

# Cockermouth Town Council



13 December 2023

Dear Councillor,

You are summoned to a meeting of Cockermouth Town Council to be held in the Town Hall, Cockermouth on **Wednesday 20 December 2023 at 7.00 pm** for the purpose of the under-mentioned business.

Please let me know if you are unable to attend.

All welcome.

Yours sincerely

  
Kirstie Goodger

1. Apologies for absence
2. To authorise the Mayor to sign as a correct record the minutes of the special meeting held on 8 November 2023 (pages 1-2)
3. To authorise the Mayor to sign as a correct record the minutes of the last meeting held on 15 November 2023 (pages 3-6)
4. To note the minutes of the Staffing Committee Meeting held on 27 November 2023 (pages 7-8)
5. Minute Taker- (page 9)
6. Declaration of Interest – Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the code of conduct.
7. Mayors Announcements – The Mayor will announce the events she has attended since the last meeting.
8. Public Participation
  - a) To answer any questions from members of the public in accordance with the Summary of Public Rights
  - b) To receive a petition from a member of the public in accordance with the Summary of Public Rights

Town Hall, Market Street

Cockermouth

Cumbria

CA13 9NP

Tel:

01900 821869

Fax:

01900 827166

Website:

[www.cockermouth.org](http://www.cockermouth.org)

Facebook:

[@cockermouthtowncouncil](https://www.facebook.com/@cockermouthtowncouncil)

Sheila Brown, *Town Clerk*

[clerk@cockermouth.org](mailto:clerk@cockermouth.org)

Kirstie Goodger

[admin@cockermouth.org](mailto:admin@cockermouth.org)

Amy Pattinson

[assistant@cockermouth.org](mailto:assistant@cockermouth.org)



*Joint Winners*

Council of Europe Year 2000

Europe Prize

*Previous Awards*

Plaque of Honour, Flag of Honour

European Diploma

## **9. Planning**

- a) To make recommendations upon various planning applications (**page 10**)
- b) To make recommendations upon an application for tree works- non received.

## **10. Anti-social behaviour issues – Agenda item requested by Cllr G Telford**

## **11. Financial Matters**

- a) To agree the attached schedule of payments (**pages 11-14**)

## **12. Correspondence**

- a) To note the contents of the letter received from Peter McCall PCC Cumbria dated 03.11.23 – (**pages 15-16**)
- b) To note the contents of the email received from Danni Armstrong at Cumberland Council dated 14.11.23- (**page 17**)
- c) To note the contents of the letter received from Great North Air Ambulance Service dated 08.11.23 (**page 18**)
- d) To note the contents of the Cumbria Police Allerdale Focus newsletter dated 13.11.23– (**pages 19-30**)

## **13. Clerks report – To consider the actions in the clerk's report – (pages 31-35)**

## **14. Reports from Cumberland Councillors**

## **15. Climate Emergency Action**

## **16. Press and Public Welcome**

**Minutes of a Special Meeting of Cockermouth Town Council, to confirm the appointment of a town clerk, held in the Council Chamber, Town Hall, Cockermouth on Wednesday 8 November 2023 at 6.00pm**

Present: Councillor Richard Watson (Deputy Mayor)

Councillor C Bell

Councillor I Burns

Councillor H Beanland

Councillor S Barnes

Councillor C Bridgeman

Councillor M Bowman

Councillor G Telford

Councillor J Samson

Councillor H Tucker

Apologies for absence were received from Councillor J Laidlow

**165 Declaration of Interest**

None

**166 Public Participation**

The Chair moved that under the Public Bodies (Admissions to Meetings) Act 1960, that the public be removed for the item of business due to staffing issues being discussed.

**167 To approve the recommendation of the Interview Panel on the successful applicant.**

Cllr J Samson, who had acted as chair of the selection panel interviewing the candidates, provided feedback to the meeting.

He thanked everybody who had been involved in the recruitment process.

There were three applicants called for interview, one of whom withdrew before the interviews took place. Both remaining candidates were excellent and who answered questions from the panel and asked questions of the panel which demonstrated their experience relevant to the post. However, the panel unanimously resolved that the post be offered to Jane Coltman.

Resolved: (Prop JS: S MB) That the Council confirm the selection panel's recommendation and that the post of town clerk be offered to Jane Coltman. Approved unanimously.

Further Action Required

Cllr J Samson to contact both the successful candidate and the unsuccessful candidate on 9<sup>th</sup> November. In the first instance to make a job offer and provide feedback, and in second instance to provide feedback alone.

The job offer would be made subject to satisfactory references and contract agreement. Referees to be contacted by Cllr J Samson.

Cllr J Samson and Cllr R Watson to review the model contract which had been received from CALC and to send it to G Quigley, solicitor, for comment.

Cllr G Telford then thanked all of those involved in recruitment of the new clerk.

The meeting closed at 18.30.

Minutes of a meeting of Cockermouth Town Council held in the council chamber,  
Town Hall, Cockermouth on Wednesday 15 November 2023 at 7.00pm.

Present:

Councillor J Laidlow (mayor)  
Councillor H Beanland  
Councillor I Burns  
Councillor S Barnes  
Councillor C Bell  
Councillor M Bowman  
Councillor C Bridgman  
Councillor D Malloy  
Councillor G Telford  
Councillor J Samson  
Councillor H Tucker  
Councillor R Watson

**168 Apologies**

None

**169 Minutes**

Resolved – that the minutes of the last meeting on 18 October be signed as a correct record with the following amendments: a) minute 142, that the word 'draft' be inserted before the words 'budget/precept'; and b) that the meeting closed at 8.53pm, not 9.53.

**170 Minutes**

Resolved – that the minutes of the town clerk recruitment committee on 19 October be noted.

**171 Minutes**

Resolved – that the minutes of the special council meeting on 23 October be signed as a correct record.

**172 Minutes**

Resolved – that the minutes of the special planning meeting held on 2 November be signed as a correct record with the following amendment: that Cllr Bowman was present.

**173 Minute-taker**

Resolved - that in the absence of a clerk for this evening's meeting Cllr Watson would take minutes.

#### **174 Declarations of interest**

Cllr Tucker declared that she is a substitute member of the planning committee of Cumberland Council.

