

Cockermouth Town Council



8 February 2023

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 15th February 2023 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

1. **Apologies for absence**
2. **To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 18 January 2023 (pages 1-5)**
3. **To authorise the Mayor to sign as a correct record the minutes of the last special planning held on 2 February 2023 (pages 6-8)**
4. **To agree the contents of the minutes of the Climate Change Task Group held on 17 January 2023 (pages 9-11)**
5. **Declaration of Interest** – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
6. **Mayors Announcements** – The Mayor will announce the events he has attended since the last meeting.
7. **Public Participation**
 - a) To answer any questions from members of the public in accordance with the Summary of Public Rights
 - b) To receive a petition from a member of the public in accordance with the Summary of Public Rights
8. **Planning**
 - a) To make recommendations upon various planning applications (**page 12**)

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Sheila Brown, *Town Clerk*
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Joint Winners

Council of Europe Year 2000

Europe Prize

Previous Awards

Plaque of Honour, Flag of Honour

European Diploma

9. Financial Matters

- a) To agree the attached schedule of payments (**page 13**)

10. Correspondence

- a) To consider a request from CERG to display their Queens Award for Voluntary Service in the library (**page 14**)
- b) To consider the contents of the LGR Newsletter dated 12/1/23, 20/1/23, 24/1/23, 27/1/23 & 3/2/23 (**pages 15-34**)

11. Clerks report – To consider the actions in the clerks report (pages 35-40

12. Allotment Judging – To consider Councillor Watson's suggestion (page 41)

Press and Public Welcome

Minutes of a Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Wednesday 18 January 2023 at 7.00 pm

Present: Councillor A Semple (Mayor)
Councillor G Bennion
Councillor I Burns
Councillor A Kennon
Councillor J Laidlow
Councillor D Malloy
Councillor A Smith
Councillor R Watson

Apologies for absence were received from Councillors C Smith & S Nicholson

There were no members of the public present.

The Mayor wished all those present a Happy New Year and welcomed them to the first Town Council meeting of the Year.

156 Minutes

The minutes of the meeting held on 21 December 2022 were signed as a correct record.

157 Declaration of Interests

Councillor A Smith declared an interest in item 6 due to being a member of the Development Panel.

158 Mayors Announcements

The Mayor had attended the following engagements since his last meeting:-

Carols Round the Tree
Rhyme Time

159 Public Participation

There was no public participation.

160 Planning Applications

The following planning applications were circulated prior to the meeting due to time constraints:-

Reference: **FUL/2022/0282**

Proposal: Temporary change of use in March and April and September to December for vaccination clinics

Location: Globe Hotel, Main Street, Cockermouth, CA13 9LE

Recommended: **Approval**

Reference: **HOU/2022/0174**

Applicant: Frank McGuire

Proposal: Construction of a retaining wall in pre-cast concrete blocks to provide resilience against flooding

Location: Park End, Rubby Banks Road, Cockermouth

Amendment: Amended Drawing No FRP-2 Revision A Retaining Wall Plan View 16.12.22

Recommended: Refusal – amendment does not overcome original objection

Councillor A Smith informed those present that the Development Panel had subsequently refused this application.

Reference: **HOU/2022/0233**

Proposal: Proposed boundary retaining wall and fence

Location: 93 The Parklands, Cockermouth CA13 0XJ

Recommended: **Approval**

Reference: **HOU/2022/0231**

Proposal: Single storey flat roof extension to rear with part first floor balcony

Location: 37 Woodville Park, Cockermouth, CA13 0GW

Recommended: **Approval**

Reference: **HOU/2022/0230**

Proposal: Single storey flat roof extension to rear with part first floor balcony

Location: 36 Woodville Park, Cockermouth, CA13 0GW

Recommended: **Approval**

Reference: **2/22/9008**

Proposal: Extension and alteration of existing school to form a sixth form campus For pupils from Mayfield School, Whitehaven including new vehicle access and external works.

Location: St Joseph's School, Mountain View, Cockermouth

Recommended – Approval

Resolved – That the Town Clerk writes to Cumbria County Council regarding the fallen tree outside Wordsworth House and ask if there are plans to replace it and to request that the remaining trees be inspected.

161 Finance

Resolved – (a) That payments in the amount of £3,874.83 be authorised.

162 Cockermouth & District Chamber of Trade

Those present considered a request from Cockermouth & District Chamber of Trade to assist in the funding of a Marketing and Administration Manager Position for a further two years.

Increasing their time to two days per week will incur a cost of £10,000 per annum.

The Chamber's funds were sufficient to pay 50% of the cost.

Resolved - That the request be not supported at this time due to financial constraints.

163 Budget and Precept 2023/24

Those present considered the draft budget and precept for 2023/24.

A discussion ensued regarding the cancellation of the fireworks and the use of that budget to support a Halloween event, Easter celebration and Midsummer celebration. This idea was not supported.

Resolved – a) That our budget and precept for 2023/24 be set at £290,812.

b) That an Easter event be explored.

164 LGR Newsletters

The Board had looked at the key principles in the target operating model and the Cumberland Council Plan as well as communications over the coming 3 months.

Agreed - That the contents of the 9th & 16th December 2022 LGR newsletters be noted.

165 Calc News

Agreed – That the contents of the November & December 2022 Calc News be noted.

166 Draft Technical Advice Note on Dark Skies in Cumbria

As part of the Dark Skies Cumbria Project, Friends of the Lake District has been working with local planning authorities to produce a Technical Advice Note to provide guidance to planners, developers, architects, contractors and lighting professionals with the aim of better conserving and enhancing the dark skies in Cumbria through planning decisions.

Agreed – That the advice note be noted.

167 Clerks Report

Those present considered the contents of the report.

Agreed - That the content of the report be noted.

168 Annual Parish Meeting

Resolved – That the Annual Parish Meeting be held on Wednesday 22 March 2023.

169 Unlocking Your Place Potential

The High Streets Task Force visited Cockermouth on 4th November 2022 to undertake an Unlocking Your Place Potential diagnostic visit.

The purpose of the visit was to diagnose the main barrier to transformation.

As a result of that diagnostic process, the Expert had identified the need for a collaborative new vision as the main barrier to transformation in Cockermouth.

Although the town and its people have many strengths it was recommended that:-

Repositioning – A collaborative new vision is needed for the town to get behind and to ensure it stands out amongst its neighbours. This needs to be followed up with the construction of a delivery plan to ensure that key actions are progressed.

Reinventing – There are gaps in the towns offer for the less affluent, home workers and visitors. A series of regular new animation is need to create a Reason to visit particularly on Sundays.

Rebranding – There is a strong commitment to communication that would be supported and maximized with a clear, consistent message as to what the town is for.

Restructuring – A clear passion and ambition by a wide range of stakeholders could be harnessed through a town task force to drive forward change collaboratively.

Resolved – a) That the content of the report be noted.

b) That the Destination Manager be asked about next steps.

The meeting closed at 8.00 pm

Minutes of a Special Planning Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Thursday 2 February 2023 at 7.00 pm

Present: Councillor A Semple (Mayor)
Councillor S Barnes
Councillor I Burns
Councillor G Bennion
Councillor A Kennon
Councillor D Malloy
Councillor S Nicholson
Councillor R Watson

Apologies for absence were received from councillors Laidlow, A Smith & C Smith

170 Declaration of Interest

None declared.

171 Public Participation

There was none.

172 Planning Applications

Reference: **HOU/2023/0005**

Proposal: First floor extension above existing garage

Location: 5, Scafell Close

Recommended - Approval

Reference: **HOU/2023/0007**

Proposal: Two storey side extension and single storey extension to front

Location: 33, Ennerdale Close

Recommended - Approval

Reference: **HOU/2022/0231**

Proposal: Single storey flat roof extension to rear

Location: 37 Woodville Park

Amendment: Amended plans received 12.1.2023 and amended description removing balcony

This application was approved by Allerdale on 19 January 2023.

Reference: **HOU/2022/0230**

Proposal: Single storey flat roof extension to rear

Location: 36 Woodville Park

Amendment: Amended plans received 12.1.2023 and amended description removing balcony

This application was approved by Allerdale on 19 January 2023.

Reference: **HOU/2023/0017**

Proposal: Two storey side extension

Location: 50, Laureates Lane

Recommended - Approval

Reference: **2/23/9002**

Proposal: Temporary classrooms - part of a sixth form campus for pupils from Mayfield School, Whitehaven

Location: St Joseph's School, Mountain View

Recommended – Approval

173 Application for Tree Works WTPO/2023/0002

Recommended – That the mature ash in woodland to the west of 15, Culgarth Avenue be felled.

174 Application for Tree Works CAT/2023/0003

Recommended – That various works be undertaken to the trees situated in Harris Park to the north west corner of the Bowling Green and Club House.

Recommended – Approval

175 Dogwood Donation

Those present discussed intertwining 40 or so dogwood whips into a new hedge being planned for the Towers Lane Play Area rather than planting them on Harris Park Extension.

Resolved – a) That the offer of 40 Dogwood whips be gratefully accepted.

b) That Councillor Malloy contacts the Young Farmers to assist in laying the new hedge at Towers Lane.

c) That £713 be spent on purchasing hedging material.

The meeting closed at 7.19 pm

Minutes of a meeting of the CLIMATE CHANGE TASK GROUP held on Tuesday 17 January 2023 at 1.00pm in the Council Chamber, Town Hall, Cockermouth

Present: Councillor R Watson (Chair)
Councillor I Burns
Councillor A Semple

An apology for absence was received from Councillor S Barnes

146 Minutes

The minutes of the last meeting were agreed as a correct record.

147 Declaration of Interest

None declared.

148 Public Participation

There was none.

149 Climate Change Emergency Action Plan

Those present discussed progress to date and which actions should be taken forward during the next quarter.

Recommended – That item 9 on the agenda be progressed in the next quarter.

150 Give and Take Day

A third Give and Take Day was to be held in the Town Hall on 27 January 2023.

Agreed – That the date be noted.

151 Green Space to Grow

Calc had produced a Green Space 2 Grow support pack for Town and Parish Councils in Cumbria.

The pack included existing powers, ideas for local green spaces, details of organisations who can offer information, support or training and funding opportunities.

Agreed – That the contents of the Green Space 2 Grow support pack be noted.

152 Harris Park Extension

Councillor Watson wished to discuss allowing a tennis court sized patch of mown grass between the gym equipment and newly planted fruit trees to revert to

meadow.

Recommended – That consideration of this item be deferred pending the development of a master plan for this area.

153 Greyrigg and Towers Lane Play Areas

Councillor Watson wished to discuss planting trees in either the Greyrigg Play Area or Towers Lane Play area.

The Town Clerk explained that Towers Lane play area was very exposed and that the soil quality was poor.

She suggested that the planting of a hedge around the site would be beneficial. It would be relatively easy to plant a hedge along the back boundary and it would use up £413 of funding that needed to be spent on an environmental project or be returned to Cumbria County Council by the end March 2023. The remaining boundaries could be hedged over time.

