.20	£394.20
Twinning				
800 Twinning Income	£0.00	£0.00	£0.00	£0.00
Total Twinning	£0.00	£0.00	£0.00	£0.00
Events				
900 Event Fireworks income	£220.00	£0.00	£100.00	-£120.00
905 Events- festival income	£0.00	£0.00	£0.00	£0.00
910 Events- Carnival income	£0.00	£0.00	£0.00	£0.00
915 Events- Food Festival income	£0.00	£0.00	£0.00	£0.00
920 Events- Joint road closure	£0.00	£0.00	£0.00	£0.00
Total Events	£220.00	£0.00	£100.00	-£120.00
Town Hall				
200 Town Hall Room Hire	£1,500.00	£0.00	£160.00	-£1,340.00
205 Town Hall- Rent Day Services	£14,161.00	£0.00	£13,870.68	-£290.32
210 Town Hall- Rent Offices	£11,940.00	£0.00	£10,239.40	-£1,700.60
215 Town Hall- income ABC cleaning	£0.00	£0.00	£0.00	£0.00
220 Town Hall - Wedding Room Hire	£7,000.00	£0.00	£11,483.66	£4,483.66
Total Town Hall	£34,601.00	£0.00	£35,753.74	£1,152.74

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
Open Spaces				
1100 Open Spaces- Fishing Rights-Permits	£65.00	£0.00	£89.15	£24.15
1105 open Spaces- war memorials	£0.00	£0.00	£0.00	£0.00
1110 open Spaces- Public Clocks	£0.00	£0.00	£0.00	£0.00
1115 Open Spaces- flower baskets/bulbs	£0.00	£0.00	£0.00	£0.00
1130 Bus Shelters	£0.00	£0.00	£0.00	£0.00
Total Open Spaces	£65.00	£0.00	£89.15	£24.15
Projects				
1010 Cenotaph	£0.00	£0.00	£0.00	£0.00
1020 10K Town Centre	£0.00	£0.00	£0.00	£0.00
1030 1212 trees	£0.00	£0.00	£7,318.32	£7,318.32
Total Projects	£0.00	£0.00	£7,318.32	£7,318.32
Other Properties				
1205 Other Properties- Victoria Hall Rent	£2,500.00	£0.00	£2,499.96	-£0.04
1210 Other Properties- Tam Close Sports Ground	£375.00	£0.00	£375.00	£0.00
1215 Other Properties- quarterly play area /grass	£0.00	£0.00	£500.00	£500.00
Total Other Properties	£2,875.00	£0.00	£3,374.96	£499.96
Balances				
1300 Balances - To income	£0.00	£0.00	£0.00	£0.00
Total Balances	£0.00	£0.00	£0.00	£0.00
VAT Refunds				
1500 VAT Refunds	£0.00	£0.00	£16,920.00	£16,920.00

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
Total VAT Refunds	£0.00	£0.00	£16,920.00	£16,920.00
Public Toilets				
1400 Public Toilets - Income	£3,000.00	£0.00	£6,781.40	£3,781.40
Total Public Toilets	£3,000.00	£0.00	£6,781.40	£3,781.40
Total Income	£304,656.00	£0.00	£340,188.76	£35,532.76

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Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
EXPENDITURE				
Council				
1600 To Balances	£0.00	£0.00	£0.00	£0.00
Total Council	£0.00	£0.00	£0.00	£0.00
Establishment				
3000 Establishment Wages	£86,764.00	£0.00	£98,882.57	-£12,118.57
3010 Establishment- phone, net, postage	£1,000.00	£0.00	£307.06	£692.94
3020 Establishment- print, statio, equip	£1,500.00	£0.00	£1,252.00	£248.00
3030 Establishment- ins not town hall	£11,000.00	£0.00	£10,883.77	£116.23
3040 Establishment- subscriptions	£1,008.00	£0.00	£2,899.39	-£1,891.39
3050 Establishment- Audit fees	£1,250.00	£0.00	£823.40	£426.60
3060 Establishment- Misc	£2,500.00	£0.00	£1,907.87	£592.13
3070 Establishment- Grants to orgs	£1,000.00	£0.00	£500.00	£500.00
3080 Establishment- Advertsing	£0.00	£0.00	£0.00	£0.00
3090 Establishment- Mayors Allowance	£2,200.00	£0.00	£2,200.00	£0.00
3100 Establishment- Mayors Entertainment Fund	£550.00	£0.00	£141.88	£408.12
3110 Establishment- Elections	£1,000.00	£0.00	£0.00	£1,000.00
3130 Establishment- H&S	£50.00	£0.00	£372.29	-£322.29
3140 Establishment- Training	£500.00	£0.00	£643.18	-£143.18
3150 Establishment- Bank Charges	£1,200.00	£0.00	£554.41	£645.59
3160 Establishment- Payroll	£550.00	£0.00	£528.60	£21.40
Total Establishment	£112,072.00	£0.00	£121,896.42	-£9,824.42
Tourist Information Centre				
4000 Tourist Information Centre-wages	£35,313.00	£0.00	£37,939.81	-£2,626.81
4010 Tourist Information Centre- goods resale	£2,000.00	£0.00	£1,744.31	£255.69

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
4020	Tourist Information Centre-costs	£0.00	£18,697.36	-£2,697.36
4030	Tourist Information Centre-Bass lake	£0.00	£0.00	£180.00
4040	Rotary Calendars	£0.00	£0.00	£0.00
Total Tourist Information Centre	£53,493.00	£0.00	£58,381.48	-£4,888.48
Allotments				
5000	Allotments Water Charges	£0.00	£354.25	£645.75
5010	Allotment Gen Main	£0.00	£434.98	£565.02
5030	Rent for St Helen's Street	£0.00	£330.00	£0.00
Total Allotments	£2,330.00	£0.00	£1,119.23	£1,210.77
Christmas Lights				
6000	Christmas lights contract	£0.00	£18,009.24	£405.76
6010	Christmas Light misc bulb cable etc	£0.00	£7,461.42	-£2,275.42
6020	Christmas Lights Elec Costs	£0.00	£0.00	£1,000.00
6030	Christmas Lights SWOD exp	£0.00	£4,164.34	-£1,164.34
6040	Christmas Lights comps	£0.00	£145.18	-£20.18
6050	Christmas Lights - CADS Panto	£0.00	£0.00	£350.00
6060	Christmas Lights - Tam Close Depot	£0.00	£4,470.00	-£109.00
Total Christmas Lights	£32,437.00	£0.00	£34,250.18	-£1,813.18
Memorial Garden				
7000	Memorial Gardens Contract	£0.00	£9,471.96	£0.04
7010	Memorial Gardens Play Area	£0.00	£0.00	£2,000.00
7020	Memorial Gardens Misc	£0.00	£3,822.09	-£822.09
Total Memorial Garden	£14,472.00	£0.00	£13,294.05	£1,177.95
Twinning				
8000	Twinning visit incoming	£0.00	£3,014.03	£3,485.97
8010	Twinning Visit Out Going	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
8020 Twinning Grants EPSF	£500.00	£0.00	£0.00	£500.00
Total Twinning	£7,000.00	£0.00	£3,014.03	£3,985.97
Events				
9000 Events- FireworksDisplay	£6,000.00	£0.00	£1,595.59	£4,404.41
9010 Events - Festival exp	£500.00	£0.00	£250.00	£250.00
9020 Events- Carnival exp	£250.00	£0.00	£0.00	£250.00
9030 Events- Food Festival	£4,166.00	£0.00	£4,166.00	£0.00
9040 Events - Taste Christmas	£1,000.00	£0.00	£1,000.00	£0.00
9060 Events- Joint Road Closure	£0.00	£0.00	£0.00	£0.00
9070 Events - Market Charter	£500.00	£0.00	£0.00	£500.00
9080 Events - 70th Anniversary	£1,000.00	£0.00	£0.00	£1,000.00
Total Events	£13,416.00	£0.00	£7,011.59	£6,404.41
Town Hall				
2000 Town Hall - Gen Main	£2,500.00	£0.00	£3,696.69	-£1,196.69
2010 Town Hall- Refurb of Furnishings	£1,000.00	£0.00	£0.00	£1,000.00
2020 Town Hall- Capital Impr Scheme/ Grd Maint	£1,000.00	£0.00	£0.00	£1,000.00
2030 Town Hall- rates	£12,500.00	£0.00	£12,475.00	£25.00
2040 Town Hall- Utilities	£6,000.00	£0.00	£7,818.43	-£1,818.43
2050 Town Hall- Phone, net, frank	£2,176.00	£0.00	£2,089.50	£86.50
2060 Town Hall- window, bins, sanitary, fire	£600.00	£0.00	£646.00	-£46.00
2080 Town Hall- Refreshments	£145.00	£0.00	£46.25	£98.75
2090 Town Hall- Cleaners wage	£0.00	£0.00	£0.00	£0.00
2100 Town Hall- cleaning products	£250.00	£0.00	£154.28	£95.72
2110 Town Hall - Wedding Exp	£500.00	£0.00	£969.66	-£469.66
2120 Town Hall - Cleaning Contract	£5,160.00	£0.00	£5,395.75	-£235.75
Total Town Hall	£31,831.00	£0.00	£33,291.56	-£1,460.56
Open Spaces				

