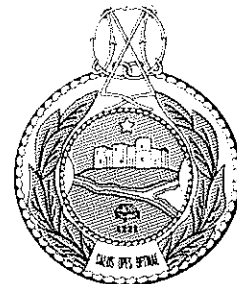


Cockermouth Town Council



14 June 2023

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 21 June 2023 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

Sheila Brown

Town Hall, Market Street
Cockermouth
Cumbria
CA13 9NP

Tel:

01900 821869

Fax:

01900 827166

Website:

www.cockermouth.org

Facebook:

[@cockermouthtowncouncil](https://www.facebook.com/@cockermouthtowncouncil)

1. Apologies for absence

2. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 17 May 2023 (pages 1-6)

3. To authorise the Mayor to sign as a correct record the minutes of the last special planning meeting held on 1 June 2023 (pages 7-9)

4. Declaration of Interest – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.

5. Mayors Announcements – The Mayor will announce the events he has attended since the last meeting.

6. Public Participation

- a) To answer any questions from members of the public in accordance with the Summary of Public Rights
- b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

7. Planning

- a) To make recommendations upon various planning applications (**page 10**)
- b) To make recommendations upon an application for various tree works, Anderson Court, Sullart Street (**pages 11-23**)

8. Financial Matters

Sheila Brown, *Town Clerk*
clerk@cockermouth.org

Kirstie Goodger
admin@cockermouth.org

Amy Pattinson
assistant@cockermouth.org



Joint Winners

Council of Europe Year 2000

Europe Prize

Previous Awards

Plaque of Honour, Flag of Honour

European Diploma

- a) To agree the attached schedule of payments (**pages 24-26**)

9. Correspondence

- a) To consider the contents of the LGR Newsletters dated 11/6, 4/6, 28/5, 21/5, & 14/5 2023 & (**pages 27-57**)
- b) To consider the contents of the Calc News March & April 2023 (**pages 58-76**)
- c) To consider an application to place banners for Cockermouth Live on various banner poles between the 1 June and 3 July 2023 (**pages 77-78**)
- d) To note a briefing note from CAfS regarding Solar Made Easy (**pages 79-82**)
- e) To consider a consultation on the Statement of Licencing Policy 2023-28 & Gambling Act 2005 2023-2026 (**pages 83-84**)

10. Clerks report – To consider the actions in the clerks report (pages 85-89)

11. Special Planning – To consider circulating planning applications between meetings instead of holding special planning meetings for a trial period

12. Climate Change Action

13. Twinning – To consider a proposed fund raising event to prepare for the 40th anniversary celebrations

14. Fitz Ward Path – To consider an appeal/approach to Cumberland Council regarding safety issues affecting the new path linking the Laureates and Parklands

15. Recruitment Process for new Town Clerk following Town Clerks retirement (pages 90-91)

Press and Public Welcome

Minutes of the Annual Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Wednesday 17 May 2023 at 7.00 pm

Present: Councillor A Semple (Mayor)
Councillor S Barnes
Councillor Beanland
Councillor Bowman
Councillor Bell
Councillor Burns
Councillor Bridgman
Councillor J Laidlow
Councillor D Malloy
Councillor Telford
Councillor Tucker
Councillor R Watson

An apology for absence was received from Councillor J Samson

Also Present: 9 members of the public & 1 member of the press

Prior to the start of the meeting the Mayor, Councillor Andy Semple outlined the highlights of his year of office. He gave special thanks to his wife Helen, his fellow Councillors and staff who had supported him during his Mayoral year.

He announced that he had raised £1804.90 for Hospice at Home.

He also took the opportunity to welcome and congratulate all those newly elected.

1 Election of Town Mayor/Chairman

The Mayor invited nominations for the position of Town Mayor/Chairman for 2019/20.

Councillor Burns moved Julie Laidlow. This was seconded by councillor Watson

Only one nomination was proposed and seconded and on being put to the vote it was:-

Resolved – That Councillor Julie Laidlow be elected Town Mayor/Chairman in 2023/24.

Councillor Andrew Semple then handed over the Chain of Office to Councillor Julie Laidlow.

The new Mayor then read out and signed her Declaration of Acceptance of Office and took over the Chair. The Mayor thanked Councillor Andrew Semple and his

wife Helen for all their hard work during their Mayoral year. She also thanked fellow councillors for their nomination.

Councillor Laidlow announced that her partner, Desie Savage would be her consort.

The Mayor announced that that her charities would be Europe Prize Scholarship Fund and Cumbria Cerebral Palsy.

2 Election of Deputy Town Mayor/Vice Chairman

The Mayor invited nominations for the position of Deputy Mayor/Vice Chairman.

Only one nomination was received and seconded and on being put to the vote it was:-

Resolved – That Councillor Richard Watson be elected as the Deputy Town Mayor/Vice Chairman of the Council for 2023/24.

The Mayor then presented the Deputy Mayor's badge to the Deputy Mayor/Vice Chairman.

The new Deputy Mayor then read out and signed his Declaration of Acceptance of Office and thanked councillors for their nomination.

3 Declaration of Interest

None.

4 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the ordinary meeting of Cockermouth Town Council held on 19 April 2023.

5 Minutes

Resolved – That the Mayor be authorised to sign as a correct record the minutes of the special planning meeting held on 3 May 2023.

6 Public Participation

No members of the public wished to speak in accordance with the public participation scheme.

8a Planning Matters

Reference: FUL/2023/0102

Refurbishment of existing warehouse and office block including expanding existing use class B2 to include Class E (gii & iii only) to align with planning permission FUL/2021/0198

Thermoforce Ltd, Wakefield Road

Recommend - Approval

8b Application for Tree Works

Councillor Beanland and Councillor Watson had inspected the trees and expressed concern regarding the felling of T6. T6 was found to be of normal vitality and in moderately good condition although ivy had grown up the trunk and lateral branches had failed in the past. They suggested that the tree be retained subject to the removal of the ivy and acknowledged that some lower branch work may be required.

Recommended – That the various tree works relating to WTPO/2023/0009 be approved subject to the retention of T6.

9a Schedule of Payments

Resolved – That the schedule of payments in the sum of £14,032.93 be formally approved for payment.

9b Internal Auditors Report

Agreed – That the contents of the year end report by our Internal Auditor be noted.

9c Audit Commission Return for the Year ended 2022/23

Resolved – (a) That Section 1 of the annual return relating to the Annual Governance Statement be formally certified, and the accounts approved and duly signed by the Clerk/RFO and the Chairman.

(b) That section 2 of the Annual Return relating to the Accounting Statements be also formally approved and signed by the Chairman and Clerk.

(c) That it be noted that Section 4 of the Annual Return has been duly completed by our internal auditor.

(d) That it be noted that the required notice concerning the appointment of date for the exercise of elector's rights will be displayed.

(e) That it be noted that the Clerk will send the documentation required by the external auditor as soon as practicable prior to the 30 June 2022.

9d The General Power of Competence

Resolved – That Cockermouth Town Council confirms that it meets the conditions of eligibility outlined in The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2021.

10 Correspondence

10a Newsletter from Cumberland Council

Agreed – That the contents of the newsletters dated 6 April 2023 & 14 April 2023 be noted.

11 Clerks Report

Agreed – That the contents of the Clerk's report be noted.

12 Task Groups & Outside Bodies

Councillor Watson stated that in his opinion the Climate Change Action Group should be disbanded and that Climate Emergency Action be added as a standing item to future Council agendas. This view was supported.

Resolved – a) That the Climate Change Action Group be disbanded & its duties be incorporated into those of Council.

b) That Councillor Samson be nominated to represent the Town Council on the Metalcraft Community Fund.

13 Christmas Lights Contract

The current contractor has been erecting/maintaining and dismantling the Christmas lights in Cockermouth since 2010.

A competitive tendering exercise was carried out in 2015.

Cumbria Coal were awarded a 4 year contract for the erection/maintenance of the Christmas lights in Cockermouth in June 2019. This contract came to an end on 9 May 2023.

The contractor had intimated that he would be willing to continue erecting the lights for a further 4 years on similar terms plus inflation.

Those present considered the following factors when deciding whether to renew the contract or go out to competitive tender:-

- The length of time which had passed since the last tendering exercise
- The contract price currently £19,990.25
- His proven track record
- His understanding of our needs and objectives
- His understanding of electrical safety
- His robust risk management
- Lights are erected and taken down in a timely manner
- Faults are identified and fixed in a timely manner
- No call out charges
- Lights are stored away neatly and carefully for the next season
- His willingness to suggest improvements
- Improvements to the display being carried out at cost
- His repair of the festoon which reduces replacement costs
- The importance to the town of the Christmas Lights
- The need to minimize risk as there was insufficient time for the new Council to prepare and complete a successful tender process.

The rate of inflation used and the date the rate of inflation was applied were also discussed.

Resolved – That Cumbria Coal be awarded the Christmas Lights contract for a further 4 years (the term of this Council) without competitive tender on the following terms:

Year 1 - £19,990.25 plus CPI January 2024
Year 2 – Year 1 total plus CPI January 2025
Year 3 – Year 2 total plus CPI January 2026
Year 4 – Year 3 total plus CPI January 2027

14 3m Grass Verge

Councillor Watson suggested that a 3m wide uncut grass verge be left in the Towers Lane Play Area (except entrance) and around the fruit trees in Harris Park Extension to allow grasses/flowers to grow for pollinators.

This idea was supported.

Resolved – That a 3m wide uncut grass verge be left in the Towers Lane Play Area (except entrance) and around the fruit trees in Harris Park Extension to allow grasses/flowers to grow for pollinators.

Resolved –

That under the Public Bodies (Admissions to Meetings) Act 1960, the public be removed for the following item of business due to legal advice being discussed.

15 Counsel's Opinion

Resolved – That Counsel's opinion regarding the use of the Memorial gardens for events be noted.

The meeting closed at 7.57 pm

Minutes of a Special Planning Meeting of Cockermouth Town Council held in the Council Chamber, Town Hall, Cockermouth on Wednesday 1 June 2023 at 7.00 pm

Present: Councillor J Laidlow (Mayor)
Councillor S Barnes
Councillor C Bell
Councillor I Burns
Councillor C Bridgman
Councillor D Malloy
Councillor J Samson
Councillor Telford
Councillor Tucker
Councillor R Watson

Apologies for absence were received from councillors M Bowman & H Beanland

16 Declaration of Interest

None declared.

17 Public Participation

There was none.

18 Planning Applications

FUL/2023/0088

Change of use from site of former fire station to private housing development

Former Fire Headquarters, Station Road

Councillor Telford made reference to the following points:-

Density of building proposed for the site
Cockermouth has exceeded targets identified in ALP (parts 1 and 2)
Appearance: A 4 storey building in one area of the site will dominate the landscape both on the site and beyond
Only part of the site can be classified as brownfield
Some of the building would be identified woodland directly adjacent to Harris Park.
Most trees in eastern woodland spaces identified as having TPO's
Effect on woodland conservation – some woodland described as having 'high spatial priority'
It is a wildlife corridor

Protected species identified in area

Current trees contribute to visual amenity

Light pollution concerns in woodland area

Drainage concerns – these are highlighted and would be exacerbated by tree removal in the south and east of the site. Would a soakaway be sufficient?

Cumberland Council have already expressed concerns about this

Part of the site is in Flood Zone 2

The Greenway has been used by the public for many years who would be responsible for the upkeep e.g. lighting going forward. Clarification and commitment would be needed. Future residents should not be responsible. Without mitigation, there is potential for the proposed construction activities to impact the SSI/SAC via run off and pollution incidents.

Areas of woodland habitat on site could be described as being 'of importance for nature conservation

There is concern expressed regarding parking allocation and the fact that some of the proposed garage spaces do not meet the 7x3m minimum requirement (for a car)

Potential for deleterious impact upon the qualifying feature of River Derwent and Bassenthwaite Lake SAC

Councillor Burns moved refusal on the grounds of overdevelopment and massing preferring the flats to be 3 rather than 4 storey high.

Councillor Telford seconded the motion and amended it slightly by adding the words 'and woodland concerns'.

Upon being put to the vote it was unanimously recommended to refuse the application on the grounds of overdevelopment and massing preferring the flats to be 3 rather than 4 storey high and woodland concerns as outlined above.

HOU/2023/0098

Installation of 19 solar panels to roof

6 Mill Grove, Tweedmill Lane

Recommended - Approval

ADV/2023/0007

Installation of traditional style hanging sign

102, Main Street

Recommended - Approval

19 Application for Tree Works

WTPO/2023/0012

T115 (Cypress), T120 (Cypress), T121 (Yew), the branches encroaching on the car park cut back so that they keep this area clear. T103 (Horse Chestnut), the tree has now completely died and needs to be felled.

1, Strawberry How

Recommended – Approval subject to having regard to the shape of T115, T120 & T121 when cutting back the branches encroaching on the car park.

The meeting closed at 7.17 pm

Reference: **FUL/2023/0120**

Proposal: Change of use to offices

Location: 18, The Store, South Street, Cockermouth, CA13 9RT

Reference: **FUL/2023/0112**

Proposal: Replacement of wood single glazed windows with UPVc white double glazed

Location: Flat 2, Anderson Court, Sullart Street, Cockermouth CA13 0EG

Assistant - Cockermouth TC

From: Clerk - Cockermouth TC
Sent: 31 May 2023 20:11
To: Assistant - Cockermouth TC
Subject: Fwd: Planning Application CAT/2023/0013

Please print off and put in basket for June meeting

Sent from my iPhone

Begin forwarded message:

From: Susan Hanley <susan.hanley@allerdale.gov.uk>
Date: 31 May 2023 at 17:26:29 BST
To: Clerk - Cockermouth TC <clerk@cockermouth.org>
Subject: Planning Application CAT/2023/0013

Dear Sir/Madam

Notification on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in a Conservation Area

Applicant: Julian Smith

Proposal: T1 Mature Cherry - Prune to crown raise to a height not exceeding 4 metres over car park. Removing lateral scaffold branch back to branch collar. Side prune back from property by circa 1.5 - 2.0 metres. Side prune back from kerb line by circa 1 metre. Prune to crown clean and remove deadwood.

Location: Anderson Court, Sullart Street, Cockermouth, CA13 0EG

I would be grateful if you could use the link below to view the above planning application. By inputting the above reference number it will display the application for you to view. Please indicate any observations you/your department may have by e-mail to planning1@cumberland.gov.uk or by separate letter.

In order to ensure that applications are dealt with as quickly as possible I would be grateful if you could reply by 21.06.23. Representations received after this date may be too late to influence the Local Planning Authority's decision on this application.

Could you please mark any correspondence for the attention of Kerry McCartney and could you please quote the reference number CAT/2023/0013.

Please note that all the information contained in this application can be viewed by the public and on our website

<https://allerdalebc.force.com/pr/s/planning-application/a3X3X00000JnHAvUAN>

Yours faithfully

Kerry McCartney

Specialist - Planning



Allerdale House
Workington
Cumbria CA14 3YJ
Telephone 0300 373 3730
cumberland.gov.uk

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or
Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number Suffix

Property Name

Anderson Court

Address Line 1

Sullart Street

Address Line 2

Address Line 3

Cumbria

Town/city

Cockermouth

Postcode

CA13 0EG

Easting (x)

311844

Northing (y)

530642

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

First name

Surname

Cumberland Council

Company Name

Address

Address line 1

Allerdale House

Address line 2

Workington

Address line 3

Town/City

Milnthorpe

County

Cumbria

Country

United Kingdom

Postcode

CA144YJ

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☐ Yes
- ☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☒ Yes
- ☐ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes
- ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Sullart Street Cockermouth Specification of Works.

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

T1 Mature Cherry.

Observations and Comments.

Specimen with low crown over car park. Upper crown at roof line and touching side aspect of property. Outer crown just at kerb line with highway. Deadwood throughout crown. Specimen of good shape and form and would benefit from formative pruning works.

Recommendations.

Prune to crown raise to a height not exceeding 4 metres over car park. Removing lateral scaffold branch back to branch collar.

Side prune back from property by circa 1.5 - 2.0 metres.

Side prune back from kerb line by circa 1 metre.

Prune to crown clean and remove deadwood.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- ☒ Yes
☐ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I / We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Daniel Bold

Date

31/05/2023

Arboricultural Assessment
Sullart Street May 2023



Cumbria Tree Surveys

Arboricultural Consultancy, Surveys, Inspections & Advice

Cumberland Council

Sullart Street

Cockermouth

Arboricultural Assessment

May 2023

cumbriatreesurveys.co.uk
info@cumbriatreesurveys.co.uk



PR228

1.0 Terms of Reference

1.1 This arboricultural assessment specification of works has been commissioned by Cumberland Council Allerdale House, Workington. CA14 4YJ. The arboricultural assessment specification of works being commissioned to assess the arboricultural work required to a mature Cherry situated in a car park location at Sullart Street Cockermouth.

1.2 The arboricultural assessment specification of works forming the basis of the submission to the relevant local authority to give notice / seek consent to implement the arboricultural recommendations to those tree specimens offered statutory tree protection.

1.3 The assessment, investigation and arboricultural specification of works have been undertaken by Mr Daniel Bold M.Arbor.A., N.C. Arb., H.N.D. Arb., N.E.B.O.S.H. General Certificate, of Cumbria Tree Surveys Arboricultural Consultancy.