#### **175 Mayor's announcements**

The mayor had attended the following events since the last meeting:

- The welcome reception for our visitors from Marvejols  
A dinner for the 40<sup>th</sup> anniversary of the town twinning with Marvejols held at the Hundith Hill Hotel
- A comedy night at the Greenhill Lodge as a guest of the mayor of Wigton
- The Cockermouth firework display
- The unveiling of a plaque erected by the Civic Trust giving the history of a WW1 tank which at one time stood at the junction of Station Road and Gallowbarrow
- The Remembrance Service at the United Reformed Church and war memorial

#### **176 Public participation**

See minute 178 below

#### **177 Staffing committee**

A proposal to set up a staffing committee was discussed.

Resolved - that a staffing committee be established as a standing committee of the council. Its members shall be Cllrs. Watson (chair), Barnes (deputy chair), Bowman, Burns and Telford. The committee's first meeting shall be held on Monday 27 November at 11.00am.

It was agreed that the committee's initial task was to draw up the contract of employment for the incoming clerk and prepare an induction programme for her, and that the committee's terms of reference would be revisited and brought back to a subsequent council meeting.

#### **178 Introduction to Darren Crossley, director of place, sustainable growth and transport at Cumberland Council**

The meeting welcomed Darren Crossley and Cllr Andrew Semple who accompanied him. Darren and Andrew spoke about Cumberland Council's future plans and answered questions from town councillors. Issues relating to the partial collapse of the Old Courthouse building and the effect of the consequent road closure on local commerce and access to essential services were of particular relevance. Darren took away a number of suggestions from councillors as to possible actions to help alleviate the situation. The mayor thanked both of them for their attendance and for their openness in discussing matters of concern to Cockermouth.

Resolved – that the Council write to Cumberland Council asking for a business rates 'holiday' for businesses affected by the road closure.

### **179 Reports on actions from previous meetings**

The council considered a proposal to have either matters arising or an action plan as a standing item on the agenda for town council meetings to ensure that actions which had been agreed at previous meetings were followed through and the council updated on progress.

Resolved – that the council wait until the new clerk is in post and consider in more detail how the monthly clerk's report might serve the purpose of reporting back upon agreed actions, and whether further means of ensuring that agreed actions are kept on the agenda may be necessary or desirable.

### **180 Reports from Cumberland Councillors**

Cllr Tucker gave a verbal report on the work she has been doing since the last meeting.

### **181 Planning applications**

None received

### **182 Financial matters**

#### **a) Schedule of payments**

Resolved – that the schedule of payments made since the last meeting be approved

#### **b) Investment account**

Resolved – that A. Tyson, S Coates and S. Brown be removed as signatories, and that K. Goodger, J Laidlow and one other be added (NB. R Watson has been added).

### **183 Correspondence**

#### **a) To consider a request from a member of the public in relation to allotments**

Resolved – that the matter be considered more fully when the new clerk is in post.

#### **b) A letter from Mark Jenkinson concerning the National Planning Policy Framework was noted.**

#### **c) A letter forwarded by Mark Jenkinson MP from from Rachel MacLean MP, Minister of State for**

Housing and Planning, was noted.

#### **d) A letter from Mark Jenkinson MP acknowledging Cockermouth Town Council's support for the Climate and Ecology Bill (now The Ecology Bill) was noted.**

#### **e) The contents of the weekly Cumberland newsletters were noted.**

Resolved – that hereafter these be sent out electronically by the administrative staff and be not included on town council agendas.

#### **f) The contents of the weekly Westmorland and Furness Council newsletters were noted.**

Resolved – that hereafter these be sent out electronically by the administrative staff and be not included on town council agendas.

g) An email from a member of the public in relation to the town bus service during the period of the road closure at Cocker Bridge was considered. It was noted that the Stagecoach bus is too big to negotiate the narrow entrance at the bottom of Kirkgate.

Resolved – that we investigate the option of using a local firm to put on a minibus service to enable people to travel between the Isel Road / Castlegate area and Main Street.

h) The minutes of the CALC AGM were noted.

#### **184 Clerk's report**

The contents of the clerk's report were noted.

#### **185 Climate Emergency Action**

A sustainability group to be called Cockermouth CAN (Climate Action Now) has been formally set up and held an inaugural meeting. It was suggested we invite the chair to speak at a town council meeting in 2024. The recent 'Green2Grow' event at Energus, which was attended by several town councillors, was also noted.

The meeting closed at 9.05pm



Minutes of a meeting of the staffing committee of Cockermouth Town Council held in the council chamber at the Town Hall, Cockermouth, on Monday 27<sup>th</sup> November 2023 at 11.00am

Present:

Councillor S Barnes  
Councillor M Bowman  
Councillor I Burns  
Councillor G Telford  
Councillor R Watson (chair)

### **186 Apologies**

There were no apologies for absence

### **187 Minute taker**

Councillor Gillian Telford agreed to take the minutes

### **188 Declarations of interest**

There were no declarations of interest.

The chair moved that:

Under the public bodies (Admission to Meetings) Act 1960, the public be removed for the item of business due to contractual and personal information relating to staff being discussed. This was agreed.

### **189 Contract of Employment for incoming clerk**

The draft contract of employment was discussed at length. Some minor errors were corrected. The wording of several points was discussed.

Resolved- It was agreed that the contract would be re-drafted with changes as highlighted during discussion. It was agreed that the contract would be checked by a solicitor before being formally signed by both parties.

Action – an annual leave entitlement calculation covering 1<sup>st</sup> February – 31<sup>st</sup> March 2024 needs to be done.

### **190 Induction programme for new clerk**

The outline draft of an induction programme was discussed.

Resolved – the draft induction programme, while commendable, needed to be spread out over a longer period. The programme would, therefore, be re-drafted. As part of the induction process, it was agreed that, at an early opportunity it would be advisable to arrange an informal gathering of representatives of key groups in town in order to provide the opportunity for key stakeholders to meet the new clerk.

#### **191 Review of terms of reference for staffing committee.**

Changes were discussed to make it clear that proposals from the staffing committee would be brought back to the Council for decision.