Councillor Watson suggested that a stile be situated along the back boundary. This however, would require the permission of the landowner. Councillor Burns to speak to Councillor Malloy regarding land ownership.

Recommended – That a mixed hedge with one or two standard trees be planted along the back boundary of the Towers Lane Play Area and that a stile be added should permission be granted by the landowner.

154 Take Back Event

Keswick Library had recently hosted a take-back event with a difference.

For one week only, people were able to bring back unwanted aids to daily living to the library where they were collected, cleaned and sanitised for reuse.

Cumbria County Council's award-winning Waste and Community Equipment Services had joined forces to appeal for people to return equipment such as commodes, toilet frames, bed levers, over the bed tables and shower chairs.

Recommended – That Councillor Burns approaches Council Celia Tibble, County Council Cabinet Member for the Environment about organising a similar event at Cockermouth Library.

155 Date of next meeting

Resolved – That the next meeting be held after the AGM in May when a new committee would be constituted.

The meeting closed at 1.45 pm

Reference: **HOU/2023/0028**

Proposal: Demolition of existing garage and build new two storey side extension on same footprint along with rear extension

Location: 47 Isel Road, Cockermouth CA13 9HJ

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/22

No	Payment Reference	Gross	Vat	Net Invoice date	Details	Cheque Total
1068	1068	£50.00	£0.00	£50.00 01/02/23	S Brown - Petty cash	£50.00
1069	1069	£21.00	£0.00	£21.00 01/02/23	Allerdale Borough Council - TEN - Funday June 23	£21.00
1070	112955	£1,364.40	£227.40	£1,137.00 06/02/23	David Ogilvie Engineering Ltd - New Bench Mem Gardens - Fielden recharged	£1,364.40
1071	112956	£50.62	£8.44	£42.18 06/02/23	J A Lee Window & General Cleaning Contractors Ltd - Library windows	£50.62
1072	112957	£105.96	£17.66	£88.30 06/02/23	WF Cascade - cleaning products PC	£105.96
1073	112958	£77.72	£12.95	£64.77 06/02/23	Viking - stationery	£77.72
1074	112959	£342.23	£57.04	£285.19 06/02/23	Tech 4 Office Equipment Ltd - photocopier - library	£342.23
1075	112960	£300.00	£50.00	£250.00 06/02/23	The Play Area Inspection Company Ltd - Annual Inspection - playareas	£300.00
1076	1076	£263.38	£43.90	£219.48 06/02/23	Cumbria Coal Ltd - misc works- public toilets see invoices	£263.38
1077	1077	£25,219.09	£4,203.18	£21,015.91 06/02/23	Cumbria Coal Ltd - X,mass Lights Contact	£25,219.09
	1	£23,988.30	£3,998.05	£19,990.25	CI contact	
	2	£1,230.79	£205.13	£1,025.66	CI bulbs , cables ,sockets see invoices	
Total		£27,794.40	£4,620.57	£23,173.83		

Signature

Signature

Date



Contact us on admin@cerg.org.uk

Co-ordinator: jo.crozier17@gmail.com

Mobile: 07852 599794

Mr Andrew Semple
Mayor
c/o Ms Sheila Brown, Town Clerk, Cockermouth

Dear Andy

HOUSING OF QUEENS AWARD FOR VOLUNTARY SERVICE

As you will be aware both by being one of our volunteers and having attended the award ceremony in your role as Mayor, we have a physical award and certificate signed by the late HM The Queen Elizabeth II. We have thought long and hard about where would be the best place to keep this permanently so it can be viewed by the people of Cockermouth and all our volunteers.

The CERG board has suggested that the Town Library might be the best place. We would be responsible for the construction of a safe display cabinet for this purpose about which we would liaise with Ms Brown, the Town Clerk and agree where it would be best placed.

We would be grateful if you could authorise us to go ahead with this plan or if required, raise this at the next Town Council meeting for discussion.

I look forward to hearing from you in due course

Yours sincerely

Jo Crozier

Jo Crozier
Co-ordinator
Cockermouth Emergency Response Group

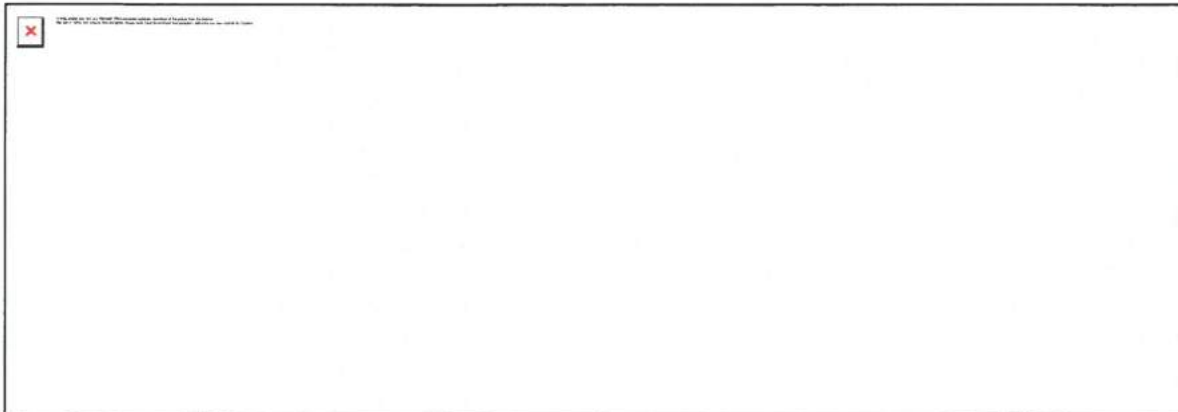
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To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>

Subject: Local Government Reorganisation (LGR) Newsletter - 12 January

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Update on Local Government Reorganisation (LGR)

- [Welcome back](#)
- [CEO meet and greet tomorrow and all-staff Q&As next week](#)
- [Chief Officer recruitment](#)
- [Branding guidance rollout](#)
- [Video: Council colleagues' experience of LGR](#)
- [Cumberland Council](#)
- [Westmorland and Furness Council](#)
- [CFRS: Key milestones for the Fire Transition Programme](#)
- [Customer and Digital update](#)
- [Data protection and privacy notice](#)

Welcome back

Welcome to the first LGR Programme newsletter of 2023.

With the deadline for transition to the two new unitary authorities moving ever closer, this newsletter will be one way to keep up to date on what's happening.

There'll also be information through more Q&A sessions, HR support, drop-ins, team briefings, and the newly-appointed leadership teams will be starting to get to know their areas of operation.

This week, we've got news on the first staff Chief Executive Q&A sessions of the year, a look at the Chief Officer teams in both new authorities and a video that's well worth a watch on the experiences of local authority staff in Northamptonshire. They went through a similar reorganisation process in 2021.

CEO meet and greet tomorrow and all-staff Q&As next week

In the final weeks before the new authorities come into effect, there will be increased opportunities for staff to meet their leadership teams.

The first of these events is tomorrow when the Chief Executive of Westmorland and Furness Council, Sam Plum is inviting colleagues to join her for her first informal 'meet and greet'.

Prior to Vesting Day, Sam will be holding sessions in the three main service centres of Kendal, Barrow and Penrith - starting with Friday's session which will be between **1pm and 2pm in the Town Council Chamber in Kendal Town Hall** – as well as planning visits to other council buildings, facilities and depots.

The session is very informal and all are welcome.

The Town Council Chamber is the first meeting room on the right-hand side as you enter the front door of Kendal Town Hall on Stricklandgate. Go through the first set of glass doors directly ahead and the Town Council Chamber is immediately on the right. You do not need a door pass to access if you are attending and are not SLDC staff.

Staff Q&As split by council

Meanwhile, for 2023 the all-staff briefings are now being split into sessions for the separate authorities.

As the majority of the workforce have now been allocated to either Cumberland or Westmorland and Furness Council, the Q&A sessions will be focused to these areas.

Both authorities are holding Teams Q&As next week. And, as usual, the sessions will be recorded for anyone unable to be there live.

Those whose allocation has not yet been made, or anyone with an interest in the set up of both authorities, is welcome to attend both sessions.

The Cumberland session - led by Chief Executive Andrew Seekings is on Monday (16 January) at 2pm.

The Westmorland and Furness session, led by Chief Executive Sam Plum, is on Friday 20 January at 11am.

Save the Teams link below to your calendar for the session you would like to attend.

Cumberland Council staff Q&A - 2pm Monday 16 January

Westmorland and Furness Council staff Q&A - 11am Friday 20 January

Image description: Q&A speech bubbles

Chief Officer recruitment

As part of the recruitment process for the Chief Officer roles at Cumberland Council and Westmorland and Furness Council, the following appointments have been agreed by the Members' Panels. All have accepted the roles and will start in their positions from April 2023.

Cumberland Council

Assistant Chief Executive - Director of Strategy, Policy and Performance: Nik Hardy

Nik started working for Allerdale Borough Council in 2015 and has undertaken a number of roles with the authority including Head of Economic Growth, Head of Strategy, Policy and Performance and has been the Assistant Chief Executive since January 2021.

Prior to this, Nik was the Operations Manager at the Cumbria Local Enterprise Partnership as well as Senior Programme Manager for Britain's Energy Coast.



Director of Public Health and Communities: Colin Cox



Colin is currently an employee of Cumbria County Council and has been Director of Public Health since April 2014.

Colin was also the Assistant Director of Communities at Cumbria County Council between July 2016 and May 2018.

Director of Place, Sustainable Growth and Transport: Darren Crossley

Darren is currently an employee of Carlisle City Council and has been the Deputy Chief Executive for 11 years.

Before taking on this role, Darren was a Strategic Director for Carlisle City Council.



Director of Business Transformation and Change: Jo Atkinson



Jo is currently an employee of Cumbria County Council, sharing the role of Acting Executive Director of Corporate, Customer, and Community Services since July 2022.

Before taking on this role, Jo was Cumbria County Council's Assistant Director of Strategic Commissioning, Procurement, and Contract Management.

Director of Resources: Simon Higgins

Simon is currently an employee of Cumbria County Council and has shared the role of Acting Executive Director of Corporate, Customer and Community Services since June 2022.

He is also the Assistant Director of Customer and Community Services.



Westmorland and Furness

Assistant Chief Executive: Alison Hatcher



Alison is currently an employee of Cumbria County Council and has been the Assistant Director for Growth and Infrastructure since April 2021.

Before taking on this role, Alison was Cumbria County Council's Senior Manager for Economy and Infrastructure Planning.

Director of Enabler Services: Paul Robinson

Paul is currently an employee of Cumbria County Council, sharing the role as Acting Executive Director of Corporate, Customer and Community Services since July 2022.

Prior to this, Paul was Cumbria County Council's Assistant Director of Organisational Change.



Director of Thriving Communities: Steph Cordon



Steph is currently an employee of Barrow Borough Council, in the role of Director of People and Place, as well as being Deputy Chief Executive from March 2020.