1.4 The site investigations, assessments and arboricultural specification of works has been established by implementing the following:

National Tree Safety Group.

Common Sense Risk Management of Trees. Forestry Commission 2011.

British Standard 3998:2010.

Tree work – Recommendations.

Visual Tree Assessment (VTA) methods, and Cumbria Tree Surveys protocols.

1.5 The site survey being undertaken on the 26th May 2023. Weather at time of survey, bright, sunny clear with no breeze.

1.6 The recommended arboricultural work, often referred to as Tree Surgery, should only be undertaken by a trained, competent and fully insured Arboricultural Contractor. The contractor should be familiar with implementing the standards as required by the British Standard 3998:2010, Tree work - Recommendations.



Arboricultural Assessment
Sullart Street May 2023

2.0 Arboricultural Specification of Works

2.1 Mature Cherry, Sullart street, specification of works.

Tree Number	Tree Species	Life Stage	Arboricultural Observations and Comments	Arboricultural Recommendations
T1	Wild Cherry (<i>Prunus avium</i>)	Mature	Specimen with low crown over car park. Upper crown at roof line and touching side aspect of property. Outer crown just at kerb line with highway. Deadwood throughout crown. Specimen of good shape and form and would benefit from formative pruning works.	Prune to crown raise to a height not exceeding 4 metres over car park. Removing lateral scaffold branch back to branch collar. Side prune back from property by circa 1.5 - 2.0 metres. Side prune back from kerb line by circa 1 metre. Prune to crown clean and remove deadwood.

3.0 Tree Location Plan

3.1 Mature Cherry, Sullart Street, Location Plan.



4.0 Photographic Evidence

T1. Low level lateral scaffold branch to be pruned back to branch collar.



Cherry to side prune back from property.



Arboricultural Assessment
Sullart Street May 2023

Cherry. Deadwood throughout crown. Prune to crown clean and remove deadwood recommended.



Signed: *Daniel Bold*

Date: 31st May 2023

Daniel Bold M.Arbor.A., N.C. Arb., H.N.D. Arb., N.E.B.O.S.H. Gen Cert.
Cumbria Tree Surveys Arboricultural Consultancy.

Agenda (Item 8a)

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	Invoice date	Invoice no.	Details
1152	1152	£84.38	£14.06	£70.32	02/06/23		Quadiant Uk Ltd - Franking machine hire
1153	1153	£416.00	£19.81	£396.19	02/06/23		Npower Ltd - Electricity cost - various locations
	1	£15.31	£0.73	£14.58		toile	Harris park toilets - April
	2	£353.64	£16.84	£336.80		TIC	Library - April
	3	£12.82	£0.61	£12.21		MG	Mem gardens - April
	4	£34.23	£1.63	£32.60		toile	Main street toilets - April
1154	1154	£595.20	£99.20	£496.00	02/06/23		Custom Clean - Cleaning - May
	1	£345.60	£57.60	£288.00		TH	Town Hall
	2	£249.60	£41.60	£208.00		TIC	Library
1155	1155	£1,347.00	£0.00	£1,347.00	02/06/23		Cumberland Council - Rates - Town Hall June
1156	1156	£649.00	£0.00	£649.00	02/06/23		Cumberland Council - Rates - TIC/Library - June
1157	1157	£1,000.00	£0.00	£1,000.00	02/06/23		PFG Joinery - New frame for Mayors photos - adjust window townhall
1158	1158	£150.00	£0.00	£150.00	02/06/23		Kayla's of Cumbria - Face Painter - Fun Day
1159	1159	£198.00	£0.00	£198.00	02/06/23		Darling Manor - Princess/ Spiderman Fun Day (plus 1x freebie)
1160	1160	£277.20	£46.20	£231.00	02/06/23		Edge Designs Ltd - Set up new emails for new clirs
1161	1161	£1,559.03	£259.84	£1,299.19	06/06/23		Tivoli Services Ltd - Supply and fit Bilbox- Mem gardens play area
1162	1162	£213.41	£35.57	£177.84	06/06/23		Tivoli Services Ltd - Carry out works to play area - mem gardens
1163	1163	£250.00	£0.00	£250.00	06/06/23		Steve Wilson First Aid Associates - First Aid cover - Fun Day
1164	1164	£165.54	£27.59	£137.95	06/06/23		David Ogilvie Engineering Ltd - Memorial Plaque - costs to be recouped by sponser
1165	1165	£214.50	£35.75	£178.75	06/06/23		Cumbria Pest Services - Washroom services PC - May- July 23
1166	112983	£50.00	£0.00	£50.00	06/06/23		Cockermouth & District Chamber of Trade - tic stock

Signature

Signature

Date

14/06/23 09:07 AM Vs: 8.87.00

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	Invoice date	Invoice no.	Details
1167	112984	£96.94	£16.16	£80.78	06/06/23		J A Lee Window & General Cleaning Contractors Ltd - Town Hall Windows
1168	1168	£110.00	£0.00	£110.00	06/06/23		Luke Matear - Performer - Fun Day
1169	112986	£293.34	£25.08	£268.26	06/06/23		Hills Books - Tic stock
1170	112987	£104.65	£17.45	£87.20	06/06/23		Orian - Annual Inspection -
	1	£57.39	£9.57	£47.82		EST	Town Hall
	2	£47.26	£7.88	£39.38		OP	VH
1171	112988	£347.19	£57.87	£289.32	06/06/23		Tech 4 Office Equipment Ltd - Library Photocopier
	1	£309.82	£51.64	£258.18		TIC	library copier
	2	£37.37	£6.23	£31.14		TIC	toner
1172	1172	£152.10	£0.00	£152.10	07/06/23		Julie Laidlow - Mayor Allowance- Clothing
1173	1173	£2,686.32	£447.72	£2,238.60	07/06/23		Tivoli Services Ltd - Grounds Maintenance - May
	1	£2,126.33	£354.39	£1,771.94		MG	Memorial Gardens
	2	£559.99	£93.33	£466.66		OP	other play areas
1174	1174	£60.05	£10.01	£50.04	07/06/23		Cumbria Coal Ltd - Repairs to toilet VH pipe blocked - parts only
1175	1175	£19.20	£3.20	£16.00	07/06/23		Cumbria Coal Ltd - Fit new lock PC Main street
1176	1176	£506.64	£84.44	£422.20	07/06/23		Cumbria Coal Ltd - Clean guttering and repair sewer pipe -TH
1177	1177	£386.32	£64.39	£321.93	07/06/23		Cumbria Coal Ltd - Xmas Lights - tinsel for trees etc
1178	112989	£61.43	£10.24	£51.19	07/06/23		Orian - Annual Fire Inspection - Library
1179	112990	£133.20	£0.00	£133.20	07/06/23		Hills Books - TIC stock
1180	1180	£350.00	£0.00	£350.00	07/06/23		Reverb Stage and Sound Services - Sound - Fun Day
1181	1181	£160.33	£8.97	£151.36	07/06/23		Water Plus - Water charges - various locations
	1	£40.73	£0.00	£40.73		TIC	Library
	2	£27.96	£1.72	£26.24		toile	Toilet - Mem Gardens
	3	£49.40	£4.01	£45.39		toile	PC Main Street
	4	£42.24	£3.24	£39.00		toile	PC Bitterbeck

Signature

Signature

Date

14/06/23 09:07 AM Vs: 8.87.00

Cockermouth Town Council

Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	Invoice date	Invoice no.	Details
1182	1182	£550.00	£0.00	£550.00	14/06/23		Dinosaur Encounter Cumbria - Dinosaur/ Pet encounter - Fun day
Total		£13,186.97	£1,283.55	£11,903.42			

Signature

Signature

Date

Assistant - Cockermouth TC

From: Clerk - Cockermouth TC
Sent: 11 June 2023 18:54
To: Assistant - Cockermouth TC
Subject: Fwd: Road improvement works across Cumberland, a Hawker Festival in Carlisle, find out about fostering and more...

Print off and put in basket on floor by my desk

Sent from my iPhone

Begin forwarded message:

From: Cumberland Council <Cumberland@public.govdelivery.com>
Date: 11 June 2023 at 11:02:38 BST
To: Clerk - Cockermouth TC <clerk@cockermouth.org>
Subject: Road improvement works across Cumberland, a Hawker Festival in Carlisle, find out about fostering and more...
Reply-To: Cumberland@public.govdelivery.com

[View as a webpage / Share](#)



Construction of Carlisle Southern Link Road officially starts

The construction of the multi-million-pound Carlisle Southern Link Road officially began this week. The milestone was marked with a launch event on Wednesday 7 June with key stakeholders from Cumberland Council and the main contractor Galliford Try.

The new road will be 8km long and will connect Junction 42 of the M6 with the A595 at Newby West.



The project will unlock economic inclusive growth in Carlisle through the creation of jobs, attracting businesses to invest, reducing congestion, and creating the infrastructure to support the building of quality homes and community facilities.

Construction is anticipated to take at least two years with the road open to the public in the Summer of 2025.

Hear more from Cllr Denise Rollo, Executive Member for Sustainable, Resilient and Connected Places and other key partners on our website.

...and more road improvement works for Cumberland

We've invested over £220,000 in highway resurfacing works on the B5322 at St John's in the Vale near Keswick.

Works took place between the A591 and A66 and were completed on Saturday 3 June.

Local partners DSD Construction resurfaced 5,140m² of carriageway and renewed 320m² of footway at Station Road, whilst a team from Cumberland Highways completed patching and pothole repairs south of Wanthwaite Mill using a state-of-the-art pothole pro machine.

The JCB Pothole Pro machine being used allows Cumberland Council to repair pothole defects efficiently, economically and permanently. The benefit of the machine is that it comes with three dedicated attachments to cut, crop and clean, so there is less need for additional specialist equipment.

Resurfacing program completed at St John's in the Vale | Cumberland Council

...Work near Asby...

We also recently completed vital highway maintenance work on a 2.5 mile stretch of the C2054 between Branthwaite and Kidburn Gill, near Asby.

We invested £366,000 in 10,522m² of pothole patching and resurfacing works, replacing worn-out sections of road with a new surface. This essential project was completed in just ten days to help keep the necessary road closures and any delays to a minimum.

Essential resurfacing work completed from Branthwaite to Kidburn Gill | Cumberland Council

...Footway improvement works - Edgehill Road, Carlisle

Work also started on Monday 5 June between Winton Crescent and Whinsmoor Drive and will be completed by Friday 30 June.

It will include the installation of a temporary two-way and multi-way traffic lights (in two different phases). Works will start at approximately 8am until 4pm each day (except at weekends).

More than 500 school children visit the Roman dig

A Roman dig at Carlisle Cricket Club is in the process of welcoming more than 500 school children to the site.

School visits have been organised by Cumberland Council and Wardell Armstrong LLP to give an insight into the exciting project which has already unearthed two monumental Roman carved heads, described as 'finds of a lifetime' by Frank Giecco, Technical Director at Wardell Armstrong.



The dig got underway on Monday 22 May and following the generosity of local firm R H Irving Construction and Story Contracting, the excavation area and dig time have been expanded allowing even more volunteers to take part. The dig will now carry on until Saturday 24 June.

The site continues to be active and is open to the public between Monday and Saturday. Tours of the site are held at 11.30am and 3pm on each of these days. Volunteering opportunities are still available too. [Book online.](#)

Uncovering Roman Carlisle has received £56,700 from the UK Government through the UK Shared Prosperity Fund. Wardell Armstrong LLP alongside Cumberland Council and Carlisle Cricket Club would like to get as many people to visit in this incredible project as possible.

Weather information

The sunny weather we've been having recently also brings with it some risks.

There is currently a yellow heat health alert for the area for the next few days. More information on this can be found on the [UK Health and Security Agency website](#).

Their website also has some advice on how you can keep yourself and others safe during periods of hot weather:

- check on family, friends and neighbours who may be at higher risk of becoming unwell, and if you are at higher risk, ask them to do the same for you
- know the symptoms of heat exhaustion and heatstroke and what to do if you or someone else has them
- keep out of the sun at the hottest time of the day, between 11am and 3pm
- if you are going to do a physical activity (for example, exercise or walking the dog), plan to do these during times of the day when it is cooler such as the morning or evening
- keep your home cool by closing windows and curtains in rooms that face the sun
- if you do go outside, cover up with suitable clothing such as an appropriate hat and sunglasses, seek shade and apply sunscreen regularly
- drink plenty of fluids and limit your alcohol intake

There also remains a risk of thundery showers in the area. [Keep an eye on the Met Office website for the latest.](#)

[And Cumbria Fire and Rescue Service](#) have been issuing advice on how to enjoy our lakes and rivers safely in this warm weather.

Transformation of Dalston railway station begins

Through Northern Trains' station adoption scheme, Cumberland Council's Carlisle Day Services Team is transforming Dalston railway station. The changes will include the installation of beautiful plants, comfortable seating, creature habitats and art murals.

Dalston residents and railway users may have noticed work starting on the village station last week. The Carlisle Day Services Team has kicked off the development by cleaning, clearing, weeding and preparing the area. They're now planting lavender, herbs and other sensory vegetation such as long grasses. Later this month they'll be installing a hedgehog home, insect hotels and bird boxes. In July art murals will be designed, created and displayed on the platform for all to enjoy.

The Dalston Station project is being delivered by Carlisle Day Services in partnership with Community Rail Cumbria and Northern Trains. The works will not obstruct access to the station at any point.

[Read more](#)

Industrial action affecting waste collections in the former Allerdale area

Industrial action by Allerdale Waste Services staff continues to affect waste collections in the former Allerdale area.

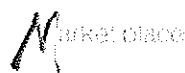
We have an update from Allerdale Waste Services on recent efforts to resolve the ongoing industrial action and the discussions held with the UNITE and GMB Union representatives.

[Read more](#)

[There is also more information on our website.](#)



DISCOVER
CARLISLE



Hawker Festival in Carlisle

Carlisle is hosting the final day of its Hawker Festival today.

It is being held in the pedestrianised shopping area, outside the Old Town Hall and.

At the Hawker Festival, customers can enjoy tastes from across the globe.

Hot food stalls include their famous Wokman - authentic Chinese food, Greek kebabs spinach pies, loaded chicken and prawns, chicken noodle, teriyaki, Mexican burritos, Katsu noodles and chicken, and pizza. For sweet tooths and fresh food lovers, there will be freshly baked on the market macaroons, chocolate strawberries, nougat, baklava and toffees. Plus, cheese, chutneys and olives.

The Hawker Festival stalls is open between 10am and 7pm each day. Bars will close at 8pm.

Find out about fostering at Cumbria Fostering's online event

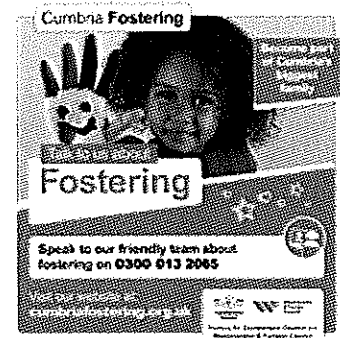
Could you foster and make a difference to a child's life?

Right now there is an urgent need for foster carers across Cumbria from all walks of life, for children of all ages. Different types of fostering require different types of people with a range of experience and backgrounds.

Some foster carers offer part-time care, looking after a child with a disability for one weekend a month to give their family some respite, while others may foster siblings on a long-term basis.

If you have at least one spare room and the time and commitment to nurture a child, then why not attend Cumbria Fostering's online event on Thursday 15 June, from 7pm to 8pm, and find out more?

Full details of how to join our meeting are available on the Cumbria Fostering website or email claire.crisp@cumberland.org.uk to book a place.



Find out more

Fun-filled day out in Cumberland area showcased in latest 'Perfect Day' video

A video of last year's 'Perfect Day' competition has been released by Cumberland Council, showcasing the competition winner's fun-filled day out in the west of the area.

The competition provided people with the chance of winning a free, fun-filled day out in the former Allerdale area - with offroad vehicle experiences, a meal in one of the area's best restaurants, and an overnight stay in the stunning Borrowdale valley. The Perfect Day Competition was open to anyone in the UK above the age of 18.

Last year's competition, organised by Allerdale Borough Council and now managed by Cumberland Council, asked entrants to post pictures and videos of what they considered to be their perfect day on social media using the hashtag #perfectdayinallerdale and tagging the Visit Allerdale Twitter, Facebook or Instagram accounts.

The winner of last year's Perfect Day competition was Kathy George. Kathy's entry to the competition was an Instagram reel which featured all of her favourite places in the former Allerdale area.

Kathy's winning entry can be seen on the [Visit Allerdale Instagram account](#).

Kathy's prize was a fun-filled day out, featuring an off-road vehicle experience and ghyll scrambling in Keswick, an evening meal in Workington, and an overnight stay in Borrowdale.

A Cumbria-based video production team, Fluid Productions, joined Kathy on her day out, capturing all of the great activities she enjoyed with her husband, Dan. The full video of Kathy's Perfect Day is available on the [Cumberland Council YouTube channel](#).

Find out more

Have your say

Drop-in to see the upcoming Conservation Area Appraisal for Millom Castle and Holy Trinity Church.