Resolved – that Cllr Bowman re-draft the TOR and bring a revised version for discussion at the next meeting of the committee.

#### **192 Line Management of the clerk.**

This issue was adjourned for discussion at a later date.

#### **193 Review of staff pay and salary scales**

Resolved - a review of staff pay and salary scales will take place at a later date, once the new clerk is in place.

#### **194 Press release in respect of new clerk's appointment**

Resolved - a press release be drawn up in respect of the new clerk's appointment.

#### **195 Date of next meeting**

The date of the next meeting was set for Monday 8<sup>th</sup> January 2024 at 11.00am\*

\*NB. Now postponed until Mon 15<sup>th</sup> January at 11.00am

Standing orders item 3t

The minutes of a meeting shall include an accurate record of the following:

- i. the time and place of the meeting;
- ii. the names of councillors who are present and the names of councillors who are absent;
- iii. interests that have been declared by councillors and non-councillors with voting rights;
- iv. the grant of dispensations (if any) to councillors and non-councillors with voting rights;
- v. whether a councillor or non-councillor with voting rights left the meeting when matters that they held interests in were being considered;
- vi. if there was a public participation session; and
- vii. the resolutions made.

Agenda Item 9a

Reference: **HOU/2023/0207**

Proposal: Internal alterations and a two side extension to provide garage and bedroom and a rear extension to provide kitchen

Location: 15 Parkside Avenue, Cockermouth CA13 0DR

Reference: **LBC/2023/0044**

Proposal: Listed building consent for proposed replacement sign

Location: 1 Castlegate, Cockermouth, CA13 9EU

Agenda item 11a.

# Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Cheque Total
1400	1400	£11.40	£1.90	£9.50	£11.40 05/12/23		Tech 4 Office Equipment Ltd - service charge - meter charge	£11.40
1401	1401	£143.82	£23.97	£119.85	£143.82 05/12/23		Tech 4 Office Equipment Ltd - TH copier	£143.82
1402	1402	£319.64	£53.28	£266.36	£319.64 05/12/23		WF Cascade - PC cleaning products	£319.64
1403	1403	£90.96	£15.16	£75.80	£90.96 05/12/23		Viking - copier paper	£90.96
1404	1404	£359.45	£59.91	£299.54	£359.45 05/12/23		Tivoli Services Ltd - Plant Acer Platanoides Crimson - reinvoced to Michelle Loan	£359.45
1405	1405	£228.00	£38.00	£190.00	£228.00 05/12/23		Tivoli Services Ltd - Mem Gardens - clear dead tree 19 Derwentside Gardens	£228.00
1406	1406	£110.00	£0.00	£110.00	£110.00 05/12/23		J Laidlow - Mayors Allowanace -strolling 4 shoes	£110.00
1407	1407	£300.00	£0.00	£300.00	£300.00 05/12/23		C Cabs Cumbria Ltd - Marvejols - Airport transfers - Mayor Marvejols	£300.00
1408	1408	£474.89	£23.32	£451.57	£474.89 05/12/23		Npower Ltd - Electric various locations	£474.89
1		£16.08	£0.77	£15.31	toile	Harris Park toilets		
2		£43.00	£2.95	£40.05	toile	Main Street PC		
3		£403.68	£19.02	£384.66	TIC	CM Library		
4		£12.13	£0.58	£11.55	MG	Mem Gardens toilet/ stc		

Signature

Signature

Date

# Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Cheque Total
1409	1409	£133.08	£5.35	£127.73	£133.08 05/12/23		Water Plus - water charges - various locations	£133.08
1		£39.42	£0.00	£39.42	TIC	CM Library		
2		£34.33	£1.72	£32.61	MG	Mem Gardens Toilets		
3		£59.33	£3.63	£55.70	toile	Main Street PC		
1410	1410	£754.52	£0.00	£754.52	£754.52 05/12/23		R Nicholson - PC Clean - November	£754.52
1411	1411	£190.64	£31.77	£158.87	£190.64 05/12/23		Bedroq ( Formerly Tellemachus) - CCTV management fee	£190.64
1412	1412	£84.38	£14.06	£70.32	£84.38 05/12/23		Quadient Uk Ltd - Franking machine	£84.38
1413	1413	£798.00	£133.00	£665.00	£798.00 06/12/23		Wallgate Limited - PC service plan	£798.00
1414	1414	£70.49	£11.75	£58.74	£70.49 06/12/23		Lakes Electrical Supplies Ltd - PC - 3x lights Bitterbeck ladies	£70.49
1415	1415	£140.00	£0.00	£140.00	£140.00 06/12/23		S P Martin Electricals Limited - Carry out works to PC lights - Bitterbeck & Main Street	£140.00
1416	1416	£52.04	£8.67	£43.37	£52.04 06/12/23		Gillian Telford - Training Course - Naic	£52.04
1417	113041	£100.00	£0.00	£100.00	£100.00 06/12/23		The Cockermouth Area Team PCC - Remembrance Sunday booklets	£100.00

(12)

Signature

Date

Signature

13/12/23 07:29 AM Vs: 8.92.00

# Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Cheque Total
1418	113042	£35.10	£0.00	£35.10	£35.10 06/12/23		Suzanne Pender - Fuel expenses - Interview TC role	£35.10
1419	113043	£60.00	£0.00	£60.00	£60.00 06/12/23		CALC - Training Course - CB - Effective clir	£60.00
1420	113044	£51.40	£0.00	£51.40	£51.40 06/12/23		The New Bookshop - Refund - SWOD extra donation by accident !!!!	£51.40
1423	113045	£45.00	£0.00	£45.00	£45.00 07/12/23		CALC - Training Course - HT (climate science)	£45.00
1424	1424	£583.85	£97.31	£486.54	£583.85 07/12/23		Npower Ltd - TH Electric - June 23	£583.85
1425	1425	£635.42	£105.90	£529.52	£635.42 07/12/23		Npower Ltd - TH Electric - July 23	£635.42
1426	1426	£639.41	£106.57	£532.84	£639.41 07/12/23		Npower Ltd - TH Electric - Aug 23	£639.41
1427	1427	£676.87	£112.81	£564.06	£676.87 07/12/23		Npower Ltd - TH Electric - Sept 23	£676.87
1428	1428	£760.31	£126.72	£633.59	£760.31 07/12/23		Npower Ltd - TH Electric - Oct 23	£760.31
1429	1429	£634.84	£105.81	£529.03	£634.84 07/12/23		Npower Ltd - TH Electric - May 23	£634.84
1430	1430	£52.81	£8.80	£44.01	£52.81 07/12/23		Topsorce Worldwide Uk Ltd - Payroll - period 8	£52.81