Prior to this, she was the Head of Borough Development and Implementation at Basingstoke and Deane Borough Council.

A reminder that the following were previously appointed and started their positions on 31 December 2022:

Cumberland Council

- Chief Executive: Andrew Seekings.
- Chief Finance Officer (Section 151): Catherine Nicholson.
- Chief Legal and Monitoring Officer: Clare Liddle.

Westmorland and Furness

- Chief Executive: Sam Plum.
- Director of Resources (Section 151): Pam Duke.

The following have also been appointed and will start later this year:

- Chief Legal and Monitoring Officer: Linda Jones (starting 30 January).
- Director of Thriving Places: Angela Jones (starting April).

The application period for the following Chief Officer roles has now ended and the recruitment process is underway:

Cumberland Council:

- Director of Adult Social Care and Housing.
- Director of Children and Family Wellbeing.

Westmorland and Furness Council

- Director of Adult Social Care.
- Director of Children's Services.

The recruitment process for the Director of Public Health at Westmorland and Furness will start soon.

Branding guidance rollout

The branding guidance for the two new councils has now been agreed and is available for colleagues who need to update templates in readiness for Vesting Day on 1 April.

PowerPoint presentations and template letterheads have also been produced.

Please note that the logos have been refined since they were last shared, so please delete any old versions and use the version shown within the guidance manuals.

To request a copy of the logo, or if you have any questions about the guidance and how to access it, please email nicola.wood@cumbria.gov.uk who is managing requests.

Video: Council colleagues' experience of LGR

As the vesting day of both new councils rapidly approaches we thought it might be useful to share the experiences of some staff members from another council who went through a similar process in 2021.

Staff at West Northamptonshire Council have shared with us their thoughts about the Local Government Reorganisation process; what went well for them, what didn't, what changed and what stayed the same. Their process was very similar to ours. Six district and borough councils were abolished as was the county council. Two unitaries were created instead.

Over the coming weeks we will share their individual stories. [Here is a compilation of what they had to say.](#)

The video can be viewed on YouTube and your LGR SharePoint site.

Cumberland Council

The Cumberland Board met for the first time since the New Year on 10 January.

The main item on the agenda was a presentation from the Cumbria Highways team on the budget for items like road maintenance as well as integrated transport schemes. The board also considered the list of key projects for the first year to ensure continuity of activity on highways in the area from 1 April.

Last week the Shadow Executive met with officers to further develop work on the new council's culture. This was followed by an equally productive day this week on planning for services. Thanks to all those who took part in these sessions.

Please don't forget that last week saw the launch of the consultation on the budget proposals for 2023/24 in relation to council tax. You can find out more and have your say at www.cumberland.gov.uk/consultations. Please do encourage others to respond to the consultation. Hard copy versions of the consultation are also available by contacting our customer service teams or from libraries in the Cumberland area.



To help advertise the consultation, we've started using the new social media streams for Cumberland Council. So please do follow us on [Facebook](#), [Twitter](#) and [LinkedIn](#) and share any posts.

Image description: Cumberland Council logo

Westmorland and Furness Council



Councillors approved the historic first Council Plan for Westmorland and Furness Council on 19 December. The plan outlines the key priorities, values and principles that will underpin how the council will work when it 'goes live' from 1 April 2023.

The Council Plan identifies some key challenges and opportunities for the new authority, which it will look to tackle through its policies and priorities.

These include the challenges of delivering services in sparsely populated areas and with an ageing population and declining work force, tackling health inequalities and the affordability and energy efficiency of housing. Opportunities identified include ways to help reduce the area's and the council's carbon footprint and enhance biodiversity and how to effectively utilise the diverse and distinctive communities across Westmorland and Furness.

The Council Plan outlines an overall vision to make Westmorland and Furness '*A great place to live, work and thrive*', with a caring ethos running through all that it does.

The Council Plan has been finalised following discussions, comments and feedback from residents, businesses, organisations - including voluntary groups and parish and town councils - and staff from across the existing councils in Cumbria. The consultation which took place in August and September, showed strong support for the plan overall, with 77% of responses supporting the vision, 73% supporting the values and 72% supporting the priorities.

[Read more about the Westmorland and Furness Council Plan.](#)

Image description: Westmorland and Furness Council logo

CFRS: Key milestones for the Fire Transition Programme

There has been significant progress for the Fire Transition Programme with key achievements and milestones reached, including:

- The Statutory Instrument which will create the new Fire and Rescue Authority for Cumbria was laid in front of Parliament on 28 November 2022. This included establishing a shadow Fire and Rescue Authority before 1 April, when Cumbria County Council is dissolved. The shadow arrangements, which came into effect on 1 January 2023, provide the Police and Crime Commissioner with the financial responsibilities for CFRS for 2023/24.
- The Transfer Scheme which will legally transfer vehicles, property, staff and contracts to the Police and Crime Commissioner, is near completion and is expected to be submitted to the Home Office in January 2023. This process has involved collaboration between a number of departments to ensure a smooth transition.
- Work is currently ongoing on the development of a new website for CFRS, and will be hosted at www.cumbriafire.gov.uk. In addition, new areas on CFRS's SharePoint are



being created to hold a wide range of policies, procedures, and health and safety documents.

- A rebranding project for CFRS has begun and is in the process of being developed, with new brand guidelines being released over the next few months. This rebranding project will help to update the image of the service and better reflect its goals and values as it moves from the governance of Cumbria County Council.
- An Equality Impact Assessment (EIA) for the Fire Transition Programme has been written and is being regularly reviewed to ensure equal access for all.
- CFRS are working to implement a single Learning Management System for all of its employees. This system which will be based on LearnPro, will provide a centralised platform for accessing and managing training materials for all employees, including both operational and non-operational staff.
- Work is currently ongoing to develop a budget and a Medium Term Financial Plan for CFRS which will be presented to the Police and Crime Panel on 26th January. It has been agreed the service will continue to use its current financial systems, including E5 and Eprocurement, after 1 April 2023, helping to ensure a smooth transition.
- Work is ongoing between CFRS and Cumbria County Council's Property and ICT departments to ensure that all fire stations are operational and have the necessary access systems in place following 1 April 2023.

If you have any questions regarding the Fire Transition Programme, please contact the team via: fire.transition@cumbria.gov.uk

Image description: Cumbria Fire and Rescue Service logo

Customer and Digital update

The Customer and Digital workstream met on 5 January.

Updates were provided on county hosted service arrangements, as well as on website and telephony work. Page designs for the new websites are being developed and the website working group is planning some 'show and tell' sessions so staff and members can see the work so far.

Data protection and privacy notice

The LGR Data Protection Impact Assessment (DPIA) and Privacy Notice has now been updated to reflect the data collection required for version 4 of the LGR HR data.

The version four of the data is required in order to inform the ongoing TUPE Process. If you have any concerns please contact your HR team.

A copy of the Privacy Notice is available on your LGR SharePoint site.

Additional information

Don't forget the [FAQs section on our LGR SharePoint site](#).

[There's also a video highlighting some of the key employee questions and answers.](#)

Email: info@newcouncilsforcumbria.info



From: LGR Programme Board. <cccinternalcommunications@public.govdelivery.com>

Sent: 20 January 2023 10:07

To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>

Subject: Local Government Reorganisation (LGR) Newsletter - 20 January

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Update on Local Government Reorganisation (LGR)

- [Staff allocation letters](#)
- [Update on senior staff structure](#)
- [Cumberland Q&A replay and invite to today's Westmorland and Furness Q&A](#)
- [Video: A service supervisor's experience of LGR](#)
- [Cumberland Council](#)
- [Westmorland and Furness Council](#)

Staff allocation letters

As you will be aware all councils have been working through the staff allocation process to determine where employees will transfer to - Cumberland Council, Westmorland and Furness Council or Cumbria Fire & Rescue Service.

Letters containing the allocation proposals are currently being issued to Cumbria County Council staff. Due to the volume of letters, some staff may already have received one and others will receive them over the coming weeks up to the end of January.

Please don't worry if your colleagues have received a letter and you haven't yet. Letters are being sent via email to all staff with ICT access and by post to those without or those who are currently absent from work.

District councils issued allocation letters to staff at the end of December.

A final confirmation (TUPE) letter will be sent to staff in all sovereign councils from the middle of February. Again, due to volume, these emails and posted letters will not be sent on the same day, so please don't be concerned if your colleagues receive a letter at a different time than you. Further updates will be provided in coming weeks.

[Please continue to review the FAQs for further information](#) and speak to your line manager if you require any additional support.

Update on senior staff structure

Now that the majority of the Director and Chief Officer appointments are in place, the next stage of recruitment will be the Assistant Directors for both new councils.

As there was a lot of feedback about the Assistant Director roles as part of the consultation on the senior leadership structures, feedback has been sent on to the wider leadership group prior to a recruitment process starting on Friday 3 February. They have also been given the opportunity to comment on the proposed next steps.

Cumberland Q&A replay and invite to today's Westmorland and Furness Q&A

On Monday, Chief Executive Andrew Seekings led the first Cumberland Council staff Q&A, where the newly appointed Chief Officers were introduced, and staff questions answered on topics such as hosted working arrangements, service budgets and new brand guidelines.

The session was recorded for those who were unable to attend.

[View the recording of the Cumberland Council staff Q&A – Monday 16 January](#)

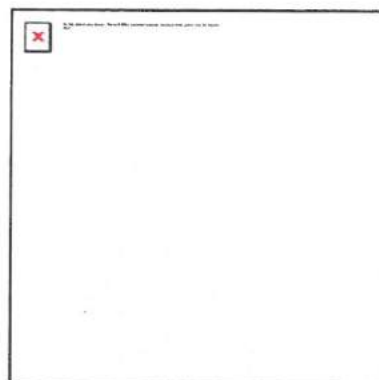
The first Westmorland and Furness session, led by Chief Executive Sam Plum, is today (Friday 20 January) at 11am.

Save the below link to your calendar to access:

[Westmorland and Furness Council staff Q&A - 11am Friday 20 January](#)

The staff Q&As have now been split into separate events as the majority of staff have now been allocated to one or other council. Those whose allocation has not yet been decided, or with an interest in the set up of both authorities, are welcome to attend both councils' sessions.

Image description: Q&A speech bubbles



Video: A service supervisor's experience of LGR

Last week we shared a video from a council who have been through LGR before us.

As promised here is the next video in the series. [Today's video is from Wes Prodger, a waste resource and collection supervisor at West Northamptonshire Council.](#)

He shared with us his thoughts about the reorganisation process; what went well, what didn't, what changed and what stayed the same. Their process was very similar to ours with six district and borough councils abolished alongside the county council. Two unitaries were created in their place.

[Last week's compilation video.](#)

The videos can be viewed on YouTube and your LGR SharePoint site.

Cumberland Council

The agenda for this week's Cumberland Board included items on the new website with a focus on its accessibility requirements as well as the lanyard and ID-card designs.