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
11000	Open Spaces-Fishing stationery	£0.00		£0.00
11010	Open Spaces- war memorials	£2,500.00	£0.00	£2,500.00
11020	Open Spaces-Public Clocks	£270.00	£150.00	£120.00
11030	Open Spaces -flower baskets	£2,800.00	£2,282.47	£517.53
11060	Open Spaces - Bus Shelter	£600.00	£450.00	£150.00
11080	Open Spaces - clever sid	£100.00	£0.00	£100.00
Total Open Spaces	£6,270.00	£0.00	£2,882.47	£3,387.53
Projects				
10200	10K Town Centre	£0.00	£11,756.88	-£11,756.88
10300	1212 trees	£0.00	£5,539.92	-£5,539.92
Total Projects	£0.00	£0.00	£17,296.80	-£17,296.80
Other Properties				
12010	Other Properties-Victoria Hall exp	£1,000.00	£171.68	£828.32
12020	Other Properties-Tarn Close Sports Ground misc exp	£0.00	£0.00	£0.00
12030	Other Properties-3/4 insp/grass swings	£2,433.00	£6,221.80	-£3,788.80
Total Other Properties	£3,433.00	£0.00	£6,393.48	-£2,960.48
Balances				
13000	Balances - From Exp	£0.00	£5,980.00	-£5,980.00
Total Balances	£0.00	£0.00	£5,980.00	-£5,980.00
VAT Refunds				
15000	VAT Due to C/E	£0.00	£0.00	£0.00
Total VAT Refunds	£0.00	£0.00	£0.00	£0.00
Public Toilets				
14000	Public Toilets- Gen Costs	£2,100.00	£1,686.09	£413.91
14010	Public Toilets - Cleaning Products	£750.00	£764.56	-£14.56
14020	Public Toilets- Cleaners Wage	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/01/01

	2021/2022	Reserve Movements	Actual Net	Balance
14030 Public Toilets- Utilities/ Rates	£2,000.00	£0.00	£6,406.51	-£4,406.51
14040 Toilet - Cleaning contract	£11,750.00	£0.00	£8,633.20	£3,116.80
Total Public Toilets	£16,600.00	£0.00	£17,490.36	-£890.36
CCTV				
16000 CCTV	£3,802.00	£0.00	£5,376.40	-£1,574.40
Total CCTV	£3,802.00	£0.00	£5,376.40	-£1,574.40
Green Issues				
17000 Green Issues	£1,000.00	£0.00	£416.45	£583.55
Total Green Issues	£1,000.00	£0.00	£416.45	£583.55
Greyrigg Footpath				
18000 Greyrigg Footpath	£1,800.00	£0.00	£2,000.00	-£200.00
Total Greyrigg Footpath	£1,800.00	£0.00	£2,000.00	-£200.00
Chamber of Trade				
19000 Chamber of Trade	£750.00	£0.00	£750.00	£0.00
Total Chamber of Trade	£750.00	£0.00	£750.00	£0.00
Total Expenditure	£300,706.00	£0.00	£330,844.50	-£30,138.50
Total Income	£304,656.00	£0.00	£340,188.76	£35,532.76
Total Expenditure	£300,706.00	£0.00	£330,844.50	-£30,138.50
Total Net Balance	£3,950.00		£9,344.26	

Income and Expenditure Account

Unaudited

31/03/21 £		31/03/22 £
	INCOME	
1,915.37	Allotments	1,942.50
0.00	Balances	0.00
989.09	Christmas Lights	2,270.57
1,075.19	Establishment	4,802.42
0.00	Events	100.00
0.00	Flood Prevention income	0.00
0.00	Income	0.00
1,288.40	Memorial Gardens	394.20
200.00	Open Spaces	89.15
2,874.96	Other Properties	3,374.96
210,990.00	Precept	253,230.00
0.00	Projects	20,404.78
2,103.00	Public Toilets	6,781.40
7,347.74	Tourist Information Centre	6,944.83
31,070.20	Town Hall	35,781.74
0.00	Twinning	0.00
259,853.95	INCOME TOTAL	336,116.55
	EXPENDITURE	
637.57	Allotments	1,119.23
4,340.79	Balances	5,980.00
0.00	CCTV	5,376.40
0.00	Chamber of Trade	750.00
32,020.48	Christmas Lights	34,250.18
113,290.90	Establishment	121,831.42
0.00	Events	7,361.59
0.00	Expenditure	0.00
0.00	Flood prevention scheme	0.00
0.00	Green Issues	416.45
0.00	Greyrigg Footpath	2,000.00
14,226.52	Memorial Gardens	13,294.05
6,767.47	Open Spaces	2,882.47
2,361.82	Other Properties	6,393.48
0.00	Projects	17,296.80
17,076.70	Public Toilets	17,385.14
0.00	S. 137 Payments	0.00
36,509.47	Tourist Information Centre	57,823.40
32,011.16	Town Hall	33,291.56
60.00	Twinning	3,014.03
259,302.88	EXPENDITURE TOTAL	330,466.20

Income and Expenditure Account

31/03/21

£

197,110.92

259,853.95

456,964.87

259,302.88

0.00

0.00

197,661.99

EXPENDITURE

Balance as at 01/04/21

Add Total Income

Deduct Total Expenditure

Stock Adjustment

Transfer to/ from reserves

Balance as at 31/03/22

31/03/22

£

197,661.99

336,116.55

533,778.54

330,466.20

0.00

0.00

203,312.34

Signed

Chair

Clerk / Responsible Financial Officer

Consolidated Balance Sheet

Unaudited

31/03/21

£

31/03/22

£

Long Term assets

0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
0.00	TOTAL LONG TERM ASSETS	0.00

Current assets

45,862.05	Investments	45,862.05
0.00	Loans Made	0.00
0.00	Investments	0.00
4,500.00	Stocks	4,500.00
6,337.78	VAT Recoverable	9,260.37
0.00	Debtors	13,179.79
0.00	Payment in Advance	0.00
141,718.46	Cash in Hand & at Bank	131,220.13
198,418.29	TOTAL CURRENT ASSETS	204,022.34
198,418.29	TOTAL ASSETS	204,022.34

Current liabilities

0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
728.30	Creditors	350.00
28.00	Receipts in Advance	360.00
756.30	TOTAL CURRENT LIABILITIES	710.00
197,661.99	TOTAL ASSETS LESS CURRENT LIABILITIES	203,312.34

0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
197,661.99	NET ASSETS	203,312.34

Represented by

197,661.99	General Fund	203,312.34
0.00	Capital receipt following sale	0.00
197,661.99	Sale of Double Mills	203,312.34

Signed

Chairman

Date

AUDIT OPINION

Responsible Financial Officer

From: LGR Programme Board. <cccinternalcommunications@public.govdelivery.com>

Sent: 10 March 2022 15:02

To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>

Subject: Local Government Reorganisation (LGR) Newsletter - 10 March 2022

Local Government Reorganisation

Delivering Two New Councils for Cumbria



Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

10 March 2022

Update from the Programme Board

This week at the LGR Programme Board there was more progress to report on the below key areas:

- [Financial Modelling](#)
- [Programme Reset](#)
- [Strategic Partner - KPMG](#)
- [Elections](#)
- [Joint Committee\(s\)](#)
- [LGR Staff Survey - Tell us what you think!](#)

Financial Modelling



A lot of work is now underway to start and look at the finances of the two new councils and the work needed to ensure that each new council has a robust and viable budget in place for Vesting Day.

Programme Reset

The programme reset work has now been approved by the Programme Board and although the new board arrangements will need to remain flexible and agile – the new board structure is now being put into place.

[<<You can find out more about the programme reset by viewing the latest reset presentation online>>](#)



Strategic Partner - KPMG



Our new strategic partner, KPMG has now joined the Programme Board and since their appointment a few weeks ago they have already been working hard with board members, the programme office and some key workstream leads to start to put into place extra capacity and skills to support this major change programme.