(13)

Signature \_\_\_\_\_ Signature \_\_\_\_\_  
 Date \_\_\_\_\_

# Cockermouth Town Council

## Expenditure transactions - payments approval list Start of year 01/04/23

No	Payment Reference	Gross	Vat	Net	To pay Invoice date	Invoice no.	Details	Cheque Total
1422	1422	£728.16	£121.36	£606.80	£728.16 08/12/23		British Telecom PLC - Phone Internet TH & Lib	£728.16
1		£364.08	£60.68	£303.40	EST TH			
2		£364.08	£60.68	£303.40	TIC Library			
1431	1431	£1,000.00	£166.67	£833.33	£1,000.00 11/12/23		Cumberland Council - Taste Christmas Sponsorship	£1,000.00
1421	1421	£1,173.74	£195.62	£978.12	£1,173.74 27/12/23		Corona Energy - Gas TH Oct - Nov 23	£1,173.74
Total		£11,438.22	£1,567.71	£9,870.51	£11,438.22			

14

Signature

Date

Signature



Peter McCall  
Police, Fire and Crime Commissioner for Cumbria  
Carleton Hall  
Penrith CA10 2AU



In case of enquiry please  
contact: Steven Tickner  
Tel: 01768 217734  
Email: [commissioner@cumbria-pcc.gov.uk](mailto:commissioner@cumbria-pcc.gov.uk)  
[www.cumbria-pcc.gov.uk](http://www.cumbria-pcc.gov.uk)

Our Ref:  
Your Ref:

Date: 3<sup>rd</sup> November 2023

Dear Sir or Madam

**Change of Name**

I am writing to inform you of an important name change amendment to your current contract arrangements with what was formally known as the Police & Crime Commissioner for Cumbria. Following the Local Government Reorganisation and the transfer of fire governance to the Police & Crime Commissioner ("the PCC"), and as a result of the Police Reform and Social Responsibility Act 2011, section 1 (3B), the PCC will now be known as the Police, Fire & Crime Commissioner for Cumbria. This change does not affect Cumbria Constabulary.

As such, all contracts are now to be in the new name of Police, Fire & Crime Commissioner for Cumbria. Please note that all contractual terms and conditions remain unaffected. I therefore do not intend to issue new/revised contract documents or Change Control notices and trust that this letter will suffice to notify you of the change.

Please note that going forward, future payments will be received from and to the Police, Fire & Crime Commissioner for Cumbria but bank details will remain unchanged.

All future purchase orders issued and invoices to be received will be in the new name of the Police, Fire & Crime Commissioner for Cumbria and should be submitted by email to:  
[APInvoices@cumbria.police.uk](mailto:APInvoices@cumbria.police.uk)

Field Code Changed

The billing address for invoices will be:  
**Police, Fire & Crime Commissioner for Cumbria**  
**Police Headquarters**  
**Carleton Hall**  
**Penrith**  
**Cumbria CA10 2AU**

Tel No: 01768 217734

Email: [commissioner@cumbria-pcc.gov.uk](mailto:commissioner@cumbria-pcc.gov.uk)

[www.cumbria-pcc.gov.uk](http://www.cumbria-pcc.gov.uk)

Please note that all purchase order numbers originally issued with remain the same.

If you have any queries or require any further clarification, please contact Cumbria Constabulary Commercial Department via email to: [CommercialDept@cumbria.police.uk](mailto:CommercialDept@cumbria.police.uk)

Yours faithfully



Peter McCall  
Police, Fire and Crime Commissioner for Cumbria

## Admin - Cockermouth TC

**From:** Armstrong, Danni <Danni.Armstrong@Cumberland.gov.uk>  
**Sent:** 14 November 2023 11:56  
**To:** dann.armstrong@cumberland.gov.uk  
**Subject:** Cumbria Residents' Week 2024  
**Attachments:** crw\_master\_logo editable-01 (1).png; crw\_master\_logo editable-01.jpg

Hello,

Cumberland Council have launched the sign up for Cumbria Residents' Week (CRW) 2024. The aim of the initiative is to encourage residents' to shop local. We ask Cumbrian businesses in the tourism/visitor economy to take part by donating a prize and when a Cumbrian resident spends £10 or more in any participating business, during Cumbria Residents' Week, they then have a chance to win one of those prizes.

We are now asking for businesses to sign up for the next Cumbria Residents' Week which will take place from Saturday 10 February to Saturday 17 February 2024. I would like to kindly ask if you could help up spread the word and share this information with any business networks that you have.

Our press release explains the competition in more detail and includes the business sign up link. You can view this on our website - <https://www.cumberland.gov.uk/news/2023/cumbria-residents-week-returns-help-support-local-businesses>

Feel free to pass my email onto any business who has any questions about CRW. Thank you in advance for any help in promoting this initiative, it is greatly appreciated!

Danni

**Danni Armstrong**

Specialist - Tourism | Thriving Place and Investment

Sustainable Growth and Transport | Cumberland Council

Allerdale House | Workington | Cumbria | CA14 3YJ

T: 07518294426 | E: Danni.Armstrong@cumberland.gov.uk

[cumberland.gov.uk](https://www.cumberland.gov.uk)





Agenda Item 18c

Ms Sheila Brown  
Cockermouth Town Council  
Town Hall  
Market Street  
COCKERMOUTH  
CA13 9NP

Progress House,  
Urlay Nook Road,  
Eaglescliffe,  
Stockton-on-Tees  
TS16 0QB  
t. 01325 487263

Our Reference: 15836

08 November 2023

Hello Ms Brown,

In the past year, the Great North Air Ambulance Service has made significant strides towards improving the care it provides to the people of Cumbria.