If you'd like to have a chat, look at the document to see how things are shaping up and leave your thoughts, please pop in to the Library at the Hub between 11am and 1pm on Tuesday 13 June.

Don't forget we also have consultations on plans for Devonshire Street as well as on our draft Licensing Policy and our draft Gambling Policy. Find out more on these at: [Cumberland Council - Citizen Space](#)

Full Council meeting

It was our first full Council meeting this week since the Annual General Meeting in May.

Councillors agreed on a motion expressing concern for the difficulties residents face accessing dentist treatment, as well as some actions designed to better understand and help improve the situation.

Councillors also considered reports on the parish governance arrangements in Carlisle. They agreed with Carlisle City Council's decision not to establish a new parish and parish council for the Stanwix Urban area.

They also agreed not to proceed with a Local Governance Review for the wider unparished area of Carlisle as they felt "to do so would be premature given the arrangements which have recently been made for community representation, namely the Community Panels and Community Engagement Panels. A further report shall be brought to Council for consideration during 2024."

More details on this, and other meetings, including the Planning Committee can be found at:

[Monthly meetings calendar - June 2023 | Cumberland Council \(moderngov.co.uk\)](#)

Job Opportunities

We currently have more than 60 roles available at Cumberland Council.

Take a look on our [website](#) and follow [CumberlandCouncilJobs on Facebook](#).

[See jobs](#)

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [Cumberland Council](#).

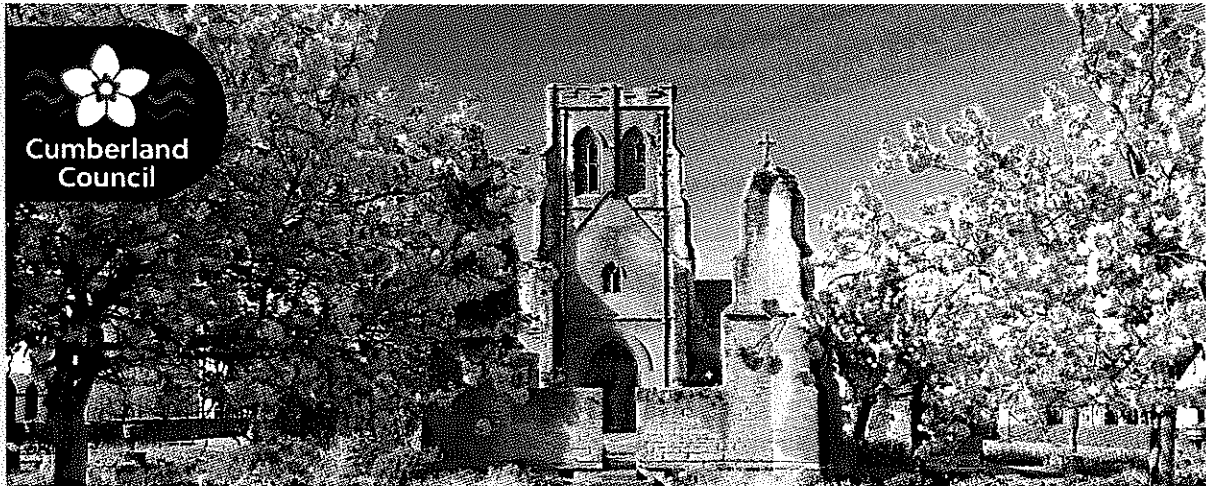
This email was sent to clerk@cockermouth.org using govDelivery Communications Cloud on behalf of: Cumberland Council
· Civic Centre, Rickergate, Carlisle CA3 8QG

govDELIVERY

Clerk - Cockermouth TC

From: Cumberland Council <Cumberland@public.govdelivery.com>
Sent: 04 June 2023 19:51
To: Clerk - Cockermouth TC
Subject: A new road junction, gold award for our bereavements team, green light for community investment and more...

[View as a webpage](#) / [Share](#)



Multi-million pound road opens at Torpenhow!

A new road layout was officially opened on Wednesday at the Bothel and Torpenhow junction on the A595, by members of Cumberland Council.

The project was initiated by Cumbria County Council, and Cumberland Council has been responsible for the improvement works to the Greyhound Inn/Torpenhow junction on the A595; between Bothel and Torpenhow.



Cumberland Council worked closely with Cumbria's Local Enterprise Partnership (CLEP), who supplied funding through the Government's 'Getting Building Fund'.

The £5 million investment enabled the reconstruction of the Greyhound Inn / Torpenhow junction, which was seen as a priority for the local community following consultations held in previous years.

[Find out more](#)

New exhibition explores Titanic story

A new exhibition at The Beacon Museum in Whitehaven explores the legacy of the world's most famous ship, the Titanic.

Voted one of the top five exhibitions in the UK by The Times, Titanic Honour and Glory reveals the story of the tragic liner through original artefacts from the Titanic and her sister ships, and props from the 1997 James Cameron film.



The exhibition at the harbourside museum will run from 17 June until 17 September 2023.

Find out more

Cumberland Council's Bereavement Services awarded Gold Standard

Cumberland Council's Bereavement Service has received the top 'Gold Standard' award in a recent assessment. The service was assessed by the Institute of Cemetery and Crematorium Management (ICCM) as part of the Charter for the Bereaved Process for Burial and Cremation

Adoption of the Charter is a clear statement that the Council intends to continually review and improve its services to the bereaved. Awards on the charter can be given in either Bronze, Silver or Gold. They are based on a self-assessment process which is then externally checked by the ICCM and an inspector is sent out to check the process in person.

The service achieved 100% in all 18 essential charter categories of assessment and scored highly in the enhanced categories, which increases the choices and options available to the bereaved. Categories assessed include burial procedures, grave choice, cemetery memorials, cemetery safety, communication, environmental issues, regulations and staff and expertise.



Cumberland Council

Have your say

Proposals for English Street and Devonshire Street, Carlisle

cumberland.gov.uk



Share your thoughts on Carlisle's Devonshire Street and English Street proposals!

Cumberland Council is inviting residents and businesses to have their say on the proposed development plans for Devonshire Street and English Street in Carlisle.

The schemes, funded by the UK Government's Future High Street Fund and Town Deal Fund, aim to improve the space for the local community and businesses on Devonshire Street and English Street.

Consultation gets underway next Tuesday (6 June) and carries on until Saturday 1 July. The proposed plans include more outdoor seating, street furniture, benches, cycle parking, trees, and plants. The projects aim to create a meaningful activity zone, with more spaces for people to walk and spend time sitting outdoors.

Devonshire Street and English Street will continue to provide vehicle access.

With nearby regeneration projects at Carlisle Station and the University of Cumbria's new Citadels Campus, more than £80 million of public funding is being invested in Carlisle City Centre. This aims to maximise the area's potential, diversify the offer, increase footfall and attract and retain more people at the heart of the city.

Find out more

Green light for community investment

Cumberland Council is backing half a million pounds of investment in its communities.

At an Executive meeting this week, senior councillors agreed the money would be passed to eight Community Panels, who will plough it into grass roots projects specifically tailored to local issues.

The funding reflects the new council's ambition to invest directly in community-led projects, decided at a local level.

Cumberland Council's Deputy Leader, Cllr Lisa Brown, said: "This new way of supporting projects means the community tells us what they need – we listen, and direct financial support to the places and projects where it can really make a difference.

The £541,661 of investment will be spent over the coming year. Each area is given an amount of money that takes into account population, and the 'standard mortality ratio' used to distribute public health funds nationally. This measure equates closely to deprivation and so the formula gives more weight to areas with more poverty.

Find out more

The news came in the week we held our first Community Panel - the Workington Together one. [Find out more about the panels on our website.](#)

Council confirms Maryport swimming pool decision

Cumberland Council's Executive members have confirmed that plans to build a swimming pool in Maryport will not go ahead.

Council leaders had been asked by Members on the Place Overview and Scrutiny Committee (OSC) at a meeting on 17 May 2023, to reconsider the decision of the council's Executive committee of 25 April 2023 not to proceed with the development of a swimming pool facility at the Wave Centre in Maryport.

In the meeting in April, Executive members had also agreed that they would seek agreement from Government to re-scope the use of grant funding at the Wave, or to be used for other projects within the Maryport Future High Street Programme.

The reason given for the Executive's original decision was that: "the scheme as proposed was not sustainable and would have long term revenue cost implications for the Cumberland Council which were prohibitive. The re-scoping of projects would enable the funding to be retained and utilised within the Maryport Future High Streets Programme."

Find out more

Coastal event a runaway success

A coastal running event was such a success, organisers are hoping to run it again next year.



Run The Edge, a multi-terrain running festival, was held near the Duddon Estuary on Sunday as part of the Connecting Cumbria's Hidden Coast programme.

It was organised by the Millom Striders running club on behalf of Cumberland Council.

Andrew Rigg, Chairman of Millom Striders, said: "Run The Edge was an absolutely amazing success – so much so that we are already thinking about a second event next spring.

"We had 159 runners in the main 5k and 11k races and another 30 in the fun run, including lots of children. We also had lots of local volunteers helping us marshal the event. The participants were from right across Cumbria and the feedback has been incredible."

Cllr Anne Quilter, Cumberland's Portfolio Holder for Vibrant and Healthy Places, said: "This event was exceptionally well received, and the partnership with the Millom Striders was key to that. I'd like to say well done on a professionally run event, fully enjoyed by those who attended.

"We had hoped Run The Edge could grow and perhaps become an annual event, so to hear that the Striders are keen to do another is great news. We'd certainly like to work with them on ways to secure funding for a similar event in the future, showcasing our wonderful coast.

"The outdoor experience economy is a key part of our visitor industry and it's something we want to support. Events like this not only showcase our amazing scenery and hospitality, they support business and promote healthy activity too."

Find out more

Cumbria Business Expo 2023 to be held in Carlisle

A Cumbria Business Expo 2023 will take place at Carlisle Racecourse on Friday 22 September, 9am to 3pm, with the support of Cumberland Council.

The Business Expo will be Shout Expo's fourth annual B2B exhibition in the North West and the first time the event has been held in Cumbria. Shout Expo already organise and deliver large, annual B2B exhibitions in Lancashire, Greater Manchester and Liverpool. Each exhibition attracts around 150 exhibitors and 1500 - 2000 visitors.

The inaugural Cumbria Business Expo is set to be the largest B2B exhibition in the region, with hundreds of exhibitors and visitors expected to attend. With extensive social media coverage before, during and after the event, and highly competitive partnership and exhibitor packages available, Cumbria Business Expo offers businesses unlimited opportunities for new leads and brand promotion.

Find out more

Hawker Festival is set to return to Carlisle

An exciting four-day international food and drink event is returning to Carlisle city centre this June.

Market Place (Europe) Ltd, with the support of Cumberland Council, will be bringing fine food and drink from across the world as part of this year's Hawker Festival. It will be held in the pedestrianised shopping area, outside the Old Town Hall, between Thursday 8 and Sunday 11 June.

At the Hawker Festival, customers can enjoy tastes from across the globe.

Hot food stalls will include their famous Wokman - authentic Chinese food, Greek kebabs spinach pies, loaded chicken and prawns, chicken noodle, teriyaki, Mexican burritos, Katsu noodles and chicken, and pizza. For sweet tooth and fresh food lovers, there will be freshly baked on the market macaroons, chocolate strawberries, nougat, baklava and toffees. Plus, cheese, chutneys and olives.

The Hawker Festival stalls will be open between 10am and 7pm each day. Bars will close at 8pm.

Volunteer and support your community in Cumberland

As part of this year's National Volunteers' Week (1 - 7 June), Cumberland Council is reminding residents of some of the volunteering opportunities available within their area.

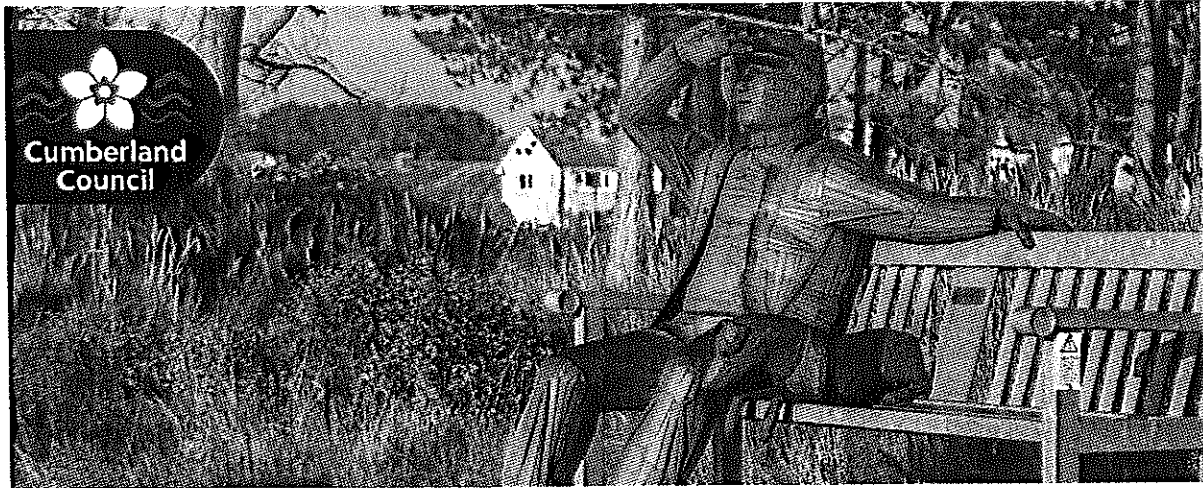
There is the opportunity to help communities travel, walk and improve their local habitat.

Find out how you can get involved

Clerk - Cockermouth TC

From: Cumberland Council <Cumberland@public.govdelivery.com>
Sent: 28 May 2023 19:52
To: Clerk - Cockermouth TC
Subject: The bank holiday and our services, events in half-term, a monumental find in Carlisle, our Community Panels, and more...

[View as a webpage](#) / [Share](#)



The Bank Holiday and our services

Some offices - including Carlisle's Civic Centre and Cumbria House, Allerdale House in Workington, and Market Hall in Whitehaven - will be closed on Monday 29 May. Online services will be available at www.cumberland.gov.uk

The main customer number (0300 373 3730) will close at 5pm on Friday 26 May, and will reopen on Tuesday 30 May at 9am. There will be a recorded message advising of the closure period and out of hours contact numbers for Highways, Homelessness, and Adults and Children's Social Care, should anyone be calling in an emergency.



Waste collections

What is happening with your refuse and recycling collections:

[Check collection dates online.](#)

Former Allerdale area

There will be no collections on Monday 29 May and collections throughout the week will take place one day later than normal, including a Saturday collection for those normally collected on Friday.

Due to ongoing strike action by UNITE and GMB Trade Unions, there may be some disruption to the waste collection service provided by Allerdale Waste Services.

Residents and businesses should continue to present their waste for collection and the team will collect as much as possible. If they are not able to collect on the scheduled day, the team will prioritise these collections the following time. The collection service for recycling, paper and card, and garden waste is temporarily suspended (so please don't put this out).

Keep up to date with the latest updates [on our website](#).

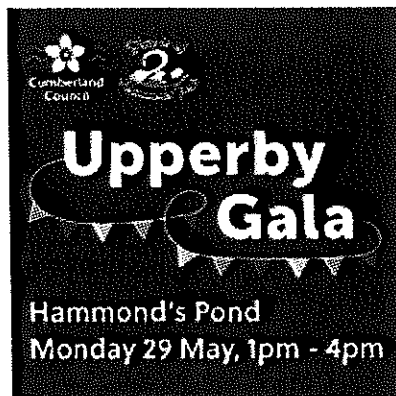
Recycling bring sites are available for glass, cans, plastics, paper, and card. Sites will be serviced more regularly throughout the period of industrial action. [Details of sites can be found on our website](#).

Former Carlisle and Copeland areas

There will be no changes to refuse and recycling collections during the bank holiday. Collections will take place on bank holiday Monday.

For more information on other services, go to our website.

Find out more

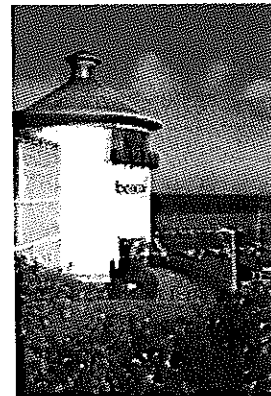


Upperby Gala

Preparations are underway for bank holiday Monday's Upperby Gala in Hammond's Pond, Carlisle.

Organised by Cumberland Council and supported by the Friends of Hammond's Pond Group, Upperby Gala will provide free fun for all the family on Monday 29 May, between 1pm and 4pm.

Find out more



Half term activities and events in Cumberland

A packed programme of events and activities is planned in the Cumberland area during May half term.

Family friendly events are planned including in Carlisle, Silloth and Whitehaven.

There is something for everyone.

Find out more



Archaeological 'finds of a lifetime' in Carlisle

Two monumental Roman carved heads have been unearthed on the first few days of an archaeological dig in Carlisle.

They have been described as 'finds of a lifetime' and adds to the ever-expanding list of artefacts found on the site.

The Leader of Cumberland Council, Cllr Mark Fryer and our Portfolio Holder for Vibrant and Healthy Places, Cllr Anne Quilter made a visit yesterday and saw first-hand the work underway.