Elections

Work is well underway with elections planning. Each council has an established and experienced working group who is overseeing the election arrangements and we will keep you informed about this key area of work as it progresses. Elections will be held on the 5 May 2022 and importantly new councillors elected will serve a term of office for 5 years for the council they have been elected to. Their first year serving on a 'Shadow Authority' followed by four years for their new council. In total there will be 65 Councillors for Westmorland and Furness and 46 Councillors for Cumberland.

Joint Committee(s)

Joint Committees are also set to start soon with the first meetings scheduled for late March and early April. Legally there is a duty on the County Council and the district councils to form Joint Committees within 14 days of the Structural Changes Order (SCO) coming into force, we are expecting the SCO to be approved in the next few weeks. There will be two Joint Committees - one for Cumberland and one for Westmorland and Furness. Membership of each Joint Committee is 12 (3 from Cumbria County Council and 3 from each district council). Joint Committees will be dissolved following the first meeting of the two new Shadow Authorities and these are scheduled for the 17 May. Please find below a full list of the members nominated to the Joint Committees.

Cumberland Joint Committee Membership:

1. Cllr Mike Johnson, Leader - Allerdale Borough Council
2. Cllr Nicky Cockburn - Allerdale Borough Council
3. Cllr Alan Smith - Allerdale Borough Council
4. Cllr John Mallinson, Leader – Carlisle City Council
5. Cllr Gareth Ellis, Deputy Leader – Carlisle City Council
6. Cllr Lisa Brown - Carlisle City Council
7. Mayor Mike Starkie - Copeland Borough Council
8. Cllr Mike Hawkins - Copeland Borough Council
9. Cllr Linda Jones-Bulman - Copeland Borough Council
10. Cllr Stewart Young, Leader – Cumbria County Council
11. Cllr Ceilia Tibble, Cabinet Member – Cumbria County Council
12. Cllr Keith Little, Cabinet Member – Cumbria County Council

Westmorland and Furness Joint Committee Membership:

1. Cllr Derek Brook, Chairman of the Executive – Barrow Borough Council
2. Cllr Hazel Edwards, Executive Member – Barrow Borough Council
3. Cllr Ann Thomson, Leader – Barrow Borough Council
4. Cllr Patricia Bell, Cabinet Member – Cumbria County Council
5. Cllr Anne Burns, Cabinet Member – Cumbria County Council
6. Cllr Peter Thornton, Deputy Leader – Cumbria County Council
7. Cllr Dr Virginia Taylor, Leader - Eden District Council
8. Cllr Mary Robinson, Deputy Leader - Eden District Council
9. Cllr Debra Wicks, Leader of the Conservative Group – Eden District Council
10. Cllr Jonathan Brook, Leader – South Lakeland District Council
11. Cllr Andrew Jarvis, Deputy Leader – South Lakeland District Council
12. Cllr John Holmes, Shadow Cabinet Deputy Leader – South Lakeland District Council

LGR Staff Survey - Tell us what you think!



We launched an LGR staff survey earlier this month for all County Council and district employees to complete. The purpose of this survey is to identify important areas such as how you as an employee feel the LGR process is being managed, how effective the communications are and how you are feeling generally. Please take a few minutes to fill in this very short survey as it will help us learn what areas are working well and where things can be done better to support all employees through this time of change.

>>Complete the LGR – Tell us what you think! Survey<<

We'd really appreciate for you to respond by Friday 25 March 2022.

Please note that the information you supply will be treated anonymously and the data collected will help to ensure that we are providing you with the right information and support.

Hard copies of the survey are also available and are being distributed to colleagues without access to email.

Have a question for us?

From: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>
Sent: 21 March 2022 11:20
To: Kelly, Rachael <Rachael.Kelly@cumbria.gov.uk>
Subject: FW: Major milestone for Local Government Reorganisation (LGR)

From: LGR Programme Board. <cccinternalcommunications@public.govdelivery.com>
Sent: 18 March 2022 16:14
To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>
Subject: Major milestone for Local Government Reorganisation (LGR)

Local Government Reorganisation

Delivering Two New Councils for Cumbria



Key milestone met for Local Government Reorganisation (LGR) in Cumbria

The Cumbria Local Government Reorganisation Structural Changes Order (SCO) has completed its passage through both houses of Parliament this week and received the Ministerial signature yesterday.

The SCO sets out the process of creating the two new councils and provides the legal basis on which to implement the change to local government structures. This is a significant milestone in the process leading to the creation of the two new councils.

The SCO requires that two joint committees are established ahead of the formation of the Shadow Authorities. The Westmorland and Furness joint committee is due to hold its first meeting on 29 March. The Cumberland Joint Committee is due to meet on 30 March.

[You can find out more about the Joint Committees online.](#)

[Read the latest SCO press release for further details.](#)



Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

25 March 2022

In today's edition:

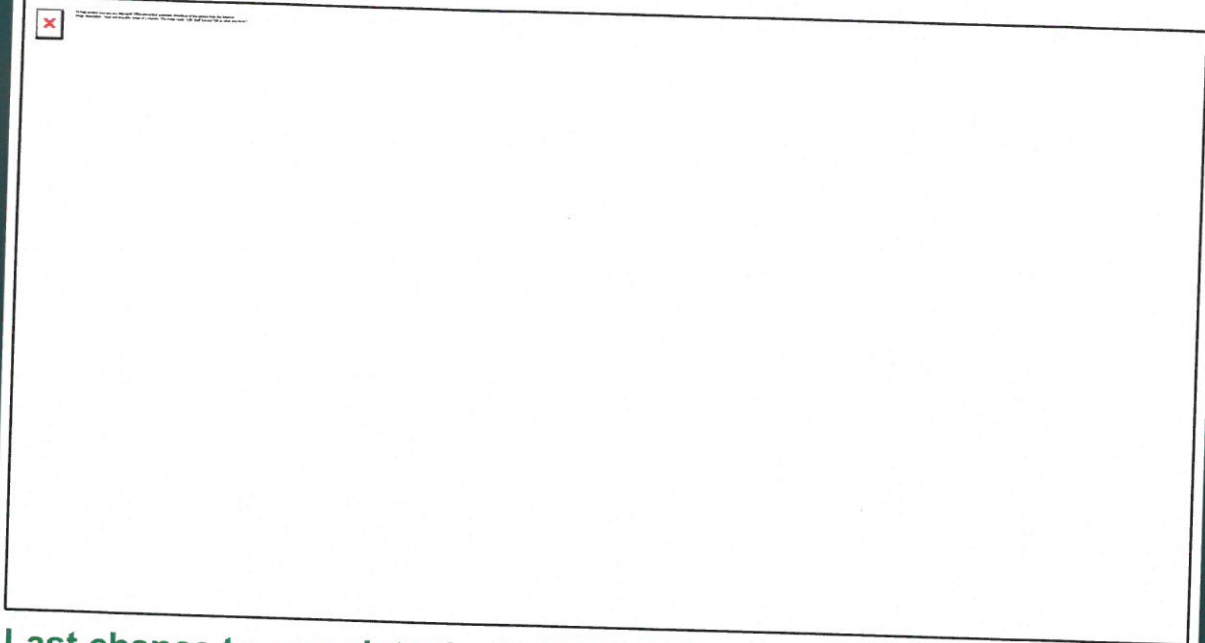
- [Update from the LGR Programme Board](#)
- [LGR staff survey closes at midnight tonight - Tell us what you think!](#)
- [WATCH: LGR Officer Session - 23 March 2022](#)

Update from the LGR Programme Board

A number of discussions around key issues took place at Programme Board this week as we continue on the journey towards both Day 0 and Vesting Day.

The board acknowledged the huge volume of hard work undertaken by officers across all seven councils to this point, with some way still to go in the LGR programme to 1 April 2023. The efforts of everyone involved are recognised with a deep appreciation for the understanding and commitment people are showing towards such a complex programme.

LGR staff survey closes at midnight tonight - Tell us what you think!



Last chance to complete the LGR Staff Survey!

We launched an LGR staff survey earlier this month for all County Council and district employees to complete.

The purpose of this survey is to identify important areas such as how you as an employee feel the LGR process is being managed, how effective the communications are and how you are feeling generally. Please take a few minutes to fill in this very short survey as it will help us learn what areas are working well and where things can be done better to support all employees through this time of change.

Complete the survey by midnight tonight!

<<Complete the LGR – Tell us what you think! Survey>>

Please note that the information you supply will be treated anonymously and the data collected will help to ensure that we are providing you with the right information and support.

