

# Cockermouth Town Council



14 September 2022

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Thursday 22 September 2022 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

Town Hall, Market Street  
Cockermouth  
Cumbria  
CA13 9NP

Tel:

01900 821869

Fax:

01900 827166

Website:

[www.cockermouth.org](http://www.cockermouth.org)

Facebook:

[@cockermouthtowncouncil](https://www.facebook.com/@cockermouthtowncouncil)

Sheila Brown, *Town Clerk*  
[clerk@cockermouth.org](mailto:clerk@cockermouth.org)

Kirstie Goodger  
[admin@cockermouth.org](mailto:admin@cockermouth.org)

Amy Pattinson  
[assistant@cockermouth.org](mailto:assistant@cockermouth.org)

## 1. Apologies for absence

2. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 17 August 2022 (pages 1-4)

3. To authorise the Mayor to sign as a correct record the minutes of the last Special Planning meeting held on 1<sup>st</sup> September 2022 (pages 5-6)

4. **Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.

5. **Mayors Announcements** – The Mayor will announce the events he has attended since the last meeting.

## 6. Public Participation

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

## 7. Planning

- a) To make recommendations upon various planning applications (page 7)
- b) To make recommendations upon various applications for tree works
  - CAT/2022/0026 – Memorial Gardens (pages 8-21)
  - CAT/2022/0024 – Memorial Gardens (pages 22-34)
  - CAT/2022/0025 – Memorial Gardens (pages 35-46)



*Joint Winners*

Council of Europe Year 2000

Europe Prize

*Previous Awards*

Plaque of Honour, Flag of Honour

European Diploma

WTPO/2022/0017 – Tanners Lodge (pages 47-59)  
CAT/2022/0018 – Brewery Lane (pages 60-67)  
WTPO/2022/0015 – Amenity Area Harrot Hill (pages 68-83)

## **8. Financial Matters**

- a) To agree the attached schedule of payments (pages 84-85)
- b) To review the budget comparison report to 31/8/22 (pages 86-94)
- c) To consider introducing an admin fee to reschedule a booking and a late payment fee for weddings (pages 95-99)

## **9. Correspondence**

- a) **LGR Newsletters** – To consider the content of various LGR Newsletters (pages 100-114)
- b) **Consultation on Cumbria's Local Flood Risk Management Strategy** (pages 115-116)

## **10. Completion of External Audit for the year ended 31 March 2022** (pages 117- 123)

## **11. Clerks report – To consider the actions in the clerks report** (pages 124-126)

## **12. Presentation regarding Mayfield's vision for St Joseph's RC Primary School.**

## **13. Warm Banks – To discuss warm banks** (pages 127-129)

## **14. Greenway Barriers – To consider requesting the removal of barriers on the Greenway** (pages 130-131)

## **15. Clever Sid – To consider the contents of an email from Mr Wilkinson regarding the deployment of our speed indication device** (pages 132-137)

**Press and Public Welcome**

Minutes of a Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Wednesday 17 August 2022 at 7.00 pm

Present: Councillor A Semple (Mayor)  
Councillor J Laidlow  
Councillor D Malloy  
Councillor S Nicholson  
Councillor C Smith  
Councillor A Smith  
Councillor A Tyson  
Councillor R Watson

Apologies for absence were received from Councillors I Burns & G Bennion

There was 1 member of the public present and one member of the press present.

**53 Minutes**

The minutes of the meeting held on 20 July 2022 were signed as a correct record.

**54 Minutes**

The minutes of the special planning meeting held on 4 August 2022 were signed as a correct record.

**55 Mayors Announcements**

The Mayor had attended the following events since his inauguration:-

Chamber of Trade Charity Weekend  
Mayor of Allerdale's Civic Service

**56 Declaration of Interest**

Councillors A Smith & A Tyson declared personal interests in item 7 due to being members of the Development Panel.

**57 Public Participation**

There was none.

**58 Planning Applications**

LBC/2022/0033

Listed building consent for the fitting of a 31" x 13" shop sign

54a Main Street

Recommended – Approval

## **59 Finance**

Resolved – (a) That payments in the amount of £18,085.47 be authorised.

## **60 Insurance**

Those present considered the renewal terms and cover provided in our renewal.

Resolved – a) That we enter into a long term agreement with Zurich for 5 years.

b) That the premium of £10,878.49 be paid.

## **61 LGR Newsletters**

The first draft of blueprints for services from 1 April 2023 have been drawn up and will be considered by the shadow councils later this month. Service blueprints provide the current picture of how each service is delivered and how it could be split, aggregated or shared between the new councils to be ready for vesting day. There are 47 blueprints covering all the services provided by all 7 councils.

Members are also discussing two other important areas – their branding and council plans.

The recruitment process is underway to secure permanent Chief Executives.

It had been agreed there will be one Local Government Pension Scheme Fund in Cumbria. This means that a single team will continue to manage the fund.

Resolved - That the contents of the 4 July, 13 July, 21 July & 4 August 2022 newsletters be noted.

## **62 Clerks Report**

Those present considered the contents of the report.

Agreed – That the contents of the report be noted.

**63 Presentation regarding Mayfield's vision for St Joseph's RC Primary School**

This item was deferred until our September 2022 meeting.