[See our visit to the dig](#)

The dig got underway on Monday 22 May and will carry on until Saturday 24 June.

The site is active and open to the public between Monday and Saturday. Tours of the site will be held at 11.30am and 3pm each day.

Hundreds of volunteers have already signed up to take part in the dig. Limited spaces are available for additional volunteers. No prior experience in archaeology is needed, just enthusiasm in learning about Carlisle's past.

Click the link to [book online at eventbrite](#).

Find out more about the dig and the exciting finds [here](#).

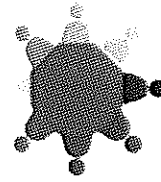
Photo: the Roman head statues, Stuart Walker Photography

Groundbreaking Community Panels begin to meet

CUMBERLAND'S Community Panels – designed to put people at the heart of decision making – will start to meet next week.

The eight panels are made up of local ward councillors. They will decide on the priorities for their areas, and use neighbourhood investment funds to support projects matching those priorities.

Each Community Panel area also has a Network Panel of partners, residents, businesses and third sector organisations. These will help shape the panels' investment plans.



Cumberland Community Panels

Find out more

Funding boost

Cumberland Council and Westmorland and Furness Council are delighted to announce they have been successful in securing £1.6M from the Government's Active Travel Fund 4 (ATF4).

In February 2023, Cumbria County Council submitted the ATF4 funding bid to Active Travel England (ATE), the Government's new agency for active travel. The bid focused on schemes prioritised within the county's six Local Cycling and Walking Infrastructure Plans (LCWIPs). The LCWIPs cover the areas of Barrow-in-Furness, Carlisle, Kendal, Penrith, Workington and Whitehaven.

Both councils will now develop and deliver the ATF4 schemes.

Find out more

Don't get stung this summer

As summer approaches, we are reminding residents of our in-house [pest control service](#).

Wasps can be a particular nuisance during the summer months and must be treated carefully. Our fully qualified and expertly trained pest control team can treat wasps' nests for a fee.

Wasps and bees can often be mistaken for one another. While both can give a painful sting when provoked, wasps are naturally more aggressive and can sting multiple times when attacking.

Wasps can be identified by their narrow waist and yellow dots below their head. Both have yellow stripes, but wasps' stripes are brighter and more distinct, bees have duller stripes with a softer edge.

Our team does not treat bees as they are endangered and usually less aggressive than wasps. Having a wasps' nest on your property can cause a nuisance, particularly if it's near an entry point, someone is allergic, or if you have children or pets who are likely to get stung.

Our pest control team also offers advice and chargeable treatments for rats, mice, cockroaches, bed bugs and fleas.

Find out more

Sticking with the wildlife theme, some news from Egremont....

While we can help if a wasp or other pest sets up home in a area where they are a nuisance or is dangerous, we've also been doing what we can to help out wildlife flourish in other areas.

That's why we're buzzing about two new environmentally-friendly bus stops on Egremont Main Street.

Part of suite of improvements led by ourselves and Egremont Town Council the new shelters have low-maintenance 'living' roofs planted with sedum. This provides a natural home for pollinators and other insects, prevents flooding, reduces carbon dioxide, and increases biodiversity.



The improvements, which include new benches and planters, and the refurbishment of some existing street furniture, are funded by Cumberland Council, Sellafield Ltd, and the UK Shared Prosperity Fund.

....and from Workington

For years the grassland around Salterbeck reservoir was known as "the green desert" but it is no more! Over the last couple of years colleagues at the Workington Nature Partnership have seeded, plug planted and adjusted the mowing regime and the results are brilliant, even before peak flowering season with a wealth of wild flowers coming up.

Not only that, a Small Blue butterfly was spotted there for the first time this week, evidence that we are successfully creating wildlife corridors and increasing the connectivity between all our important post industrial habitats.

If you want to join the team with their work there is a beach clean at Harrington on 30 May so that children on half term can get involved in volunteering, and on 1 June the team are having a tour of our Workington and Maryport Small Blue butterfly sites to survey the butterflies and admire all the fruits of our labour. All their meadow areas are just bursting into life now and look fantastic - so why not go down and take a look.

Find out more: [\(9\) Workington Nature Partnership | Facebook](#)

Last chance to apply for free school transport

Don't forget to apply for your free school transport – or get ready for the ultimate back-to-school workout - running after the school bus every morning!

If your child is starting primary or secondary school this September, we provide free school transport for pupils who live more than two miles away (up to eight years old) or

three miles away (aged eight years old and over). The deadline for online applications is Wednesday 31 May.

For more information, FAQ's and further details on how to apply, please visit <https://bit.ly/CumberlandSchoolTransport>



Sign-up for other bulletins

We try to cover as much as we can in these email bulletins, but did you know that we also have one specifically for our local business community, as well as a regular update on all our jobs.

Can you afford to miss out?

If you haven't signed up already, do so now.

Sign up now

Have your say on gambling and licensing

We are inviting residents and businesses to have their say on our [draft gambling and licensing policies](#).

The gambling policy sets out how the council will help:

- Prevent gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime.
- Ensure that gambling is conducted in a fair and open way.
- Protect children and other vulnerable persons from being harmed or exploited by gambling.

The licensing policy sets out how the council will support:

- The prevention of crime and disorder.

- Public safety.
- The prevention of public nuisance.
- The protection of children from harm.

Public sector organisations will also be consulted on the draft policies. The deadline for consultation responses is 11 July 2023.

You can share your thoughts on our draft gambling and licencing policies.

Job of the Week!

- Customer Services Officer - 15 hours per week
- Millom

Join our friendly, hardworking first point of contact Customer Service Team offering help and support to the community seeking advice and information on a wide variety of service from waste collection to council tax.

[Apply here](#)

We have vacancies for all sorts of jobs across the council. Visit our [website](#) and follow [CumberlandCouncilJobs](#) on Facebook.

See all jobs

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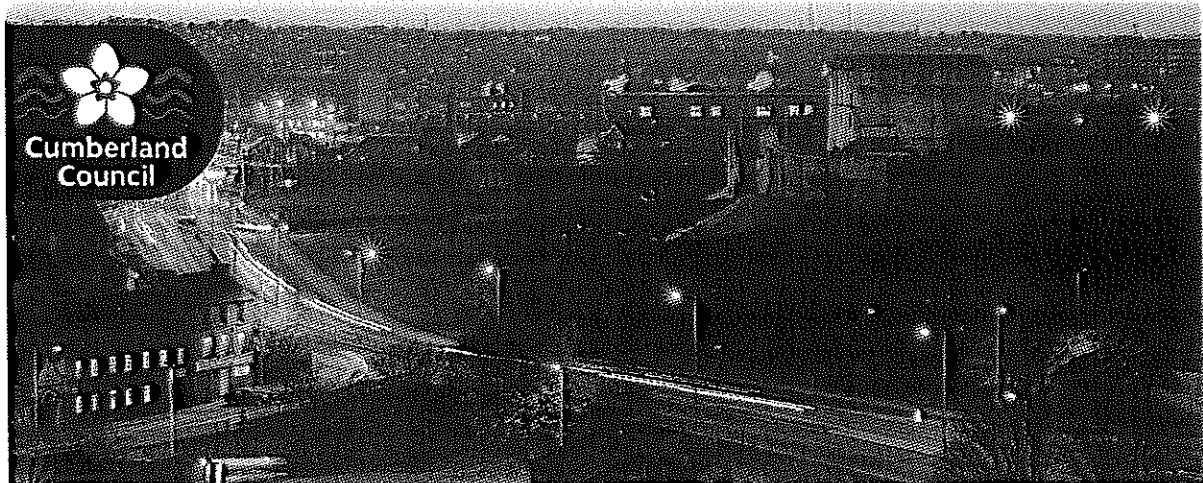
This email was sent to clerk@cockermouth.org using govDelivery Communications Cloud on behalf of: Cumberland Council
Civic Centre, Rickergate, Carlisle CA3 8QG

govDELIVERY

Clerk - Cockermouth TC

From: Cumberland Council <Cumberland@public.govdelivery.com>
Sent: 21 May 2023 19:53
To: Clerk - Cockermouth TC
Subject: Making Workington Town Centre sparkle, library news, a new play area in Whitehaven, Upperby Gala and a cycling event and more...

[View as a webpage](#) / [Share](#)



Cleaning up Workington Town Centre

Since Monday, our street cleaning crews have been out every evening between 6pm and 1am, removing chewing gum and dirt, making the area cleaner and more inviting for everyone. The street cleaning programme which began on Campbell Savours Way, will gradually progress towards the heart of the town centre and conclude on Washington Street next week.

Check out the difference it's making already!



Our new play area in Whitehaven is progressing

Our Parks and Open Spaces team is hard at work preparing the ground at the revitalised Newlands Play Area, Mirehouse, Whitehaven.

We will be laying the turf in the next few weeks, and we hope to officially open the play area to the public in early summer.



Our 'finalist' banner has arrived!

We announced recently that our Parks and Open Spaces team has helped Whitehaven reach the prestigious Britain in Bloom national finals earlier this year, and now our official banner has arrived.

Whitehaven will compete in the coastal town category in the Royal Horticultural Society awards, after scooping the gold prize in last year's Cumbria in Bloom competition.

Free Bank Holiday fun for all the family to enjoy

This year's Upperby Gala in Carlisle is set to be a great family day out with entertainment to suit all ages.

The programme for the free popular community gala will include a packed programme of fun activities and, this year will be the 100th anniversary of Hammond's Pond being gifted by Archie Hammond to the local community.

Organised by our events team and supported by the Friends of Hammond's Pond Group, Upperby Gala will provide fun for all the family on Bank Holiday Monday (29 May), between 1pm and 4pm at Hammond's Pond.

Food stalls will be providing refreshments throughout the event, plus Hammond's Pond Café will also be open throughout the day.

Find out more

The Cumberland Cobbler cycle event

As part of this year's Solway Coast Cycle Festival, organised by our tourism colleagues, there will be a new road race.

The cycle race has been organised by Carlisle Cycling Association with support from British Cycling and will be held in Silloth town centre over the cobbled streets.

It will include four races for various ages and categories. The deadline to sign up is Monday 22 May.

[Apply online here.](#)

The Solway Coast Cycling Festival will also include a Festival Village that will include a producers' market, children's cycling skills, fairground rides, a stunt bike show and smoothie bikes. All activities are free.

Waste collections

Industrial action by Allerdale Waste Services staff continues to affect waste collections in the former Allerdale Area

For the latest information go to our website.

Find out more

Scenic shuttle buses return for summer season

Two new shuttle buses return this summer to provide an alternative and sustainable way to get to some of our most popular destinations - Buttermere and Wasdale.

The Buttermere Shuttle Bus

This runs from Cockermouth Main Street to Buttermere via Lorton every Saturday, Sunday and Bank Holiday until 28 August.

There will be a small charge for this service. Adults will be £2 per single journey, under 21s will be £1. Concessionary pass holders can travel free, and the service is included in the Stagecoach North West Explorer and Keswick and Honister Day Rider.

The Wasdale Shuttle Bus running from June

This will run from Ravenglass station to Wasdale Head then shuttle between the pop-up car park in Nether Wasdale and Wasdale Head, offering a park and ride service. It will run on Saturdays, Sundays and bank holidays throughout June, July and August.

Again, there is a small charge for this - £2 adults, £1 for under 21s, and free for concessionary pass holders and under-fives.

Emma Moody, the Lake District National Park Authority's Lead Strategy Adviser for recreation and sustainable transport said:

"These buses have been very popular over the past couple of years, so we are delighted, with the help of our partners, to be able to bring them back for the 2023 season."

"Both Buttermere and Wasdale valleys can get very busy with traffic during peak times so this is an ideal solution to ensure that people really can make the most out of their day."

"We've received great feedback about how it makes the journey much more enjoyable and allows people to sit back and really take in the fantastic scenery while they are travelling."

"We will be also promoting a range of sustainable travel options throughout the summer season including cycling, walking, sailing and using public transport to that even if visitors arrive at the Lake District by car, they can leave the car behind and get around the park in different ways."

Cllr Anne Quilter, Cumberland Council's Portfolio holder for Vibrant and Healthy Place added:

"The shuttle buses are a chance to sit back relax and connect with your stunning surroundings. Developing sustainable travel habits should not be demanding on our visitors or residents. We are making it as easy possible and part of the experience when visiting. The initiative supports our local communities and keeps the Lakes safer reducing traffic to allow our emergency services access at busy times."

[Find out more](#)

Top up your immunity this spring

A spring booster dose is being offered to:

- adults aged 75 years and over
- residents in a care home for older adults
- individuals aged 5 years and over who are immunosuppressed

Those eligible can book their vaccination on the National Booking Service or NHS App.

The poster features the NHS logo at the top right. The main title is 'Top up+ your immunity this spring' in bold, black text. Below the title, it says 'If you're in one of the following groups, you can take up the spring COVID-19 Booster offer'. At the bottom, there are three boxes listing the eligible groups: 'Adults 75 years and over', 'People aged 5-74 with a weakened immune system', and 'Residents in care homes'. A final line at the bottom says 'Please wait to be contacted by the NHS if you're eligible'.

The last date for the public to book spring boosters will be 30 June 2023.

Find out more

Library news

Carlisle Library is resuming its Saturday and Sunday afternoon opening hours - the library had to give up these hours during/after COVID so it's the first time in three years they'll be open during these times.

Summer Reading Challenge

The Summer Reading Challenge is back in Cumberland Libraries for 2023 and we need Young Volunteers to play a part in making it another huge success!

We're recruiting now for young volunteers aged 14-24 years to become reading champions and encourage young people aged 4-11 years to keep reading over the summer holidays. The Summer Reading Challenge theme this year is "Ready, Set, Read!", produced by The Reading Agency and delivered in partnership with libraries.

We provide training before the challenge starts and keep a record of all the hours completed. If volunteers are working towards a Duke of Edinburgh award or similar, their logged hours can contribute towards it.

Interested?

[Download the application pack on our website.](#)

Mental wellbeing

As part of Mental Health Awareness Week, the library service has also promoted the benefits of reading, emotional wellbeing, stress reduction and improved sleep are just some of the benefits.

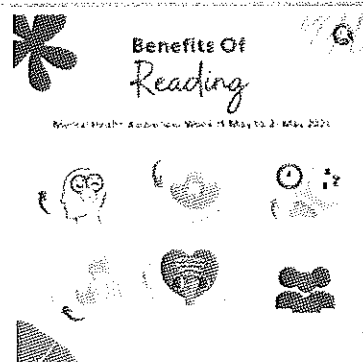
Game Club in Whitehaven

Join us for an exciting new Game Club every Thursday from 4pm - 6pm at Whitehaven Library!

We've partnered with West Coast Gamers to bring you an amazing gaming experience. From Pokémon decks to board games and roleplay rulebooks, we've got it all covered.

Our club is free and open to all ages, with children accompanied by an adult.

Don't miss out on the chance to connect with other gamers and discover new games that will take your gaming experience to the next level.



Reminder on school transport applications

If your child is going to primary or secondary school this September, we provide free school transport for pupils who live more than two miles away (up to 8 years old) or three miles away (aged 8 years old and over).

The deadline for online applications is **Wednesday 31 May**.

[Find out more on our website.](#)

Aspatia Town Council election

We had ten nominations for election for Aspatia Town Council. This means that the election will be uncontested. You can find out the names of the candidates at: [Current local elections | Cumberland Council](#)

Job Opportunities

We currently have a number of roles available, this includes the Assistant Director of Digital Innovation and ICT.

This post is open to internal and external candidates. The application deadline is 12noon on Wednesday 7 June 2023 and interviews will be held on Friday 16 June 2023.

[More info](#)

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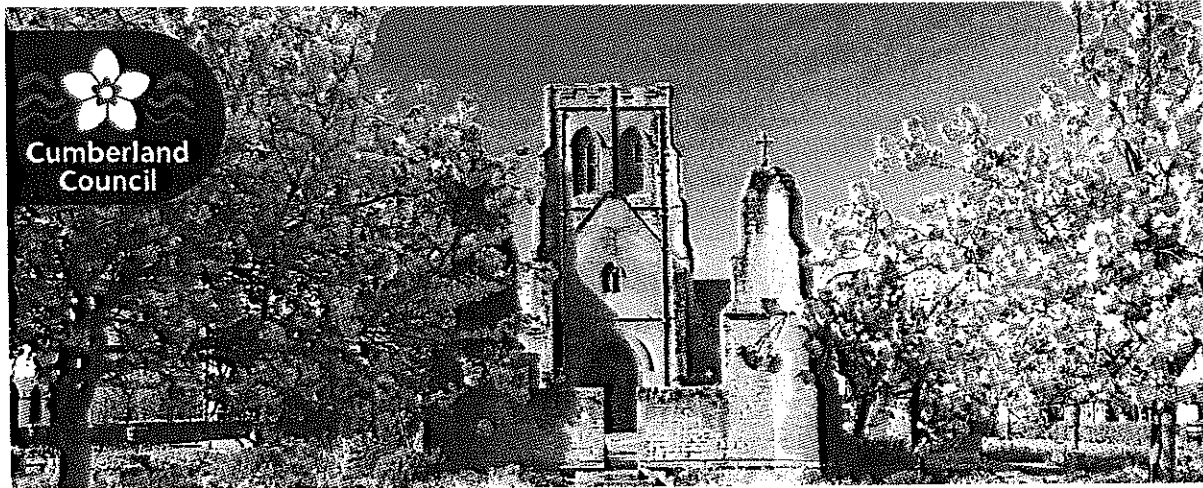
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· Civic Centre, Rickergate, Carlisle CA3 8QG

GOVDELIVERY

Clerk - Cockermouth TC

From: Cumberland Council <Cumberland@public.govdelivery.com>
Sent: 14 May 2023 19:56
To: Clerk - Cockermouth TC
Subject: Foster caring in Cumberland, advice on measles, cleaning up Workington, a job with a view and much more...