WATCH: LGR Officer Session - 23 March 2022



Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Local Government Reorganisation (LGR) Newsletter

31 March 2022

In today's edition:

- [Countdown to two new councils for Cumbria](#)
- [LGR staff survey](#)
- [Theme and Workstream updates](#)
- [Latest from the Data and Intelligence Hub](#)

Countdown to two new councils for Cumbria

On Friday (1 April) there will only be one year to go until the two new councils are established in Cumbria. On the build up to this, elections will be held on Thursday 5 May.

The Notices of Election were published on Monday (28 March) on two new websites - www.cumberland.gov.uk and www.westmorlandandfurness.gov.uk

The new websites have been set up for the Shadow Authorities for the two new councils and in addition to providing information on the upcoming elections also provide information on the Joint Committees.

The Joint Committees have been set up before the Shadow Authorities are established and will only meet for a short period until the elections. They will make recommendations to the Shadow Authorities on some of the important early decisions.

The Westmorland and Furness Committee met on Tuesday 29 March in Kendal and the Cumberland Joint Committee met on Wednesday 30 March in Carlisle. [You can view the Joint Committee papers online.](#)

At the **Westmorland and Furness Committee**, Cllr Jonathan Brook was appointed the Chair and Cllr Ann Thomson was appointed Vice Chair.

At the **Cumberland Joint Committee**, Cllr Stewart Young was appointed the Chair and Cllr Lisa Brown was appointed Vice Chair.

One of the papers considered by the Joint Committees was the process for appointing to the designations of the Interim Heads of Paid Service, Monitoring Officers and Chief Finance Officers. you can view this paper below:

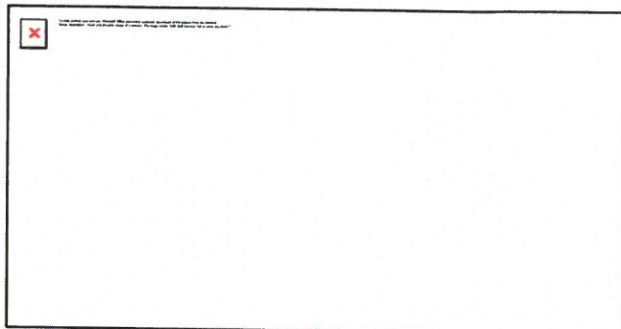
Cumberland Joint Committee paper - Interim statutory officer recruitment

Both Committees agreed that applications for these roles should be open to all suitably experienced and qualified officers of the relevant councils for the Shadow Cumberland Authority and the Shadow Westmorland and Furness Authority.

The Shadow Councils must agree these designations at their first meetings in May, so the timescales to confirm the appointments will be quite tight. Applications will be via an Expression of Interest process, which will be formally launched by the end of next week, along with more detailed information. Those shortlisted will be invited to a Member panel interview, which will also include a presentation. Interviews are expected to be held week commencing 18 April.

Find out more about the Joint Committees, Shadow Authorities and much more on your LGR SharePoint site or visit: newcouncilsforcumbria.info.

LGR staff survey



Thank you to everyone who completed the LGR Staff Survey!

The LGR Programme Board recently launched an LGR staff survey for all county council and district employees to complete.

The purpose of this survey was to identify important areas such as how you as an employee feel the LGR process is being managed, how effective the communications are and how you are feeling generally.

The survey closed on Friday 25 March with almost 1000 responses received!

We are currently working hard to analyse the data and will update all members and staff in the coming weeks. The data will help us to learn what areas are working well and where things can be done better to support all employees through this time of change.

Theme and Workstream updates

Themes and workstreams have been created to support the Programme Board and ensure every area of each council's services and responsibilities is taken into consideration during the complex transition from seven authorities to two. Each month we share updates from each of these groups.

Glossary

BASELINE - A baseline is a fixed point of reference. The programme will develop baseline positions (also referred to as baselining) for services or cluster of services which will provide an overview, including key information such as staffing, budget, funding streams and customers. This baseline position will inform the work around service design options.

CLOF - Cumbria Leaders Oversight Forum - Comprising Leaders of each of the seven councils, the forum provides political oversight for the timely delivery of the LGR Programme.

SWOT - A study undertaken to identify an organisation's internal strengths and weaknesses, as well as its external opportunities and threats.

Don't forget, there's a glossary of frequently used LGR terms on your council's SharePoint site.

People

The People theme has boards for Adults, Children and Families and Public Health.

Adults

The Adults Programme Board continue with baselining services and preparing options and are on track to produce these by the end of March. Some areas are proving more complex than others to disaggregate due to the complex nature of some of the contracts and partnerships involved.

Different options on how to disaggregate and aggregate these services will be looked at in detail by the two Shadow Authorities later in the year, some may require a different approach.

The group has also started a series of staff engagement Teams calls to explain the LGR process in more detail and to listen to initial feedback from those delivering our services. Many questions were put forward by staff and the opportunity to have them answered was well received. Further engagement is being planned.

The Adults Programme Board is also approaching key external stakeholders to gain an understanding on how our potential changes could impact them. More in-depth staff and stakeholder engagement will take place later in the year, once the Shadow Authorities have been established.

Children and Families

Work continues in the Children's Services workstream to develop how services will be delivered in the two new councils. All services have now completed baselining exercises and detailed discussions are now underway with service leads. In the majority of service areas the development of two new services is the most likely outcome. For around a third, further consideration is being given to alternative approaches to service delivery. The new Shadow Authorities will make the final decision on how services are organised.

Public Health

We've narrowed down eight high level options to three that we're saying are viable, three that are potentially viable but not recommended, and two that we would not recommend at all

These options are taken through the processes of the Cumbria Leaders Oversight Forum and this will give a steer on direction.

The next step is to test the three options against the 'top tier public health system' document that sets out what a really good system would look like. This will help steer us towards what the preferred option might be. But there will be no decisions taken about any of this until after the local elections in May.





Place

As with the other workstreams, leads within the Place Theme have been busy developing their options appraisals and blueprints ahead of the creation of the Shadow Authorities.

The main focus of the Place Board is in ensuring that each lead has the advice and support required to produce the blueprints by the end of May, KPMG have been drafted in to support this process alongside support from Enabling

Services. This will also require support and advice from other Themes including ICT and Customer and Digital.

One of the key areas of focus is waste and recycling management. This has looked at the current situation and the different approaches to waste collections in terms of waste streams and frequency across the six districts as well as the committed waste disposal arrangements. It has also covered the SWOT analysis and the various options available for service provision going forward and the pros and cons of each.

An added complication for the waste stream is the varying contractual arrangement, and aligning when they are up for renewal, as well as the local and national policy changes with regards to climate change and also waste management over the next few years.

The board have also looked at the coroner's service, which is unique in that officers are not directly employed by the county council and are independent of it. However, local authorities have a statutory obligation to support the service's work.

There has also been a focus on the "libraries and community services" work package which covers libraries, archives, registration services, the school library service and refugees and resettlement. The board has noted the current situation – including the fact that there were more than 6,500 visits to the archive service in 2019 alone, and that on average around 5,300 deaths are registered every year and 4,000 births. The board also noted the recent changes and opportunities for the future of the service – such as digitisation of archives and library resources.

As part of our communications and engagement approach the workstream leads have also been busy mapping the various stakeholders they have with a view to engaging with key groups or organisations in the next few weeks to help inform their options appraisals and blueprints.

Enabling Theme

At the final meeting of the Enabling board in its original form, all members and support staff were thanked for their efforts in helping the programme to reach its current position.

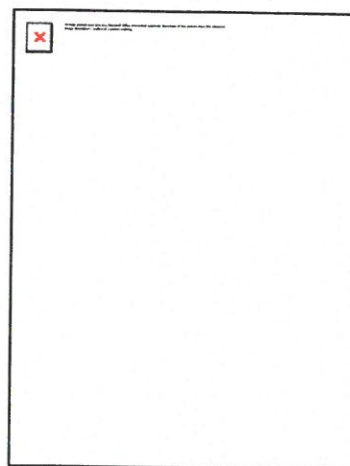
That meeting heard that:

Day 1 readiness workshops continued with activity across all areas and expected to deliver to deadline at the end of March, feeding into programme wide planning.

An initial sift of design option choices was completed across all work packages with the vast majority indicating they were intending to progress with the working assumption of separate services for the new councils.

There was a presentation to CLOF on baselining/SWOT/high level options for ICT, Customer & Digital and Performance & Intelligence.