**64 Woolfest**

Sadly, The Wool Clip Co-operative has decided that members will not be organising any future Woolfest events.

Councillor Laidlow had been approached by a member of the electorate who wondered if it would be possible to retain Woolfest within the town on a smaller scale.

Councillor Tyson suggested that a mini Woolfest could be put on at Cockermouth Show in a small industrial tent if the Show Committee would allow this. He suggested that a small committee of like-minded people be formed to explore this option.

The Town Clerk stated that according to their website, Woolfest were still keen to celebrate their original ethos by supporting and attending other events and that she could contact them regarding Cockermouth Show to see if this would be possible.

Resolved – a) That the Town Clerk writes to the Wool Clip Co-operative to ask if they would be interested in having a stall at Cockermouth Show.

b) That Councillor Malloy (a member of the Organising Committee of Cockermouth Show) raises this issue with the Committee.

Resolved – That under the Public Bodies Admissions to Meetings Act 1960, the public be removed due to the following item of business containing contractual information.

**65 Deed of Variation of Cockermouth Library Agreement**

The purpose of this variation is to extend the terms of the original agreement for 2 years until 13 February 2024.

Staff have had training and access to County's integrated software resource established to manage the basic housekeeping function of the library for several months and this access is proving invaluable.

Resolved – That the Mayor be authorised to sign and seal the deed of variation.

Minutes of a Special Planning Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Thursday 1 September 2022 at 7.00 pm

Present: Councillor A Semple (Mayor)  
Councillor A Kennon  
Councillor J Laidlow  
Councillor S Nicholson  
Councillor A Tyson

Apologies for absence were received from Councillors A Smith, C Smith, I Burns & G Bennion

**66 Declaration of Interest**

Councillor A Tyson declared a personal interest in item 4 due to being a member of the Development Panel.

**67 Public Participation**

There was none.

**68 Planning Applications**

FUL/2022/0195

Change of use from commercial/retail premises to private residential property

20 Lorton Street

Recommended – Approval

HOU/2022/0159

Replacement of three windows to the front of the property

25 Crown Street

Recommended – Approval

FUL/2022/0203

Renovation, refurbishment and single storey extension along with change of use to restaurant and other appropriate categories in Use Class E

Fairfield House, Station Road

Recommended - Approval

**69 Application for Tree Works**

Recommended – That an application for various tree works, 1 Towers Lane be approved.

**70 Application for Tree Works**

Recommended – That an application for various tree works, The Towers, Towers Lane be approved.

The meeting closed at 7.07 pm

Reference: **HOU/2022/0165**

Proposal: Rear extension and raised deck to provide additional living space

Location: 61, Mayo Park, Cockermouth, CA13 0BJ



## Assistant - Cockermouth TC

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**From:** Clerk - Cockermouth TC  
**Sent:** 08 September 2022 10:02  
**To:** Assistant - Cockermouth TC  
**Subject:** FW: Planning Application CAT/2022/0026

Please print off for next meeting

**Sheila Brown**  
The Town Clerk  
Cockermouth Town Council  
The Town Hall  
Market Street  
Cockermouth  
Cumbria  
CA13 9NP

Tel: 01900 821869  
[www.cockermouth.org](http://www.cockermouth.org)  
[clerk@cockermouth.org](mailto:clerk@cockermouth.org)  
Facebook @CockermouthTownHall

### Confidentiality Statement

This document is intended for, and should only be read by, those persons to whom it is addressed. Its contents are confidential and if you have received this message in error, please notify us immediately by telephone and delete all records of the message from your computer. Any form of reproduction, dissemination, copying, disclosure, modification, distribution and / or publication of this message without our prior written consent is strictly prohibited. Neither the author of this message nor their employers accept legal responsibility for the contents of the message. Any views or opinions presented are solely those of the author. For further information please visit our website: <https://www.cockermouth.org/wp-content/uploads/2018/06/Email-Contact-Privacy-Notice.pdf>

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**From:** Yvonne Martin <yvonne.martin@allerdale.gov.uk>  
**Sent:** 08 September 2022 09:57  
**To:** Clerk - Cockermouth TC <clerk@cockermouth.org>  
**Subject:** Planning Application CAT/2022/0026

Dear Sir/Madam

Consultation on planning application

Reference No: CAT/2022/0026

Applicant: Dale Moore Wall & Tree Cockermouth

Proposal: TREE 1 ASH TREE TO BE CUT BACK TO BOUNDARY TREE 2 SYCAMORE 30% CROWN REDUCTION TREE 3 SYCAMORE 30% CROWN REDUCTION

Location: 23, Derwentside Gardens, Cockermouth, CA13 0JF

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations you/your department may have by e-mail to [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk) or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by 29/09/2022. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number CAT/2022/0026.

