

Minutes of a Staffing Committee meeting of Cockermouth Town Council held in the council chamber, Town Hall, Cockermouth on Monday 15th July 2024 at 11.00am.

Present:

Councillor Stephen Barnes
Councillor Marion Bowman
Councillor Isabel Burns
Councillor Gillian Telford
Councillor Richard Watson (Chair)

Mrs Jane Ollerenshaw (Clerk)

11:03 Meeting opened.

042/24 Apologies None.

043/24 Minutes of the Staffing Committee meeting of 15th April 2024. Resolved to approve the minutes.

044/24 Declarations of interest None.

045/24 Training. Resolved That the Clerk be enrolled on the CALC led CiLCA course, then allowed reasonable time off to complete the modules after each session.

046/24 Employment Policies. Resolved that the Clerk attend an upcoming meeting with Peninsula to see what they could offer the Council and report back to the Committee with any recommendation. In the absence of a recommendation coming from the meeting, the Clerk would identify policies needed and supply the NALC templates by email.

047/24 Exclusion of the Press and Public. Resolved to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the following items containing personal information relating to staff.

048/24 Clerk's Updates. The Clerk had shared emails from members of the library staff with the Staffing Committee as requested. The contents were noted. The Clerk had held a meeting with the staff, updated them on the library agreement negotiations, and tried to answer their questions as far as possible.

049/24 Exit Interview. Cllr Watson had performed an exit interview for a member of staff and gave feedback to the Committee.

050/24 Town Hall Opening Times. The merits of altering the official opening hours of the Town Hall from 8am to 3pm to 9am to 4pm were discussed. **Resolved** to ask the full Council to consider altering the Town Hall opening times and establishing core working hours.

051/24 Date of next meeting. Confirmed as Monday 14th October 2024.

12:26 Meeting closed.

DRAFT