[View as a webpage](#) / [Share](#)



Could you join our fostering community?

At the start of Foster Care Fortnight (Monday 15 May) Cumbria Fostering service, which works on behalf of Cumberland Council and Westmorland and Furness Council, has launched an appeal for more foster carers to help keep children in their local communities.

Foster Care Fortnight, delivered by charity The Fostering Network, is the largest annual campaign to raise the profile of fostering nationally and show how foster care transforms lives.

Despite already supporting a community of 275 foster carers across the county, with more than 725 children in care, Cumbria Fostering urgently needs more local people to come forward as foster carers to prevent vulnerable children being placed with families away from their local area or separated from siblings.

Find out more at an upcoming event:

- Wednesday 17 May - Kendal drop in at Costa Coffee in the Elephant Yard from 12pm to 1pm.
- Friday 19 May - Fostering information stand in the lobby at The Forum, Barrow from 12pm to 1pm.
- Tuesday 23 May - Workington drop in session at Costa Coffee in Washington Square from 12pm to 1pm.
- Wednesday 24 May - [Join our virtual information drop in on Zoom](#) from 7pm to 8pm.
- Thursday 25 May - Fostering Information Stand in the atrium at Cumberland Infirmary, Carlisle from 12 to 2pm.

To find out more visit cumbriafostering.org.uk or call 0300 013 2065

Director of Public Health warns Cumbrians of risk of measles

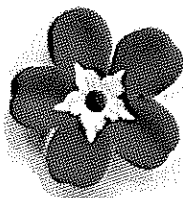
Cumbrian parents are urged to check children's MMR vaccine records following national rise in measles cases.

Parents are being asked to make sure children are fully up to date with their MMR vaccinations after cases of Measles were confirmed in the Northwest.

Parents can check their child's vaccine records by looking in their "Red Book" or asking their GP. Measles is a highly infectious disease that can lead to serious problems such as pneumonia, meningitis, and on rare occasions, long-term disability, or death.

Symptoms include a high fever, sore red watery eyes, and a blotchy red brown rash, and it is particularly easy to catch in environments when in close contact with others.

[Director of Public Health warns Cumbrians of risk of measles | Cumberland Council](#)



Dementia Action Week

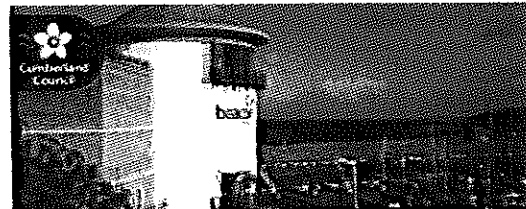
Next week is Dementia Action Week and we are supporting activities across the Cumberland area with our partners and communities who are part of our Dementia Action Alliances (DAAs strive to make Cumberland a more Dementia Friendly Community).

Activities throughout the week will include tea dances in Workington & Whitehaven, drop-in sessions throughout Cumberland and the annual pigeon race at Whitehaven harbour.

Also we will be delivering Dementia awareness sessions in Wigton on Weds 17th May.

For more follow us on Facebook:

- [Dementia Friendly Communities in West Cumbria](#)
- [Carlisle Dementia Action Alliance](#)



Half-term fun planned for The Beacon Museum

This half-term visitors can get involved in a host of fun activities at The Beacon Museum in Whitehaven.

The harbourside attraction is home to the 'Romans – Are We There Yet?' exhibition, which runs until 1 October.

[Half-term fun planned for The Beacon Museum | Cumberland Council](#)

New display highlights Whitehaven's tourism offer

A series of stunning photograph panels have been unveiled at Whitehaven railway station by John Baker, CEO Whitehaven Harbour Commissioners, as part of the "Whitehaven, there's more than you think!" project, funded by Community Rail Network and delivered by the Cumbrian Coast Line Community Rail Partnership.

Find out more

Find out more

Free school transport deadline

Don't forget to apply for your free school transport - the deadline is Wednesday 31 May!

If your child is starting primary or secondary school this September, we provide free school transport for pupils who live more than two miles away (up to 8 years old) or three miles away (aged 8 years old and over).



The deadline for online applications is Wednesday 31 May. For more information, FAQ's and further details on how to apply, please visit the Cumberland Council website.

Find out more

Street Cleaning in Workington Town Centre

Cumberland Council is delighted to announce the beginning of a comprehensive street cleaning programme aimed at revitalising the precinct area of Workington Town Centre. Commencing on Monday 15 May, the project will target the removal of chewing gum and ingrained dirt from pavements and pedestrianised zones, greatly enhancing the overall cleanliness and appeal of the area for residents and visitors alike.



The street cleaning initiative will begin on Campbell Savours Way and gradually progress towards the heart of the town centre. Dedicated crews equipped with specialist jet washers and mechanical sweepers will diligently cover the designated areas. The project will conclude on Washington Street.

To minimise disruption for the public and local businesses, the cleaning work will start at 6pm each evening, continuing through to 1am the following morning. The Council anticipates that the cleaning programme will be completed within approximately two weeks, resulting in a noticeably cleaner and more inviting environment.

[Street Cleaning in Workington Town Centre; Deep cleaning programme to enhance the local environment | Cumberland Council](#)

Have your say on artwork proposed in the Cumberland area

Residents in Bootle and Millom are being given the opportunity to have their say on two art installations proposed for their areas.

The artwork is part of the Deep Time arts programme that has already seen artwork by internationally renowned artists installed in parts of the west coast of Cumbria.

As part of the pre-planning process, Cumberland Council and Deep Time, is giving residents the opportunity to see first hand what's proposed for Corney Fell and the coastal path at Hodbarrow Nature Reserve.

Two pre-planning consultation events are planned on Thursday 18 May and Saturday 20 May.

[Have your say on artwork proposed in the Cumberland area | Cumberland Council](#)

£12.4 million secured for energy efficiency upgrades to 600 Cumbrian homes

Cumberland Council and Westmorland and Furness Council are delighted to announce that they have been successful in their bid for a minimum of £12.4 million in funding from the Department of Energy Security and Net Zero for The Home Upgrade Grant Phase 2 (HUG2).

The bid win will allow both councils to continue their efforts to improve the energy efficiency of homes in the area - helping residents to save money on their energy bills and reduce their carbon footprint. Locally, the Government scheme will provide energy efficiency upgrades and low carbon heating to 600 low-income homes in Cumbria.

A range of measures are available to eligible residents, including loft insulation, cavity wall insulation and clean heat measures such as Air Sourced Heat Pumps.

The funding is exclusively available to off-gas-grid homes with an Energy Performance Certificate (EPC) rating of band D, E, F or G. To ensure that the grant is provided to those who need it the most, the HUG2 scheme is targeted towards residents who are on a low-income, those suffering from fuel poverty (referred by the Citizens Advice Bureau) and vulnerable residents suffering from health conditions which are vulnerable to the cold (referred by the NHS).

[£12.4 million secured for energy efficiency upgrades to 600 Cumbrian homes | Cumberland Council](#)

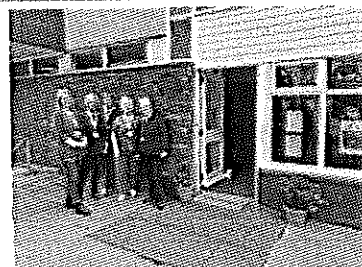
Help out at Keswick Food Share

A new food share scheme in Keswick is looking for more volunteers.

Keswick Area Food Share (KAFS) was set up last month by local organisations, with the help of Cumberland Council and local businesses. A food share scheme works much like a food bank, except that anyone living locally and in need can benefit from the food parcels it provides, rather than needing to be referred to it by the social care team, as happens with a food bank.

In its first week the food share helped 18 local families with food parcels.

The team is now looking for some extra pairs of hands to help it provide support to the people of Keswick. Anyone interested should go along to Keswick Library on 17 or 18 May



between 10am-12noon or 2pm-4pm on either day, where they'll be able to speak to current volunteers and find out more about this vital service.

[Help out at Keswick Food Share | Cumberland Council](#)

Roads update

A595 Moresby

National Highways is working to deliver a £16 million improvement scheme near Moresby, providing essential upgrades to the A595 that will improve safety and help keep drivers on the move.

They have built two site compounds, one alongside each embankment of the A595, and are using micro-tunnelling techniques to minimise disruption as they bored two tunnels under the embankment as part of our work to upgrade the drainage system along the A595.

National Highways are committed to doing all they can to minimise the impact of our improvement scheme, however there may be delays during the upcoming critical phase of our works.

National Highways will need to temporarily close sections of the A595 for the safety of our staff and road users. They are advising anyone using the roads in this region to allow extra time for their journeys.

They are also working with local bus operators to ensure services and timetables remain fully operational, however there may be temporary changes to bus stop locations. Please check with your bus operator.

National Highways understand that roadworks can cause frustration, and would like to apologise in advance for any disturbance their work may cause you, and thank you for bearing with them.

[Download the map of the works](#)

Weekend closures

The second phase of the works will require the full closure of the A595 from Distington Bypass to Pelican Garage. Weekend closures will take place from 8pm Friday to 5am Monday, every weekend, **starting Friday 12 May 2023**.

The ten weekend closures will exclude the second May Bank Holiday weekend, from Friday 26 to Monday 29 May 2023.

The final weekend closure is scheduled to take place from **Friday 21 to Monday 24 July 2023**, with the route reopening to traffic at 5am on the Monday morning.

National Highways will aim to work to schedule, but unforeseen circumstances such as severe weather conditions may mean slight changes occur at short notice.

If you have any questions regarding the project, you can call the National Highways customer contact centre on **0300 123 5000**, or email: info@nationalhighways.co.uk

You can visit the scheme webpage: www.nationalhighways.co.uk/A595-Moresby

To receive regular text updates from National Highways on the progress of the work, send a text message from your device with the message 'Moresby Hall' to 07723 404677.

Waste collections in the former Allerdale area

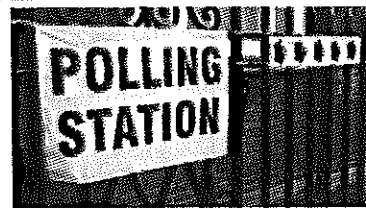
Industrial action by Allerdale Waste Services staff continues to affect waste collections in the former Allerdale area.

For the latest updates and your waste collection calendar go to the Cumberland Council website.

[Find out more](#)

Aspatia Town Council

A Notice of Election has been published for Aspatia Town Council. This means that anyone who wishes to stand for election has until 4pm on Thursday 18 May 2023 to hand their nomination papers in. More information on this and other deadlines at: [Current local elections | Cumberland Council](#)



New Mayor of Carlisle voted in

The new Mayor of Carlisle, Cumberland Councillor Abdul Harid, was voted in at a meeting held in the Civic Centre today (Thursday 11 May).

The Charter Trustees of the City of Carlisle, made up of 12 Cumberland Councillors, appointed Cllr Harid into the Civic role.

Cllr Chris Southward was voted in as the Deputy Mayor of Carlisle.

A formal Mayor Making ceremony will be held later this year.

[New Mayor of Carlisle voted in | Cumberland Council](#)

Meetings this week

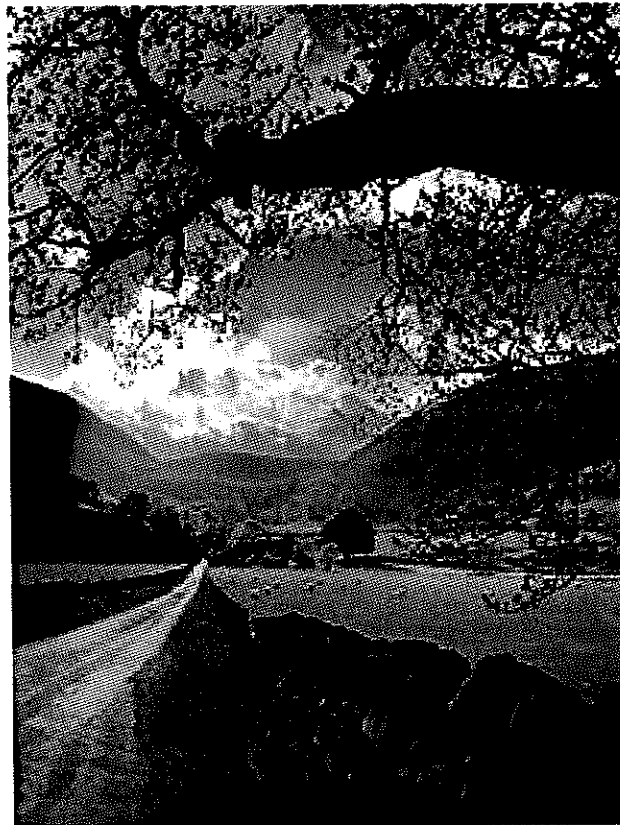
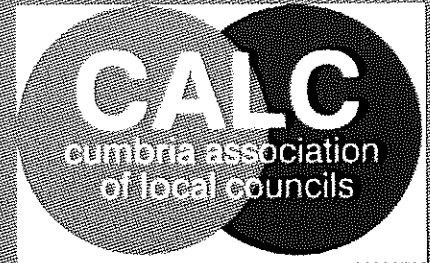
Our first Cumberland Council Planning Committee was held on Wednesday in Carlisle's Civic Centre.

Two major applications were approved - a tourist, cultural and heritage hub in Penton, Carlisle and the redevelopment of a car park in Lowther Street, Carlisle into a multifunctional food, drink and leisure venue (Stack).

More on this and all our meetings can be found at: [Monthly meetings calendar - May 2023 | Cumberland Council \(moderngov.co.uk\)](#)

CALC NEWS

March & April 2023



Featuring:

- **Parish Case Study - St Bees** - Page 2
- **CALC Executive update** - Page 4
- **CALC Update** - Page 5
- **Community Resilience Update** - Page 6
- **Climate Action** - Page 7
- **CALC FAQ** - Page 8
- **Councillors Corner** - Page 10
- **Council Projects** - Page 12
- **News from NALC** - Page 13
- **Clerks Corner** - Page 15
- **Vacancies** - Page 17

Parish Case Study: St Bees



Taking the Plunge

The first tourist came to St Bees in 1850 when the Lord Mayor of London arrived by the new railway, and from this humble beginning our beach became one of the busiest in Cumbria. Local day trippers grew thanks to Cumberland motorbuses after WW1, and later with mass car ownership after WW2. In response the district council bought the beach in 1960 and built a car park, promenade and children's playpark.

These public facilities had always been run with no involvement from the parish. But the children's playpark had not fared well, having been first built in a boggy hollow, and when moved to a drier area, was poorly equipped. Against a background of Gov't cutbacks in May 2012 Copeland Council asked St Bees PC to run it, with a dowry grant towards re-building with new equipment. The PC could get funding that Copeland couldn't but we'd have to lease the land for 25-years, make provision for running costs, and raise an additional £100k for the rebuild. This would be the biggest project the PC had ever undertaken, but we decided it was feasible. Work started on the park design and sounding out funders.

The playpark was progressing quite nicely, until in November 2012 Copeland dropped a bombshell by announcing significant budget cuts for the 2013-14 financial year, including closing the St Bees beach toilets. We heard this news with horror. The play park was very desirable, but the toilets were absolutely essential. After remonstrations with Copeland it was obvious they were immovable, and we reluctantly accepted a PC take-over as the only workable solution. We negotiated against the ticking clock of a 3-month deadline; closure was scheduled for the first day of the 2013 Easter holidays. The play park went on the back burner.

We had to agree a 99-year lease of the building, put a maintenance regime in place and find the money for running costs. These would have to come from the precept so we canvassed parish opinion. Finding wide support we were just in time to increase the 2013-14 precept by 30%. The day to day cleaning and maintenance was put out to tender and won by a local holiday park who were both experienced and suitably equipped and we formed our own management sub-group – dubbed “the privy council”. Closure was averted, but only by paying Copeland to continue past the deadline until our arrangements were ready.

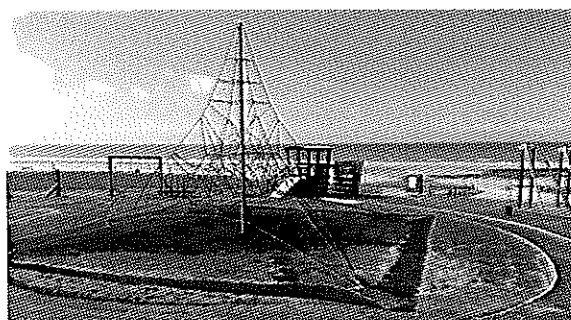
After getting the toilets running smoothly our attention returned to the playpark. It was an ambitious design over a large area including a 6-metre climbing net, parallel zip wires and a large galleon looking out to the Isle of Man. Finally, in July 2014 the new playpark was opened in a heatwave and immediately inundated with delighted children.