Please note that all the information contained in this application can be viewed by the public and on our website

<https://allerdalebc.force.com/pr/s/planning-application/a3X3X00000Hm35FUAR>

Yours faithfully

Kerry McCartney

Specialist - Planning





OPPO Find X3 Lite 5G



Planning Department  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ  
Tel. : 0303 1231702



Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or  
Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**Tree Location**

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

23

Suffix

Property Name

Address Line 1

Derwentside Gardens

Address Line 2

Address Line 3

Cumbria

Town/city

Cockermouth

Postcode

CA13 0JF

Easting (x)

311985

Northing (y)

530901

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

## Applicant Details

### Name/Company

Title

MRS

First name

dale

Surname

moore

Company Name

wall & tree cockermouith

### Address

Address line 1

Wheatsheaf house, low road

Address line 2

low road , brigham

Address line 3

Cumbria

Town/City

Cockermouth

Country

United Kingdom

Postcode

CA13 0XH

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

**Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?**

- ☐ Yes  
☒ No

**Are you wishing to carry out works to tree(s) in a conservation area?**

- ☒ Yes  
☐ No

### Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

**Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?**

- ☒ Yes  
☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

PIC 1 23 PHOTO OR ASH TREE TO BE PRUNED BACK TO BOUNDARY LINE  
PIC 2 23 PHOTO OF SYCAMORE 30% CROWN REDUCTION  
PIC 3 23 PHOTO OF SYCAMORE 30% CROWN REDUCTION  
SM23 SKETCH MAP OF LOCATION

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

TREE 1 ASH TREE TO BE CUT BACK TO BOUNDARY  
TREE 2 SYCAMORE 30% CROWN REDUCTION  
TREE 3 SYCAMORE 30% CROWN REDUCTION

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

\*\*\*\*\* REDACTED \*\*\*\*\*

## Agent Details

### Name/Company

Title

MR

First name

dale

Surname

moore

Company Name

wall & tree cockermouith

### Address

Address line 1

Wheatsheaf house,

Address line 2

low road , brigham

Address line 3

Town/City

Cockermouth

Country

United Kingdom

Postcode

ca13 0xh

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number



## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☐ Yes  
☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☒ Yes  
☐ No

### Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes  
☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

PIC 1 23 PHOTO OR ASH TREE TO BE PRUNED BACK TO BOUNDARY LINE  
 PIC 2 23 PHOTO OF SYCAMORE 30% CROWN REDUCTION  
 PIC 3 23 PHOTO OF SYCAMORE 30% CROWN REDUCTION  
 SM23 SKETCH MAP OF LOCATION

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

TREE 1 ASH TREE TO BE CUT BACK TO BOUNDARY  
 TREE 2 SYCAMORE 30% CROWN REDUCTION  
 TREE 3 SYCAMORE 30% CROWN REDUCTION

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:



- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.  
e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

### Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

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## Tree Ownership

Is the applicant the owner of the tree(s)?