The revised Corporate and Enabling Board, as established by the programme Reset, has now

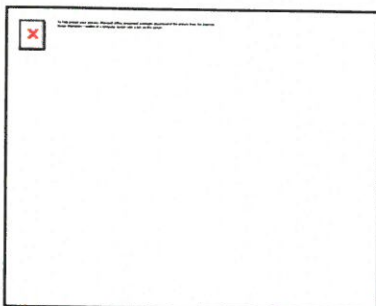


begun its work. This covers Legal and Democratic; OD & HR; Comms & Engagement; Strategic Commissioning, Procurement and Contract Management; Assets; Data and Intelligence Hub as well as Policy and Performance and Transformation.

While the board's terms of reference are being finalised, the draft includes:

Working on behalf of the LGR Programme Board and Elected Members to:

- Lead the design, planning and delivery of the changes required to achieve Day 1 service continuity for Corporate & Enabling Services for the two new councils.
- Plan for service integration/improvement to achieve longer term outcomes/benefits for customers, elected members and staff.
- Advise and support the whole LGR Programme to ensure Day 1 readiness (Safe & Legal).
- Develop blueprints and initial transformation concepts/options.



Customer and Digital

The workstream has completed the first of a series of workshops towards finalising a 'Day 1 Readiness Plan'.

The workstream has agreed a set of design principles that should shape options around future customer services provision:

- Delivering seamless, sustainable and transformed end-to-end services through collaboration with services that proactively reduce and shape demand.
- Be designed for everyone, based on user needs, supporting customers to do more – accessible, inclusive, secure and fit for purpose.
- Be designed end-to-end, enabling the earliest possible resolution of customer enquiries in a simple and consistent way.
- Be delivered by skilled, knowledgeable and empowered staff with digital expertise and a willingness to try new things and learn from others; shaped by service design experts; led by digital champions.
- Provide value for money by “fixing the plumbing” to break dependence on inflexible / expensive technology and collaborating with the wider sector to deliver in a streamlined and efficient way.
- Continually leverage data and intelligence to enable evidence-based decisions about future services.
- Continually improve in a low risk and flexible way, enabled by user-centred service design and Agile methodologies, learning from success elsewhere, and real-time performance measurement.

The number one priority is to prepare the new councils to be 'Day 1' ready, delivering safe and legal services, aiming for a consistent experience across the new authority areas.

The workstream will also be investigating options for the new councils' customer and digital models going forward.

Information about the existing provision in each council has been shared and analysed, looking at volumes, channels and processes around areas including phone calls, website, forms, online forms/accounts, email, social media and face-to-face.

Each council's customer services team delivers a range of services, across an array of channels, and delivers varying levels of a customer's end-to-end journey.

The 52 services identified as delivered by the seven customer services teams have been grouped into 10 work packages, which will now drive the initial work in the Customer and Digital Workstream. Work packages are being led by representatives from across the seven councils:

1. **Support and Collections** (including revenues and benefits, welfare, blue badges and enforcement and recovery), being led by Matthew Ward from Carlisle City Council.
2. **Homelessness, Housing and Property** (including housing options, property services, homelessness, disabled facilities grants, rent arrears, evictions and repairs), being led by Amanda Yellowley from Eden District Council.
3. **Democratic and Elections** (including democratic services, elections, members and scrutiny), being led by Simon Higgins from Cumbria County Council.
4. **Waste, Environment and Open Spaces** (including waste and recycling, street cleansing, waste permits, environmental health, environmental protection and parks and open spaces) being led by Claire Gould from South Lakeland District Council.
5. **Parking and Highways** (including on and off-street parking, highways, permits, parking enforcement and street lights) being led by Alison Graham from Cumbria County Council.
6. **Permissions** (including building control, licensing – including taxis – and planning), being led by Heather Holmes from Copeland Borough Council.
7. **Adult and Family Services** (including Single Point of Access, bereavement services, Tell Us Once, registration and ceremonies), being led by Alison Graham from Cumbria County Council.
8. **General Enquiries** (including complaints and compliments, information governance, reception services, TICs, libraries, post in/out), being led by Paul Wood from Allerdale Borough Council and Kate Hurr from Cumbria County Council.
9. **Customer Experience and Service Improvement** (including website, service design, communications, telephony and triage pathways), being led by Kate Hurr from Cumbria County Council.
10. **Internal Council Services** (including HR payroll, recruitment and ICT service desk) being led by Alison Graham from Cumbria County Council.

Organisational Development (OD) and Human Resources (HR)

Staff FAQs

We are updating our staff FAQs following feedback. Once these have been refreshed, we'll let you know, and we'll update the information on our LGR SharePoint sites.

Committee paper on options for Members

Our OD and HR lead officer, Nicola Houwayek, drew together an interim statutory roles recruitment report. This was discussed at the two Joint Committees this week.

The Shadow Councils each have to appoint interim statutory roles of Head of Paid Service, Monitoring Officer and Chief Finance Officer and agree these at their first meetings in May. The two new councils will need to have their senior teams in place before Vesting Day to support the transition.

A workshop with Trade Unions to agree ways of working for LGR was held this month.



ICT

Preparations for the Shadow Authorities continue with ICT kit for members now ordered and starting to be delivered for set up and test. The administrative needs of the two new authorities will be met by new ModGov environments for both Cumberland and Westmorland and Furness, which have been built in partnership with Civica.

Testing is now underway, with Democratic Service teams from across all authorities engaged in introductory workshops and

work progressing to set up user profiles for officers and elected members. Committee meetings, including schedules and templates for papers and agendas are also being prepared, ahead of an anticipated live launch of 9 May.

The ICT workstream continues to engage with and support the other workstreams within the programme in identifying, scoping and costing their ICT and contract requirements. Most recently this has included an in-person workshop with Section 151 Officers from across the county.

Pam Duke, Director of Finance at Cumbria County Council and Ian Frost, Finance Workstream sponsor, led the workshop, which discussed the workstream's deliverable safe and legal ICT requirements for Vesting Day and included a presentation from David Cowan, ICT workstream member and Head of ICT at Copeland Borough Council.

The ICT workstream has also been working with the Contracts and Procurement workstream on future system and contract requirements. Current contract arrangements are undergoing a RAG traffic light rating process to identify urgent issues and establish an understanding of the complexities involved in managing existing ICT contracts of varying duration across all six district, borough and city councils and the county council.

Assets

The past weeks have been exceptionally busy for all involved in the Assets workstream with the baselining exercise for the Capital Programme across all areas of the county now complete.

Added to the data and intelligence gathered during the Assets baselining exercise, this now means the workstream is able to move forward developing detailed design options for the new councils.

Technical lead Allan Harty will present the workstream's latest position to the Programme Board.

As part of the LGR Programme Reset, the team are looking at the opportunity to merge Assets and the Capital Programme into a single work package - a move that will help to pave the way for work to create integrated service areas for the new councils from Day 1.

Detailed work is also now underway to analyse Revenue and Capital Budgets linked to both the corporate estate and capital programme work for each of the seven authorities. Planning is progressing for Day 1 Readiness and establishing key operating principles to support transformation and benefits realisation.

Following on from the work undertaken to establish the 'As is' and 'To be' modelling of the Capital Programme for both new councils, the latest in person workshop was themed on the principles of Corporate Landlords.



Communications and Engagement

A design brief has been worked up and has now been issued to start the process of creating logo ideas for the two new councils. Decisions will be made by the Shadow Authorities but given the timescales involved it was important to set the ball rolling now.

A second virtual LGR briefing was held for town and parish council members with the support of Cumbria Association of Local Councils. The Comms Group also helped in facilitating a session on Joint Committees, elections and Shadow Authorities for members

across the seven authorities and a similar session for staff last week.

Key actions in the next period include creative work on a public Elections campaign to raise awareness of the importance of May 5. A branding audit and plan will be discussed with workstream and theme leads as part of our readiness for Vesting Day.

Legal and Democratic

A major milestone was reached with the Structural Changes Order (SCO), which sets out the process of creating the two new councils, coming into force.

The draft S24 Direction has also been received and councils will be providing feedback. This places restrictions on contractual spend within thresholds set out in the draft Direction and the requirement for Shadow Authority consent in certain circumstances.

One of the stipulations of the SCO is that two Joint Committees are established ahead of the formation of the Shadow Authorities. As you can read elsewhere in this newsletter, the first Joint Committee meetings took place this week.

Work on the draft Shadow Authority Constitution is nearing completion and will be presented at a future meeting of the Joint Committees.

Two online briefing sessions, one for members and one for officers, on Joint Committees, elections and Shadow Authorities were well attended and the recordings have been made available.