There was also an update on the work of the policy workstream. In recent months our colleagues in the policy teams have been busy collating details of the policies required by the new authority, devising an approval route for the new authority, and also working on a policy library designed to provide some clarity on the policies the new authority will be working with.

If you haven't responded to the budget consultation please do so ahead of the deadline on 31 January. You can find out more and respond at www.cumberland.gov.uk/consultations or get a hard copy version from libraries and council customer service centres.

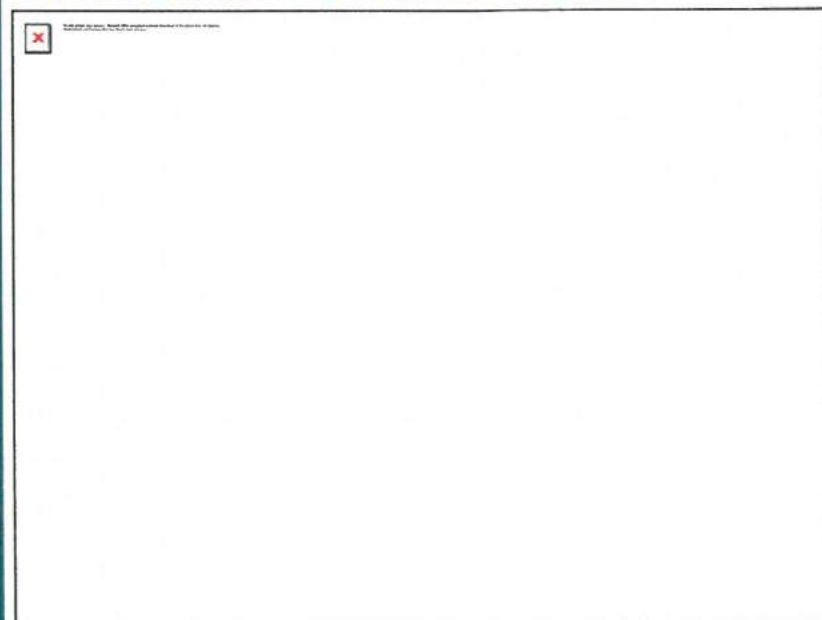
Please do like the new Cumberland social media accounts and encourage friends and family to do likewise.

On Thursday next week there is a Shadow Council meeting. On the agenda is the constitution for the new authority, the council tax reduction scheme and the council tax base which includes proposed changes to the council tax charge for second homes. More information can be found at: **Agenda for Shadow Authority for Cumberland Council on Thursday, 26th January, 2023, 10.30 am | Shadow Authority for Cumberland Council (moderngov.co.uk)**

Finally thank you to all those who joined Andrew Seekings and the Senior Leadership Team at the first Cumberland staff Q&A on Monday. The team looks forward to meeting as many of you as possible in person on their visits over the coming weeks.

Image description: Cumberland Council logo

Westmorland and Furness Council



CEO meet and greet

Chief Executive Sam Plum met colleagues at the first in a new series of informal 'meet and greet' sessions.

Sam was joined by Paul Robinson, the newly appointed Director of Enabler Services for Westmorland and Furness Council, at Kendal Town Hall for the event to meet colleagues who will be working for the new authority and answer questions and listen to views and ideas.

Sam is committed to getting out and about in the new authority area in the weeks leading up to 1 April to meet as many staff as possible who have been allocated to the Westmorland and Furness Council. She is keen to get to know staff and to find out a bit more about roles and responsibilities and hopes and ambitions for the new council.

Sam will be holding 'meet and greet' sessions in the three main service centres of Kendal, Barrow and Penrith as well as planning visits to other council buildings, facilities and depots.

Around 40 colleagues attended the first session in Kendal on Friday, representing a cross-section of services.

The discussion ranged from locality working ambitions in the new authority, to how digital developments can drive service improvement, the importance of a strong organisational culture, integration of services and service planning.

The next 'meet and greet' session is being planned for 24 February in Barrow.

Budget consultation launched

Westmorland and Furness Council launched a public consultation on council tax levels on Friday (13 January). The consultation comes as the council prepares to set its first budget ahead of vesting day on 1 April this year.

Details of the consultation and how to respond can be found under the 'Have Your Say' section at [westmorlandandfurness.gov.uk](https://www.westmorlandandfurness.gov.uk). People have until 13 February to respond.

The council is asking for feedback on three key proposals:

- In line with Government assumptions, the council is proposing a 4.99% rise in council tax for 2023/24. This is made up of a 2.99% basic increase plus another 2% specifically to help fund adult social care, known as the Adult Social Care Precept.
- It is also being proposed that council tax rates should be harmonised across the Westmorland and Furness area. Currently council tax levels vary between district council areas. Harmonisation will set a consistent council tax rate across the whole Westmorland and Furness area.
- Finally, the council is proposing to introduce a 100% council tax increase on the area's 5,440 second homes, doubling the council tax they would pay from April 2024.

The proposals are intended to ensure the new council can continue to provide essential local services and deliver on the ambitious vision and priorities in its recently agreed Council Plan.

A consultation feedback report will be considered by Cabinet on 24 February, ahead of a final decision on the council's 2023/24 budget at the Shadow Authority meeting on 7 March.

Image description: Staff sat with Westmorland and Furness CEO Sam Plum for the meet and greet at Kendal Town Hall

Additional information

The [FAQs section on our LGR SharePoint site](#) was updated in January so please take a look for new information.

[There's also a video highlighting some of the key employee questions and answers.](#)

Email: info@newcouncilsforcumbria.info



Clerk - Cockermouth TC

From: LGR Programme Board <Cumbria@public.govdelivery.com>
Sent: 24 January 2023 10:01
To: Clerk - Cockermouth TC
Subject: Local Government Reorganisation (LGR) - Cumberland Town and Parish Council newsletter

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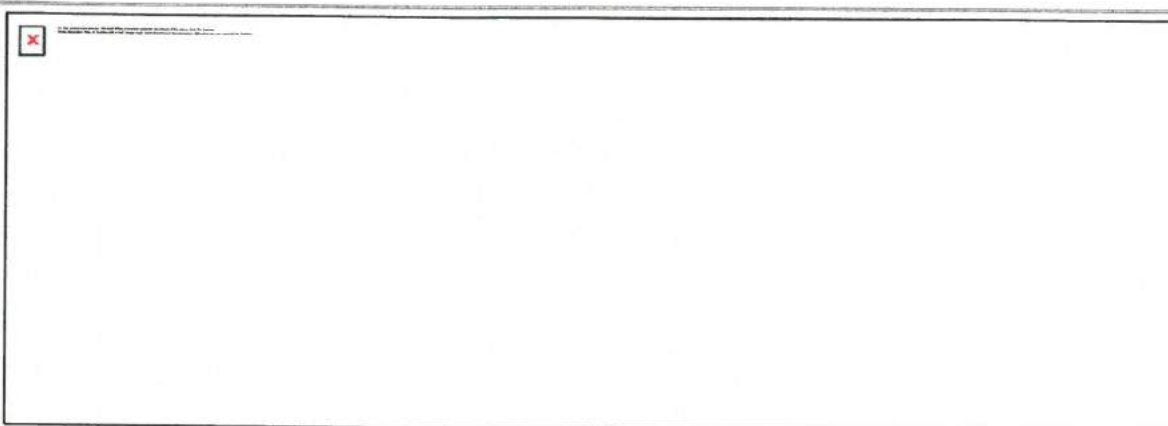


Image description: Map of Cumbria split in half by two colours, blue and green. Image reads 'Local Government Reorganisation, delivering two new councils for Cumbria'.

Welcome to the Cumberland Town and Parish Council Newsletter

The seven authorities working together to create two new unitary councils and fire service governance for Cumbria are committed to keeping stakeholders informed on progress as we move towards a new era for local government in the county.

Cumberland and Westmorland and Furness Councils will take over the running of local authority services from 1 April, 2023. Cumbria Fire and Rescue Service will come under the jurisdiction of the Office of the Police and Crime Commissioner.

As we move towards the start of the new local authority arrangements we have now split the parish and town council updates into one for the new Cumberland area and one for Westmorland and Furness.

You can be added to the Parish and Town Council mailing list of either council by emailing info@newcouncilsforcumbria.info.

In this bulletin:

- [Budget consultations](#)
- [Chief Officer recruitment](#)
- [CFRS: Key milestones for the Fire Transition Programme](#)

Budget consultations

The Shadow Authorities for Cumberland and Westmorland and Furness have launched consultations into some of the budget proposals for the year 2023/24.

The councils are encouraging everyone to have their say. Please share with your colleagues and partners to ensure as many people as possible have the opportunity to comment.

Cumberland Council



The new council will provide all council services from 1 April 2023 to residents who live in the current Allerdale, Carlisle and Copeland district council areas.

This is a once in a generation opportunity to create a new council that better meets the needs of local residents. The council has already agreed a council plan which puts health and wellbeing at the heart of everything it does, and wants to work closely with its communities on service delivery.

These budget proposals are designed to ensure the council can meet these ambitions and that key services can be continued into the new financial year.

The three district councils currently charge different amounts for their services. Therefore, the new council needs to harmonise these amounts to ensure a fair and consistent approach across the whole area. To do this, the council has worked out a weighted average band D bill based on current charges, including those for Cumbria County Council. This results in an average Band D bill based on this year's charges of £1,648.58.

There are a number of ways in which council tax levels can be harmonised. However, the Shadow Executive is proposing to carry out the harmonisation of council tax rates from 1 April 2023. This will mean that all residents will be paying the same across the Cumberland Council area.

Cllr Barbara Cannon, Shadow Executive member with responsibility for finance and assets, said: "We have looked at a number of ways that we could harmonise council tax across the three areas. This has included looking at carrying it out over several years, or harmonising to the levels of the current highest or lowest bills.

"However, we feel that the approach we are proposing is the fairest as it means that everyone pays the same across the new Cumberland area from day one, and it secures the revenue needed to provide the vital public services required by our residents."

The Council is aware of the financial pressures and cost of living crisis, and the strain this places on households. The Council will therefore continue to provide the council tax reduction scheme to help those on low incomes. This will provide up to 100% council tax discount for qualifying households.

The council also has to manage these inflationary increases, and it is more important than ever that it continues to provide the vital public services so many people rely on.

Therefore, the council is also proposing an increase of 4.99% in council tax bills from 1 April 2023. This is a 2.99% base increase, and 2% for adult social care.

As a result, the average band D bill would increase to £1,730.84, or an average annual rise of £82.26 or £1.58 a week. For a band A property, the annual rise weekly increase equates to £1.05.

This percentage rise is also around half the current rate of inflation.

Cllr Cannon added: "This is not an easy decision for us, as we know people are struggling financially. But we also know that many of our residents depend on the services we provide. We are also at the mercy of the same inflationary pressures affecting people and organisations up and down the country. Therefore, to maintain those services, we are proposing to increase our council tax by 4.99%, which in itself remains way below the current rate of inflation.