- ☐ Yes  
☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

### Name/Company

Title

First name

Surname

Company Name

### Address

Number

Suffix

Property Name

Address line 1

COCKERMOUTH

Address line 3

Town/City

Postcode

CA13 9NP

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes  
☒ No

## Declaration

I / We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

Signed

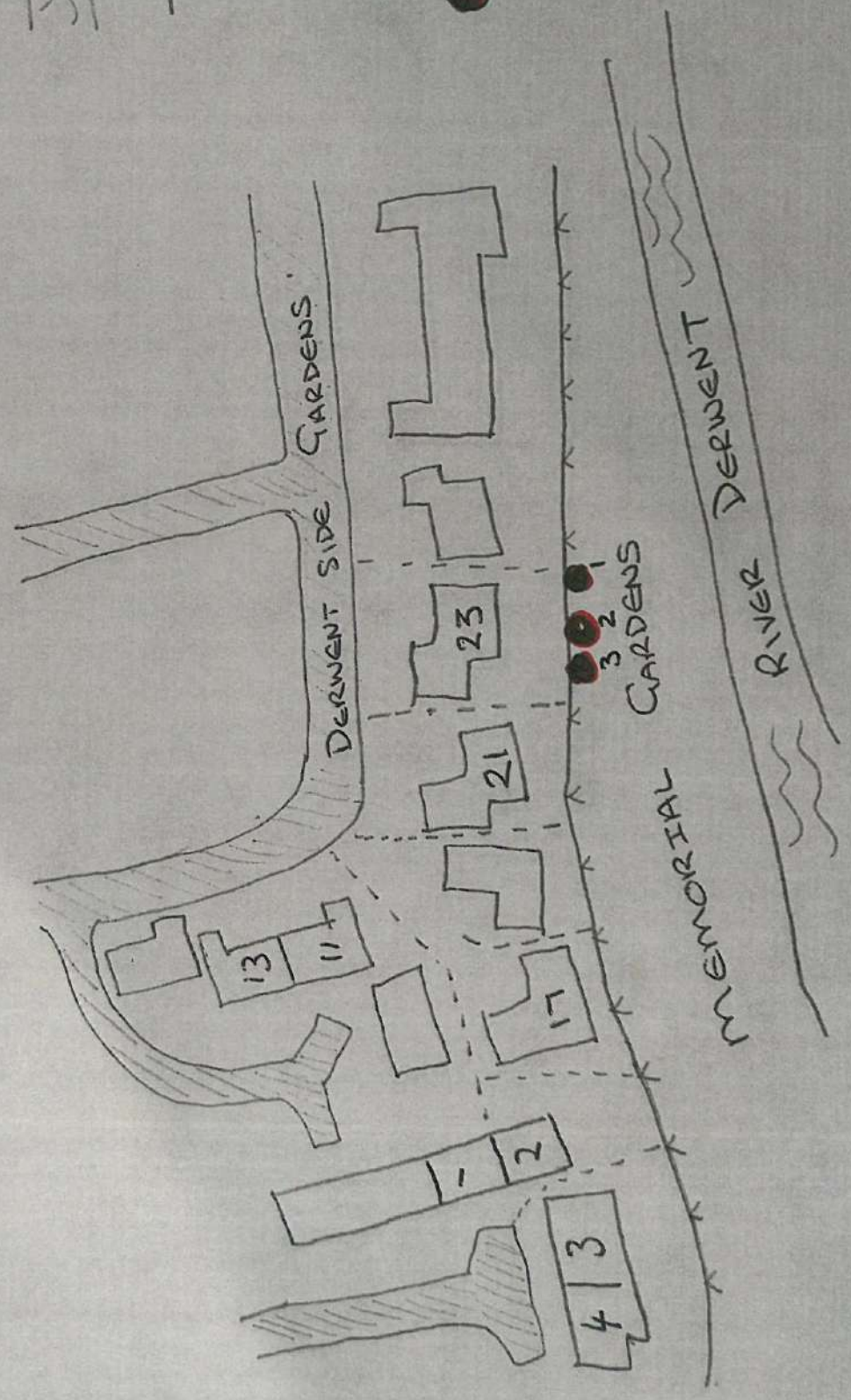
dale moore

Date

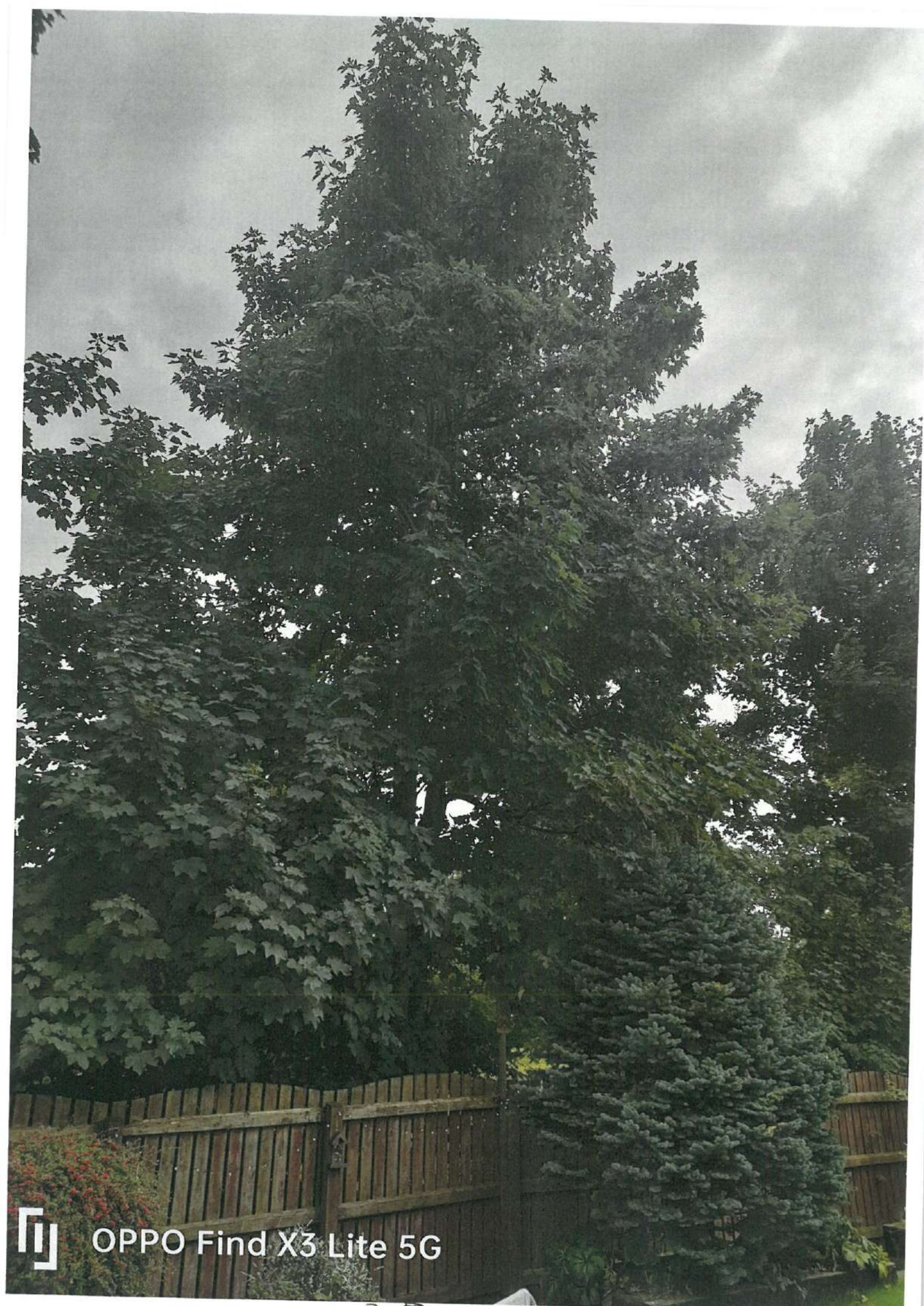
07/09/2022

Sm23

- House
- ROAD
- RIVER
- Garden FENCE
- Boundary FENCE
- Trees to be worked on
- 1. Ash tree to cut back to Boundary
- 2. Sycamore crown reduction by 30%
- 3. Sycamore crown reduction by 30%