Pre-election guidance has been issued across all seven authorities and this came into effect from 28 March, the day the Notice of Elections was published.

If you require further advice or assistance, please contact the relevant Electoral Services Team:

Cumberland

Allerdale: 0303 123 1731 / Elections2022@allerdale.gov.uk

Carlisle 01228 817555/6 / elections@carlisle.gov.uk

Copeland 01946 598300 / elections@copeland.gov.uk

Westmorland and Furness

Barrow: 01229 876 318 / elecereg@barrowbc.gov.uk

Eden: 01768 212 253 / elections@eden.gov.uk

South Lakeland: 01539 793 197 / elections@southlakeland.gov.uk

Finance and Commercial

Options analysis and evaluation for finance systems and processes is under way with a key decision on the way forward planned for early April.

More detailed work is now going on to finalise the approach to supporting the Shadow Authorities and Cumbria Fire and Rescue Service to develop financially sustainable organisations from the

1st April 2023. This includes further analysis on the principles to be applied to dis-aggregation and aggregation of revenue and capital budgets and balance sheet, benefits realisation and supporting the development of the blueprints for future service delivery by the boards.

To help achieve this a more focused, Financial Sustainability Delivery Board, is being established, independently chaired by CIPFA (Chartered Institute of Public Finance and Accountancy) and with Local Government Association membership to provide independent support and guidance to the Joint Committees, and then the Shadow Authorities to inform this decision making. This board will meet in early April to agree terms of reference, membership, and initial work plan.

The board is also overseeing the monitoring of the utilisation of the LGR Implementation Reserve which is now established with an agreed MOU in place. This is being hosted by Cumbria County Council.

Strategic Commissioning, Procurement and Contract Management

Contracts:

In March, a second workstream workshop was held to review contract RAG ratings (traffic light rating system), interdependencies and delivery risks.

Almost 1,000 contracts have now been initially RAG rated in terms of action across the seven councils. Continuing with the distillation analogy all Cumbria County Council's People related contracts have now been RAG rated in terms of action and delivery risk assessment/market sensitivities and are now ready for legal assessment.

The Corp/Enabling and Place contracts across the seven councils are being delivery risk assessed (ie. financials; complexity; competition and service continuity). Following external legal advice, they will all now be subject to further review by legal colleagues.

Grants:

All seven councils are now working on RAG rating the 700-plus Grants currently identified, and this should be completed by early April 2022.

Latest from the Data and Intelligence Hub



The Data & Intelligence Hub continues to make good progress with additional resources from KPMG successfully joining the team of all seven council representatives.

During March, the hub has supported each theme with the data and intelligence requirements for the Stage 2 presentations considered by both the LGR Programme Board and Cumbria Leaders Oversight Forum.

As anticipated, following detailed work to analyse the first version of programme wide data sets, there are some areas where data is held in different systems or formats across the seven councils so work is continuing to strengthen data consistency and data quality. This is normal and expected at this stage of the programme and the team are working with each workstream to assess where updated versions of datasets (such as finance and HR) will assist with future stages of the programme.

Data protection and security remains a strong focus and commitment of the hub. Where revised data sets are being provided then Data Privacy Impact Assessments are being undertaken as committed through the LGR Data Sharing Agreement signed by all seven Chief Executives. This will ensure that any employee, financial or commercial data that is more sensitive is only used for a defined programme purpose, is managed securely and there are

appropriate levels of confidentiality. This is particularly important as the level of detail needed on HR data becomes more personal.

The Data Hub team are also working alongside the Programme Management Office to further progress key programme activity such as the approach to blueprints, aggregation, disaggregation criteria and benefits realisation work.

If you would like to know more regarding the work of the Data Hub or have any queries about how data is being managed, please email the team via the dedicated email service ask.datahub@cumbria.gov.uk

Your feedback and questions are important to us

We hope that you found the newsletter to be a useful resource. Your views and feedback are very important to us. It would help us greatly to improve the information we provide if you would complete our short feedback form.

[<<Complete our newsletter feedback form>>](#)

Have a question for us?

Email: info@newcouncilsforcumbria.info

Don't forget, there's more information online!

You can find out more by visiting the LGR website:
newcouncilsforcumbria.info

Each council also has its own dedicated **SharePoint** site with information specifically for staff.



This email was sent to sonia.hutchinson@cumbria.gov.uk by Cumbria County Council Internal communications, Cumbria House, 117 Botchergate, Carlisle CA1 1RD.



WARNING: Email attachments may contain malicious and harmful software. If this email is unsolicited and contains an attachment DO NOT open the attachment and advise the ICT Service Desk immediately. Never open an attachment or click on a link within an email if you are not expecting it or it looks suspicious. Do not forward chain emails.

COCKERMOUTH FESTIVALS GROUP

CHAIRMAN'S ANNUAL REPORT 2020-21

COCKERMOUTH LIVE! (aka COCKERMOUTH A-LIVE AGAIN) 2nd & 3rd July 2021

In 2020 it was not possible to stage a festival in the normal multi-venue format, so we invited contributions for a virtual event. In the end we had over 4 hours of material for a Youtube concert. In 2021, with pandemic restrictions easing a little, we decided to go ahead with "Cockermouth Alive Again", with real, live performers although on a smaller scale. We needed to use venues where, for Covid safety reasons, we could control movements of audience and performers: these were The URC, The Castle Courtyard (thanks to Lord and Lady Egremont) and the Kirkgate Centre, and we are very grateful to these venues for working with us to ensure audience safety. We then had to find performers who, after 15 months of lockdown, felt sufficiently confident (and rehearsed) to take part. This meant that some of our regulars, eg All Saints Rock Squad, Castlegate Singers and Cockermouth School choirs, were not available. We also struggled to find rock bands ready to perform and in the end couldn't find a venue for them either, so this aspect of the festival had to be held over.

We also needed to take a decision about the headline acts who had been booked and cancelled for 2020, but had kindly offered to return "Live" in 2021. In the event, the poet and broadcaster Ian Macmillan, together with Luke Carver Goss, gave a highly entertaining poetry and song show on Friday night, which was their first live performance since lockdown. Saturday's headline act was the Kathryn Tickell trio. As seating was restricted in the Kirkgate, she agreed to do two 1 hour shows, rather than one show of 1 hour 30mins. For these shows we charged £20 rather than the £28 we'd advertised for the full-length show. This was a superb, exciting show with a very well-rehearsed band. It was also the first gig they'd done since lockdown and they were delighted we gave them the opportunity.

Ticketing arrangements for these shows became very complicated and time-consuming, something we would not wish to do again, and we are grateful to Chris, Katie, Emma and Kirkgate staff and volunteers for all their help. We are also very grateful to Rotary, not only for a cash grant, but also for stewarding the Castle venue. Once again the Castle proved a popular venue, though unfortunately the Mechanics Band performance was curtailed by a heavy downpour. Despite the unsettled weather on the day we estimate that at least 250 people attended the various venues. Family entertainment was provided by "Professor Pompernickel" with a variety of explosive experiments. In addition, EVAN West once again organised a display of Art in Shop Windows.

We knew that this event would make a loss, but we decided to go ahead anyway because the festival is popular with public and performers and gives a boost to the town. In the event we had to use £837 of our reserves to make this happen. It would have been more if not for the exceptional generosity of our audiences. We hope that in 2022, with a return to something like the pre-pandemic scale of events, the Town Council will consider increasing our grant to at least the £500 we were regularly awarded pre-pandemic. We are very aware, as the organising group, that we are not getting any younger and we would like to encourage more people to get involved with the organisation of the event. We will be holding an afternoon tea event at the Kirkgate Centre on 27th March which we hope will recruit some more volunteers to join the team.

We have booked the comedian and ex policeman Alfie Moore with his Radio 4 Hit show "It's a Fair Cop" for Friday 1st July, and the folk supergroup "Gigspanner Big Band" led by Peter Knight of Steeleye Span for Saturday. The Papcastle Community Orchestra will return for a performance on Sunday afternoon in Christ Church. Fletcher Christian will be our rock venue, and Shill's our jazz venue on Saturday 2nd.