"But we do want to do what we can to help those most in need. That's why we recently improved the council tax reduction scheme to make it easier for them to get the financial help they need when paying their bill.

"I would therefore encourage everyone to have their say on this important matter, so that we can get the budget right and set the new Cumberland Council on a sustainable financial footing from day one."

Anyone wishing to have their say can go to the Shadow Authority for Cumberland Council website and follow the links at: www.cumberland.gov.uk/consultations.

Hard copies of the consultation will be available from local libraries and council offices throughout the Cumberland Council area.

The consultation ends on 31 January. The draft budget will be considered by the Shadow Executive and then the Shadow Council.

Chief Officer recruitment

As part of the recruitment process for the Chief Officer roles at Cumberland Council, the following appointments have been agreed by the Members' Panels. All have accepted the roles and will start in their positions from April 2023.

Assistant Chief Executive - Director of Strategy, Policy and Performance: Nik Hardy

Nik started working for Allerdale Borough Council in 2015 and has undertaken a number of roles with the authority including Head of Economic Growth, Head of Strategy, Policy and Performance and has been the Assistant Chief Executive since January 2021.

Prior to this, Nik was the Operations Manager at the Cumbria Local Enterprise Partnership as well as Senior Programme Manager for Britain's Energy Coast.



Director of Public Health and Communities: Colin Cox



Colin is currently an employee of Cumbria County Council and has been Director of Public Health since April 2014.

Colin was also the Assistant Director of Communities at Cumbria County Council between July 2016 and May 2018.

Director of Place, Sustainable Growth and Transport: Darren Crossley

Darren is currently an employee of Carlisle City Council and has been the Deputy Chief Executive for 11 years.

Before taking on this role, Darren was a Strategic Director for Carlisle City Council.



Director of Business Transformation and Change: Jo Atkinson



Jo is currently an employee of Cumbria County Council, sharing the role of Acting Executive Director of Corporate, Customer, and Community Services since July 2022.

Before taking on this role, Jo was Cumbria County Council's Assistant Director of Strategic Commissioning, Procurement, and Contract Management.

Director of Resources: Simon Higgins

Simon is currently an employee of Cumbria County Council and has shared the role of Acting Executive Director of Corporate, Customer and Community Services since June 2022.

He is also the Assistant Director of Customer and Community Services.



A reminder the following were previously appointed and started their positions on 31 December 2022:

- Chief Executive: Andrew Seekings.
- Chief Finance Officer (Section 151): Catherine Nicholson.
- Chief Legal and Monitoring Officer: Clare Liddle

The application period for the following Chief Officer roles has now ended and the recruitment process is underway:

- Director of Adult Social Care and Housing.
- Director of Children and Family Wellbeing.

CFRS: Key milestones for the Fire Transition Programme



There has been significant progress for the Fire Transition Programme with key achievements and milestones reached, including

- The Statutory Instrument which will create the new Fire and Rescue Authority for Cumbria was laid in front of Parliament on 28 November 2022. This included establishing a shadow Fire and Rescue Authority before 1 April, when Cumbria County Council is dissolved. The shadow arrangements, which came into effect on 1 January 2023, provide the Police and Crime Commissioner with the financial responsibilities for CFRS for 2023/24.
- The Transfer Scheme which will legally transfer vehicles, property, staff and contracts to the Police and Crime Commissioner, is near completion and is expected to be

submitted to the Home Office in January 2023. This process has involved collaboration between a number of departments to ensure a smooth transition.

- Work is currently ongoing on the development of a new website for CFRS, and will be hosted at www.cumbriafire.gov.uk. In addition, new areas on CFRS's SharePoint are being created to hold a wide range of policies, procedures, and health and safety documents.
- A rebranding project for CFRS has begun and is in the process of being developed, with new brand guidelines being released over the next few months. This rebranding project will help to update the image of the service and better reflect its goals and values as it moves from the governance of Cumbria County Council.
- An Equality Impact Assessment (EIA) for the Fire Transition Programme has been written and is being regularly reviewed to ensure equal access for all.
- CFRS are working to implement a single Learning Management System for all of its employees. This system which will be based on LearnPro, will provide a centralised platform for accessing and managing training materials for all employees, including both operational and non-operational staff.
- Work is currently ongoing to develop a budget and a Medium Term Financial Plan for CFRS which will be presented to the Police and Crime Panel on 26th January. It has been agreed the service will continue to use its current financial systems, including E5 and Eprocurement, after 1 April 2023, helping to ensure a smooth transition.
- Work is ongoing between CFRS and Cumbria County Council's Property and ICT departments to ensure that all fire stations are operational and have the necessary access systems in place following 1 April 2023.

If you have any questions regarding the Fire Transition Programme, please contact the team via: fire.transition@cumbria.gov.uk

Image description: Cumbria Fire and Rescue Service logo

Find out more and feedback

Have a question for us?

Email: info@newcouncilsforcumbria.info

Find out more

The Shadow Authorities have their own websites.

[Cumberland Shadow Authority website](#)

[Westmorland and Furness Shadow Authority website](#)

And there's also information for Cumbria on newcouncilsforcumbria.info

Keeping you informed

You are receiving this communication as you have been identified as a key stakeholder who may have an interest in receiving updates about the Local Government Reorganisation Programme in Cumbria. If these communications are not of interest or you do not want to receive them please click 'unsubscribe' below.

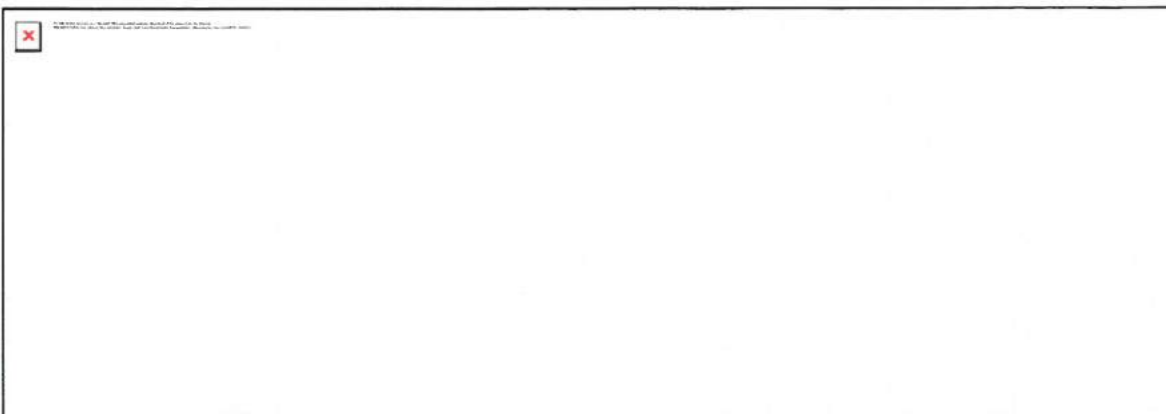
From: LGR Programme Board. <cccinternalcommunications@public.govdelivery.com>

Sent: 27 January 2023 13:03

To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>

Subject: Local Government Reorganisation (LGR) Newsletter - 27 January

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Update on Local Government Reorganisation (LGR)

- [Staff Q&A replays and February invites](#)
- [Video: A customer service team leader's experience of LGR](#)
- [Did you see the ICT update?](#)
- [Cumberland Council](#)
- [Westmorland and Furness Council](#)
- [Cumbria Fire and Rescue Service's council tax consultation](#)

Staff Q&A replays and February invites



Chief Executive Sam Plum led the first Westmorland and Furness Council staff Q&A last Friday, where the newly appointed Chief Officers were introduced, and staff questions were collaboratively answered by the team on topics such as reporting lines, new council email addresses, staff work bases and plans for recruiting to vacancies.

The session was recorded for those that were unable to make it.

[View the recording of the Westmorland and Furness Council staff Q&A – Friday 20 January.](#)

A similar session had been held for Cumberland earlier in the week.

[View the recording of the Cumberland Council staff Q&A – Monday 16 January](#)

The next Cumberland staff Q&A is taking place on Monday 6 February at 3pm and the Westmorland and Furness staff Q&A on Wednesday 15 February at 11.30am.

Save a link to your calendar to access:

[Cumberland Staff Q&A - Monday 6 February 3pm to 4pm Teams link](#)

Image description: Q&A speech bubbles

Video: A customer service team leader's experience of LGR

For the past two weeks we have been sharing the experiences of staff from a council who have been through LGR.

[This week's video is of Rebekah Furniss, a customer service team leader at West Northamptonshire Council.](#)

For Rebekah, LGR saw her gain a promotion and she shares her thoughts on the process.



Their reorganisation was very similar to ours. Six district and borough councils were abolished along with the county council. Two unitaries were created in their place.

[There's also a compilation video of experiences of staff from West Northants.](#)

Image description: Still from video interview with West Northants Council employee

Did you see the ICT update?

A special ICT edition of the newsletter was shared yesterday which answered many questions about the plan for continuation of ICT Services for Day 1. It answers queries about laptops, emails, systems, computer files and other aspects of ICT after 1 April and is well worth a read.

[Read the January LGR ICT update.](#)

Cumberland Council

Shadow Authority meeting

At its meeting in Carlisle this week the Shadow Authority for Cumberland Council achieved another major milestone in the development of the new council, with the agreement of a draft constitution.



Councillors also agreed some improvements to the way the Council Tax Reduction Scheme will operate and to increase the levy on second homes to 100% of the total bill throughout the Cumberland Council area. Currently, some district areas offered a small discount. These changes come into effect from 1 April 2023.

Councillors also agreed that if the provisions in the Levelling Up and Regeneration Bill, currently going through Parliament, are agreed, then the council should have the option to increase the council tax charge on second homes up to a further 100% - in effect to charge up to twice the amount of the standard council tax charge.

[Read more about the Cumberland Council constitution agreement.](#)

[The agenda and reports for Cumberland Shadow Authority meeting.](#)

Cumberland Board

A key ambition for the new council outlined in the Cumberland Council Plan is for effective performance management, not just to monitor the quality of the services we are providing, but also to notice issues before they become a major problem and, perhaps more importantly, use data to further improve how we do things.

Therefore, at this week's Cumberland Board there was a presentation on the work already completed by our colleagues to set-up an effective performance management approach at the new council. This is an exciting area of work for the new council which aims to move away from a simple RAG rating of KPIs and embed a data-led approach to our services from day one for the benefit of our communities.

Board members were also taken through the draft plan being developed which looks to bring together all the activities required over the coming weeks up to Vesting Day, as well as the initial six months or so afterwards.

The Senior Leadership Team had a really informative visit to Whitehaven last week and they would like to thank all those who were able to meet up with them. The team had a meeting at the Beacon Portal before enjoying a visit to The Beacon Museum, here they met staff and volunteers during a tour of the galleries.

CEO Andrew Seekings and Director of Place, Sustainable Growth and Transport Darren Crossley then went to Copeland's depot in Moresby. They were able to tour the facility and meet staff in waste, parks and open spaces and environmental health. Events to meet with colleagues at other sites across the Cumberland Council area are planned in the weeks ahead. Please do join them if you can.