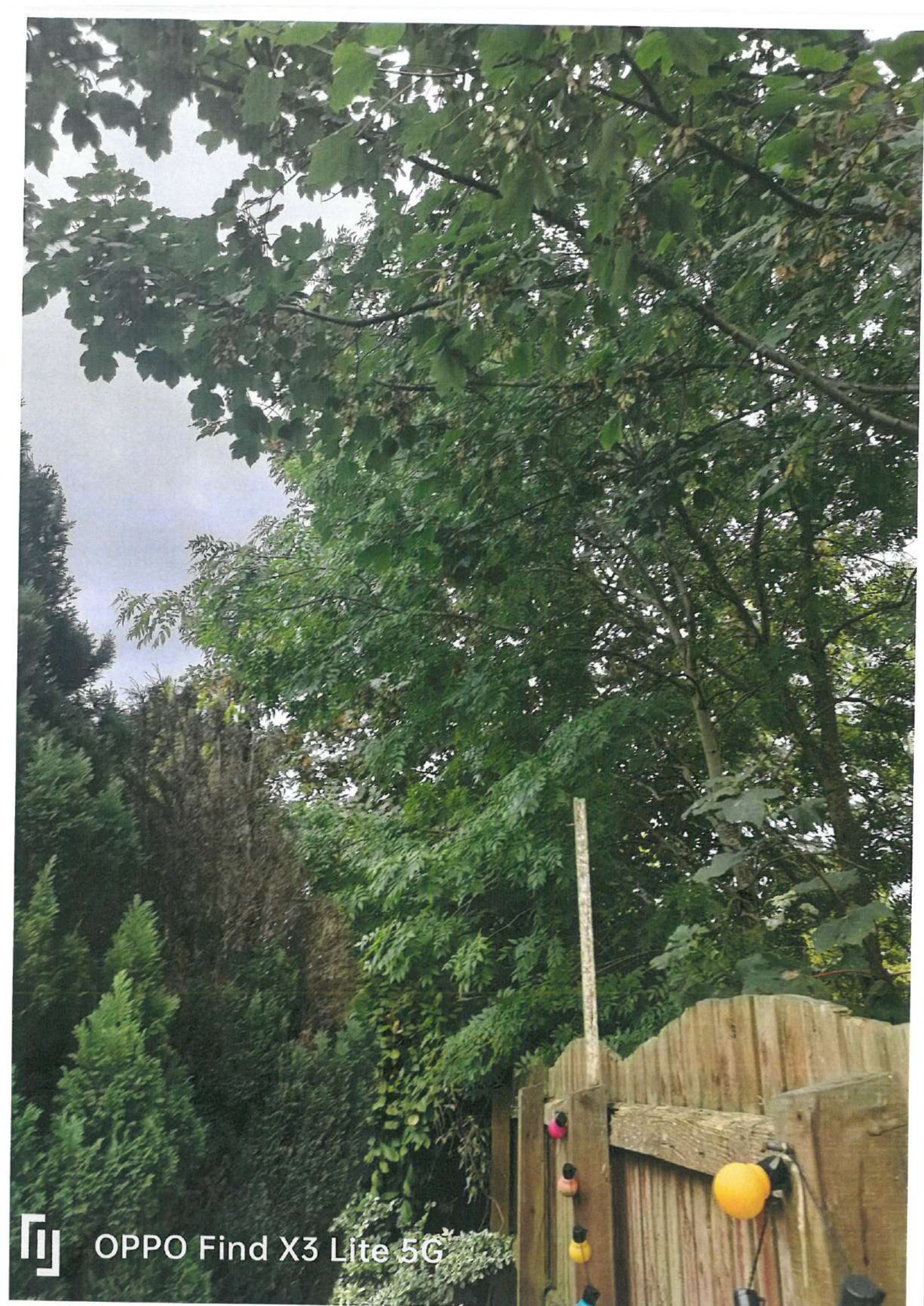






OPPO Find X3 Lite 5G





OPPO Find X3 Lite 5G



## Assistant - Cockermouth TC

---

**From:** Clerk - Cockermouth TC  
**Sent:** 07 September 2022 23:13  
**To:** Assistant - Cockermouth TC  
**Subject:** Fwd: Planning Application CAT/2022/0024

Print off for sept tc meeting

Sent from my iPhone

Begin forwarded message:

**From:** Shona Reid <shona.reid@allerdale.gov.uk>  
**Date:** 7 September 2022 at 16:00:53 BST  
**To:** Clerk - Cockermouth TC <clerk@cockermouth.org>  
**Subject:** Planning Application CAT/2022/0024

Dear Sir/Madam

Consultation on planning application

Reference No: CAT/2022/0024

Applicant: Dale Moore Wall & Tree Cockermouth

Proposal: Tree 1 Beach Tree - to be pruned back to boundary line Tree 2 Beach Tree - 30% crown reduction Tree 3 Ash Tree - Removal of branch overhanging building (to be cut back to boundary line)

Location: 17 Derwentside Gardens, Cockermouth, CA13 0JF

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations you/your department may have by e-mail to [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk) or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by 28/09/2022. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number CAT/2022/0024.