Bob Pritchard

COCKERMOUTH FESTIVALS GROUP. ACCOUNT SUMMARY 2020 TO 2021

EXPENDITURE

VENUE HIRE :	£108
PIANO HIRE	£50
WEBSITE	£137
INSURANCE	£232
PRS FEES	£200
PROFESSIONAL PERFORMER FEES	£2810
PUBLICITY, PRINTING, MISC	£324
BANNER HANGING, MAIN ST	£120
TOTAL	<u>£3981</u>

INCOME

CTC donation	£250
C&PR Fund donation	£500
BUCKET DONATIONS	£807
ROTARY DONATION	£350
KIKRGATE CENTRE NET INCOME	£1237
TOTAL	<u>£3144</u>

LOSS ON 2021 FESTIVAL **£837**

Appendix 2: Application Form

Application to display a banner on one or more of the 19 lampposts on Cockermouth Main Street where brackets are provided:

Name of Organisation	COCKERMOUTH FESTIVALS GROUP
Address	4/8 PINFOLD CLOSE COCKERMOUTH CA13 9JW
Contact Name	BOB PRITCHARD
Daytime Contact Number	01900 823228
E-mail address	cockermouthlive@gmail.com
Name of the Cockermouth event that the banner(s) will promote	COCKERMOUTH LIVE! 2022
Date(s) that the event is taking place	1-3 JULY 2022
Number of banners to be displayed	10
Lamppost numbers on which banners are to be displayed (See Appendix 1)	16, 18, 23, 27, 31, 15, 19, 22, 26, 30
Name of approved contractor that will be used to put-up / take down the banner(s)	CUMBRIA COAL
Date of Banner installation (maximum of 28 days prior to the event taking place)	8.6.22
Date of Banner removal (maximum of 5 days after the event has taken place)	4.7.22

By signing below I agree to abide by the terms and conditions set out in this Policy and will indemnify Cockermouth Town Council and Cumbria County Council against all claims arising.

I have included the following documentation with this application:

- Design proofs of all banners that are intended for display BANNERS ARE STORED BY

CUMBRIA COAL

Signed R.W. Pritchard

Print name R.W. PRITCHARD

Date 4.4.22

Please return completed forms to Sheila Brown, Town Clerk, Cockermouth Town Council, Town Hall, Cockermouth, Cumbria, CA13 9NP. Forms must be submitted a minimum of 21 days prior to the proposed installation date for the banner(s).

E-mail: cockermouthtowncouncil@btconnect.com

Phone: 01900 821869

Appendix 1: Location of lamppost banner sites



Clerk - Cockermouth TC

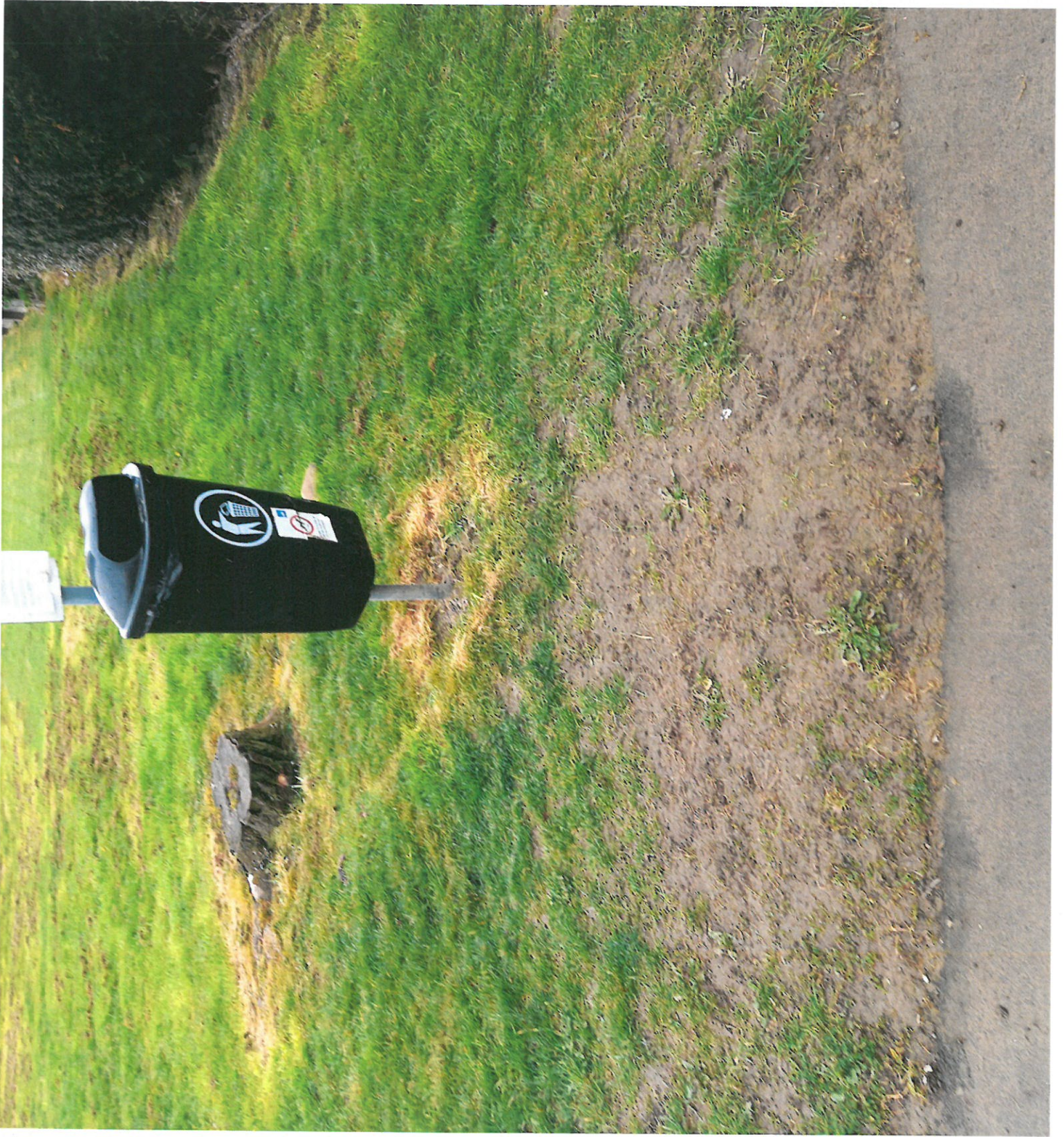
From: richard watson <rawatson1@live.co.uk>
Sent: 05 April 2022 12:10
To: Clerk - Cockermouth TC
Subject: Bin on the Greyrigg play area
Attachments: 20220405_120056.jpg

Hi Sheila,

A member of the public contacted me to congratulate the council on the new footpath, but saying that a couple of paving slabs to the rubbish bin would be helpful as it gets muddy(see pic). I thought this is something a couple of us could easily do if it was agreed by the council. I've got a couple of spare slabs and it would just need a bag or two of ready-mix concrete to bed them in flush with the grass. Could it go on the next agenda, perhaps?

Richard

Get [Outlook for Android](#)



Cockermouth & District Civic Trust

President: Lord Egremont,

Chairman: Phil Campbell

Secretary: John Dent Treasurer: Elizabeth Silman

www.cockermouthcivictrust.co.uk



27, The Mount, Papcastle, Cockermouth, Cumbria. CA13 0JY. Tel 01900 823485

To Andrew Seekings
 Chief Executive
 Allerdale Borough Council

4th April 2022

Dear Mr Seekings

In the aftermath of the 2009 floods in Cockermouth, a joint scheme was run between the Civic Trust, Allerdale BC and others to improve our town centre and make it 'better than before the flood'. Grants were awarded towards improving shop frontages and standards have been agreed for future developments and modifications. We believe that the improvement scheme was extremely successful with the achievement of four national awards.

Now more than 10 years on, the Civic Trust is concerned that standards have been slipping and, perhaps due to staffing pressures and the effects of the pandemic, the Borough Council have not been as rigorous in enforcement as they might have been. This is to the detriment of our civic pride and our gem town status. Examples include inappropriate shop signage and deteriorating shop frontages.

We would therefore like to suggest that we work together to identify and agree the current key issues, perhaps meeting and sharing our thoughts during a joint walk around the town. We understand that you now have a newly appointed Planning Manager and Planning Compliance Officer and it is perhaps opportune for their involvement. The walk round could be similar to the 'Walks of Pride' that we have undertaken jointly in previous years, organised through Joe Broomfield.

I trust that we can agree a mutually convenient date for this. I am sure that it is in all of our interest to ensure that we have a town centre and Conservation Area where the heritage and architecture of the buildings are respected, whilst still providing for the needs of today.

I am copying this letter to Cockermouth Town Council with the view that they may wish a representative(s) to join us.