Now, ten years later, having just crossed the threshold of LGR it's interesting to analyse what happened. At the time the parish and district councils seemed to operate in parallel universes. Thinking had to change on both sides. We had to drop the belief that the beach was not a parish responsibility, and Copeland had to recognise that the parish was a valuable partner in sustaining and improving facilities. In the end, financial and political pressures drove events.

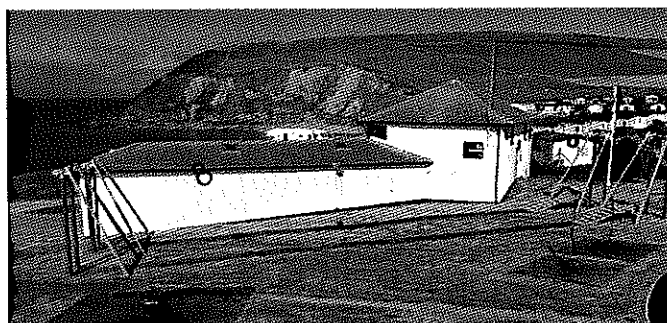
The effect of running the play area and toilets have come at a financial cost to the parish. Currently over 40% of our precept goes on beach running costs, and the precept was increased by 51% over the first three years and is now double the level of 10 years ago.

This story has probably confronted many local councils over recent years and it will be interesting to see how this plays out in the unitary era. Has equilibrium been reached? or will the unitaries pursue the trend of pushing responsibility down to town/parishes further? There have been many references during the LGR process to parishes playing a bigger role, but what does this really mean? How will we engage before events force our hands? - as it did at St Bees.

Doug Sim
St Bees PC



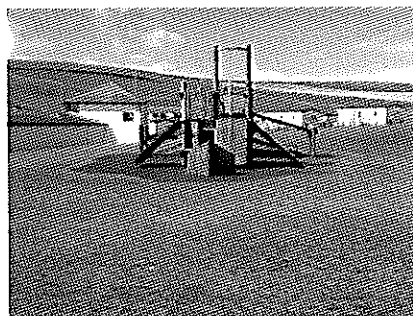
6 metre climbing net and galleon



Twin zip wires, RNLI base and St Bees Head



Galleon, RNLI base and start of Coast to Coast



The old play park

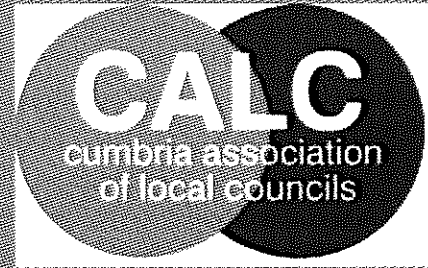


View from the Galleon



General view at opening

CALC Executive Update



New Chair of the CALC Executive Committee

We welcome Mary Bradley as CALC chair following her election by the CALC executive at their December meeting.

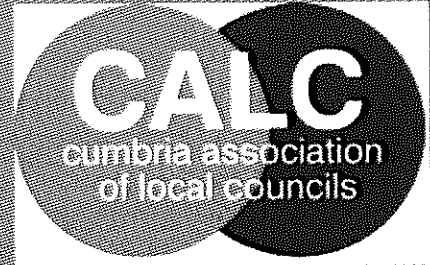
Mary said:

I am delighted to be able to lead CALC through a period of change building on the success of the organisation over many years. The change to unitary authority status brings opportunities which we need to grasp, because as parish and town councils we will play an important part in a successful future. I have chaired Broughton Parish council for 6 years and learnt so much, including from my time on both the Allerdale and CALC executives. I was brought up in Northamptonshire, trained and worked as a Physiotherapist moving on to spend many years in senior NHS management in West Yorkshire. I moved to Cumbria 23 years ago to become the CE of AgeUK West Cumbria, a role I loved until I retired 6 years ago.

I have been involved in many different Cumbria initiatives and currently Chair the Allerdale GDF partnership, appointed for my chairing and community engagement skills. My past experience is helping me work with the CALC staff and Executive to build a strong, relevant organisation based on the strengths of the past but looking to be fit for the new future. In order to do this we are aiming for more appropriate governance arrangements so we can ensure we can support our membership and work alongside the unitary authorities, health and the LDNP. I hope to see you on Teams on 7th June, as we will need your support to become a company, which we hope will be in place by July with full transition by October. I am available to meet any of you and importantly listen to your ideas, aspirations and concerns as we move forward together as a strong membership organisation.



CALC Update



**Westmorland
& Furness
Council**

**1 April 2023 was vesting day for the 2 new Unitary Councils
within Cumbria.**

To reflect these changes, the Parish Support Officers at CALC
have had their areas reorganised!!

Lindsay Nicholson is the PSO for the Westmorland & Furness Council area

Kate McGibbon is the PSO for the Cumberland Council area

Please send any queries you have to the relevant officer for your area.

TRAINING

The January to July 2023 Training Programme has now been
circulated

to all councils, and is available on the [CALC Website](#).

If you are interested in attending any training, please get in touch.

Lots of councils have new councillors with the recent elections.
Please contact CALC if you have any training requirements, this
can be a course run just for your council, or joining the training
courses which are currently in the programme.

Community Resilience Update



Community Emergency Planning

CALC can support Town and Parish Councils to be involved with, or lead on, Community Emergency Planning in their area.

There are guidance information sheets and templates available [here](#) to support you to create a Community Emergency Plan.

Many communities have informal plans/procedures that are used in the case of an emergency or an event, based on local knowledge and experience.

By capturing this valuable information within a more 'formal' community emergency plan, this local knowledge can be made available to Category 1 and 2 responders and Cumbria Local Resilience Forum Partners. [Cumbria Resilience Forum | Cumberland Council and Westmorland and Furness Council \(cumbriaprepared.org.uk\)](#)

WeatherReady Summer 2023

The Met Office is running a summer [WeatherReady campaign](#)

'10 things you should do now to prepare for summer'

It includes actions businesses, communities and residents can take in preparation for summer weather events such as hot weather, strong winds, heavy rainfall and summer storms.

This advice can be shared with your communities and residents to support them to enjoy the summer safely, and be prepared for summer weather events.

Funding News

Community Ownership Fund

The Community Ownership Fund has now been extended to allow applications from local councils for the first time.

The fund is a government programme with £150m over four years

It is run by the Department for Levelling Up, Housing and Communities

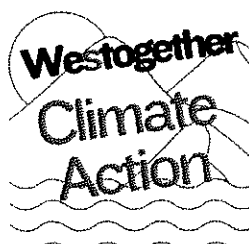
The fund is to help communities take ownership of assets at risk of closure across the UK.

Did you know our website has information and resources [here](#) to support town and parish councils to take Climate Action?

You can support Climate Action now by:

1. Being informed about Climate Change and understanding we all need to be taking action to cut our carbon footprint and help reach Cumbria's goal of being a net zero carbon county!
2. Understanding the existing powers of local councils regarding climate change and how they can be used to take Climate Action – find out more about existing powers [here](#)
3. Declaring a Climate Emergency
4. Creating a Climate Action Working Group- then creating and implementing a Climate Action Plan
5. Supporting or leading on Climate Action initiatives in your area, such as those in relation to Community Energy, Biodiversity, Greening and Growing and Community Emergency Planning
6. Ensuring Neighbourhood Planning enables and supports Green Communities
7. Supporting your communities to take individual and collective climate action by sharing relevant information and resources

CALC are part of an informal partnership of organisations which seek to encourage and support more activity on the climate crisis along the west coast of Cumbria under the umbrella of the Zero Carbon Cumbria Partnership.



The group plans to support the delivery of awareness raising events and programmes, and to encourage community activity to reduce carbon emissions.

They aim to work together with Cumberland council and local town and parish councils to encourage further action to embed carbon reduction measures in their activities and services.

For more information on how to get involved please contact kate.mcgibbon@cumbria.gov.uk or helen.attewell@cafs.org.uk

Community Energy Event Coming Soon!!

Following a recent CALC survey in relation to Community Energy, CALC are organising a Community Energy on-line information event in partnership with CAfS . Look out for more details coming soon...

Annual Parish/Town Council meeting



In an election year the annual meeting must take place on or within 14 days after the day on which the newly elected councillors take office. In a year when there are no elections to the local council, a local councils annual meeting must take place in May. The following business must be completed at the Annual Parish Council meeting:

- election of chairman for the current council year
- signing of declaration of office by the chairman
- appointment of committees
- appointment of representatives to other bodies
- any other business required to be done by standing orders.

The first business of the local council is the election of the Chairman of the council. The present Chairman must preside at the meeting until his successor is elected. He must open the meeting receive nominations for and declare the appointment of the new Chair. Once elected the new Chairman must sign the declaration of office to confirm his acceptance of the office of Chair.

New Councillors must sign and deliver their acceptance of office before or at the first meeting of the council after the election.

It is not a legal requirement to appoint a Vice Chair but most councils do so they can step into the role of Chair if the Chair is absent. Other than appointing the Chair and Vice Chair there is no legal requirement to conduct any other business but most councils take this opportunity to sign off previous minutes, appoint officers to Sub-Committees, consider annual subscriptions etc. Other items of business can be regulated by the councils standing orders and can include any business that the council chooses.

As this is an election year for most town & parish councils all new councillors need to complete a Register of Interests. This needs to be completed and returned to the Unitary Council. Your council needs to either display the registers of interests or a link to the unitary council website where they are displayed.

Both Cumberland & Westmorland & Furness Councils have circulated their new versions of the Register of interests form. If you have not received a copy, please get in touch and we can send you a copy.

Remember that all councillors who stood for election, contested or not **MUST** fill in an expenses form, even when they have not spent any monies, a nil return needs to be submitted to the unitary authority. If this is not submitted by the 1st June 2023 there are legal implications (including not being able to vote as a Parish Councillor).

Difference between the Annual Parish Meeting and the Annual Council Meeting.

As covered above all Parish/Town/Community Councils must hold an Annual Council meeting, in a normal year this has to take place in May, and in an election year they have to take place the specified 14 days after the day new councillors take office.

However, there is also the Annual Parish Meeting and this is a totally separate meeting. (The names being so similar often causes some confusion!)

The Annual Parish meeting is NOT a meeting of the Parish/Town/Community Council. It is governed separately under Part III, Schedule 12 of the Local Government Act 1972. The Annual Parish Meeting (or sometimes known as the Annual Meeting of Electors) is a meeting of the people of the Parish, the Annual Parish Council Meeting is a meeting of the Parish Councillors (at which the public can attend).

The Annual Parish meeting must be held between the 1st March and 1st June in any given year.

An Annual Parish meeting can be convened by (those relevant to Parish Councils):

- The chairman of the Parish Council, or
- Any two Parish Councillors for the Parish, or
- any six local government electors for the parish.

Normally if a Parish Council exists in an area they will organise the Annual Parish meeting. The notice period for the Annual Parish meeting is longer than that of a Parish Council meeting. Notice of the Annual Parish meeting should be given 7 clear days in advance, and should be published in a public place.

The Annual Parish Meeting can take place on the same day as the Annual Council Meeting (and in practice these are often held back to back for ease of administration). If the Parish Council chairperson is present at the Annual Parish Meeting then they must chair the meeting, if they are not present then the electors present at the Annual Parish meeting will appoint a chair person for the meeting from those present.

The Annual Parish Meeting is NOT a meeting of the Parish/Town/Council and is therefore not governed by the rules & policies of the Parish Council. It also follows that any decisions made at an Annual Parish Meeting are not binding on the Parish Council (at the meeting all issues are decided by a majority of those present and voting. Each resident of the Parish that is present at the meeting has one vote per issue). NB people from outside the Parish may attend and observe the meeting but have no rights to speak/vote at an Annual Parish Meeting.

Minutes of the Annual Parish Meeting are taken by the Parish Clerk if they are present, and these are approved at the next Annual Parish Meeting (so the following year).

What to expect at your first meeting as a councillor

Your first meeting as a councillor can be daunting as you wonder what will happen and where to sit. Hopefully other councillors will be welcoming. At, or before, your first meeting you must sign the declaration of acceptance of office. In law, you are not a councillor until you sign. At the same time, if your council has agreed, you should undertake to observe the Code of Conduct, which you must read.

At least three clear days before each council, committee or sub-committee meeting, you should be sent a summons and agenda. The three clear days is established in law because it is important to be notified of issues to be discussed. Topics requiring a decision cannot be added to the agenda after the deadline has passed; they must wait for another meeting. Each agenda item should make it very clear what you as a councillor are expected to do and be precise about the subject under discussion. For example, an agenda item saying "footpaths" gives you no idea what to expect. It is more helpful to know that your task at the meeting is To receive a report from Cllr Gorie on the condition of footpaths in the parish and to agree action in response to proposals for repairs (copy of report attached). It is actually unlawful to make a decision, especially a decision to spend money, without sufficient (three clear days) warning. Vague agenda items that don't specify exact business (such as Matters Arising, and Any Other Business) are dangerous and should be avoided, because the council cannot make unexpected decisions

Putting the agenda together is the clerk's responsibility. The clerk must sign the agenda and can decide how it will be set out. This process is often undertaken in consultation with the chairman. You may ask the clerk to add items to the agenda if you feel a relevant subject should be discussed.

What if you cannot attend? Remember, you have a duty to attend but sometimes things crop up and you are unable to make it. You must contact the clerk with an apology and explanation. A darts match is not an adequate excuse whereas illness or work commitments are acceptable reasons. If you fail to attend any meetings for six months, you will automatically cease to be a councillor unless the council approved your reason for absence before the end of the six month period. It is, of course, the chairman's job to manage the meeting by introducing agenda items, inviting members to speak, focusing discussion and clarifying matters for decision. Councillors, having engaged in discussion, vote for or against the proposal by a show of hands. Matters to be decided are called proposals or motions. Decisions, called resolutions, are recorded in the minutes as, for example, "It was resolved that the council will contribute £2000 to the community bus scheme." If you have no view on a proposal, or cannot decide, you can abstain, but you shouldn't do this too frequently. Normally voters' names are not minuted but if necessary, you can ask for names to be recorded. Remember that council decisions are corporate decisions. You should keep contributions short and to the point; you probably don't enjoy listening to others who speak for too long. Always work through the chairman and try not to score points off fellow councillors. Never engage in personal attacks on others – however tempting.

If you can add a dash of humour and common sense to the proceedings then you will be a pleasure to work with. The council must advertise the meetings by putting up public notices; electors have a right to attend, record and report on public meetings. You may be wondering when they have their say. Many councils encourage members of the public to speak and ask questions in a short, defined period, early in the meeting. The meeting must remain quorate at all times, so if you need to leave during a council meeting always warn your clerk and chairman beforehand. As a rule, meetings should not last more than two hours otherwise concentration begins to lapse. A well-crafted agenda with precise topics for discussion is a valuable tool to help the chairman bring the meeting to a close on time.

After the meeting any decisions which have been taken need to be implemented. The clerk or the minute secretary writes the minutes as a legal record of what was decided at the meeting. It is important that the minutes are accurate and therefore the minutes of the last meeting are confirmed and signed at the start of the next meeting. It is a good idea if the minutes record clearly the actions to be taken following the meeting

Some terminology which may be useful for you as a councillor:

A corporate body has a legal existence separate from that of its members. It can own land, enter into contracts and be subject to court proceedings. It is responsible for its actions as a body.

Delegation is the act of authorising an officer, a committee, a sub-committee or another council to make a decision on the council's behalf. Delegation must be formally agreed by the full council.

Duties are legal obligations – actions that a council must take by law.

Powers are contained in legislation and permit actions to be taken at the council's discretion.

The precept is the local council's share of the council tax. The precept demand goes to the billing authority (the district council or equivalent) which collects the tax for the local council

Proper officer is a term used in legislation to mean the officer assigned to a particular task. In local councils this officer is normally the clerk.

The rules for the Annual Meeting of the Council will be contained in the council's standing orders. Remember, these include rules of procedure laid down in legislation and additional regulations chosen by your council. Standing orders help the council to operate smoothly.

There seven Nolan principles apply to the conduct of people in public life. They are:

Selflessness – you should act in the public interest

Integrity – you should not put yourself under any obligations to others, allow them improperly to influence you or seek benefit for yourself, family, friends or close associates

Objectivity – you should act impartially, fairly and on merit

Accountability – you should be prepared to submit to public scrutiny necessary to ensure accountability

Openness – you should be open and transparent in your actions and decisions unless there are clear and lawful reasons for non-disclosure

Honesty – you should always be truthful

Leadership – as a councillor, you should promote, support and exhibit high standards of conduct and be willing to challenge poor behaviour.

For further information ask your council to provide you with a copy of the National Association of Local Councils 'Good Councillor's guide'.