Please note that all the information contained in this application can be viewed by the public and on our website

<https://allerdalebc.force.com/pr/s/planning-application/a3X3X00000Hm355UAB>

Yours faithfully

Kerry McCartney

Specialist - Planning



Planning Department  
 Allerdale Borough Council  
 Allerdale House  
 Workington  
 CA14 3YJ  
 Tel. : 0303 1231702



## Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number  Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Easting (x)

Northing (y)

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

## Applicant Details

### Name/Company

Title

MR

First name

dale

Surname

moore

Company Name

wall & tree cockermouith

### Address

Address line 1

Wheatsheaf house, low road

Address line 2

low road , brigham

Address line 3

Cumbria

Town/City

Cockermouth

Country

United Kingdom

Postcode

CA13 0XH

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

\*\*\*\*\* REDACTED \*\*\*\*\*

## Agent Details

### Name/Company

Title

MR

First name

dale

Surname

moore

Company Name

wall & tree cockermouith

## Address

Address line 1

Wheatsheaf house,

Address line 2

low road , brigham

Address line 3

Town/City

Cockermouth

Country

United Kingdom

Postcode

ca13 0xh

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

**Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?**

- ☐ Yes  
☒ No

**Are you wishing to carry out works to tree(s) in a conservation area?**

- ☒ Yes  
☐ No

### Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes  
☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

PIC 1 17 PICTURE OF TREE  
PIC 2 17 PICTURE OF TREE  
PIC 3 17 PICTURE OF TREE  
SM17 SKETCH MAP

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

TREE 1 BEACH TREE , TO BE PRUNED BACK TO BOUNDARY LINE.  
TREE 2 BEACH TREE 30% CROWN REDUCTION  
TREE 3 ASH TREE , REMOVAL OF BRANCH OVERHANGING BUILDING (TO BE CUT BACK TO BOUNDARY LINE)

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.  
e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

### Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

---

## Tree Ownership

Is the applicant the owner of the tree(s)?

- ☐ Yes  
☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

### Name/Company

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Company Name

\*\*\*\*\* REDACTED \*\*\*\*\*

### Address

Number

Suffix

Property Name

TOWN HALL

Address line 1

MARKET STREET



COCKERMOUTH

Address line 3

Town/City

Postcode

CA13 9NP

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

---

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## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