Yours Sincerely,

Phil Campbell
(Chairman)

cc:

Sheila Brown (for Cockermouth Town Council)

For information:

Allerdale Councillors – Ron Munby, Alan Smith, Alan Tyson, Alan Kennon, Andrew Semple

A Seekings has invited
A Smith, A Tyson and
A Kennon to a meeting on
20/5/22 2.30pm

CLERK'S REPORT

Tourism and Publicity/Library

It has been a busy month in the library. See attached sheet.

The initial term of the service level agreement with CCC ended on 13 February 2022 after 4 years. In accordance with provisions the agreement automatically extends for a further period of 2 years (renewed term). Town Clerk negotiating new SLA.

The mural looks great.

John has left to look after his mum and Jane has joined us.

Town Hall

Roof works are almost complete.

New carpet on order for Wedding Room. Installation delayed until April 2022.

A new union jack flag has been purchase for the Jubilee.

Re-negotiated new contract for franking machine saving £35 per month.

Memorial Gardens

Sadly our ancient ash tree has been set on fire. The Fire Service extinguished it. It has been inspected by A Nichol and deemed safe. I await his report on measures to be taken to prevent another occurrence.

Weddings

All restrictions have been lifted.

Public Toilets

Improvements have been made to the doors of the toilets on Main Street.

Harris Park Toilets will be open for the duration of the Easter School Holidays from Saturday 2 April to 18 April 2022.

Play Areas

The W.I. would like to buy a seat and place it on Harris Park Extension. I am awaiting further instruction from them.

The disabled roundabout requires repair on the Memorial Gardens Play Area. Repair to be done w.c.11/4/22.

Allotments

Rents have been prepared and sent out. Many have paid.

A quote of £2550 has been received for tree works at St Helens Street Allotments. Conservation area consent from Allerdale has been granted. Works will be carried out on 6 April 2022. A note was sent with the rent invoice to all allotment holders on St Helens Street so full consultation was carried out prior to the works being undertaken.

Jubilee

The programme is complete and will be widely circulated.

My staff and I will now concentrate on delivering the events which we are responsible for.

Changing Places

Allerdale have been awarded £134k of funding from the Government. I am awaiting contact on next steps.

Finances

I have balanced at year end and reclaimed that vat.

Internal audit will take place on 20/4/22 at 9.30am.

There is still a lot of work to do regarding external audit.

Give and Take Day

Staff to start making arrangements. If you have any items of good quality that you wish to donate to set us off please bring them to the Town Hall.

Metalcraft

Can I have nominations for a replacement for Councillor Laidlow please.

Date	Day	On Duty	TIC Visitors	TIC Phone	TIC Email	TIC Post	Library Visitors	Library Phone	Library Email	Library Post	Library PC	Allerdal
01/03/2022	Tue	Pamela&AM	2	0	1	0	55	1	0	0	8	0
02/03/2022	Wed	Mathew&Pamela	1	0	0	1	61	0	0	0	4	0
03/03/2022	Thu	Mat&AM	3	0	1	0	69	3	0	0	1	1
04/03/2022	Fri	Mat&AM	1	0	0	0	65	2	0	0	3	2
05/03/2022	Sat	Mathew&Pamela	3	1	0	0	56	2	0	0	1	1
06/03/2022	Sun	Closed										
07/03/2022	Mon	Pamela&AM	2	1	0	0	77	0	0	0	4	1
08/03/2022	Tue	Pamela&AM	6	0	0	0	91	0	0	0	6	0
09/03/2022	Wed	Samuel, Pamela	2	0	0	0	66	0	0	0	5	0
10/03/2022	Thu	Amy&AM	4	0	0	0	65	0	0	0	5	1
11/03/2022	Fri	Amy&AM	3	1	0	0	68	1	0	0	5	1
12/03/2022	Sat	John&Matthew	3	1	0	1	53	0	0	0	2	0
13/03/2022	Sun	Closed										
14/03/2022	Mon	Pamela&AM	3	0	0	0	63	0	1	0	6	3
15/03/2022	Tues	Pamela & Mat	4	1	0	1	60	0	0	0	7	1
16/03/2022	Wed	Pamela & Mat	8	1	0	0	65	1	0	0	2	0
17/03/2022	Thu	Mat&AM	10	0	0	0	42	0	0	0	2	2
18/03/2022	Fri	Mathew&Ann-Marie	3	0	0	0	62	1	0	0	2	1
19/03/2022	Sat	John&Matthew	6	1	0	0	50	0	0	1	3	0
20/03/2022	Sun	Closed										
21/03/2022	Mon	Pamela & AM	11	1	0	0	90	1	0	0	3	3
22/03/2022	Tue	Pamela&AM	11	0	0	0	54	1	0	1	2	0
23/03/2022	Wed	Samuel, Pamela	4	1	0	0	62	2	0	0	1	2
24/03/2022	Thu	Samuel, Anne-Marie	10	0	0	0	54	3	0	0	2	0
25/03/2022	Fri	Samuel, Anne-Marie	9	0	0	0	60	2	0	0	2	0
26/03/2022	Sat	John&Matthew	9	0	0	0	54	0	0	0	0	0
27/03/2022	Sun	Closed										
28/03/2022	Mon	Pamela & AM	3	1	0	0	71	1	0	0	6	2
29/03/2022	Tue	Pamela, Jane & AM	9	0	0	0	44	2	0	0	5	2
30/03/2022	Wed	Samuel, Pamela	12	0	0	0	65	0	0	0	2	0
31/03/2022	Thu	Samuel, Anne-Marie	2	0	0	0	40	0	0	0	2	0
Monthly Totals			144	10	2	3	1,662	23	1	2	91	23
TIC Remote Enquiries			15									

Clerk - Cockermouth TC

From: Izzie Mullin <izzie@westcumbriarivertrust.org>
Sent: 17 March 2022 14:41
To: Clerk - Cockermouth TC
Subject: RE: Balsam

Hi Shelia,
 Thanks very much, see you then.

Izzie Mullin
 Assistant Project Officer – Invasive Species
 Please note - my normal working days are Monday, Tuesday, Wednesday



Keswick Convention Centre | Skiddaw Street | Keswick | CA12 4BY
 07896 851572
 017687 75429
www.westcumbriarivertrust.org



From: Clerk - Cockermouth TC [mailto:clerk@cockermouth.org]
Sent: 17 March 2022 13:34
To: Izzie Mullin <izzie@westcumbriarivertrust.org>
Subject: Balsam

Hi Izzie, the Town Council would like to invite you to their next meeting on Wednesday 20 April at 7pm in the Town Hall in Cockermouth to find out more.

Sheila Brown
 The Town Clerk
 Cockermouth Town Council
 The Town Hall
 Market Street
 Cockermouth
 Cumbria
 CA13 9NP

Tel: 01900 821869
www.cockermouth.org
clerk@cockermouth.org
 Facebook @CockermouthTownHall

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 For further information please visit our website: <https://www.cockermouth.org/wp-content/uploads/2018/06/Email-Contact-Privacy-Notice.pdf>

Supplier Name	Supplier VAT Number	Amount excluding VAT	VAT	Total cost including VAT	Invoice Reference	Invoice Date	Defrayal Date	Defrayal Reference	Expenditure Description	Procurement method
Gordon Ellis & Co	428 466 626	£5,989.38	£1,197.88	£7,187.26	SI-1188233	24-Feb-22	30-Mar-22	BACS	Planters	3 quotes
Tivoli Group Ltd	287 4531 71	£1,137.50	£227.50	£1,365.00	SLINV/00037297	15-Mar-22	30-Mar	BACS	Fill Planters/Flowers	Direct award
Penny Watson Photography	NO VAT	£1,500.00	0	£1,500.00	INV-052	16-Mar-22	28-Mar-22	BACS	Shop Local Spring 2022 Video	Direct award
Cumbria Coal Ltd	294 226 391	£480.00	£96.00	£576.00	INV-36617	22-Mar-22	28-Mar	BACS	Cleaning Mayo Monument	Direct award
Pod (North West Ltd)	150 628 720	£160	£32	£192	INV 13569	28-Mar-22	28-Mar-22	BACS	Inserts for Planters	Direct award
Pod (North West Ltd)	150 628 720	£170.00	£34.00	£204.00	INV 13108	06-Dec-21	16-Dec-21	CHQ 112824	Advertising Banners	Direct award
Penny Watson Photography	NO VAT	£1,500.00	0	£1,500.00	CTC - 01	29-Nov-21	16-Dec-21	CHQ 112821	Christmas Video	Direct award
Pod (North West Ltd)	150 629 720	£820	£164	£984	INV 13568	28-Mar-22	28-Mar-22	BACS	Mural for Library	Direct award

Item 13