If you haven't had your say on the budget consultation then please do at www.cumberland.gov.uk/consultations. The deadline is next Tuesday.

Also if you are on social media, please do join the Cumberland Council pages on Facebook, Twitter and LinkedIn.

Image description: Cumberland Council logo

Westmorland and Furness Council



Constitution agreed

Members of the Shadow Authority have agreed the draft Constitution for Westmorland and Furness Council to take effect from 1 April 2023.

The constitution sets out how council decisions will be made and the procedures which will be followed to ensure that these are efficient, transparent and accountable to members of the public.

It includes protocols and rules, including for committees and council meetings, contract and employment procedures and codes of conduct governing councillor and council officer behaviour.

The constitution has been drawn up to cover all functions and services to be delivered by the new council and will apply from when it starts operating on 1 April 2023. Until 1 April the Shadow Authority for Westmorland and Furness Council will continue to follow its constitution agreed in May 2022.

Among the ways of working outlined, it has been decided that as well as an overall Strategic Planning Committee - that will cover the whole of the area of Westmorland and Furness Council dealing with strategic development management - more local planning matters will be dealt with by three Local Area Planning Committees, established on the boundaries of the current Barrow, Eden and South Lakeland councils.

The memberships of Local Area Planning Committees will be proportionate to the balance of political groups in a given area, ensuring planning matters affecting those areas are decided by local representatives. Holding Local Area Planning Committee meetings in the relevant area will also make it easier for people from those communities to attend.

The constitution also details how current Barrow, Eden and South Lakeland council boundaries will be used as the footprint for three new Locality Boards, which will have wide-ranging responsibilities for decision-making on a number of local issues, including some highways and transport matters, and to ensure close working and engagement with town and parish councils and local communities.

A Health and Wellbeing Board is being formed to build strong and effective partnerships between the new council, its social care and public health services, and the NHS, to help to improve health and wellbeing outcomes for local communities.

The constitution also confirms the continuation of the Lake Administration Committee, which looks after matters connected to the lake at Windermere and includes representatives from local town and parish councils.

The draft constitution approved yesterday will now be subject to some further updates to reflect the final management structures and details of shared or hosted services.

Westmorland and Furness Unitary Board

The Board met on Thursday in Kendal with a very full agenda.

An update was provided by the Organisational Development workstream on preparations for staff inductions and plans to ensure they experience a positive, supportive and welcoming start to the new council from 1 April, as well as plans around organisational training and workforce development.

There was also a presentation on preparations around the development of the Medium Term Financial Plan and capturing key 'benefit drivers' from the reorganisation process, as well as an update on the Westmorland and Furness Delivery Plan and work around planning for services.

Following the meeting in Kendal, members of the Westmorland and Furness Board held an informal meeting with the Leadership Team from South Lakeland District Council.

Image description: The logo for Westmorland and Furness Council

Cumbria Fire and Rescue Service's council tax consultation

This is the first year that Police and Crime Commissioner (PCC), Peter McCall, is responsible for CFRS's budget after becoming the shadow Police, Fire and Crime Commissioner on 1 January 2023. He will take on full responsibility for the service's governance on 1 April 2023.

The PCC has opened a fire council tax precept consultation, asking the public for feedback on the budget proposal for the fire service for 2023-2024.

Anyone interested in taking part in the fire council tax precept consultation can do so online.

Alternatively, a paper copy can be obtained by ringing 01768 217734 or emailing commissioner@cumbria-pcc.gov.uk.

The survey will close at 5pm on 6 February 2023."

Image description: The logo for Cumbria Fire & Rescue Service

Additional information

The [FAQs section on our LGR SharePoint site](#) was updated earlier in January so please take a look for new information.

The Shadow Authorities have their own websites.

[Cumberland Shadow Authority website](#)

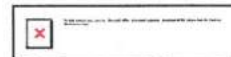
[Westmorland and Furness Shadow Authority website](#)

And there's also information for Cumbria on newcouncilsforcumbria.info

Email: info@newcouncilsforcumbria.info



This email was sent to calc@cumbria.gov.uk by Cumbria County Council Internal communications, Cumbria House, 117 Botchergate, Carlisle CA1 1RD.

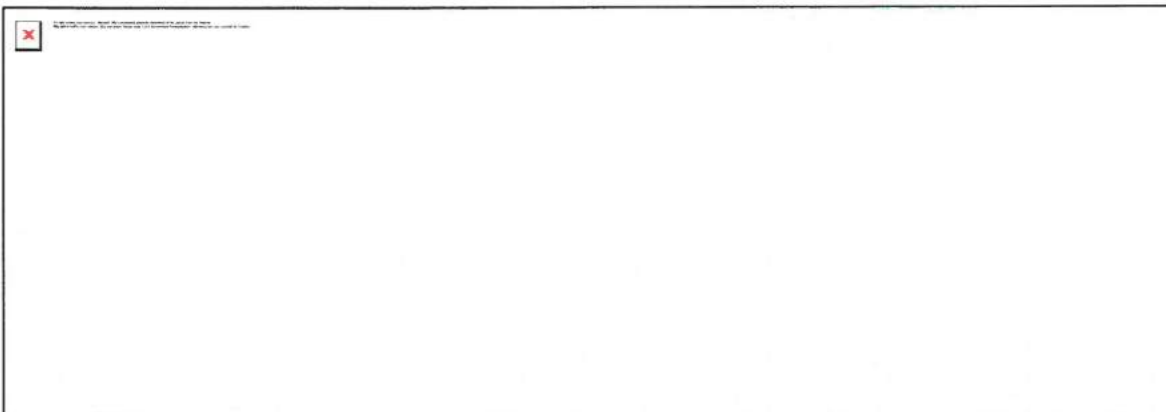


WARNING: Email attachments may contain malicious and harmful software. If this email is unsolicited and contains an attachment DO NOT open the attachment and advise the ICT Service Desk immediately. Never open an attachment or click on a link within an email if you are not expecting it or it looks suspicious. Do not forward chain emails.

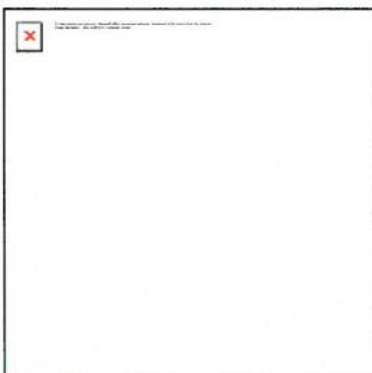
25

From: LGR Programme Board. <cccinternalcommunications@public.govdelivery.com>
Sent: 26 January 2023 15:02
To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>
Subject: Local Government Reorganisation (LGR) Newsletter - ICT update - 26 January

Having trouble viewing this email? [View it as a Web page.](#)



Special edition: ICT Update



The ICT workstream has been working hard to plan for continuation of ICT Services for Day 1.

We know colleagues have lots of questions about their laptops, emails, systems and computer files, so in this newsletter the ICT Workstream has put together some guidance on the latest plans and explain how things will work.

'Core ICT' and 'Systems' have been the focus of the ICT Workstream's attention for Day 1 safe and legal, so please see below for a summary of what some of the key ICT services will look like for 1 April 2023.

The sections below give a more detailed explanation of what can be expected from that date.

Image description: A computer monitor.

ICT snapshot of what to expect from Day 1

- All staff will have access to existing sovereign council ICT systems and file stores along with any new requirements in their new organisations.
- Existing laptops and mobile phones will be unchanged and continue to be used for Day 1. Your existing mobile phone number and network provider will remain unchanged.
- You will be able to access Wi-Fi, either directly, or through a VPN connection, in the existing council building that you work from.
- You will still have access to your existing email address. However, work is underway with an aim to also provide a technical solution that will also provide revised email addresses for each authority (for example either **first.last@cumberland.gov.uk** or



first.last@westmorlandandfurness.gov.uk) Group email addresses and email addresses automatically generated through existing systems are more complex and further updates on these scenarios will follow in a future update.

- Existing ICT Service Help Desk arrangements from all seven councils will remain in operation so that all existing kit can be supported and issues resolved as they are now.
- All existing print facilities will continue as normal, with the same access in the same building. One additional printer is also being planned to be installed in each of the 'anchor' buildings in both Cumberland and Westmorland & Furness Councils. When received and installed, this will enable colleagues from all councils to print in the anchor buildings they may not currently be able to print from.
- All Cumbria Fire & Rescue Service ICT applications and systems will be hosted on an interim basis by Cumberland Council as part of legacy Cumbria County Council service provision and will continue unchanged to ensure vital business continuity.

Image description: A calendar turned to 'Day 1'.

More detailed information



Infrastructure: Data Centres and Networking

As you would expect, each of the seven sovereign local authorities currently have their own arrangements for ICT infrastructure. Significant technical design work has been undertaken and we have developed a base network to securely join all the councils together where required. This will facilitate secure access to systems in the new authorities such as

Finance and other key systems. This means that all staff will have access to existing legacy systems along with any new requirements in their new organisations.

We have also been working on extending Wi-Fi provision across all the seven authorities.

This means that you will be able to access a Wi-Fi network (called 'ccc-partners') that will enable ICT access, either directly, or through a VPN connection in any existing council building that you work from.

End User Devices:

For Day 1, existing end user devices will remain in place and unchanged. So, existing laptops and mobile phones etc. will continue to work as normal. This will ensure full access to all current systems and file stores for Day 1, and your existing mobile phone number and provider will remain unchanged. After Day 1, both Cumberland and Westmorland & Furness Councils will progress a project to look at consolidating contracts and device options to agree and ensure a consistent approach to the kit provided to you.

Microsoft and Email

As with data centres and networking, each authority currently has its own Microsoft Enterprise Agreement, which provides the full Microsoft suite of products such as Email, Word, Teams, One Drive etc. To ensure continuity of service for 1 April 2023, you should experience little change. However, a significant amount of technical work is required for this to happen and for all services to continue operating as normal.

You will still have access to your current Microsoft tools, including your existing legacy email address. However, for Day 1, work is underway to provide revised email addresses for each authority (either first.last@cumberland.gov.uk or first.last@westmorlandandfurness.gov.uk).

So, similar to when you move house and you notify Royal Mail of your new address, you should still receive mail to both your existing and new email address. To make this happen

from 1 April 2023, there'll be some technical magic happening in the background. After vesting day, full migration work will start so that we can fully aggregate the district councils and disaggregate the county council from a Microsoft perspective.

Legacy group email addresses and emails that are auto-generated from systems are much more complex to change and migrate. A cross-service working group is in place to tackle all these scenarios and additional work is ongoing with an external partner contracted to assist us. Further updates will be provided as soon as possible.