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## Declaration

I / We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

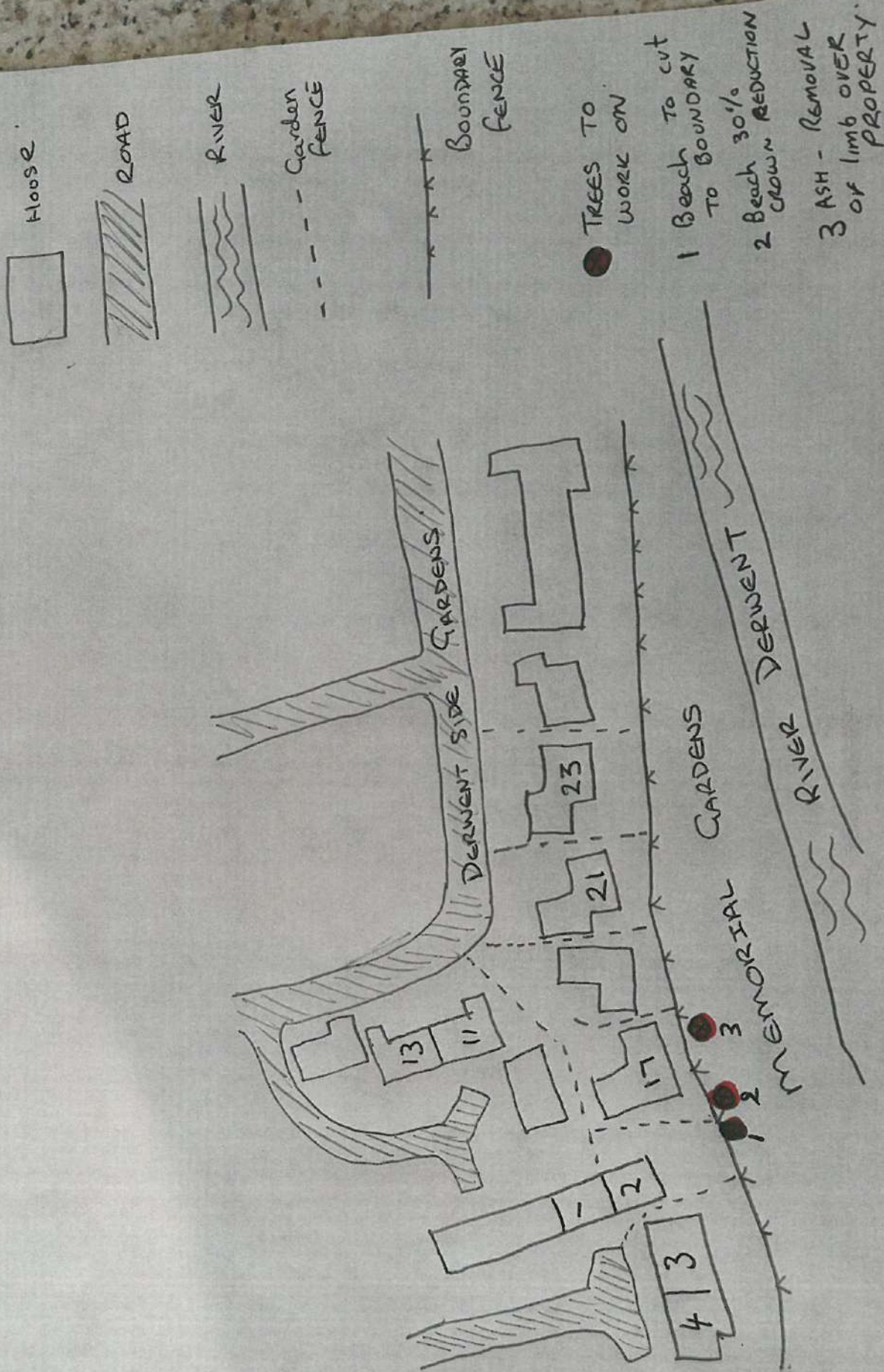
Signed

dale moore

Date

07/09/2022

Smith

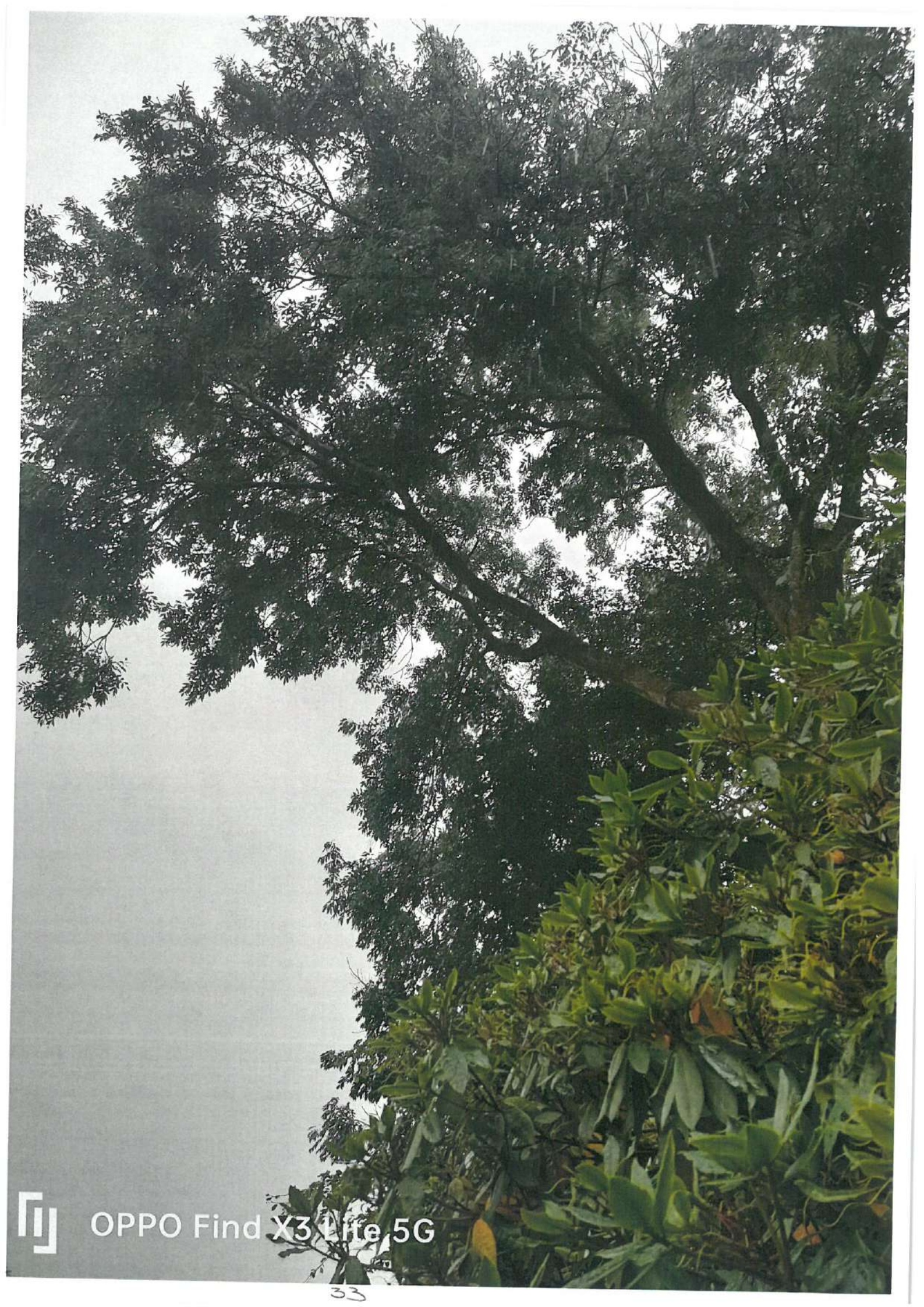






OPPO Find X3 Lite 5G





OPPO Find X3 Life 5G





OPPO Find X3 Lite 5G



## Assistant - Cockermouth TC

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**From:** Clerk - Cockermouth TC  
**Sent:** 08 September 2022 10:02  
**To:** Assistant - Cockermouth TC  
**Subject:** FW: Planning Application CAT/2022/0025

Another, please print off for next meeting.