Clifton Coronation Picnic

Clifton Community Council celebrated the coronation of King Charles III with the Community of Clifton with a Bring and Share community picnic to celebrate the coronation at its newly created Clifton Community Pocket Park located on Valley road in Clifton. The picnic was an opportunity for the community to come together as part of the UK wide Big Lunch celebration to enjoy a picnic and an opportunity to share and enjoy some of the treats members of the community made and shared. Clifton Community Council also decorated assets through the community with bunting and flags and set up a coronation section on its website to bring together various coronation activities for young and old to enjoy along with receipts for coronation themed treats and a coronation program of national events over the coronation weekend. The Clifton Bring and Share community coronation picnic was enjoyed by all members of the community who came together on Sunday with the sun shining down on Clifton for the full afternoon the event scheduled for 12-2pm stretched into the evening with many of the local residents enjoying the new pocket park.

Cllr J Davies (Chair of Clifton Community Council)



Ulverston Town Council Coronation events

The Mayor of Ulverston, Cllr Michelle Scrogam has been busy presenting commemorative Coronation coins to Ulverston primary school children. As a council we wanted to give something special to local school children that they could keep to remember the occasion. The Mayor was incredibly impressed by how much the children knew about our new King, there were songs performed, poems read and all children were impeccably behaved, they were all a credit to their schools!



We also held an event on Bank Holiday Monday which was originally supposed to be a 'Picnic in the Park' however, the weather had other ideas and it rained all day! It turned out to be more fish and chips in the park than picnics. In true Ulverston spirit, it was really well attended, so many people came and braved the weather! There were steam train rides, free children's sports and activities, free facepainting, donuts, sweets, a chippy van and ice cream van.





NALC publishes an updated edition of The Good Councillor's guide to employment

NALC has published an updated edition of The Good Councillor's guide to employment. The publication provides advice and information on crucial employment areas for councillors to improve their employees' work and benefit their communities.

Being a good employer is essential to being a councillor, and the newly updated guide offers a comprehensive and straightforward approach to key employment areas. Councillors who read this guide will be better equipped to deliver improved council services for the residents of their communities.

The guide has six sections that cover the job cycle from recruitment to leaving an organisation for any reason. The information contained in each section is based on employment legislation and good practice. The guide is essential to help all councillors be good employers and make their employees feel more valued and effective.

With many local (parish and town) councils holding elections this year, there is an excellent opportunity to support new councillors in their roles by providing them with resources such as The Good Councillor's guide to employment, part of a suite of guides NALC offers to members councils on their website for free. Print copies of the guide(s) can also be purchased from us.

The guide encourages readers to explore the **resources and support of the Civility and Respect Project**. A joint project between NALC, county associations, the Society of Local Council and One Voice Wales. The project aimed to prioritise civility and respect in the local council sector and change culture.

NALC opens nominations for its Star Council Awards 2023

NALC has opened nominations for its Star Council Awards 2023 to celebrate the achievements of the local (parish and town) council sector.

The Star Council Awards are the only awards programme in England specifically designed to acknowledge the impact and contribution of local councils in their communities. The awards are open to all local councils, councillors, clerks, and county associations across England.

This year, there are five award categories for which entrants can apply: Council of the Year, Councillor of the Year, Young Councillor of the Year, County Association of the Year and Clerk of the Year. The award categories have been carefully selected to recognise excellence in different areas of local council operations and highlight the varied contributions made by councils. **Page 14**

NALC Legal Updates

Rent increases in allotment tenancies

NALC have had some questions about rent increases in allotment tenancies and whether that necessitates a new tenancy being issued. If a tenancy contains a term allowing the council to increase rents, then it can do so.

If there is no such term, the council will need to terminate the current agreement and then issue a new agreement that can have such a term in it.



If terms need to be added, the council can ask the allotment holders to agree the amendments. If they do then the changes come into effect on a date agreed with the holders. If the allotment holders do not agree the changes, then a notice to quit must be given to each allotment holder giving 12 months' notice. The notice must be given before 6 April or after 29 September in any given year. The notice cannot be backdated.

Councillor attending a demonstration – disqualification?

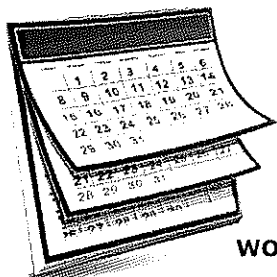
NALC were recently asked about a councillor's enquiry to his council as to whether his planned attendance at an organised and lawful climate demonstration would disqualify him as a councillor. The answer is no. Attendance at a demonstration is not one of the limited and specified reasons for disqualification (see LTN 8). One factor that might arise is that the councillor would have to be satisfied he would not have a predetermined view when it comes to council discussions and decisions on relevant climate issues.



As part of your CALC membership you have access to the NALC website, on the NALC website you have access to all of the NALC Legal Topic Notes, publications and much much more which you may find beneficial and interesting.

If you need the login details, please ask your clerk or contact CALC.

nalc



Accountability and Governance Annual Return

Remember the deadlines for your AGARs:

Authorities must have approved and published accounts before the first working day of July (1st July 2023). The relevant part of the AGAR should be sent to Moore for audit by 30th June 2023.

It is also important that you complete the AGAR in the correct order:

1. Receive internal audit report
2. Review internal controls
3. RFO signs financial statement
4. Council approve Annual Governance Statement
5. Council approve Statement of Accounts

Can members of the public attend a council meeting

Every meeting of the Council is open to the press and public unless their presence is prejudicial to the public interest because the business to be transacted is confidential or for some other special reasons. The exclusion of the press and public from any part of a meeting has to be agreed by a resolution of the Council, and the reasons for the exclusion must be given



The rules require a meeting of a council or local government body to be closed to the public in two circumstances:

If the presence of the public is likely to result in the council or local government body breaching a legal obligation to third parties about the keeping of confidential information;

if the council or local government body decides (by passing a resolution of its members) because exempt information would otherwise be likely to be disclosed. It is open to the council or local government body if it chooses to consider in public matters involving exempt information. There is no over-riding legal requirement compelling the body to discuss exempt information in a private meeting.

What is confidential information?

Confidential information means:

- information provided to the council or local government body by a Government department on terms which forbid the disclosure of the information to the public;
- information which is prohibited from being disclosed by any enactment or by a court order.

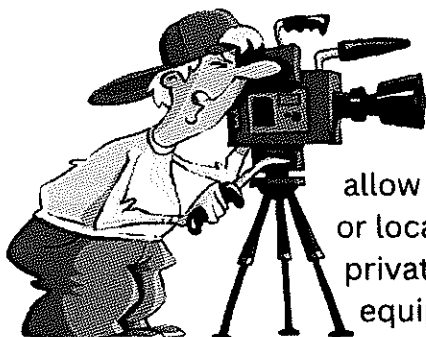


Can I film or audio-record the meeting?

Yes, councils and other local government bodies are required by law to allow any member of the public to take photographs, film and audio-record the proceedings, and report on all public meetings. While no prior permission is required to carry out this activity, it is advisable that any person wishing to film or audio-record a public meeting let their local government staff know so that all necessary arrangements can be made for the public meeting. This is important because the rules require local government bodies only to provide reasonable facilities for any member of the public to report on meetings. There is no legal requirement for councils to webcast their meetings, but where councils and other local government bodies webcast any of their public meetings, they should, as a matter of good practice, notify the public.

Do I need to have advance permission to report the meeting?

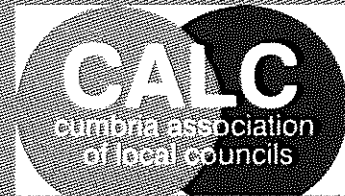
No. Whilst we would encourage people to contact staff in advance if they want to film or record, equally, we would discourage any system which “vetted” journalists or restricted reporting to “approved” journalists. Councils should support freedom of the press within the law and not seek to restrict those who may write critical comments.



Can I film or audio-record a private meeting?

The rules on the use of communication methods, such as filming and audio-recording, only require local government bodies to allow the reporting of meetings open to the public. The relevant council or local government body may not allow you to film or audio-record its private meetings. You may also not be allowed to leave recording equipment in the room where a private meeting is held for the purpose of reporting on the meeting.

Vacancies



Alston Parish Council - Clerk & RFO

Alston Moor Parish Council serves the communities of Alston, Garrigill and Nenthead. Each community is different, but all have historic assets, charm and a long tradition of community spirit. We are now seeking to appoint a forward-thinking Parish Clerk/RFO who will manage the legal and statutory duties, bring drive, vision, commitment and continue to build a positive working relationship with Councillors, staff and partner organisations across the public, private and voluntary sectors. The applicant should have experience of financial management and an ability to understand local government law and procedure. Relevant experience is desirable but not essential. The successful candidate will have excellent communication and people skills, together with computer competence (Word and Excel). Attendance at evening meetings is required. A qualification in CiLCA or a willingness to work towards this is essential as is a flexible approach to working - Please note CV's will not be accepted. Key Responsibilities: The Parish Clerk is the Proper Officer of the Council and as such is under a statutory duty to conduct all the functions, and to serve all the notifications required by law of a local authority's Proper Officer. The Parish Clerk is the designated Responsible Finance Officer (RFO) and as such is under a statutory duty to conduct all the functions required by law of the Council's responsible financial officer under S151 of the Local Government Act 1972 for all financial matters and records of the council. Job Offer Hours - 65 per month with regular evening work. Salary scale: SCP 13 - 17 (LC1) (£10,116.60 - £10,881) dependent on experience and qualifications. The package includes a contributory NEST pension scheme, salary qualification increments, good holiday entitlement and flexible working. The post holder has the use of the council office and may also work from home when convenient. An application form and recruitment pack can be downloaded from the council's website www.alstonmoor.org You can call the Clerk on 01434 382076 for an informal chat. Closing Date: Friday 26th May 2023 Interviews: week commencing Monday 12th June

Ousby Parish Council

A clerk will be required for Ousby parish council with effect from 1 May 2023. Would any person interested in this important position please contact Andrew Ivinson (Chairman), Sandwick Farm, Ousby CA10 1QB tel: 01768 881343 or email: sandwickandrew@gmail.com before Tuesday 4 April 2023 for further information. Completed application forms must be received by noon on Wed 5 April 2023. Interviews for suitable candidates will take place during w/c 17 April 2023. Ousby Parish Council welcomes applications from all sectors of the community.

JOB VACANCIES

Patterdale Parish Council

Patterdale Parish Council requires a new Parish Clerk and Responsible Financial Officer to take over from our current Clerk ASAP. The role is 10 hours/week; the salary £14.21 - £16.16 per hour (scale #18-24) dependent on experience (NJC pay award). This salary scale goes up in annual increments. You also receive a 7% employer pension contribution and a £26 p/month work-from-home allowance. This Role is flexible, you can fit it in around your existing schedule. Meetings are bi-monthly in the evenings. Periodic site visits to toilets, field, rec ground and community house are required. The Accounting system is on Scribe Software which is Council-specific software, extremely user-friendly, produces reports for Cllrs and brings together your year-end in a timely and no-fuss manner. Our current Clerk will support your transition (if you feel that you need it) into the role and the Parish Council will pay for comprehensive training. You will have the opportunity to use and improve a range of highly transferable skills, work with new people and apply your knowledge and experience to benefit our local community. If you think the role will suit you, please contact the Clerk: patterdaleclerk@icloud.com or Chairman, Rob Shephard: rob@barcohouse.com Closing date 30th June 2023.

Moresby Parish Council

Moresby Parish Council require a new Parish Clerk and responsible financial officer to fill a current vacancy. The role is 20 hours per month, salary in accordance with NJC Scales. The new clerk must be IT literate. The Clerk & RFO will be responsible for the Parish Council's day to day business which includes, providing appropriate advice to the Parish Council, implementing decisions, preparing agendas and recording minutes, managing the Parish Council accounts and preparing budgets. They will also maintain the Parish Council Website. Previous experience as a Parish Clerk would be an advantage but not essential. The role is working from home, with monthly meetings held on an evening. Please contact the parish chairman, Mr Mark Casson, email bobcasson@mail.com, for more information and details for application. The closing date is Monday 5th June 2023

Stanwix Rural Parish Council

Stanwix Rural Parish Council requires a Part-Time Assistant Clerk for 20 hours per month. Hours of work are flexible working from home, although regular attendance at meetings is required. Salary will be based on the National Association of Local Councils pay scale and is dependent upon qualifications and experience. Applicants must be IT literate; computer equipment is supplied. The Assistant Clerk will work under the direction of the Parish Clerk with a focus on the duties and responsibilities relating to the Council's financial affairs. Previous experience of Parish Council administration would be an advantage but not essential. Full support will be provided and opportunities for further development and training leading to CiLCA qualification is available. An immediate start is desirable. An application form, job specification and person specification can be downloaded from the Council website: www.stanwixrural.co.uk or by emailing clerk@stanwixrural.co.uk Closing date for applications is 12noon on Friday 9th June 2023. No CV's will be accepted without completion of an application form. Interviews will be held week commencing 19th June 2023

Lamppost numbers on which banners are to be displayed (See Appendix 1)
Name of approved contractor that will be used to put-up / take down the banner(s)
Date of Banner installation (maximum of 28 days prior to the event taking place)
Date of Banner removal (maximum of 5 days after the event has taken place)

15, 17, 19, ~~21~~, 24, 26, 30, 17, 20, 25, 27

CUMBRIA COUNCIL (WHO HOLD BANNERS IN STORAGE)

1
JUNE or sooner

Agenda Item 9C

3 JULY

By signing below I agree to abide by the terms and conditions set out in this Policy and will indemnify Cockermouth Town Council and Cumbria County Council against all claims arising.

I have included the following documentation with this application:

- Design proofs of all banners that are intended for display

Signed

[Signature]

Print name

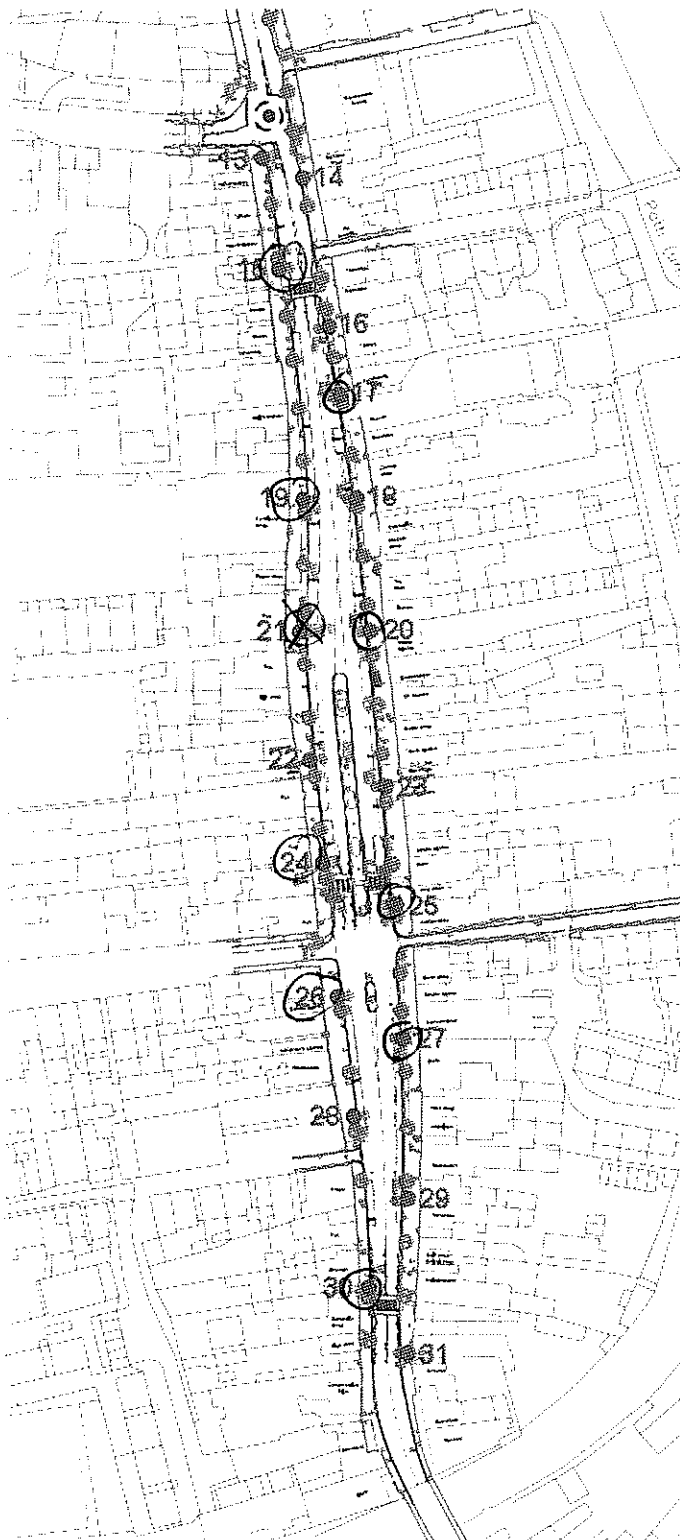
R. W. RITCHARD

Date

18.5.23

Please return completed forms to Sheila Brown, Town Clerk, Cockermouth Town Council, Town Hall, Cockermouth, Cumbria, CA13 9NP. Forms must be submitted a minimum of 21 days prior to the proposed installation date for the banner(s).