Image description: Fingers typing on a keyboard

Service Helpdesk and support to colleagues

Existing Service Helpdesk arrangements across all seven councils will remain in operation for Day 1 to ensure easy access to ICT Helpdesks. Work has commenced on the creation of two internal customer portals - one for each authority to signpost incidents and requests in each organisation to colleagues that can help resolve any issues you're experiencing.

ICT Field engineers will remain in place in each locality area to help resolve any issues in the usual way. Work is underway to put in place a telephony solution to help avoid confusion and point those with support requests to appropriate colleagues.

Line of business applications and systems that you use

We have identified around 300 individual systems across the seven sovereign authorities.

The main focus has been on ensuring continuity of services and access for all these systems for Day 1. There is a requirement that each of the two councils has access to their own instances of some systems for Day 1. For example, Adults and Children's Social Care Case Management and the Social Care Finance System.

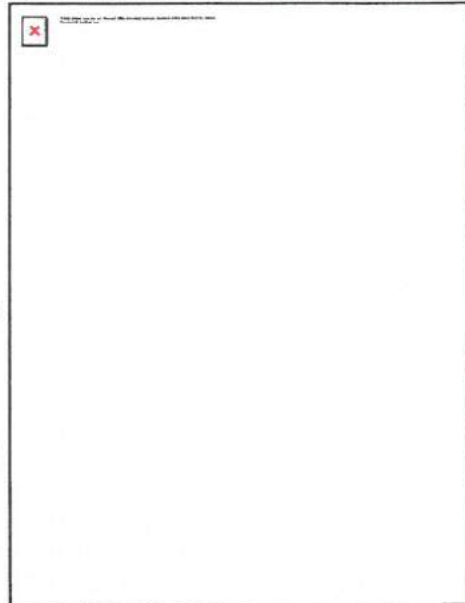
23 systems will change for Day 1 and detailed updates on each of these will follow in future updates so that teams are aware of any changes. Most systems will remain unchanged.

Further communications, training and user guides are being developed, where required, and more information will be available soon. After Day 1 there will be a significant programme of further activity to aggregate, or disaggregate remaining systems in a planned manner.

Printing

For Day 1, all existing print facilities will continue as normal, with the same access in the same buildings, via the same print solutions. In addition, the LGR programme is installing one additional printer in each of the 'anchor' buildings in both Cumberland and Westmorland & Furness Councils. This will enable colleagues from all councils to print in buildings they would not currently have access to.

For example, a County Council member of staff, who would usually access print from Cumbria House in Carlisle, would still be able to do so in the usual way. But if a County Council member of staff attended a meeting in Carlisle Civic Centre, where they currently are unable to access printing, then a single printer would be available for them to access. If a Barrow BC colleague



attended a meeting in County Hall Kendal (where they would not normally be able to print), then, as County Hall is an anchor building, a single printer will also be available.

This will be a temporary print solution in place from Day 1, until a wider print strategy and contract integration project can be progressed for each council. The full list of printers and anchor building locations will follow in a future update, once all new printers are received from the supplier, installed and tested.

Image description: A map showing Cumberland and Westmorland & Furness areas with anchor building locations: Carlisle - Cumbria House and Civic Centre, Allerdale House, Workington; The Market Hall and Copeland Centre, Whitehaven; Voreda House, Penrith; Kendal - Town Hall and South Lakeland House and County Hall and Barrow Town Hall.



Information & Cyber Security

Working collaboratively throughout the LGR implementation programme, information and cyber security is vital and is being embedded as the foundation of everything that we do within Cumberland, Westmorland & Furness Councils and Cumbria Fire & Rescue Service (CFRS).

Information & Cyber Security continues to be a team effort, requiring everyone to contribute and participate in keeping information and the ICT systems safe and secure.

Lots is happening behind the scenes, but for vesting day there will be **no change to what you see**. Information Security colleagues will continue to provide support, guidance and professional challenge to both new councils and CFRS.

All existing points of contact will continue to work for reporting cyber incidents and data breaches (intranet, email and mobile phone). This service will also be made available to all sovereign council users, providing a single point of contact for reporting data breaches and cyber incidents via the online portal.

The Information Security Team will continue to work closely with the Data Protection Officers (DPO's) and the Records Management Service promoting information, cyber security and legislation compliance (for example Data Protection Act 2018, GDPR & Caldicott).

Cumbria Fire and Rescue Service

For Day 1, all CFRS ICT applications and systems will be hosted on an interim basis by Cumberland Council as part of existing legacy Cumbria County Council service provision and will continue unchanged. This is vital to ensure business continuity and uninterrupted service for Fire & Rescue to operate effectively.

Future updates

To make sure everyone is kept up to date on ICT issues for Day 1, we will be setting up some drop-in MS Teams sessions in February in addition to these written briefings. This will allow the ICT Team to listen and discuss any issues you may have in person, answer questions and we welcome your views. Please watch this space for more details.

In the meantime, if you have any questions relating to the ICT workstream or there's information you would find helpful in future communications, please email Lynne Davidson, LGR ICT Programme Manager, lynne.davidson@cumbria.gov.uk

Image description: A person holding a mobile phone with security and data symbols.

Resilience Project Officer & Parish Support Officer Barrow and South Lakeland. Monday to Friday. Tel: 07918 687490

Chris Shaw: Chris.Shaw@cumbria.gov.uk

Parish Support Officer Allerdale and Copeland. Monday – Friday 1pm – 3pm. Tel: 07551 678521

Lindsay Nicholson: Lindsay.Nicholson@cumbria.gov.uk

Parish Support Officer Carlisle and Eden. Monday – Friday 9.30am – 11.30am. Tel: 07468 764957

Postal address: Fire and Rescue Service Headquarters, Carleton Avenue, Penrith, Cumbria, CA10 2FA

Email address: office@calc.org.uk

Web: www.calc.org.uk

From: LGR Programme Board. <cccinternalcommunications@public.govdelivery.com>

Sent: 03 February 2023 13:07

To: Cumbria Association, of Local Councils <calc@cumbria.gov.uk>

Subject: Local Government Reorganisation (LGR) Newsletter - 3 February

Having trouble viewing this email? [View it as a Web page.](#)

Local Government Reorganisation

Delivering Two New Councils for Cumbria



Update on Local Government Reorganisation (LGR)

1. [New branded assets now available for download](#)
2. [Cumberland staff Q&A on Monday](#)
3. [ICT Q&A session – save the date!](#)
4. [Appointment of Adult Social Care Directors](#)
5. [Video: Working for a unitary authority](#)
6. [Cumberland Council](#)

New branded assets now available for download



A range of branded assets for the two unitary authorities are now available on your LGR SharePoint site for staff to download and prepare documentation in readiness for Vesting Day on 1 April 2023.

Approved assets that are available to download include:

1. Updated brand guidance.
2. PowerPoint presentation templates.
3. Template letterheads.
4. Microsoft Teams backgrounds.

Additional assets have been created by the design teams to support service preparation. If you think you may require a template that is not listed, please email nicola.wood@cumbria.gov.uk.

Staff are reminded to only use the new branded assets if you are preparing documentation in readiness for Vesting Day on 1 April 2023 or are solely employed by Cumberland Council or Westmorland and Furness Council.

If you are currently employed by one of the seven sovereign councils, you must continue using your current employers branded assets (e.g. PowerPoint presentations, email footers or letterheads) until 31 March 2023.

If you or your service plans to use any of the branded assets before 1 April 2023, please contact Nicola Wood detailing your plans.

Image description: Lakes scene chosen as Microsoft Teams background for Westmorland and Furness Council

Branding Frequently Asked Questions

Why are the two new unitary authority logos not being made available for staff to download?

At this stage, we are only providing high-resolution copies of the logo to colleagues on request to ensure brand guidance is adhered to.



Approved PowerPoint presentation and letterhead templates have been developed and are in place which will cater for a high percentage of services' requirements, therefore in many cases an individual logo is not needed.

I've taken a screenshot of the logo from the brand guidance or letterhead template, is this suitable for me to use?

No, the logo will appear distorted once resized or printed. If you require a high-resolution copy of the logo, please get in touch.

Are there plans in place to rebrand assets such as waste bins, recycling bags and PPE?

We have agreed with the Unions that focus will be on re-branded assets to ensure the two new councils' are safe and legal. Examples of safe and legal rebranding include some building signage and legal documentation.

Many branded products such as refuse bins, recycling bags and PPE will be replaced on a rolling programme as and when they need replaced due to wear and tear.

My service is hosted and will have a county-wide footprint, what logo do I use?

For services being hosted, communications colleagues are working with services to look at specific branding requirements for each individual service as the approach varies from hosted service to hosted service.

Image description: Coastal scene chosen as Teams background for Cumberland Council

Cumberland staff Q&A on Monday



The next Cumberland staff Q&A takes place on Monday (6 February) at 3pm.

Council Leader Cllr Mark Fryer and CEO Andrew Seekings will lead the hour-long session which is another chance to ask about anything LGR-related that's on your mind ahead of April 1.

The next Westmorland and Furness staff Q&A is on Wednesday 15 February at 11.30am.

Save a link to your calendar to access:

[Cumberland Staff Q&A - Monday 6 February 3pm to 4pm Teams link](#)

[Westmorland and Furness Staff Q&A - Wednesday 15 February 11.30am to 12.30pm Teams link](#)

Image description: Q&A speech bubbles

ICT Q&A session – save the date!

Colleagues working in the LGR ICT Workstream invite you to join one of two ICT focused Q&A sessions for both Cumberland and Westmorland & Furness Councils over the next two weeks.

These informal one hour sessions will provide an opportunity for you to meet the colleagues working hard to get all of our ICT requirements ready for Day 1. It's also an opportunity to pose any questions you might have about ICT related issues, whether that's how office printing will work, what's happening with your email address and key document folders, key systems that you use or whether there'll be any changes to your laptop and work mobile phone equipment for example.



We look forward to welcoming colleagues from across all seven sovereign councils to attend either of the sessions.

To allow time for everyone to join the meeting, we would encourage you to join 15 minutes early to ensure that we can make a prompt start to maximise the time together to discuss as many of your questions as possible.

The sessions are being held online via Teams on:

Thursday 9 February Please join from 9.45am for a prompt 10am start

[ICT Q&A - Teams invite 9 February](#)

Tuesday 14 February Please join from 3.45pm for a prompt 4pm start

ICT Q&A - Teams invite 14 February

We look forward to seeing you there!

Did you see the ICT newsletter?

A special edition of the newsletter was shared last week which answered many questions about the plan for continuation of ICT Services for Day 1. It answers queries about laptops, emails, systems, computer files and other aspects of ICT after 1 April and is well worth a read.

[Read the January LGR ICT update.](#)

Image description: ICT computer screen icon

Appointment of Adult Social Care Directors

As you may have read yesterday, further appointments by the Members' Panels have been recommended:

Cumberland Council

1. Director of Adult Social Care and Housing – Chris Jones-King.

Chris is currently the Assistant Director for Adult Social Care and the Chief Social Care Practitioner at North Yorkshire County Council. He previously worked in Cumbria as an Assistant Director for Adult Social Care.