Along with two helicopters based in the North East and Cumbria, we also operate a fleet of rapid-response vehicles that allow our teams to respond to urgent medical incidents beyond daylight hours or during adverse flying conditions.

In January this year, we extended the hours we offer this service to four nights a week across Cumbria. We also operate seven nights a week in the North East, and in the first ten months of this extended service, we have responded, on average, to at least one patient in need of our care every night.

The expansion of our hours has had a profound impact on the lives of those we serve, and we have ambitions to offer the same round-the-clock care to the Cumbrian community. To achieve this, we need your support. The extended hours of operation, additional staff, heightened vehicle maintenance, and the procurement of extra medical equipment and medications will result in increased operational costs.

As a charity, we rely entirely on the support of our community to be able to provide advanced medical care when it's needed most. With every call-out costing, on average, £4,286, we have an annual running cost of £8.5m.

We hope that you will continue to support our efforts as we work towards our shared goal of improving the lives of our community members.

If you have any questions or want to learn more about our work, please do not hesitate to contact us at 01325 487 263 or by emailing [grants@gnaas.co.uk](mailto:grants@gnaas.co.uk). Your continued support and generosity are invaluable to us, and we look forward to hearing from you soon.

Best wishes,

**Steven Irvine-Duffy**

Grants and Trusts Officer (Maternity Cover)

On behalf of Great North Air Ambulance Service

18





## Admin - Cockermouth TC

---


**From:** Clerk - Cockermouth TC  
**Sent:** 13 November 2023 19:01  
**To:** Admin - Cockermouth TC  
**Subject:** Fwd: October & November 2023 - Cockermouth & Keswick


Sent from my iPhone


Begin forwarded message:

**From:** Cumbria Police <CumbriaPolice@public.govdelivery.com>  
**Date:** 13 November 2023 at 17:03:05 GMT  
**To:** Clerk - Cockermouth TC <clerk@cockermouth.org>  
**Subject:** October & November 2023 - Cockermouth & Keswick  
**Reply-To:** CumbriaPolice@public.govdelivery.com

[View in browser](#)

 **Contact us**

 **Report a crime**

 **Allerdale Police  
Facebook Page**

# ALLERDALE FOCUS

FOR A SAFER COMMUNITY



**October & November 2023 - Cockermouth &  
Keswick**

In this month's newsletter you will read about some of the work that the team has been doing over the last month.

This year we introduced a dedicated operation to tackle crime and anti-social behaviour (ASB) throughout the Halloween and Bonfire night period.

Operation Firecracker was a multi-agency approach to help prevent and reduce incidents of ASB and crime in our communities. We worked with partners such as Cumberland Council to help remove dangerous bonfires and trading standards to conduct test purchasing at firework shops. We also placed our Officers and PCSO's in hotspot areas to take positive action against those involved in crime or ASB. I am happy to report that Operation Firecracker was a success and we have seen a reduction in ASB compared to the same periods last years.



As the nights darker nights are now here we would like to take this opportunity to remind our communities to take steps to protect their property. You can find advice here - [Protecting your home from crime | Crime prevention | Cumbria Police](#)

*Inspector Pete Aiston*



## Remembrance Sunday

On Sunday 12 November, officers attended the remembrance Sunday event in Keswick.

## Street Safe surveys

On 18 October, PCSO Liam Forester delivered Street Safe questionnaires to residents in the Eskin Street area of Keswick.

If you have received one please take the time to fill it in and send it back in the prepaid envelope.

This gives us the opportunity to address any issues raised by residents in the area.





## Fraud prevention advice given at coffee morning

On 7 November, PCSO Liam Forrester attended Keswick senior citizens coffee morning to provide advice and information regarding scams, fraud and how to be secure online.

It was a pleasure to meet with with members of the group.

For more information about protecting yourself online against scams and fraud please follow the following link to Crime Stoppers- <https://crimestoppers-uk.org/.../protecting-yourself...>



## Anti-social behaviour patrols

PC Shona Pattinson was on patrol in Cockermouth on the evening of 11 November targeting areas of identified as hotspots for anti-social behaviour.

One male was stop searched under the misuse of drugs act.



## Community payback

On 24 October, three young people, who were identified for stealing alcohol from a Keswick supermarket, learnt their lesson the hard way.

All three young people have been out litter picking in Keswick. Not a fun way to spend half term!





## Bonfire night

### Patrols

On 5 November, PCSOs Liam Forrester and Clare Parker were out on foot patrol in Cockermouth on bonfire night engaging with local residents.

We also attended the firework show. A great community event attended by many. 🎆



On 3 November, PC Shona Pattinson was out on patrol in Cockermouth.

Several young people were engaged with, one incident of anti-social behaviour was quickly resolved.

### Mini police deliver assembly

On 2 November, PCSO Clare Parker visited Fairfield school Cockermouth to meet up with the new mini police.

The mini police delivered a Bonfire/Safety assembly to some of the other students.

Lots of important safety tips and advice were shared.



Well done to the mini police you delivered the information so well.



### Bonfire safety talk

On 3 November, PCSO Clare Parker visited Cockermouth school to deliver some Bonfire Safety talks to the students.

Please all keep safe and enjoy.

## Illegal bike seized

This illegal bike was seized by PCs Shona Pattinson and Don MacKenzie in Cockermouth on 19 October.

This particular bike can travel in excess of 70mph!

Remember, these are illegal and if caught riding one you will be dealt with for no Insurance and no licence which will land you points and fines, along with your bike or scooter being seized.



## Partnership working

On 24 October, PCSO Pete Nichol visited The Lake District Wildlife Park working in partnership to educate people about Wildlife Crime both locally and internationally.



## Local Focus Hub partners day

In October, 53 people attended a Local Focus Hub Partner day from organisations across Cumberland.