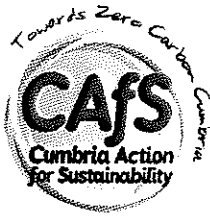
E-mail: cockermouthtowncouncil@btconnect.com
Phone: 01900 821869



Appendix 2: Application Form

Application to display a banner on one or more of the 19 lampposts on Cockermouth Main Street where brackets are provided:

Name of Organisation	COCKERMOUTH FESTIVALS GROUP
Address	9, 8 Pinfold Close, COCKERMOUTH CA13 9JW
Contact Name	BUS PRITCHARD
Daytime Contact Number	01900 823228
E-mail address	r.w.pritchard@btinternet.com
Name of the Cockermouth event that the banner(s) will promote	COCKERMOUTH LIVE!
Date(s) that the event is taking place	30 JUNE to 2 JULY
Number of banners to be displayed	10



Solar Made Easy in Cockermouth

Briefing note to Cockermouth Town Council

Molly Hogg, CAfS, 25th May 2023

Introduction

Following agreement by the Cockermouth Town Council on Wednesday 19th April 2023, Cumbria Action for Sustainability (CAfS) is planning to work with Cockermouth Town Council clerk, Sheila Brown, and councillor Chris Bridgman to bring the Solar Made Easy project to Cockermouth. We will be inviting other interested Cockermouth individuals and groups to join the 'project team' if they would like to get involved in the planning.

The launch is planned to take place around the end of October 2023, potentially in the United Reform Church, subject to availability.

now
21/11/23

This briefing note intends to provide other council members with information about the project.

Background

This project was developed in Ambleside through our (CAfS') work supporting community sustainability group Ambleside Action for a Future (AAFAF). Our support was funded by South Lakeland District Council (SLDC), with an aim of helping AAFAF to deliver its mission, Ambleside to Zero carbon.

AAFAF particularly wanted to develop a renewable energy project. Our first piece of work was to develop the solar PV mapping technique with associates of the University of Lancaster, to establish the potential for solar PV in Ambleside. The mapping identifies every roof space within a set boundary and estimates the amount of electricity that could be generated from solar PV panels placed on that roof.

The mapping exercise demonstrated that the generation potential was good, and the Solar Made Easy project was developed as a result. The aim was to increase amount of solar PV panels being installed in Ambleside by

individual property owners. The approach was to overcome the barriers to people progressing with installations, which were identified as being lack of knowledge and uncertainty about the appropriateness of the technology for their homes and lack of confidence in being able to find a good installer.

The pilot phase of the project began just as the energy price crisis kicked in late 2021. A new barrier emerged that lots of people wanted to install solar PV, but installers were not willing to quote for it - they were either too busy, or more interested in larger commercial jobs.

The additional aim of the project then became to bring efficiencies to installers to make the small scale (mostly) domestic work more attractive to them. Our strategies for achieving this include: working with specific communities to generate clusters of interest in the same area; doing the initial liaison, answering questions and gathering property information; allocating installers to communities closest to them; and smoothing out demand by developing a rolling programme.

How does it work?

Firstly, we work with local community groups and/or town and parish councils to plan how to promote the project locally and generate interest. This culminates in a community meeting, where local residents and businesses can ask all their solar related questions. Our partner installers attend these events to answer these questions.

Other sources of information that we highlight at the meeting are our Solar PV FAQs, plus the interactive solar PV map of that community which will give them an indication of the potential of their roof. We also highlight that they may wish to consider other home energy improvement before investing in solar (such as increasing their insulation) and provide information about the support available from CAfS around that.

At the event, people are invited to register their interest in the scheme. Those who register are sent a questionnaire to complete with their property information. We then send those onto two of our installers who have been allocated to that community.

The householders then begin to receive their two quotes and are free to choose whichever they prefer, or neither. At that point, it is a direct relationship between the householder and the installer, and our role is just to monitor progress, seek feedback on how it went and collate cost information to feed into our FAQs.

There is no contractual relationship between CAfS (or indeed the local community group or council) and the installers. It is simply an introduction.

We are working with a pool of 6 installers, who are local to Cumbria and who we have vetted in relation to their required accreditations, insurance,

experience and any information we can find about customer satisfaction. We make it clear to householders that this is what we have looked at, that it is ultimately their decision whether they wish to place and order with them, and that we cannot guarantee their performance.

What is the role of the local group/council?

The main role is to be the local host of the project so that it has a locally-owned feel. In terms of activity, CAfS will work with the local group/council to agree how to promote the launch event, with a view to local distribution of the promotional material being by the local group/council. This is because of your better knowledge of the best local communication channels and the ability to put up posters for example. Also, it is helpful if the local group/council can suggest and book a venue.

At the event itself, it is good to have a welcome from the local group/council and some volunteer support on the night to help with setting up the room etc. Thereafter, it is over to CAfS to manage everything, and we will keep you informed of progress.

CAfS has a project budget to cover the cost of the event and event promotion, so all that we ask of yourselves is a little time.

Progress to date

After piloting in Ambleside, we rolled the project out in 2022 to Kendal, Levens, Arnside, the Duddon Valley and Keswick, and used this second wave to refine our processes.

We recently relaunched in Keswick (as the first launch was low key), in the area around Greysouthen to the west of Cockermouth and in Penrith. We are soon to launch in Ulverston.

Altogether we have engaged about 100 households so far. The number of installations so far is fairly low (6 that we are aware of), but we are expecting these to rise quite quickly now that most people have received both quotes and are starting to place orders.

Next steps

We are planning roll outs in about 6 other communities across Cumbria, including Cockermouth, over the next 6-12 months. We have funding to continue until Jan 2025, which has come from SLDC, Electricity North West and the Energy Redress fund.

More information

Project page: <https://cafs.org.uk/solar-made-easy/>

Solar PV FAQs: <https://cafs.org.uk/solar-pv-faqs/>

Solar PV map of Ulverston: <https://codeclass.co.uk/ulverston/>



Licensing Team
Allerdale House
Workington
Cumbria
CA14 3YJ
Telephone 0300 373 3730
cumberland.gov.uk

Date: 26 May 2023

Dear Sirs,

**Licensing Act 2003 – Consultation on Statement of Licensing Policy 2023-2028
AND
Gambling Act 2005 – Consultation on Statement of Gambling Policy 2023-2026**

Cumberland Council was formed on 1 April 2023. Under the Gambling Act 2005, each local authority is required to prepare and publish their statement of policy every three years. The sovereign Licensing Authorities had their own Gambling Licensing Policy which were due for review in January 2025. In line with legislation a draft policy has been prepared to produce a Cumberland Council policy. No substantive changes have been made to the contents of the sovereign documents in bringing them together to produce this policy and in principle is identical to the policies previously in place.

Also under the Licensing Act 2003, each local authority is required to prepare and publish their statement of policy every five years. The sovereign Licensing Authorities had their own Licensing Policy which were due for review in January 2026. In line with legislation a draft policy has been prepared to produce a Cumberland Council policy. No substantive changes have been made to the contents of the sovereign documents in bringing them together to produce this policy and in principle is identical to the policies previously in place.

Prior to the adoption of the policies there must be a period of consultation with a wide range of organisations, responsible authorities, residents and businesses as specified in the legislation.

The Council is currently undertaking a review of its statements of licensing policy and gambling policy and as town/parish councils you have the opportunity to comment as part of this process. Both policies are available on Citizen Space
<https://consult.cumberland.gov.uk/>

Also available is a document for completion with any comments you may wish to submit. Both documents are also available from Allerdale House, Workington, The Civic Centre, Carlisle and The Market Hall, Whitehaven.

The Statements will be referred to the Licensing Committee on 2 August 2023 together with any responses to the consultation for their consideration. They will then be presented to Council on 26 September 2023 for adoption. Following publication the new policies will be effective from 1 November 2023.

Please return your comments as instructed on the webpages by 11th July 2023 or by responding via the attached response documents.

Yours faithfully,

Gillian Collinson
Senior Specialist Licensing and Compliance

NOTE: Too lengthy to publish.
Please view on line
Alternatively a hard copy available
at the Town Hall

CLERK'S REPORT

Town Hall

Gutters cleaned and hole in soil pipe from first floor toilet repaired.

A new Mayoral photo board was installed on 31/5/23.

Town Council boiler received its annual service 5/6/23.

9 exterior windows on lower ground floor will be painted within next 2 weeks.

Fire Risk Assessment undertaken 5/6/23.

The surplus furniture has gone to Mitchells for sale.

Library/TIC

A member of staff will visit Mayfield School on 27 June 2023 to have a look around and talk to students/staff about the services on offer in our Library/Tourist Information Centre.

1921 Census available free of charge.

TIC staff will set up a stall outside the library to raise money during the Chamber of Trades Charities Week 17-22 July 2023.

Allotments

The two youths have been identified who were causing a nuisance at St Helens Street allotments and the Head has spoken to them and their parents.

Letters have been written to two St Helens Street allotment tenants re the overgrown state of their garden.

Gote Road allotments were inspected on 24/5 and four letters requiring improvement sent on 25/5/23.

Can we start thinking about making arrangements for the Private Garden and Allotment judging please. We hope to hold the awards night on 3 October 2023. Please put this note in your diary.

Public Toilets

The lock was replaced on the ladies on 25/5/23.

Play Areas

Part of the deck on the large piece of play area has had to be replaced costing £1300.

A number of small low risk issues were identified when the play areas were inspected by our external inspector. The majority of these have rectified costing £178.

The daily inspection report of 19.5.23 has identified a split board underneath the small roundabout. I am investigating the cost of replacement.

Tourism and Publicity/Library

Roof light in extension is aged and leaking and will be replaced by Simon Turner Roofing within the next 10 days.

One of our employees is currently off long term sick.

Memorial Gardens

An application for tree works has been submitted to Cumberland Council to rectify fire damage to the ancient ash tree. A quote of £750 (excl vat) has been submitted. Chimney Sheep Limited have offered to meet half of the cost. They also paid for 2 previous surveys. Work will be carried out on 14/6/23.

A Nichol to undertake survey of trees in Memorial Gardens on 16/5/23. He surveys them every 18 months. His report is awaited.

Weddings

June is a busy month for weddings.

Marvejols visit to Cockermouth October 2023

Work is progressing on making the requisite arrangements.

I have received the list of attendees and we have nearly sorted out their accommodation.

I am also in discussions with Claire regarding a choir exchange in April 2023 & a Youth Exchange in 2024.

Commemorative Bench

The bench has been received. It looks great.

Family Fun Day

Arrangements are in place for family fun day on 17/6/23. Metalcraft £120 grant has been claimed.

Civic Service

The Mayor would like to hold her civic service on Sunday 9 July 2023 at 11.00am. Refreshments will be served after the event. Local Mayors have been invited.

Remembrance Service

This will be held on Sunday 12 November 2023 at 1pm in the URC Church followed by a short wreath laying service at the cenotaph at 2pm. Please make a note in your diary.

Date	Day	On Duty	TIC Visitors	TIC Phone	TIC Email	TIC Post	Library Visitors	Library Phone	Library Email	Library Post	Library PC	Allendale
01/05/2023	Mon	Pamela&AM	4	0	0	0	11	0	0	0	1	0
02/05/2023	Tue	Pamela&AM	8	0	0	0	145	2	0	0	3	1
03/05/2023	Wed	Pamela	8	0	0	0	70	2	0	0	2	0
04/05/2023	Thu	AM	5	0	0	1	90	2	0	0	5	2
05/05/2023	Fri	AM	10	0	1	0	128	6	0	0	6	1
06/05/2023	Sat	Pamela&Emmie	2	1	0	0	34	4	0	2	2	0
07/05/2023	Sun	Closed										
08/05/2023	Mon	Closed										
09/05/2023	Tue	Pamela & AM	13	0	0	0	99	1	0	0	5	0
10/05/2023	Wed	Pamela	10	1	0	0	124	6	1	0	5	0
11/05/2023	Thu	AM	5	0	0	0	82	1	0	0	2	0
12/05/2023	Fri	AM	7	0	0	0	112	1	0	0	3	1
13/05/2023	Sat	Pamela & Emmie	102	6	0	0	125	0	0	0	3	0
14/05/2023	Sun	Closed										
15/05/2023	Mon	Pamela&AM	32	0	0	0	102	3	0	2	5	0
16/05/2023	Tues	Pamela&AM	21	2	0	0	72	2	0	0	7	0
17/05/2023	Wed	Pamela	20	1	1	1	109	3	0	0	6	1
18/05/2023	Thu	AM	14	3	0	0	68	1	0	0	2	0
19/05/2023	Fri	AM	18	2	0	0	90	1	0	0	1	0
20/05/2023	Sat	Pamela	16	0	0	1	74	1	0	0	1	0
21/05/2023	Sun	Closed										
22/05/2023	Mon	Pamela&AM	6	0	0	0	86	1	0	0	1	0
23/05/2023	Tue	Pamela&AM	12	0	0	0	111	0	0	0	4	0

24/05/2023	Wed	Pamela	17	2	0	0	115	2	0	0	3	0
25/05/2023	Thu	AM	11	0	0	0	82	0	1	0	3	1
26/05/2023	Fri	AM	23	0	0	0	118	6	0	0	0	0
27/05/2023	Sat	Pamela & Emmie	13	0	0	0	84	2	0	0	1	0
28/05/2023	Sun	Closed										
29/05/2023	Mon	Pamela&AM	9	0	0	0	12	0	0	0	1	0
30/05/2023	Tue	Pamela&AM	18	0	0	0	106	1	0	0	3	0
31/05/2023	Wed	Emmie	9	0	0	0	96	0	0	0	5	1
01/06/2023	Thu											
02/06/2023	Fri											
03/06/2023	Sat											
04/06/2023	Sun	Closed										
05/06/2023	Mon											
06/06/2023	Tue											
07/06/2023	Wed											
08/06/2023	Thu											
09/06/2023	Fri											
10/06/2023	Sat											
11/06/2023	Sun	Closed										
Monthly Totals			413	18	2	3	2,345	48	2	4	80	8
TIC Remote Enquiries			23									

V2 DRAFT PAPER FOR COCKERMOUTH TOWN COUNCIL MEETING, 21 JUNE 2021 Page1 of 1

Proposer: Cllr Marion Bowman

Seconder: Cllr ???

BACKGROUND

1. The current Cockermouth Town Clerk has given notice that she intends to resign on 31 October 2023 in order to retire from her post.
2. The Town Council therefore needs to put in place a process to appoint a new Town Clerk.
3. Advice and guidance has been given by CALC and by the Town Clerk herself.
4. The following sets out a proposed approach and timetable.

FOR DECISION AT THE TOWN COUNCIL MEETING ON JUNE 21 2023

5. It is proposed:

i) that as provided for in the Standing Orders (November 2020), the Town Council agrees to appoint councillors Bowman, Samson, Beanland and Bridgman (who each have suitable experience in the recruitment of staff into leadership/senior management roles) to form a sub-committee.

Terms of Reference:

- a) To undertake the process of seeking applications for the Town Clerk role, receiving the applications and selecting candidates for the short-list.
- b) To use advice from the incumbent and the Civility and Respect Recruitment Process Manual and accompanying documents, appendices, etc. to compile a Job Applicants' Pack including Job Description and Person Specification for the role, terms and conditions, salary parameters, etc., and other documents needed from applicants (e.g. application form, if required, details of referees and equal opportunities monitoring form).
- c) To draw up suitable advertising materials and to issue them using a range of media on or around 30 June 2023 with an appropriate deadline for applications four weeks after issue of the job advertisement (i.e. on or around 28 July 2023) and noting the likely date/s for interviews (w/c 21 August 2023, see clause 6 below).
- d) To receive the Job Applications and to select a shortlist of appointable candidates in time for the 16 August 2023 Town Council meeting.

Delegated Powers – As listed above

Quorum – 3 of the 4 councillors

Frequency of Meetings – to be determined by sub-committee

Time of Meetings – to be determined by sub-committee

Chairman – To be determined by sub-committee

Term of Office – To end after a shortlist of appointable candidates is recommended.

ii) that, at its meeting on 16 August 2023, the Town Council receives a report from the sub-committee on the response to the advertisement of the vacancy, an equal opportunities monitoring analysis, and details of the shortlist.

iii) that the selection of the preferred candidate from those shortlisted be undertaken by all 12 councillors. Candidates will be asked to make a 20 minute presentation discussing the potential issues and opportunities which may flow from the new unitary authority Cumberland Council. After their presentation each candidate will then be asked a number of set questions by councillors. Each councillor will score the candidates using an agreed rating scale. If an absolute majority is not reached standing order 8a Voting on Appointments shall apply.

6. The interview process should take place no later than the week commencing 21 August 2023, with the Council taking up references, making an offer and completing the appointment of the new post-holder by 31 August 2023.

7. It is assumed that a candidate accepting the offer of employment would have at least a month's notice to serve in their existing job, or possibly longer. The aim should be to agree a start date before 31 October 2023 if possible, to enable a hand-over to take place between the outgoing and incoming Town Clerks.

8. It is further proposed that the Town Council ratifies the appointment at its meeting on 16 September 2023, and receive and agree proposals for an induction process for the new Town Clerk.

MB 30 May 2023