Westmorland and Furness Council

1. Director of Adult Social Care – Cath Whalley.

Cath is currently the Assistant Director for Adult Social Care at Cumbria County Council.

Both roles have been accepted and the new Chief Officers will start in their positions from April 2023.

Announcements regarding the Director of Children's Services roles for both councils are expected next week.

Video: Working for a unitary authority

For the past few weeks we have shared a video from a council who have been through LGR before us.

[Today we hear from Craig Forsyth, deputy head of communications, at West Northamptonshire Council.](#)

He shares his thoughts about the reorganisation process; what went well, what didn't, what changed and what stayed the same.



Craig previously worked for a district council and has enjoyed working with, and learning from, a larger team in the new unitary authority. Their process was very similar to ours. The county

council and six district and borough councils were abolished, with two unitaries created in their place.

[There's also a compilation video of experiences of staff from West Northants.](#)

Image description: Still from video interview with West Northants Council employee

Cumberland Council

The main item on the agenda at this week's Cumberland Board was an update on progress on the emergency plan. This crucially important document is being updated to reflect the situation with the new councils for Vesting Day. There was also an update from the IT workstream which focused on email and how this will work from April to ensure a continuity of service.



The budget consultation closed on Tuesday. There were more than 750 responses which will now be collated and become part of the council's first budget report to be considered by the Shadow Executive and Council.

Please do join Council Leader Mark Fryer, CEO Andrew Seekings and others for the Cumberland staff Q&A on Monday. Mark and Andrew are also looking forward to meeting staff at Allerdale Council offices in Workington next Wednesday afternoon.

Cumberland's Senior Leadership Team will be having their meeting at Allerdale House on Thursday next week too. There will be an opportunity to meet with colleagues and they hope to speak to as many people as possible.

Image description: Cumberland Council logo

Additional information

The [FAQs section on our LGR SharePoint site](#) was updated earlier in January so please take a look for new information.

The Shadow Authorities have their own websites.

[Cumberland Shadow Authority website](#)

[Westmorland and Furness Shadow Authority website](#)

And there's also information for Cumbria on newcouncilsforcumbria.info

Email: info@newcouncilsforcumbria.info



CLERK'S REPORT

Town Hall

Analogue phone lines cannot be used by 2025. Lines are slowly being digitalised.

I have made arrangements with BT to digitalise ours and negotiated a small saving for entering into a 24 month contract. New handsets will be sent out to us.

The Centre for Leadership have agreed to go 50/50 to replace the lights in the large chamber upstairs as these are now obsolete. The new lighting is brighter and much more energy efficient.

The ash tree by Day Services requires work. I will apply and look to do the works at the back end.

Allotments

Plot 25b St Helens has been given up. This has been re-let.

Plot 20A St Helens has been given up. This has been re-let.

Plots 15 & 17 The Gote are in the process of being re-let following eviction.

Staff have started working on the rental invoices for 2023/24.

Tourism and Publicity/Library

It has been a busy month in the library. See attached sheet.

I have started replacing the now obsolete lighting and emergency lighting in the library. Replacement will be phased. The new lighting is brighter and much more energy efficient.

Roofer to take a look at flat roof. Work is required. Will be completed in Spring.

Memorial Gardens

Sadly our ancient ash tree has been set on fire. The Fire Service extinguished it. It has been inspected by A Nichol and deemed safe. I await his report on measures to be taken to prevent another occurrence. The Civic Trust have sent me a copy of their report, further discussion is required. Andy Nichol and Darren Ward will meet w.c. 23rd to discuss coverage of the hole once it is filled.

Weddings

All restrictions have been lifted.

Visit to Marvejols April 2023

Flights are now available. Approximately 19 persons have expressed an interest in attending.

Taxi to airport booked.

Marvejols visit to Cockermouth October 2023

I have emailed to establish dates of travel. A lot of work ahead organising the itinerary and host families.

Commemorative Bench

CCC are offering each Town £650 to site a commemorative bench.

Noticeboard

Can we agree a location and a design for this please so I can obtain CCC consent.

Date	Day	On Duty	TIC Visitors	TIC Phone	TIC Email	TIC Post	Library Visitors	Library Phone	Library Email	Library Post	Library PC	Allerdal
01/01/2023	Sun	Closed										
02/01/2023	Mon	Closed										
03/01/2023	Tue	Pamela&AM	0	0	1	0	182	3	1	0	9	1
04/01/2023	Wed	Ash, Pamela	2	0	0	0	109	1	0	0	8	0
05/01/2023	Thu	Ash, Anne-Marie	6	1	0	0	75	0	0	0	3	1
06/01/2023	Fri	Ash, Anne-Marie	1	0	0	0	80	0	0	0	2	0
07/01/2023	Sat	Ash, Pamela, Emmie	4	0	0	0	64	0	0	0	4	0
08/01/2023	Sun	Closed										
09/01/2023	Mon	Pamela&AM	0	0	0	0	118	1	0	0	11	0
10/01/2023	Tues	Pamela&AM	1	0	0	0	125	0	0	0	6	0
11/01/2023	Wed	Ash, Pamela	5	1	0	0	90	2	0	0	8	0
12/01/2023	Thu	Ash, Anne-Marie	7	0	0	0	61	1	0	0	9	0
13/01/2023	Fri	Ash, Anne-Marie	5	3	0	0	64	2	0	0	3	0
14/01/2023	Sat	Pamela, Emmie	1	0	0	0	74	1	0	1	2	0
15/01/2023	Sun	Closed										
16/01/2023	Mon	Pamela&AM	4	0	0	0	75	0	0	0	6	0
17/01/2023	Tue	Pamela&AM	0	0	0	0	62	2	0	0	4	0
18/01/2023	Wed	Ash, Pamela	2	0	0	0	71	0	0	0	5	1
19/01/2023	Thu	Ash	8	0	0	0	77	0	0	0	5	0
20/01/2023	Fri	Ash, Anne-Marie	4	0	0	0	75	1	0	0	5	1
21/01/2023	Sat	Ash, Emmie	6	0	0	0	60	0	0	0	5	0
22/01/2023	Sun	Closed										
23/01/2023	Mon	Pamela&AM	0	1	0	0	98	2	0	0	5	0

24/01/2023	Tue	Pamela&AM	5	0	0	0	0	89	2	0	0	5	0
25/01/2023	Wed	Ash, Pamela	3	0	0	0	0	74	3	0	0	4	0
26/01/2023	Thu	Ash, Anne-Marie	5	0	0	0	0	66	1	0	0	3	0
27/01/2023	Fri	Ash, Anne-Marie	4	2	0	0	0	65	1	0	0	1	0
28/01/2023	Sat	Ash, Emmie	4	0	0	0	0	78	0	0	0	2	0
29/01/2023	Sun	Closed											
30/01/2023	Mon	Pamela&AM	4	1	0	0	0	95	1	0	0	4	0
31/01/2023	Tue	Pamela&AM	2	0	0	0	0	92	0	0	0	6	0
Monthly Totals			83	9	1	0	0	2,119	24	1	1	125	4
TIC Remote Enquiries			10										

Clerk - Cockermouth TC

From: Esslemont, Helen <Helen.Esslemont@cumbria.gov.uk>
Sent: 02 February 2023 18:36
To: Clerk - Cockermouth TC
Subject: RE: Memorial Bench

Hi Sheila

We've had a good response from all Allerdale towns which means the budget is around £650 each.

Would you be able to get a quote for a cheaper bench that the town council would still like?

Many thanks
Helen

Helen Esslemont

Community Development Officer | Allerdale Community Development Team
Corporate, Customer & Community Services | Cumbria County Council

M: 07827232620

E: helen.esslemont@cumbria.gov.uk

www.cumbria.gov.uk

My working week is Monday to Thursday.

Please like and share our page on Facebook for updates:

<https://www.facebook.com/AllerdaleCommunityDev>

From: Clerk - Cockermouth TC <clerk@cockermouth.org>
Sent: 26 January 2023 14:32
To: Esslemont, Helen <Helen.Esslemont@cumbria.gov.uk>
Subject: RE: Memorial Bench

What a fantastic idea.

We could put one in our Memorial Gardens.

See attached.

Sheila Brown

The Town Clerk
Cockermouth Town Council
The Town Hall
Market Street
Cockermouth
Cumbria

CA13 9NP

Tel: 01900 821869

www.cockermouth.org

clerk@cockermouth.org

Facebook @CockermouthTownHall

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From: Esslemont, Helen <Helen.Esslemont@cumbria.gov.uk>

Sent: 26 January 2023 14:12

To: Clerk - Cockermouth TC <clerk@cockermouth.org>

Subject: Memorial Bench

Hi Sheila

To mark the final Allerdale local committee the elected members would like to place a bench with a memorial plaque in each of the towns in Allerdale. I've looked into purchasing benches but then realised that each town often has a specific design that they use. It would probably be best, therefore, to give each of the Town Councils funding in order to purchase their own bench and site it where they think is most appropriate in their town.

Would Cockermouth Town Council be interested in doing this and, if so, do you have a rough idea of how much your type of bench costs?

Many thanks

Helen

Helen Esslemont

Community Development Officer | Allerdale Community Development Team
Corporate, Customer & Community Services | Cumbria County Council

M: 07827232620

E: helen.esslemont@cumbria.gov.uk

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My working week is Monday to Thursday.

Please like and share our page on Facebook for updates:

<https://www.facebook.com/AllerdaleCommunityDev>

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Clerk - Cockermouth TC

From: Cllr. Richard Watson
Sent: 23 September 2022 09:09
To: Clerk - Cockermouth TC
Subject: Re: List of outstanding results

Hi Sheila,

Could you please put the following item on a TC agenda some time over the next few months (ie in plenty of time for necessary arrangements to be made for next summer):

Item: Next year's gardens competition to be run on the basis of inviting nominations from householders or another person on their behalf and with their consent. Councillors will then visit by arrangement and see both front and back gardens before making a decision. Nomination forms could be available online and in the library etc.

The current procedure whereby I am expected to walk round my estate casting sidelong glances into people's front gardens does not sit easily with me. It makes me feel uncomfortable.

Richard

From: Clerk - Cockermouth TC <clerk@cockermouth.org>
Sent: 22 September 2022 12:41
To: Cllr. Isabel Burns <cllr.isabel.burns@cockermouth.org>; Cllr. Stephen Barnes <cllr.stephen.barnes@cockermouth.org>; Cllr. Richard Watson <cllr.richard.watson@cockermouth.org>; Cllr. Andrew Semple <cllr.andrew.semples@cockermouth.org>
Subject: List of outstanding results

fyi

Sheila Brown
 The Town Clerk
 Cockermouth Town Council
 The Town Hall
 Market Street
 Cockermouth
 Cumbria
 CA13 9NP

Tel: 01900 821869
www.cockermouth.org
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From: Assistant - Cockermouth TC <assistant@cockermouth.org>
Sent: 22 September 2022 13:56