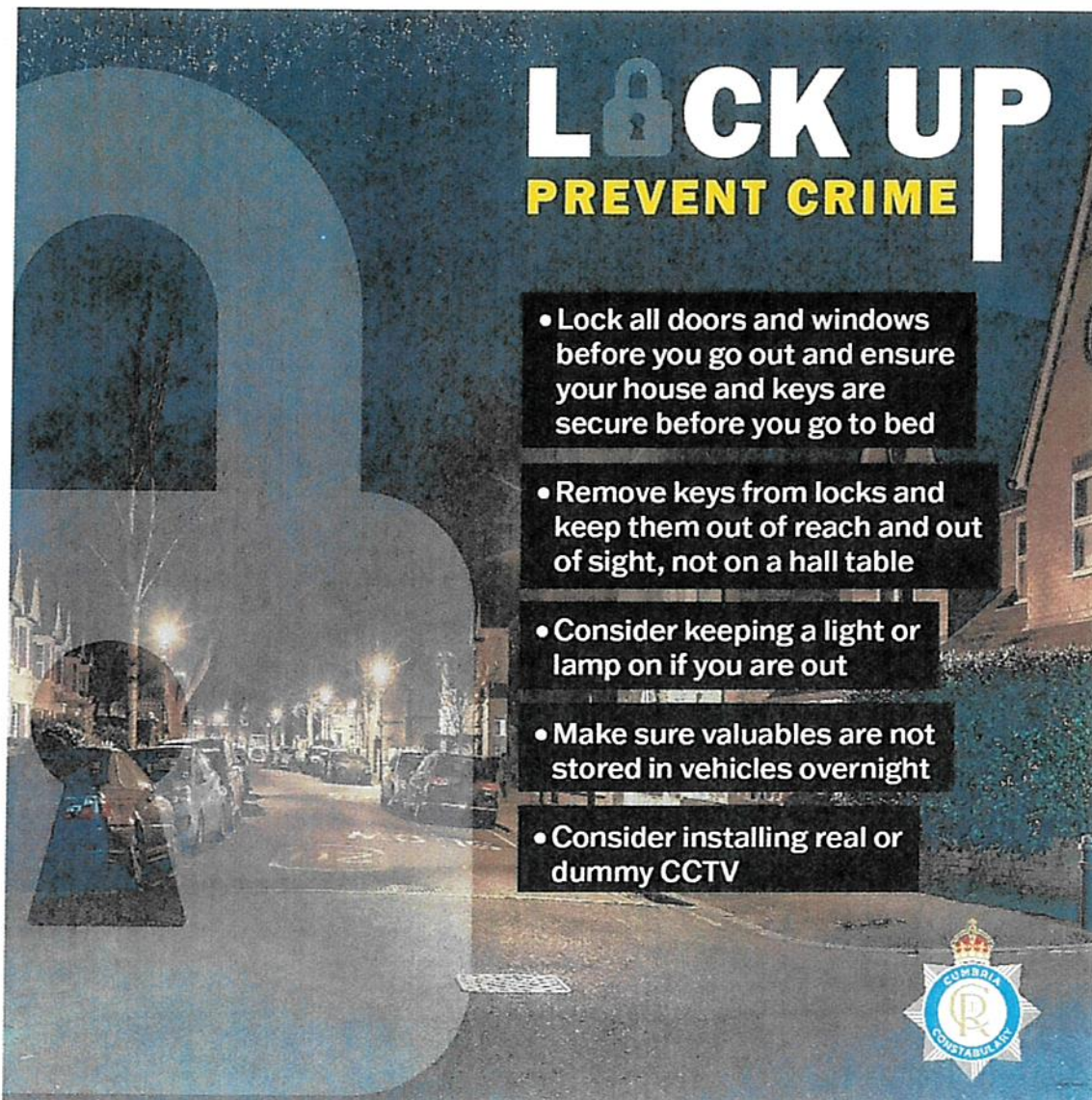
The Local Focus Hubs are a way police and partner agencies to refer in problems when they believe that more than one agency is required to effectively solve that problem.



Once a referral is opened a meeting takes place where actions are set and allocated to partners.


The local hub managers ran mini problem solving sessions on referral cases, with case studies and information also provided about operation respect, with more partners committing to supporting the operation.





# LOCK UP PREVENT CRIME

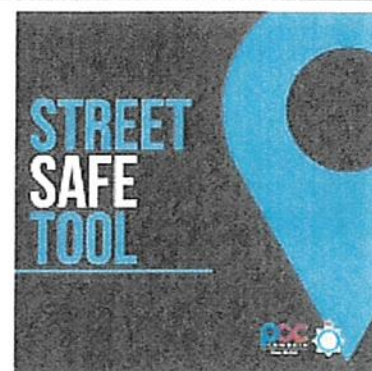
- Lock all doors and windows before you go out and ensure your house and keys are secure before you go to bed
- Remove keys from locks and keep them out of reach and out of sight, not on a hall table
- Consider keeping a light or lamp on if you are out
- Make sure valuables are not stored in vehicles overnight
- Consider installing real or dummy CCTV



**StreetSafe** is a service that allows you to report safety concerns in public places without giving us your name.

This includes issues like poorly lit streets, abandoned buildings, or vandalism, as well as instances where you feel unsafe due to someone following or verbally abusing you.

Report an issue here: [StreetSafe | Cumbria Police](#)



## Interested in joining the police?

We are currently open to Police Officer, Special Constable and Police Community Support Officer applications.

For all for vacancies visit - [Search for Jobs \(webitrent.com\)](#)





Have you ever thought about being a police officer?

Could you be make a real difference to people in Cumbria and help keep them safe?

Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.

For more information on the role of a police officer and the numerous entry routes, please visit [www.cumbria.police.uk/careers](http://www.cumbria.police.uk/careers).



If you have great communication and listening skills, are able to remain patient and calm in stressful situations and want to engage with your local community, this could be the job for you.

Apply [here](#) or for more on the role of a PCSO visit - [About PCSOs | Cumbria Police](#)



We are now taking applications for Special Constables

The Special Constabulary is a voluntary body, whose officers form a vital part of the police

family, working alongside their regular colleagues to police the communities of Cumbria. Specials perform a variety of police duties to support regular officers with the day-to-day policing of Cumbria.