**Sheila Brown**  
The Town Clerk  
Cockermouth Town Council  
The Town Hall  
Market Street  
Cockermouth  
Cumbria  
CA13 9NP

Tel: 01900 821869  
[www.cockermouth.org](http://www.cockermouth.org)  
[clerk@cockermouth.org](mailto:clerk@cockermouth.org)  
Facebook @CockermouthTownHall

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For further information please visit our website: <https://www.cockermouth.org/wp-content/uploads/2018/06/Email-Contact-Privacy-Notice.pdf>

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**From:** Susan Hanley <susan.hanley@allerdale.gov.uk>  
**Sent:** 08 September 2022 09:57  
**To:** Clerk - Cockermouth TC <clerk@cockermouth.org>  
**Subject:** Planning Application CAT/2022/0025

Dear Sir/Madam

Notification on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in a Conservation Area

Applicant: Dale Moore

Proposal: Tree 1 Sycamore - 30% crown reduction to be cut back to previously cut point Tree 2 Sycamore - 30% crown reduction to be cut back to previously cut point Various smaller overhanging branches to be pruned back to boundary line as required

Location: 21, Derwentside Gardens, Cockermouth, CA13 0JF

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations you/your department may have by e-mail to [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk) or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by 29/09/2022. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number CAT/2022/0025.

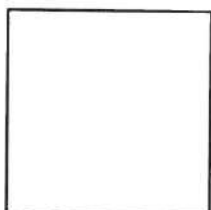
Please note that all the information contained in this application can be viewed by the public and on our website

<https://allerdalebc.force.com/pr/s/planning-application/a3X3X00000Hm35AUAR>

Yours faithfully

Kerry McCartney

Specialist - Planning



Planning Department  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ  
Tel. : 0303 1231702



Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or  
Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number  Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Easting (x)

Northing (y)

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

## Applicant Details

### Name/Company

Title

MRS

First name

dale

Surname

moore

Company Name

wall & tree cockermouith

### Address

Address line 1

Wheatsheaf house, low road

Address line 2

low road , brigham

Address line 3

Cumbria

Town/City

Cockermouth

Country

United Kingdom

Postcode

CA13 0XH

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

\*\*\*\*\* REDACTED \*\*\*\*\*

## Agent Details

### Name/Company

Title

MR

First name

dale

Surname

moore

Company Name

wall & tree cockermouith

### Address

Address line 1

Wheatsheaf house,

Address line 2

low road , brigham

Address line 3

Town/City

Cockermouth

Country

United Kingdom

Postcode

ca13 0xh

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number



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## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

**Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?**

- ☐ Yes  
☒ No

**Are you wishing to carry out works to tree(s) in a conservation area?**

- ☒ Yes  
☐ No

### Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes  
☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

PHOTO 1 SYCAMORE  
PHOTO 2 SYCAMORE  
SM21 SKETCH MAP

---

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

TREE 1 SYCAMORE , 30 % CROWN REDUCTION TO BE CUT BACK TO PREVIOUSLY CUT POINT  
TREE 2 SYCAMORE , 30 % CROWN REDUCTION TO BE CUT BACK TO PREVIOUSLY CUT POINT  
  
VARIOUS SMALLER OVERHANGING BRANCHES TO BE PRUNED BACK TO BOUNDARY LINE AS REQUIRED

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

### Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
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If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

---

## Tree Ownership

Is the applicant the owner of the tree(s)?

☐ Yes

☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

### Name/Company

Title

First name

Surname

Company Name

### Address

Number

Suffix

Property Name

Address line 1

COCKERMOUTH

Address line 3

Town/City

Postcode

CA13 9NP

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

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- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

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Do any of the above statements apply?

- ☐ Yes  
☒ No

## Declaration

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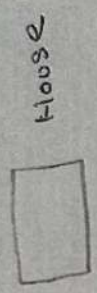
Signed

dale moore

Date

07/09/2022

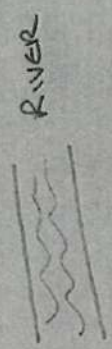
Sm 21



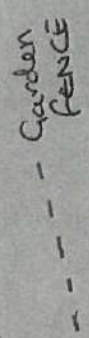
House



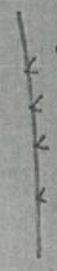
ROAD



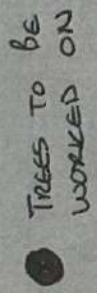
RIVER



Garden FENCE



BOUNDARY FENCE



TREES TO BE WORKED ON

1 SYCAMORE CROWN REDUCE BY 30%

2 SYCAMORE CROWN REDUCE BY 30%