For more information on being a Special Constable - [click here](#)

Apply [here](#)

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## Your local officers

**Want to know who your local officers are?**

Simply go to our website - [www.cumbria.police.uk](http://www.cumbria.police.uk)

Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



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## In other news

### **Op Sceptre - Knife crime campaign week to focus on amnesty and education**

Cumbria Constabulary is supporting a national, week-long knife crime campaign, beginning on Monday (13 November 2023).

Op Sceptre is a national policing operation which aims to make streets safer across the country via a number of means including by providing the opportunity for potentially dangerous and harmful blades to be removed from our streets by giving people the opportunity to dispose of knives anonymously and safely in amnesty bins at local Police Stations.

As part of the week, officers will be going into schools to help educate young people regarding the potential disastrous consequences resulting from carrying a knife, whilst neighbourhood policing team officers will be carrying out test purchasing operations to ensure retailers are not selling knives to children. **Read more [here](#).**

### **CCTV Appeal: Keswick shoplifting investigation**

Police are investigating three reports of shoplifting from a Keswick supermarket.

It has been reported to police that shoplifting has occurred on three occasions between 23 September and 15 October at the Booths store on Tithebarn Street.



Police would like the public's help in identifying a woman, pictured on CCTV, (see [here](#)) who they would like to speak to as part of this investigation.



## Police release Forensic Artist's image in effort to identify man found deceased on Roa Island

Cumbria Police are appealing for the public's help identifying a man who was found deceased on Roa Island in April 2023.

At just after 2pm on 30 April 2023, Furness Coastguard contacted Cumbria Police to report that the body of a man had washed up at Roa Island, south of Rampside, Barrow-in-Furness.

Efforts to identify who the man is have so far not been successful. [Read more here.](#)

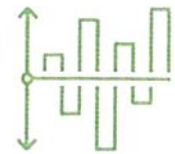


## Crime Figures

Further information can be found on [Police.Uk](#)

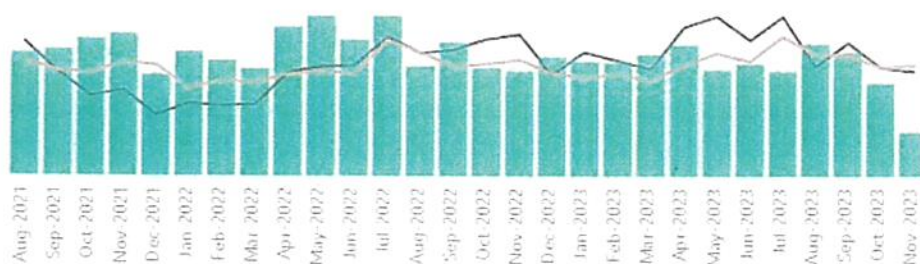
[Click here to visit the website](#)

Please note the data contained on [Police.uk](#) is not live time



OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	10	13	-3	-23.1%
Burglary	4	6	-2	-33.3%
Drug offences	5	1	4	400.0%
Miscellaneous Crimes Against Society	1	1	0	0.0%
Possession of weapons offences	0	3	-3	-100.0%
Public order offences	1	8	-7	-87.5%
Robbery	0	0	0	0.0%
Sexual offences	7	5	2	40.0%
Theft offences	16	13	3	23.1%
Vehicle Offences	2	0	2	0.0%
Violence against the person	32	41	-9	-22.0%
<b>Total</b>	<b>78</b>	<b>91</b>	<b>-13</b>	<b>-14.3%</b>

● Month Total ● Previous Year ● Average Previous 3 Years



Allerdale Police want you to report all anti-social behaviour and crime

Please report any incidents of crime or anti-social behaviour to us, to help us keep Allerdale safe.

If a crime is in progress always call 999.

You can report crime [online here](#)

Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101.


Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.



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**govDELIVERY** 

CLERK'S REPORT

Town Hall

Peter Coyle Roofing has inspected the damp in the front upstairs office 01.12.23.

A cherry picker is required for further investigation, I am waiting on a price / time for this to happen. The tenants (CFLOP) are no longer using the room due to the damp/mould.

A window in the old council chamber upstairs appears to be rotting I am waiting for it to be inspected and a quote. (CFLOP also rent this room from us)

Library/TIC

- Offered to us from Cumberland Council, on the back of the WEEE project, a small cardboard battery collection box will be available in Cockermouth Library / TIC. It will be emptied free of charge. The service is paid for by the battery producers.
- The skylight window has now been replaced in the library on 17.11.23.
- The spiral balance to the left side of the top sash has been fixed 08.12.23 - £90 + vat as per quote.
- On behalf of the Chamber of Trade the library is selling 'The la'al book of deals and delights' These vouchers can be used in Cockermouth shops, valid till end March 2024. Cost £5, part of proceeds to Hospice at Home. These will be sold as cash only so that we do not incur card transaction fees.
- Attached are the summer reading challenge statistics for the county. They thanked Cockermouth Library for their hard work. **Page 35**

Allotments

13B - St Helens Street was relet on 1<sup>st</sup> December 2023

Public Toilets

Damage reported to male toilets on Main Street 10.11.23 – damage to mechanism to pay and door left open. New door lock required. Incident reported to 101.

Play Areas

Nothing to report.

### Tourism and Publicity/Library

Nothing to report.

### Memorial Gardens

- After further inspection works have been agreed with Tivoli for the fallen trees behind the property of 19 Derwentside Gardens. Works have been completed.
- A memorial tree (Acer Platanoides Crimson King) was planted in the gardens towards the castle on 24.11.23.

### SWOD

The event was a great success, and lots of people turned out despite the weather. Thank you to all involved.

The Stage is provisionally booked for next year (Sunday 17<sup>th</sup> November 2024) with SJ McGuckin Ltd they will honour the discounted price that we received for 2023 on the agreement that we give them a repeat booking commitment for the next 2-3 years. This price is £1500 including vat. This equates to £1250 nett as we reclaim the vat.

The stage worked excellently this year and complied with all the health and safety aspects.

I received great feedback from all the acts that performed on the stage this year.

I would highly recommend that we take this advantage of this great offer.

### Fireworks

To confirm the date for our 2024 Firework Display.

Proposed dates are Sunday 3<sup>rd</sup> November 2024 or Saturday 9<sup>th</sup> November 2024

*Some cllrs will be in Marvejols until Sunday 3<sup>rd</sup> November and Sunday 10<sup>th</sup> November is Remembrance Sunday.*

### Weddings

December, we have 4 weddings.

### Cockermouth Town Council – Christmas Grand Window Competition

The winners are –

1<sup>st</sup> Prize - RTSN Huddart Supplies Ltd (Main Street)

Highly Commended - Cockermouth Kitchen Company (Marketplace)

Highly Commended – County Fruit Stores- (Station Street)

### Cockermouth Town Council Christmas Competitions

Alongside side the annual Window Spotting competition, this year we have added two new competitions, those being a Drawing Competition a Christmas Wordsearch.

The competitions close at 5pm Wednesday 13<sup>th</sup> December 2023 and winners will be presented with their prizes by the Mayor of Cockermouth on Saturday 16<sup>th</sup> December in Cockermouth Library – time tbc.

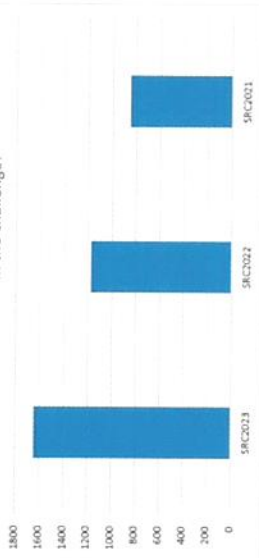
Date	Day	On Duty	TIC Visitors	TIC Phone	TIC Email	TIC Post	Library Visitors	Library Phone	Library Email	Library Post	Library PC	Allerday
30/10/2023	Mon											
31/10/2023	Tue											
01/11/2023	Wed	Pamela&AM	8	0	0	0	90	4	0	0	3	0
02/11/2023	Thu	Emmie&AM	6	0	0	0	104	2	0	0	6	0
03/11/2023	Fri	Emmie & AM	6				106	6	0	0	1	0
04/11/2023	Sat	Pamela & Emmie	3	0	0	0	118	1	0	0	1	0
05/11/2023	Sun	Closed										
06/11/2023	Mon	Pamela&AM	7	0	0	0	106	3	2	0	4	0
07/11/2023	Tue	Pamela&AM	0	0	0	0	93	5	0	0	7	0
08/11/2023	Wed	Pamela&AM	4	2	0	0	85	2	0	0	4	0
09/11/2023	Thu	Emmie&AM	9	2	0	0	76	3	0	0	2	0
10/11/2023	Fri	Emmie & AM	5	0	0	0	100	2	0	0	6	0
11/11/2023	Sat	Pamela&Emmie	2	1	0	0	104	0	0	0	0	0
12/11/2023	Sun	Closed										
13/11/2023	Mon	Pamela&AM	5	0	0	0	55	2	0	0	1	0
14/11/2023	Tues	Pamela&AM	11	0	1	0	98	2	0	0	0	0
15/11/2023	Wed	Pamela&AM	0	1	0	0	116	3	0	0	2	0
16/11/2023	Thu	Emmie&AM	2	0	0	0	115	5	0	0	1	0
17/11/2023	Fri	Emmie & AM	3	0	0	0	106	1	0	1	4	0
18/11/2023	Sat	Pamela&Emmie	3	0	0	0	88	0	0	0	2	0
19/11/2023	Sun	Closed										
20/11/2023	Mon	Pamela&AM	1	1	0	0	96	1	0	0	4	0
21/11/2023	Tue	Pamela&AM	0	0	0	0	105	1	0	0	4	0
22/11/2023	Wed	Pamela&AM	1	0	0	0	99	1	0	0	4	0
23/11/2023	Thu	Emmie&AM	2	1	0	0	104	4	0	0	4	0
24/11/2023	Fri	Emmie & AM	6	0	0	0	98	2	0	0	1	0
25/11/2023	Sat	Pamela&Emmie	5	1	1	0	123	4	0	0	4	1
26/11/2023	Sun	Closed										
27/11/2023	Mon	Pamela&AM	1	0	0	0	124	1	0	0	2	0
28/11/2023	Tue	Pamela&AM	5	0	0	0	88	11	0	0	8	0
29/11/2023	Wed	Pamela&AM	2	0	0	0	119	2	1	0	8	0
30/11/2023	Thu	Emmie&AM	2	0	0	0	84	1	0	0	8	0
01/12/2023	Fri											
02/12/2023	Sat											
03/12/2023	Sun	Closed										
04/12/2023	Mon											
05/12/2023	Tue											
06/12/2023	Wed											
07/12/2023	Thu											
08/12/2023	Fri											
09/12/2023	Sat											
10/12/2023	Sun	Closed										
			Monthly Totals	99	9	2	0	2,600	69	3	1	91
			TIC Remote Enquiries									

# (Summer Reading challenge statistics)

How many children in Cumberland Libraries participated in the challenge?

SRC2023 SRC2022 SRC2021  
1649 1178 857

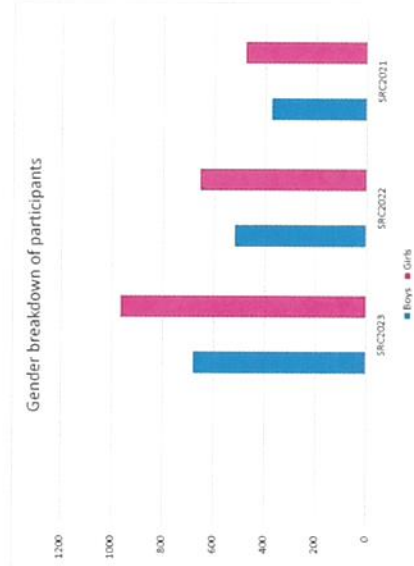
How many children in Cumberland Libraries participated in the challenge?



Gender breakdown of participants

Boys SRC2023 SRC2022 SRC2021  
680 518 375  
Girls 964 655 478  
\*Preferred not to say 5 5 4

Gender breakdown of participants



How many children in Cumberland Libraries completed the challenge? (reading 6 books or more)

SRC2023 SRC2022 SRC2021  
895 686 425

How many children in Cumberland Libraries completed the challenge? (reading 6 books or more)

